

MINUTES OF THE REGULAR MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

February 13, 2019 - 10:00 AM - Board Room

A. CALL TO ORDER/ROLL CALL

Chair Sabo called to order the Regular Meeting of the Board of Directors at 10:00 AM. Directors Cursio and Miller were present. Director Leffel arrived at 10:13 AM. Director Nelson was absent. The following District Officers were present: Executive Director La Pier, District Counsel Huber, Acting District Secretary Porter and Deputy Executive Director Bergholz.

B. PLEDGE OF ALLEGIANCE

Director Cursio led the Pledge of Allegiance.

C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

Chair Sabo presented a certificate of appreciation to Director Miller for his leadership as Chairman of the Board of Directors during 2018.

D. PUBLIC COMMENTS

None.

E. CONSENT AGENDA – ACTION ITEMS

(The Consent Agenda consists of those items which are routine and for which a staff recommendation has been prepared. A Board member, member of the audience or staff may request that an item be placed on the deferred consent agenda for further discussion. One motion will cover all items on the Consent Agenda. The motion to approve will authorize the action or recommendation indicated.)

- Approve 1. Minutes of the Committee Meeting of the Air Carrier Service, Marketing and Community Relations Committee of January 4, 2019
- Approve 2. Minutes of the Committee Meeting of the Airport Property Development and Leases Committee of January 4, 2019
- Approve 3. Minutes of the Committee Meeting of the Budget and Finance Committee of January 7, 2019
- Approve 4. Minutes of the Regular Meeting of January 9, 2019

Tex Irwin, member of the public and former member of the Board of Directors, requested to pull Item E.4, Minutes of the Regular Meeting of January 9, 2019, from the Consent Agenda.

Director Miller moved to approve Consent Agenda Items 1 through 3. Director Cursio seconded the motion. The motion passed unanimously by a vote of 4-0.

F. DEFERRED CONSENT AGENDA - ACTION ITEMS

- Approve 4. Minutes of the Regular Meeting of January 9, 2019

Public Comment: Tex Irwin, member of the public and former member of the Board of Directors, stated that he would like to clarify and add to his public comment that was documented on page three (3) of the Minutes of the Regular Meeting in regard to Agenda Item J.2. He stated that he would like to add that he is also concerned about how the water distribution system would affect the wells on properties surrounding the airport.

Chair Sabo moved to approve the Minutes of the Regular Meeting of January 9, 2019. Director Cursio seconded the motion. The motion passed by a vote of 2-1. Director Miller abstained from the vote because he was absent from the January Regular Meeting.

G. REGULAR AGENDA - ACTION ITEMS

Director Leffel arrived at 10:13 AM.

Presentation 1. Recommendations Regarding Parking Rate Structure Changes by Graham Leach, Republic Parking

Executive Director La Pier introduced Graham Leach, Republic Parking, who presented the Board with recommended parking rate structure changes. These changes included decreasing the short term lot daily max by \$4/day, increasing short term lot half hour rate by \$1 and compressing the rates of the long term lot to:

- Initial 0 to 30 minutes, \$1
- First 30 minutes to 24 hours, \$13 daily max
- Each 0 to 24 hour period thereafter, \$13 daily max

Graham also recommended Search Engine Optimization through Google and adding a parking reservation portal to be connected to montereyairport.com.

Public Comment: Mike Dawson, member of the public, stated that he believes parking is already at a point of diminishing returns and rates should be lowered. He recommended considering the break-even point for taxis/Uber versus parking. He also mentioned that the airport should consider providing an electric vehicle charging station outside of the short term parking lot. He concluded his comment by stating that customer service should always remain as the airport's main focus.

Directors stated their opinions regarding the recommendations and gave staff the direction to only move forward with the rate compression of the long term parking lot, leaving the short term parking lot rates as is.

A break was taken from 11:12 AM until 11:18 AM.

Adopt 2. Resolution No. 1739, A Resolution Approving the Amended Capital Budget of the Monterey Peninsula Airport District for Fiscal Year Ending 2019 - Finance Committee

Executive Director La Pier presented Item G.2, stating that upon further research it has been realized that it will take more money to purchase an ARFF vehicle that is of reliable quality and the proposed Capital Budget amendment requests an increase from \$70,000 to \$200,000.

Director Leffel recommended amending the proposed resolution to increase the budget for the ARFF vehicle to \$250,000 instead of \$200,000. Directors Cursio and Miller agreed.

Director Leffel moved to adopt Resolution No. 1739, with the amended amount of \$250,000. Director Miller seconded the motion. The motion passed unanimously by a roll call vote of 4-0. Director Nelson was absent.

RESOLUTION NO. 1739

A RESOLUTION AMENDING RESOLUTION NOS. 1711 AND 1727 AND APPROVING THE AMENDED CAPITAL BUDGET OF THE MONTEREY PENINSULA AIRPORT DISTRICT FOR FISCAL YEAR ENDING 2019

WHEREAS, Executive Staff recommends the FY19 Capital Budget be amended to reflect material financial changes in District expected capital expenditures.

