

MINUTES OF THE SPECIAL MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

February 21, 2018 10:00 AM - Board Room

A. CALL TO ORDER/ROLL CALL

Chair Miller called to order the Regular Meeting of the Board of Directors at 10:04am. Directors Nelson, Sabo and Searle were present. Director Leffel arrived at 10:12am. The following District Officers were present: Executive Director La Pier, District Counsel Huber, Acting District Secretary Porter and Deputy Executive Director Bergholz.

B. PLEDGE OF ALLEGIANCE

Director Nelson led the Pledge of Allegiance.

C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

Executive Director La Pier noted that a handout from the Special District Leadership Foundation was included in the delivered Board packet, which listed the requirements to obtain SDLF District Transparency certification.

Chair Miller mentioned that correspondence was received from California Special Districts Association that there was an opening on the elections and bylaws committee for vacant position representing the airport's region. They are requesting applications from general managers and elected board members

Chair Miller requested that staff keep the Board updated on the status of the new "Against the Odds: Pioneering Women of Monterey County" Art Exhibit. Executive Director La Pier Monterey Artist Council granted the airport's art curators a grant to rehabilitate the exhibit, which was in desperate need of a refresh. He stated that the process had been started, walls were being painted and installation of the updated exhibit should begin shortly. The thematic nature of the exhibit will still be the same with some minor adjustments.

Chair Miller also made note of several local, upcoming events and noted that the airport will be receiving an award at the Monterey County Business Council's 23rd Anniversary Gala and Annual Economic Vitality Awards.

D. PUBLIC COMMENTS

John Tilley, Pinnacle Bank, thanked Director Searle for his many years of service and expressed his gratitude for the opportunity to submit a response to the Request for Proposals for Banking and Financial Services.

E. CONSENT AGENDA – ACTION ITEMS

(The Consent Agenda consists of those items which are routine and for which a staff recommendation has been prepared. A Board member, member of the audience or staff may request that an item be placed on the deferred consent agenda for further discussion. One motion will cover all items on the Consent Agenda. The motion to approve will authorize the action or recommendation indicated.)

Approve 1. Minutes of the Committee Meeting of the Air Carrier Service, Marketing and Community Relations Committee of January 8, 2018

- Approve 2. Minutes of the Committee Meeting of the Airport Property Development and Leases Committee of January 8, 2018
- Approve 3. Minutes of the Committee Meeting of the Budget and Finance Committee of January 8, 2018
- Approve 4. Minutes of the Regular Meeting of January 10, 2018
- Approve 5. Minutes of the Special Meeting of January 31, 2018

Director Sabo moved to approve Consent Agenda Items 1 through 5. Director Searle seconded the motion. The motion passed by a vote of 4-0. Director Leffel abstained from the vote.

F. DEFERRED CONSENT AGENDA - ACTION ITEMS

G. REGULAR AGENDA - ACTION ITEMS

Chair Miller noted that the Regular Agenda Items would be taken out of order, and began the presentations starting with G.10. After Item G.10 the presentations moved forward in the following order: G.4, G.1, G.6, G.7, G.8, G.9, G.3, G.5 and finished with G.2.

- Adopt 1. Announcement of Resignation of Board Member Richard "Dick" Searle and Proclamation Acknowledging Exemplary Service

Chair Miller introduced Item G.1 and a photo slideshow was played honoring the accomplishments of Director Searle's 37 years as a member of the Board of Directors. Chair Miller read text from the proclamation and he, along with each member of the Board of Directors, expressed gratitude and sentiments towards Director Searle for his years of service to the Monterey Peninsula Airport District, noting that his knowledge of the airport will be irreplaceable.

Director Searle thanked his fellow Board members for their support throughout his time with the Airport District and shared a few memories of his accomplishments.

Public Comment: *Leslie, Director Searle's daughter, expressed further sentiments.*

Public Comment: *Jack VanValkenburgh, Monterey Jet Center Owner, thanked Director Searle for his years of service to the District as well as his years as a loyal friend and supporter of the Monterey Jet Center and general aviation as a whole. He wished Director Searle all the best for his future endeavors.*

Director Leffel moved to Adopt the Proclamation acknowledging Director Searle's exemplary service. Director Nelson seconded the motion. The motion passed unanimously. Chair Miller presented Director Searle with the official Proclamation of the Monterey Peninsula Airport District.

