

MINUTES OF THE REGULAR MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

June 14, 2017 - 10:00 AM - Board Room

A. CALL TO ORDER/ROLL CALL

Chair Nelson called to order the Regular Meeting of the Board of Directors at 10:00am. Directors Leffel, Miller, Sabo and Searle were present. The following District Officers were present: Executive Director La Pier, Acting District Secretary Porter, and Deputy Executive Director Bergholz. District Counsel Huber was absent. David Ritchie, Cota Cole, was present as acting District Counsel.

B. PLEDGE OF ALLEGIANCE

Director Sabo led the Pledge of Allegiance.

C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

Executive Director La Pier requested that lunch orders be placed by Board and staff to have a work-through lunch catered in at 12:00 noon.

Director Leffel stated that there will be a regional broadband update where Sunne McPeak, President and CEO of the California Emerging Technology Fund, will be presenting on state and regional projects on the 28th of June at the Monterey Plaza Hotel.

D. PUBLIC COMMENTS

None.

E. CONSENT AGENDA – ACTION ITEMS

(10:15AM - 10:30AM Estimated)

- Approve 1. Minutes of the Committee Meeting of the Budget and Finance Committee of May 4, 2017
- Approve 2. Minutes of the Committee Meeting of the Airport Property Development and Leases Committee of May 5, 2017
- Approve 3. Minutes of the Regular Meeting of May 10, 2017

Director Leffel moved to approve Consent Agenda Items E.1 through E.3. Director Sabo seconded the motion. The motion passed unanimously.

F. DEFERRED CONSENT AGENDA - ACTION ITEMS

G. REGULAR AGENDA – ACTION ITEMS

(10:30AM - 11:30AM Estimated)

- Adopt 1. Resolution No. 1687, A Resolution Authorizing and Approving the Rates and Charges at the Monterey Regional Airport for Fiscal Year 2018

Executive Director La Pier introduced Item G.1.

Director Leffel moved to adopt Resolution No. 1687. Director Miller seconded the motion. The motion passed by a roll call vote of 5-0.

RESOLUTION NO. 1687

A RESOLUTION AUTHORIZING AND APPROVING THE ADJUSTMENT OF RATES AND CHARGES AT THE MONTEREY REGIONAL AIRPORT FOR FISCAL YEAR 2017

WHEREAS, periodic adjustment of rates and fees is appropriate in order to achieve the District's goal of recovering the cost of operating and maintaining the Airport from rents, fees and charges paid by tenants and users of Airport facilities in fair proportion to their respective use, and

WHEREAS, the District has set its airside rates in accordance with the airfield residual cost recovery methodology, and

WHEREAS, the District has set its terminal area rental rates in accordance with the terminal compensatory cost recovery methodology,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT, the following rate and fee schedule (SEE ANNEX A) shall be implemented effective July 1, 2017.

1.0 Aviation & Aviation Related Rates and Fees.

1.1 Landing Fees.

1.1.1 Air Carriers. Provided a signed agreement between an air carrier and the District exists and except as exempted from landing fees by the provisions of Section 1.1.5 of this Resolution, there shall be paid to the District a landing fee for all air carrier operations (including unscheduled charter operations) landing at the Airport (SEE ANNEX A). The landing fee is assessed per thousand pounds of certificated gross landing weight. Air carriers operating without a signed agreement will pay a landing fee equal to two (2) times the established rate.

1.1.2 Freight Forwarding/Cargo Carriers. Except as exempted from landing fees by the provisions of Section 1.1.5 of this Resolution, there shall be paid to the District a landing fee for all freight forwarding/cargo carrier operations (including unscheduled charter operations) landing at the Airport (SEE ANNEX A). The landing fee is assessed per thousand pounds of certificated gross landing weight or per landing.

1.1.3 General Aviation Aircraft. Except as exempted from landing fees by the provisions of Sections 1.1.3.1 and 1.1.5 of this Resolution, there shall be paid to the District a landing fee for all general aviation aircraft operations involving aircraft having a certificated gross landing weight of six thousand pounds (6,000 lbs) or greater landing at the Airport (SEE ANNEX A). The landing fee is assessed per thousand pounds of certificated gross landing weight.