WHEREAS, it is the desire of the Board of Directors to amend the "Fiscal Year 2019 Capital Budget" to update changes in expenditures identified since the approval of Resolution No. 1711 and 1727.

WHEREAS, the expenditures of the District for the Fiscal Year 2019 are hereby appropriated as set forth and segregated in the amended Capital Budget, and

WHEREAS, all amended capital expenditures for the Fiscal Year 2019 as set forth in the District Amended Capital Budget shall be payable in such time, form and manner as is prescribed by the Monterey Peninsula Airport District Act and by Resolution No. 1424, a Resolution Establishing Fiscal Control Policies and Procedures for the Monterey Peninsula Airport District, and

WHEREAS, all debt service expenditures, interest and principal, for the Fiscal Year 2019 are identified and shall be payable in such time, form and manner as prescribed by contract or covenant, are hereby approved, and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT, that the Fiscal Year 2019 District Capital Budget is increased by \$180,000, to a total amount of \$5,330,394 effective immediately.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 13th day of February 2019 by the following roll call vote:

AYES:	DIRECTORS:	Cursio, Leffel, Miller, Chair Sabo
NOES:	DIRECTORS:	None
ABSTAIN:	DIRECTORS:	None
ABSENT:	DIRECTORS:	Nelson

Adopt 3. Resolution No. 1740, A Resolution Authorizing a Contract with JP Morgan Investment Services - Finance Committee

Executive Director La Pier presented Item G.3, stating that with the transition to Chase Bank, the opportunity exists to work directly with JP Morgan Investment Services to establish an unmanaged brokerage account agreement.

Director Miller moved to adopt Resolution No. 1740. Director Cursio seconded the motion. The motion passed unanimously by a roll call vote of 4-0. Director Nelson was absent.

RESOLUTION NO. 1740

A RESOLUTION AUTHORIZING A CONTRACT WITH JP MORGAN INVESTMENT SERVICES

WHEREAS, the Monterey Peninsula Airport District adopted a District investment policy dated August 8, 2018; and

WHEREAS, such District investment policy is amended for clarification of California Government Code, Sections 53600 et seq. authorized investment types and terms, and reporting; and

WHEREAS, there is a desire to access additional allowable investment options to improved investment income, and maintain continued segregation of excess cash assets; and

WHEREAS, excess unrestricted and restricted cash assets that are available for investment based on current and foreseeable Operating and Airport Capital Improvement budgets authorized by Resolution 1711 and amended by Resolution 1727; and

WHEREAS, the District has the opportunity through its relationship JP Morgan Chase Bank access to JP Morgan Investments to make allowable investments per Government Code, Sections 53600 et seq. authorized investment types

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: authorizes the Executive Director to enter into an investment services agreement with JP Morgan Investment Services.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 13th day of February 2019 by the following roll call vote:

AYES:	DIRECTORS:	Cursio, Leffel, Miller, Chair Sabo
NOES:	DIRECTORS:	None
ABSTAIN:	DIRECTORS:	None
ABSENT:	DIRECTORS:	Nelson

Adopt 4. Resolution No. 1741, Increasing the Maximum Number of Meetings Per Month and Ordinance No. 925, Increasing Board Member Meeting Stipends

District Counsel Huber presented Item G.4, stated that there were two issues to be addressed, adoption of Resolution No. 1741 to increase the maximum number of meetings per month and pass to print of Ordinance No. 925 to increase Board Member meeting stipends. With the Ordinance, the Board also needs to decide whether they would like to pass the originally written Ordinance with stipend increases being prospective or the alternatively provided Ordinance with the option for stipend increases to be retrospective.

*For Resolution No. 1741, Director Leffel recommended changing the wording of the last sentence of the "NOW, THEREFORE, BE IT RESOLVED" from "The members shall annually approve the **number of** meetings for which the members may be compensated." To "The members shall annually approve the **specific** meetings for which the members may be compensated." Director Leffel moved to change the wording of the Resolution to reflect this recommendation. Director Cursio seconded the motion. The motion passed by a roll call vote of 3-1. Chair Sabo voted no, Director Nelson was absent.*

Director Leffel moved to adopt Resolution No. 1741, with the amended language. Director Cursio seconded the motion. The motion passed unanimously by a roll call vote of 4-0. Director Nelson was absent.

RESOLUTION NO. 1741

A RESOLUTION INCREASING THE MAXIMUM NUMBER OF BOARD MEMBER MEETINGS FROM FOUR PER MONTH TO SIX PER MONTH

WHEREAS, the current amount of monthly meetings of the Monterey Peninsula Airport District is insufficient to accomplish the goals and requirements necessary to conduct the business of the District; and

WHEREAS, Public Utilities Code Section 22407, as amended on August 20, 2018, allows the Board to compensate its members up to six times per month if it enables the effective operation of the district; and

WHEREAS, the number of meetings, committees and official functions of the District frequently requires the attendance and participation of Board Members for maximum efficiency; and

WHEREAS, in the coming years, the District will embark on several projects and programs which will require more participation from Board Members to effectively provide guidance and direction to staff.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT that it is necessary to increase the number of monthly meetings for which the members may be compensated from four to six in order to effectively operate the District for the reasons stated above. The members shall annually approve the specific meetings for which the members may be compensated.

ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 13th day of February 2019 by the following roll call vote:

AYES:	DIRECTORS:	Cursio, Leffel, Miller, Chair Sabo
NOES:	DIRECTORS:	None
ABSTAIN:	DIRECTORS:	None
ABSENT:	DIRECTORS:	Nelson

Chair Sabo moved to pass to print Ordinance No. 925 as amended to include the retrospective option. The motion failed without a second.

Director Leffel moved to pass to print Ordinance No. 925 as originally written. Director Cursio seconded the motion. The motion passed unanimously by a roll call vote of 4-0. Director Nelson was absent.

ORDINANCE NO. 925

AN ORDINANCE OF THE MONTEREY PENINSULA AIRPORT DISTRICT INCREASING BOARD MEMBER MEETING STIPENDS IN ACCORDANCE WITH PUBLIC UTILITIES CODE SECTION 22407 AND WATER CODE SECTION 20200

NOW, THEREFORE, the Board of Directors of the Monterey Peninsula Airport District DO ORDAIN as follows:

SECTION 1: Board Member Meeting Stipends. Pursuant to the authority granted by Public Utilities Code Section 22407, as amended on August 20, 2018, and Water Code Section 20200, Board Member meeting stipends may be increased by 5% per annum beginning in the year 2019 and every subsequent year thereafter by resolution of the Board.

This ordinance shall take effect on the 30th day after its adoption.

PASSED TO PRINT BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 13th day of February 2019 by the following roll call vote:

AYES:	DIRECTORS:	Cursio, Leffel, Miller, Chair Sabo
NOES:	DIRECTORS:	None
ABSTAIN:	DIRECTORS:	None
ABSENT:	DIRECTORS:	Nelson

Discussion 5. Duties of District Secretary and District Auditor

District Counsel Huber presented Item G.5, individually outlining the duties of the District Secretary and District Auditor. He clarified the differences and delineations between the roles of the Executive Director and the duties of the District Secretary.

A break was taken from 1:01 PM until 1:11 PM.

After returning from the break, the Board entered into Closed Session. Agenda Items H and I were discussed after reconvening to Open Session.

H. ACCEPTANCE OF DEPARTMENT REPORTS

(The board receives department reports which do not require any action by the board)

I. BOARD COMMITTEE REPORTS

(Report on meetings attended by Board Members at Monterey Peninsula Airport District's expense - AB1234)

- a. Standing Committees:
 - i. Budget and Finance Directors Leffel & Sabo
 - ii. Air Service, Marketing, Community Relations Directors Cursio & Nelson
 - iii. Airport Property Development and Leases Directors Miller & Cursio

- b. Ad-Hoc Committees:
 - i. Local Jurisdiction Liaison Directors Leffel & Miller

- c. Liaison/Representatives:
 - i. Local Agency Formation Commission Director Leffel Alt: Sabo
 - ii. Regional Taxi Authority Director Leffel Alt: La Pier
 - iii. Transportation Agency for Monterey County Director Sabo Alt: Cursio
 - iv. Special Districts Association Liaison Director Miller Alt: Cursio
 - v. Association of Monterey Bay Area Governments Director Sabo Alt: Leffel

J. CLOSED SESSION

The Board entered into Closed Session at 1:11 PM.

1. **REAL PROPERTY NEGOTIATIONS** (Government Code Section 54956.8) The Board will meet with Real Property Negotiators, Executive Director and District Counsel, regarding the properties identified as 2801 Monterey-Salinas Highway, Monterey, CA 93940.

2. **POTENTIAL LITIGATION** (Government Code section 54956.9(d)(4)) The Board will meet with the Executive Director and District Counsel to discuss potential initiation of litigation – one case.

K. RECONVENE TO OPEN SESSION

The Board returned to Open Session at 2:51 PM.

Chair Sabo stated that no reportable action was taken during Closed Session.

L. PENDING REQUESTS FOR FUTURE AGENDA ITEMS

- Fort Ord Reuse Authority Presentation on the Eastside Parkway Project (tabled until completion of EIR)
- AMBAG Ex-Officio Representation (will be discussed at AMBAG's February Executive Committee Meeting)

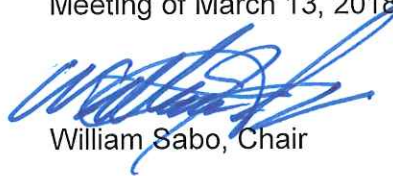
M. DISCUSSION OF FUTURE AGENDAS

- Adoption of Ordinance No. 925 along with an accompanying Resolution
- Information Regarding Future Conferences for Board Attendance Approval (April)

N. ADJOURNMENT

The meeting adjourned at 3:10 PM.

Minutes Approved at the
Meeting of March 13, 2018



William Sabo, Chair

ATTEST



Michael La Pier, AAE
District Secretary