Chair Miller announced the meeting would break for a fifteen-minute reception in honor of Director Searle's service. Director Searle left after the reception at 11:05am.

- Approve 2. Procedure for Filling Vacancy on Board of Directors

District Counsel Huber presented Item G.2, stating that the Board needed to establish a procedure for filling the vacant Board of Directors seat and that there was a 60-day period available for them to make an appointment or to choose to prompt an election.

After discussion, the Board decided to appoint a candidate to the vacancy. District Counsel Huber would create the candidacy application, which would be posted to the website, and applications from qualified candidates would be accepted until 4:30pm on Wednesday, March 7, 2018. The Board decided that interviews would take place at the March regular meeting, scheduled for March 14, 2018, being the first item on the Regular Agenda. Three or four candidates will be interviewed. If more than four applications are received, the candidates would then be narrowed down by an established Ad-Hoc Committee consisting of Chair Miller and Director Sabo. The Board will make the appointment at the regular meeting on March 14, 2018.

Adopt 3. Resolution No. 1702, A Resolution Amending the FY 2018 Capital Improvements Program (CIP) Budget

Chris Morello, Senior Planning Manager, presented Item G.3, giving an overview of the proposed Capital Improvements Program budget amendment. Director Sabo indicated to the Board that the amendment was previously presented to and reviewed by the Budget and Finance Committee.

Director Leffel moved to adopt Resolution No. 1702. Director Nelson seconded the motion. The motion passed unanimously by a roll call vote of 4-0. Director Searle was absent.

RESOLUTION NO. 1702

A RESOLUTION AMENDING THE CAPITAL IMPROVEMENTS PROGRAM (CIP) BUDGET OF THE MONTEREY PENINSULA AIRPORT DISTRICT FOR FISCAL YEAR ENDING 2018

WHEREAS, all capital expenditures for the Fiscal Year 2018 as set forth in the Capital Improvements Program (CIP) budget shall be payable in such time, form and manner as is prescribed by the Monterey Peninsula Airport District Act and by Resolution No. 1424, a Resolution Establishing Fiscal Control Policies and Procedures for the Monterey Peninsula Airport District, and

WHEREAS, on June 14, 2017 the Board adopted Resolution No. 1685, A Resolution Authorizing and Approving the Operating Budget and Capital Budget of the Monterey Peninsula Airport District for Fiscal Year 2018, and

WHEREAS, on November 8, 2017 the Board adopted Resolution No. 1699, A Resolution Amending and Approving the Capital Budget of the Monterey Peninsula Airport District for Fiscal Year 2018, and

WHEREAS, it is the desire of the Board of Directors to modify the FY 2018 Capital Improvements Program Budget;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT, that the FY 2018 CIP Budget will be amended as follows:

Lean Engineering Project Task Three be cancelled and the project budget be reduced \$30,000.00.

Add one (1) District only funded purchase; Acquire Replacement Maintenance Vehicle – total estimated project cost \$30,000.00.

Amend the District Only Capital Program – no change in total CIP

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 21st day of February 2018 by the following roll call vote:

AYES:	DIRECTORS:	Leffel, Nelson, Sabo, Chair Miller
NOES:	DIRECTORS:	None
ABSTAIN:	DIRECTORS:	None
ABSENT:	DIRECTORS:	Searle

Adopt 4. Resolution No. 1703, A Resolution of the Monterey Peninsula Airport District Approving the Industrial Disability Retirement of Damon D. Hickerson

District Counsel Huber presented Item G.4.

Director Leffel moved to adopt Resolution No. 1703. Chair Miller seconded the motion. The motion passed unanimously by a roll call vote of 5-0.

RESOLUTION NO. 1703

A RESOLUTION OF THE MONTEREY PENINSULA AIRPORT DISTRICT APPROVING THE INDUSTRIAL DISABILITY RETIREMENT OF DAMON D. HICKERSON

WHEREAS, the Monterey Peninsula Airport District (hereinafter referred District) is a contracting agency of the California Public Employees' Retirement System (CalPERS); and

WHEREAS, the California Public Employees' Retirement Law requires that a contracting agency determine whether an employee of such agency in employment in which he is classified as a local safety member is disabled for purpose of the California Public Employees' Retirement Law and whether such disability is "industrial" within the meaning of such law; and

WHEREAS, an application for industrial disability retirement of based on orthopedic (back) condition from Damon Hickerson employed by the Agency in the position of Police Officer has been filed with CalPERS; and

WHEREAS, the District has reviewed the medical and other evidence relevant to such alleged disability.