1.1.3.1 Based Aircraft Exemption. All general aviation aircraft based at the Monterey Regional Airport shall be exempt from the landing fees set forth in Section 1.1.3 of this Resolution. General aviation aircraft based at the Airport shall be deemed to include general aviation aircraft for which monthly hangar rentals or tie-down fees are being paid to the District or to a fixed base operator holding a valid lease or rental agreement with the District for the conduct of fixed base operations at the

Airport. In addition, general aviation aircraft owned or leased by such a fixed base operator shall be deemed to be general aviation aircraft based at the Airport.

1.1.4 Helicopters. Except as exempted from landing fees by the provisions of Sections 1.1.4.1 or 1.1.5 of this Resolution, there shall be paid to the District a landing fee for all helicopter operations landing at the Airport (SEE ANNEX A). The landing fee for helicopters is assessed per landing.

1.1.4.1 Based Helicopter Exemption. All helicopters based at the Monterey Regional Airport shall be exempt from the landing fees set forth in Section 1.1.4 of this Resolution. Helicopters based at the Airport shall be deemed to include helicopters for which monthly hangar rentals or tie-down fees are being paid to the District or to a fixed base operator holding a valid lease or rental agreement with the District for the conduct of fixed base operations at the Airport. In addition, helicopters owned or leased by such a fixed base operator shall be deemed to be helicopters based at the Airport.

1.1.5 General Exemptions. Aircraft landing at the Airport due to mechanical failure or other in-flight emergency shall be exempt from the landing fees set forth in this Resolution. Military aircraft or aircraft operated by the state or federal government shall be exempt from the landing fees set forth in this Resolution. Medical emergency/medical evacuation aircraft shall be exempt from the landing fees set forth in this Resolution.

1.2 Remain-Over-Night (RON) Fee.

1.2.1 Air Carriers. Provided a signed agreement between an air carrier and the District exists, there shall be paid to the District a RON fee for all air carrier aircraft (including unscheduled charter aircraft) that remain over night at the Airport (SEE ANNEX A). The RON fee is assessed per thousand pounds of certificated gross landing weight.

1.2.2 Freight Forwarding / Cargo Carriers. There shall be paid to the District a RON fee for all freight forwarding/cargo carrier aircraft (including unscheduled charter aircraft) that remain overnight at the Airport (SEE ANNEX A). The RON fee is assessed per thousand pounds of certificated gross landing weight.

1.3 Apron Fee.

1.3.1 Air Carriers. Provided a signed agreement between an air carrier and the District exists, there shall be paid to the District an apron fee for all air carrier aircraft (including unscheduled charter aircraft) that park on the terminal ramp at the Airport (SEE ANNEX A). The apron fee is assessed per thousand pounds of certificated gross landing weight. Air carriers operating without a signed agreement will pay a landing fee equal to two (2) times the established rate.

1.3.2 Freight Forwarding / Cargo Carriers. There shall be paid to the District an apron fee for all freight forwarding/cargo carrier aircraft (including unscheduled charter aircraft) that park on the terminal ramp at the Airport (SEE ANNEX A). The apron fee is assessed per thousand pounds of certificated gross landing weight.

1.4 Gate Fee. Provided a signed agreement between an air carrier and the District exists, there shall be paid to the District a gate fee for non-scheduled (including charter) air carrier aircraft that use the Airport terminal facilities (SEE ANNEX A). The gate fee is assessed per thousand pounds of certificated gross landing weight. Air carriers operating without a signed agreement will pay a landing fee equal to two (2) times the established rate.

1.5 Security Fee. There shall be paid to the District a security fee for all air carrier aircraft (including unscheduled charter aircraft) that use the Airport terminal facilities (SEE ANNEX A). The security fee is assessed per enplaned passenger.

