

# MINUTES OF THE AIRPORT PROPERTY DEVELOPMENT & LEASES COMMITTEE MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

January 11, 2023 – 10:00 AM

## NOTICE REGARDING A RETURN TO IN-PERSON PUBLIC PARTICIPATION AT MONTEREY PENINSULA AIRPORT DISTRICT BOARD MEETINGS

Due to the expiration of certain directives contained in the Governor's Declaration of Emergency for the State of California (Executive Order N-29-20), the Board of Directors of the Monterey Peninsula Airport District will return to hold meetings at the Airport Board Room, with in-person attendance.

Due to recent increase in the transmission of the Omicron variant of the Coronavirus, and, as a result of the directives issued by the State of California and the Monterey County Public Health Officer intended to prevent the transmission of the coronavirus, the Airport may utilize the procedures outlined in AB361 to utilize alternative measures related to the conduct of remote meetings and remote comments by members of the public.

Members of the public may participate in the Board meeting via Zoom video conference. To view the Board meeting via Zoom video conference, please visit [www.zoom.us/join](http://www.zoom.us/join) and enter the following Meeting ID: **820 7544 6748**. The password for this meeting is: **20220111**. If you do not have access to the internet, you may also participate telephonically by calling (253) 215-8782 and entering the same Meeting ID and password.

### REMOTE PUBLIC COMMENTS

To make a public comment, the following options are available:

1. Before the Meeting via Email: Written comments can be emailed to [info@montereyairport.com](mailto:info@montereyairport.com). Include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)." Written comments should be received by 8:00 AM on the day of the meeting. All submitted comments will be provided to the Board for consideration and will be compiled as part of the record.
2. During the Meeting via Oral Comments: When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press \*9. The Secretary to the Board will call speaker names and unmute speaker microphones. You will have up to 3 minutes to provide your oral comments, pursuant to Board policy.

Public comments may also be made in person. Members of the public may attend the Board Meeting in person and request to speak to the Board when the Chair calls for public comment.

### A. CALL TO ORDER

*The meeting of the Airport Property Development & Leases Committee Meeting was called to order at 10:08 AM. Director Miller, Executive Director La Pier, and Acting Board Secretary Adams were present.*

### B. COMMUNICATIONS / ANNOUNCEMENTS / INFORMATIONAL ITEMS

*None.*

### C. PUBLIC COMMENTS

*None.*

### D. REGULAR AGENDA – ACTION ITEMS

Review            1. Business License Update

*Executive Director La Pier gave an update on the 2023 Airport Business License renewals to date. There was a discussion about the cost of inspections and other expenses the \$500 license fee covers. Chair Miller noted our costs are at least twice that much. Executive Director La Pier stated it is important for the District to know who is doing business on the Airport. However, it is up to the board to approve the fee amount during the budget process and could be reconsidered at that time.*

Review 2. Copy of Letter to Southeast Hangar Tenants

*Executive Director La Pier reported a letter was sent to the Southeast Hangar Tenants advising them the Board would be considering the relocation of the hangars to the north side of the Airport to be able to demolish the old hangars and reclaim the land for uses related to the General Plan and the Safety Enhancement Plan. An example of the letter was shared with the committee.*

*Executive Director La Pier reported on the terms that are being negotiated to release the ground to the Airport. He noted a restated lease agreement is being drafted which is clarifying and clearing up several old agreements with Monterey Fuel Company.*

*Executive Director La Pier reported we are investigating a supplemental AIP program for additional funding and will meet with the FAA in February. Staff has met with the terminal architect to begin to determine the scope and FAA does an eligibility review and determination against that scope.*

*Executive Director La Pier reported the Car Rental Agreement drafts have gone out and Hertz had some questions that he'll address with their contact.*

**E. ADJOURNMENT**

*The meeting adjourned at 10:47 PM.*

Approved at the  
Meeting of February 15, 2022



LisAnne Sawhney, Chair

ATTEST



Michael La Pier, AAE  
District Secretary