NOW, THEREFORE, BE IT RESOLVED, that the District finds and determines and it does hereby find and determine that Damon Hickerson is incapacitated within the meaning of the California Public Employees' Retirement Law for performance of his duties in the position of Police Officer; and

BE IT FURTHER RESOLVED that the District does hereby certify under penalty of perjury that this determination was made on the basis of competent medical opinion and was not used as a substitute for the disciplinary process in accordance with Government Code section 21156(a)(2). If the disciplinary process occurred before the member's separation from employment, all relevant personnel documents were forwarded to CalPERS for determination of the member's eligibility for disability retirement and CalPERS' determination that the member is eligible to apply for disability retirement was obtained prior to starting the process of determination. Damon Hickerson had filed a Workers' Compensation claim for his disabling condition. The Workers' Compensation claim was accepted.

BE IT FURTHER RESOLVED that Monterey Peninsula Airport District finds and determines and it does hereby find and determine that such disability is disease arising out of and in the course of

employment. Neither Damon Hickerson nor the Monterey Peninsula Airport District has applied to the Workers' Compensation Appeals Board for a determination pursuant to Government Code section 21166 whether such disability industrial.

AND

BE IT FURTHER RESOLVED that the member will be separated from his employment in the position of Police Officer effective July 31, 2018 after the expiration of his rights under Government Code section 21164, effective July 28, 2018 and that no dispute as to the expiration of such leave rights is pending. His last day on pay status is July 28, 2018 There is not a possibility of third party liability. Advanced Disability Pension Payments will not be made. The primary disabling condition is orthopedic (back) condition. The duration of the disabling condition is expected to be permanent or last at least twelve consecutive months from the date of the application for benefit or will result in death, which is certified by competent medical opinion, as determined on the basis of competent medical opinion.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 21st day of February, 2018 by the following roll call vote:

AYES:	DIRECTORS:	Leffel, Nelson, Sabo, Searle, Chair Miller
NOES:	DIRECTORS:	None
ABSTAIN:	DIRECTORS:	None
ABSENT:	DIRECTORS:	None

Presentation 5. Mid-Year Budget Review by Staff

Executive Director La Pier introduced Item G.5 and Deputy Executive Director Bergholz presented the Mid-Year Budget Review. He stated that all department managers have been involved in the budget process and were present to directly answer questions when the Mid-Year Review was brought to the Budget and Finance Committee.

Public Comment: Matt Wright, Monterey Jet Center General Manager, stated that they have lowered their 100 Low Lead fuel prices and have removed handling fees for single engine aircraft. Because of these changes, they have seen their numbers increase.

Presentation 6. Eastside Parkway Project by Transportation Agency of Monterey County

Executive Director La Pier introduced Debbie Hale, Transportation Agency of Monterey County (TAMC) Executive Director, who gave a brief introduction of the project presentation to the Board. Todd Muck, TAMC Deputy Executive Director, further spoke about TAMC's regional projects, including their involvement with the Eastside Parkway Project. He stated that the Fort Ord Reuse Authority is the lead on the Eastside Parkway Project.

Director Leffel moved to endorse a road connecting the Monterey Peninsula to the Salinas Valley through Fort Ord to move goods, services, workforce and students. Director Sabo seconded the motion. The motion was tabled until after the Hospitality Perspective Presentation, Item G.7.

Presentation 7. Hospitality Perspective on Eastside Parkway Project by Monterey County Hospitality Association

Gary Cursio, Monterey County Hospitality Association (MCHA) Government Affairs Director, presented Item G.7. He expressed that MCHA is in favor of moving forward with the Eastside Parkway Project due

to the community's need for improved access. He also noted that proper infrastructure must be in place to support the future building of affordable housing in Fort Ord for employees of the community. Motion to keep the process of implementing the Eastside Parkway Project in motion

Public Comment: Matt Wright, Monterey Jet Center General Manager, stated that the airport needs to be part of an integrated transportation plan for the surrounding area and that he is supportive of improving access to the airport for passengers and workforce.