1.6 Hangar Rentals. There shall be paid to the District rents for District owned and maintained aircraft hangars (SEE ANNEX A). The hangar rent is assessed by type and location of hangar, except as may otherwise be provided in a contractual agreement between the District (lessor) and a lessee.

1.7 Aircraft Tie-downs. There shall be paid to the District rents for District owned and maintained aircraft tie-down spaces (SEE ANNEX A). The tie-down rent is assessed by aircraft type and location of tie-down, except as may otherwise be provided in a contractual agreement between the District (lessor) and a lessee.

1.8 Fuel Dispensing / Fuel Flowage Fees. There shall be paid to the District a fuel dispensing or fuel flowage fee for each gallon of fuel dispensed at the Airport (SEE ANNEX A). The fuel dispensing or flowage fee is assessed by number of gallons dispensed and by type of fuel.

2.0 Terminal Area Rents.

2.1 Terminal Building and Adjacent Area Rentals. There shall be paid to the District rents for space in and around the Airport terminal (SEE ANNEX A). These rents are paid by square foot (sq. ft.) or space basis (per month) except as may otherwise be provided in a contractual agreement between the District (lessor) and a lessee.

2.2 Concessionaires. There shall be paid to the District fees for the use of space and the conduct of business in and around the Airport terminal. These fees may be assessed by square foot (sq. ft.) or space basis (per month), or may be assessed as a percentage of gross receipts, or a combination provided in a contractual agreement between the District (lessor) and a lessee or concessionaire.

3.0 Non-Aviation Rents. There shall be paid to the District rents for non-aviation space and facilities on the Airport (SEE ANNEX A). These rents are assessed on a square foot (sq. ft.) or space basis (per month) except as may otherwise be provided in a contractual agreement between the District (lessor) and a lessee.

4.0 Future Rate Adjustments. The District may implement changes in rates and charges from time-to-time through the adoption of future rates and charges resolutions. During the period following the adoption of this Resolution and until the effective date of a subsequent rates and charges resolution, District leases and rental agreements may provide for adjustments to rates and charges based on changes in consumer price or other indices.

5.0 Severability. If any provision, clause, sentence or paragraph of this Resolution or the application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions of this Resolution which can be given effect without the invalid provision or application and to this end, the provisions of this Resolution are declared severable.

6.0 Effective Date. This Resolution shall take effect on July 1, 2017.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: this 14th day of June, 2017, by the following roll call vote:

AYES:	DIRECTORS:	Leffel, Miller, Sabo, Searle, Chair Nelson
NOES:	DIRECTORS:	None
ABSTAIN:	DIRECTORS:	None
ABSENT:	DIRECTORS:	None

Director Sabo suggested that Agenda Item G.6 be moved up before Agenda Item G.2 to accommodate the members of the public who were present for the approval of the Fuel Farm Auxiliary Fire Suppression System. Director moved to reorder the Items. Director Leffel seconded the motion. The motion passed unanimously.

Approve 6. Fuel Farm Auxiliary Fire Suppression System Removal

Executive Director La Pier presented Item G.6, describing the two Fire Suppression Systems were installed many years ago and are both currently not functioning properly. He stated that it has been the desire of FBO staff to remove the systems because of the lack in functionality, expensive maintenance and also because the systems are extraordinary to fire code. With that, Executive Director La Pier recommended to the Board the authorization of the Fuel Farm Auxiliary Fire Suppression System removal by the FBOs and Monterey Fuel Company in exchange for an agreement that would require them to replace those systems should fire code change and to reimburse Monterey Fire Department for any cost associated with fighting a fire at the fuel farm.

Public Comment: *Nate Young, General Manager, Monterey Fuel Company, followed up with Executive Director La Pier's recommendation by providing background information to the Board of the ongoing issues that have been occurring because of the fire suppression systems, supporting staff's recommendation to remove the system.*

Public Comment: *Michael Heilpern, Operations Manager, Monterey Fuel Company, supported Nate's claim and stated that the fuel farm will continue to be monitored 24/7. He provided reassurance of the operational and procedural safety of the fuel farm in the event of an emergency without the auxiliary fire suppression system.*

Director Leffel moved to approve the removal of the Fuel Farm Auxiliary Fire Suppression System. Director Miller seconded the motion. The motion passed unanimously.

