

**SPECIAL MEETING OF THE  
MONTEREY PENINSULA AIRPORT DISTRICT  
BOARD OF DIRECTORS**

**DECEMBER 20, 2023 - 10:00 AM**

**TO BE HELD AT:  
Sand City – City Hall Council Chambers  
1 Pendergrass Way, Sand City, CA**

**NOTICE REGARDING PUBLIC COMMENT FOR THIS SPECIAL BOARD MEETING**

Members of the public may attend the Special Board Meeting in person and request to speak to the Board when the Chair calls for public comment. Members of the public will have up to 3 minutes to provide oral comments, pursuant to Board policy. Remote comments by members of the public will not be accepted for this Special Meeting, except in writing as outlined below.

Members of the public who desire to make a written public comment can send an email to [info@montereyairport.com](mailto:info@montereyairport.com) and include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)." Written comments should be received by 8:00 AM on the day of the meeting. All submitted comments will be provided to the Board for consideration and will be compiled as part of the record.

**A. CALL TO ORDER/ROLL CALL**

**B. PLEDGE OF ALLEGIANCE**

**C. REGULAR AGENDA - ACTION ITEMS**

Approve 1. Seating of New Chair and Chair Pro Tem

**D. CLOSED SESSION**

1. **QUARTERLY GOAL UPDATE** [Government Code Section 54957(b)]. The Board will meet with the Executive Director and District Counsel to consider the quarterly goal update related to the following position: Executive Director.

**E. ADJOURNMENT**

**AGENDA DEADLINE**

This is the final Agenda that has been posted on the bulletin board outside of the District Offices in the Terminal Building at the Monterey Regional Airport no less than 24 hours prior to the special meeting.

**AGENDA ITEM:** C-1  
**DATE:** Dec. 20, 2023

**TO:** Monterey Peninsula Airport District Board of Directors  
**FROM:** Scott E. Huber, District Counsel  
**SUBJ:** Seating of New Chair and Chair Pro Tem

**BACKGROUND.** Pursuant to the Governance Manual, the Chair is seated at the first regular meeting of each calendar year. Typically, the Director who served as Chair Pro Tem during the preceding calendar year shall be seated as Chair.

On December 13, 2023, the Board requested this matter be moved to the next meeting of the Board. Accordingly, the Board will consider removing the Chair and seating the Chair Pro Tem as the Chair of the Board. In addition, the Board will consider seating a new Chair Pro Tem.

**FISCAL IMPACT.** None.

**RECOMMENDATION.** By motion, remove the Chair and Seat the Chair Pro Tem as Chair of the Board;

and

Seat a new Chair Pro Temp.