Director Leffel stated that her motion still stood, to endorse the concept of an additional connector road between the Salinas Valley and the Monterey Peninsula through the former Fort Ord.

Director Sabo suggested an amendment to the motion, recommending that the motion should also specify FORA and TAMC so the endorsement is directed to a particular entity. Director Leffel commented that the motion should remain conceptual to show that the airport is in support of the idea of a connector road, but the endorsement is not just tied to a specific agency. Director Leffel stated that she would like to keep her motion as initially stated. Director Sabo chose not to retract his second to the motion. The motion passed unanimously by a vote of 4-0.

Director Leffel made an additional motion directing staff to draft a letter communicating the approved endorsement of a connector road between the Salinas Valley and the Monterey Peninsula, to be sent to every elected official of all twelve cities of the county, to the county and to the Board and staff of TAMC and FORA. Director Nelson seconded the motion. The motion passed unanimously by a vote of 4-0.

Presentation 8. Overview of FirstNet, a National Public Safety Broadband Voice and Data Network by Staff

Executive Director La Pier introduced Item G.8, stating that the Item was tabled from the January regular meeting. Jeff Hoyne, Chief of Police, presented the FirstNet overview to the Board.

Presentation 9. Partnership Between Moving Art by Louie Schwartzberg and Monterey Regional Airport by Staff

Executive Director La Pier announced that Jennifer Fahselt, Communications and Community Affairs Coordinator, was not available to present the Partnership Overview to the Board at that time. Chair Miller tabled the Item to be presented at a future meeting.

Discussion 10. Local Agency Formation Commission of Monterey County Ballot

Executive Director La Pier introduced Item G.10, stating that there is a vacancy available for one Regular Special District Representative at the Local Agency Formation Commission and Director Leffel was a candidate. He noted that it was their discretion whether they would like to support Director Leffel's efforts in filling the vacancy at LAFCO. Director Leffel gave a brief statement regarding her candidacy.

Director Nelson made a motion for the Board to vote for Mary Ann Leffel for the Regular Special District Representative vacancy at the Local Agency Formation Commission. Director Searle seconded the motion. The motion passed unanimously by a vote of 5-0.

H. ACCEPTANCE OF DEPARTMENT REPORTS

(The board receives department reports which do not require any action by the board)

I. BOARD COMMITTEE REPORTS

(Report on meetings attended by Board Members at Monterey Peninsula Airport District's expense - AB1234)

- a. Standing Committees:
 - i. Budget and Finance Directors Leffel & Sabo
 - ii. Air Service, Marketing, Community Relations Directors Miller & Nelson
 - iii. Airport Property Development and Leases Directors Leffel & Nelson

- b. Ad-Hoc Committees:
 - i. Local Jurisdiction Liaison Directors Leffel & Miller

- c. Liaison/Representatives:
 - i. Local Agency Formation Commission Director Leffel Alt: Sabo
 - ii. Regional Taxi Authority Director Leffel Alt: La Pier
 - iii. Transportation Agency for Monterey County Director Sabo Alt: Nelson
 - iv. Special Districts Association Liaison Director Miller Alt: Sabo

J. CLOSED SESSION

K. RECONVENE TO OPEN SESSION

L. PENDING REQUESTS FOR FUTURE AGENDA ITEMS

- *Proposal to be become an ex officio member of the Association of Monterey Bay Area Governments (AMBAG)*

Executive Director La Pier mentioned that staff has inquired about this request and is waiting for a response from the Association.

M. DISCUSSION OF FUTURE AGENDAS

- *Fort Ord Reuse Authority presentation on the Eastside Parkway Project*
- *Scheduling of Ethics and Harassment Training for April 4th*

Public Comment: Matt Wright, Monterey Jet Center General Manager, brought AB 427 to the Board's attention. He stated that, as proposed, the bill would establish the California Aerospace and Aviation Commission consisting of 17 members to serve as a central point of contact for businesses engaged in the aerospace and aviation industries and to support the health and competitiveness of these industries in California. He also mentioned that as currently indicated, there is not an appointed airport representative.

N. ADJOURNMENT

The meeting adjourned at 4:05pm.

Minutes Approved at the Regular
Meeting of March 14, 2018



Carl M. Miller, Chair

ATTEST



Michael La Pier, AAE
District Secretary