Adopt 2. Resolution No. 1685, A Resolution Authorizing and Approving the Operating Budget and Capital Budget of the Monterey Peninsula Airport District for Fiscal Year 2018

Executive Director La Pier introduced Item G.2. Deputy Executive Director Bergholz presented an explanation of the FY 2018 operating and capital budget development process and a breakdown of revenues and expenses in comparison to the FY 2017 adopted budget.

Director Leffel moved to adopt Resolution No. 1685. Director Miller seconded the motion. The motion passed by a roll call vote of 5-0.

RESOLUTION NO. 1685

A RESOLUTION AUTHORIZING AND APPROVING THE OPERATING BUDGET AND CAPITAL BUDGET OF THE MONTEREY PENINSULA AIRPORT DISTRICT FOR FISCAL YEAR 2017

WHEREAS, the estimates submitted to the Board of Directors of the Monterey Peninsula Airport District entitled "Monterey Peninsula Airport District, County of Monterey, State of California, Budget - Fiscal Year 2018," and now on file in the offices of the District are hereby approved and adopted as the budget of the District for the Fiscal Year 2018, and

WHEREAS, the revenues of the District for the Fiscal Year 2018 are hereby appropriated as set forth and segregated in the operating budget and the capital budget, and

WHEREAS, all annual salaries, compensations, allowances and operating expenses for the Fiscal Year 2018 as set forth in the operating budget shall be payable in such time, form and manner as is prescribed by the Monterey Peninsula Airport District Act and by Resolution No. 1424, a Resolution Establishing Fiscal Control Policies and Procedures for the Monterey Peninsula Airport District, are hereby approved, and

WHEREAS, all capital expenditures for the Fiscal Year 2018 as set forth in the capital budget shall be payable in such time, form and manner as is prescribed by the Monterey Peninsula Airport District Act and by Resolution No. 1424, a Resolution Establishing Fiscal Control Policies and Procedures for the Monterey Peninsula Airport District, are hereby approved, and

WHEREAS, all debt service expenditures, interest and principal, for the Fiscal Year 2018 are identified and shall be payable in such time, form and manner as prescribed by contract or covenant, are hereby approved, and

WHEREAS, all motions and resolutions and parts of motions and resolutions insofar as they are in conflict with this resolution are hereby repealed,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT, the operating plan and capital plan presented in the budget for Fiscal Year 2018 are hereby established and designated as in the budget and shall take effect on July 1, 2017.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 14th day of June, 2017 by the following roll call vote:

AYES:	DIRECTORS:	Leffel, Miller, Sabo, Searle, Chair Nelson
NOES:	DIRECTORS:	None
ABSTAIN:	DIRECTORS:	None
ABSENT:	DIRECTORS:	None

Adopt 3. Resolution No. 1686, A Resolution Authorizing and Approving the Fiscal Year 2018 Salary Schedule Listing Salary Ranges and Pay Steps for the Monterey Peninsula Airport District

Executive Director La Pier presented Item G.3, stating that no changes from the last adopted salary schedule are being proposed.

Director Sabo moved to adopt Resolution No. 1686. Director Miller seconded the motion. The motion passed by a roll call vote of 5-0.

RESOLUTION NO. 1686

**A RESOLUTION AUTHORIZING AND APPROVING
THE FISCAL YEAR 2018 SALARY SCHEDULE LISTING SALARY RANGES
AND PAY STEPS FOR THE MONTEREY PENINSULA AIRPORT DISTRICT**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: That the compensation of all employees of the Monterey Peninsula Airport District as set forth and prescribed in the 2018 Salary Schedule, Listing Salary Ranges and Pay Steps, is hereby approved and adopted. A copy of said schedule is attached hereto and made a part of by reference as though the same were set forth in full herein.

AND BE IT FURTHER RESOLVED: That there be filed in the office of said District, said Salary Schedule in accordance with and designated "Monterey Peninsula Airport District Fiscal Year 2018 Salary Schedule" listing salary ranges and pay steps.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 14th day of June, 2017 by the following roll call vote:

AYES:	DIRECTORS:	Leffel, Miller, Sabo, Searle, Chair Nelson
NOES:	DIRECTORS:	None
ABSTAIN:	DIRECTORS:	None
ABSENT:	DIRECTORS:	None

Adopt 4. Resolution No. 1688, A Resolution Authorizing the Executive Director to enter into a Four-Year Contract with GateKeeper Systems, Inc. for the Replacement of the Manual AVI Taxi Management System with Beacon Technology and Continuing Software Management Support Services

Executive Director La Pier introduced Item G.4, stating that it is a follow-up from last month's presentation about the beacon technology by InterVISTAS consulting. Jeff Hoyne, Chief of Police, on behalf of Ken Griggs, Operations Manager, provided additional information on the recommendation to enter into a GateKeeper Systems contract and the replacement of the current taxi management system with beacon technology.

Director Leffel moved to adopt Resolution No. 1688. Director Miller seconded the motion. The motion passed by a roll call vote of 5-0.

RESOLUTION NO. 1688

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A FOUR-YEAR CONTRACT EXTENSION WITH GATEKEEPER SYSTEMS, INC. FOR SOFTWARE MANAGEMENT SUPPORT OF BEACON TECHNOLOGY

WHEREAS, the Monterey Peninsula Airport District (MPAD) became a member of the Regional Taxi Authority on May 12, 2010 with the passing of Resolution No.1519,

WHEREAS, Addendum 1 of the Monterey County Regional Taxi Authority Joint Powers Agreement allowed the airport the opportunity to research airport industry taxi open-entry management systems,

WHEREAS, staff recommended a controlled, open entry taxi management system that assigns an offsite software management company to manage vehicle tracking and accounts receivable databases and the capital acquisition of handheld Automated Vehicle Identification (AVI) technology to be operated by the commercial ground transportation management company,

WHEREAS, over the course of this program, the open-entry taxi program has not been financially profitable due to the decline of taxi operation revenue with the introduction of Transportation Network Companies while curbside management operational costs have been static,

WHEREAS, new industry technologies have evolved and the implementation of "Beacon Technology" provides a cost savings alternative to RFID Automated Vehicle Identification (AVI),

WHEREAS, District staff will provide general oversight of all ground transportation related affairs and eliminate the need for a third-party curbside management contract, providing cost savings to the District,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: That MPAD enter into a four-year contract with GateKeeper Systems, Inc. in the initial annual amount of \$39,000 for operating system support costs not to exceed \$42,900 in year four; and the one-time capital acquisition and associated start-up costs for Beacon technology of \$15,500; and that the Chairman is authorized and directed to execute same on behalf of the District.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 14th day of June 2017, by the following roll call vote:

AYES:	DIRECTORS:	Leffel, Miller, Sabo, Searle, Chair Nelson
NOES:	DIRECTORS:	None
ABSTAIN:	DIRECTORS:	None
ABSENT:	DIRECTORS:	None

Adopt 5. Resolution No. 1689, A Resolution Amending the District-Only Funded Capital Acquisitions Budget of the Monterey Peninsula Airport District for Fiscal Year 2017 and Authorizing the purchase of the DB500 Mobile Paint Stripping and Cleaning System

Executive Director La Pier presented Item G.5, explaining the capital budget proposed amendment to purchase a paint stripping machine.

Director Leffel moved to adopt Resolution No. 1685. Director Sabo seconded the motion. The motion passed by a roll call vote of 5-0.

RESOLUTION NO. 1689

A RESOLUTION AMENDING THE DISTRICT-ONLY FUNDED CAPITAL ACQUISITIONS BUDGET OF THE MONTEREY PENINSULA AIRPORT DISTRICT FOR FISCAL YEAR ENDING 2017

WHEREAS, all capital expenditures for the Fiscal Year 2017 as set forth in the District-Only Funded Capital Acquisitions budget shall be payable in such time, form and manner as is prescribed by the Monterey Peninsula Airport District Act and by Resolution No. 1424, a Resolution Establishing Fiscal Control Policies and Procedures for the Monterey Peninsula Airport District, and

WHEREAS, it is the desire of the Board of Directors to modify and increase the amount of the "FY 2017 Capital Budget – District-Only Funded Capital Acquisitions"

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: That capital expenditures in the "FY 2017 Capital Budget – District-Only Funded Capital Acquisitions" are increased by \$48,000, to a total amount of \$409,000 effective immediately.

AND BE IT FURTHER RESOLVED: That the purchase of the DB500 Mobile Paint Stripping and Cleaning System be added to the Fiscal Year 2017 budget in the amount of \$47,050 plus \$950 estimated delivery.

AND BE IT FURTHER RESOLVED: That the Executive Director is authorized to execute a purchase order to MMJLJ, Incorporated for the DB500 Mobile Paint Stripping and Cleaning System in the amount of \$47,050 plus \$950 estimated delivery.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 14th day of June, 2017 by the following roll call vote:

AYES:	DIRECTORS:	Leffel, Miller, Sabo, Searle, Chair Nelson
NOES:	DIRECTORS:	None
ABSTAIN:	DIRECTORS:	None
ABSENT:	DIRECTORS:	None

Approve 6. Fuel Farm Auxiliary Fire Suppression System Removal

Item G.6 was moved to be presented prior to the presentation of Item G.2.

H. ACCEPTANCE OF DEPARTMENT REPORTS (11:30AM - 12:00PM Estimated)

(The board receives department reports which do not require any action by the board)

I. BOARD COMMITTEE REPORTS (12:00PM - 12:15PM Estimated)

(Report on meetings attended by Board Members at Monterey Peninsula Airport District's expense - AB1234)

- a. Standing Committees:
 - i. Local Jurisdiction Liaison Directors Miller & Nelson
 - ii. Budget and Finance Directors Leffel & Sabo
 - iii. Air Service, Marketing, Community Relations Directors Miller & Nelson
 - iv. Airport Property Development & Leases Directors Leffel & Nelson

- b. Ad-Hoc Committees:
 - i. Noise Mitigation Directors Nelson & Sabo

- c. Liaison/Representatives:
 - i. Local Agency Formation Commission Director Leffel Alt: Searle
 - ii. Regional Taxi Authority Director Leffel Alt: La Pier
 - iii. Transportation Agency for Monterey County Director Sabo Alt: Nelson
 - iv. Water Management District (Policy Advisory) Director Searle Alt: Leffel
 - v. Special Districts Association Liaison Director Miller Alt: Leffel

J. CLOSED SESSION

1. **LABOR NEGOTIATIONS** (Government Code section 54957.6) the Board will meet with the Executive Director and District Counsel to discuss labor negotiations for the following represented groups: All MPAD Employee Bargaining Units.”
2. **REAL PROPERTY NEGOTIATIONS** (Government Code Section 54956.8) the Board will meet with Real Property Negotiators, Executive Director and District Counsel, regarding the properties identified as 2801 Monterey-Salinas Highway, Monterey, CA 93940.
3. **ANTICIPATED LITIGATION** (Government Code section 54956.9(d)(2)) the Board will meet with the Executive Director and District Counsel regarding anticipated litigation – one case.

K. RECONVENE TO OPEN SESSION

Chair Nelson reported that no action was taken during Closed Session.

L. PENDING REQUESTS FOR FUTURE AGENDA ITEMS

M. DISCUSSION OF FUTURE AGENDAS

No new items added.

N. ADJOURNMENT

The meeting adjourned at 2:45pm.

Minutes Approved at the Regular
Meeting of July 12, 2017



Matthew Nelson, Chair

ATTEST



Michael La Pier, AAE
District Secretary