

**SPECIAL MEETING OF THE
MONTEREY PENINSULA AIRPORT DISTRICT
BOARD OF DIRECTORS**

December 11, 2025 - 8:00 AM Pacific Time

**Monterey Regional Airport
200 Fred Kane Drive, Suite 200
Monterey, CA 93940**

The Monterey Peninsula Airport District holds regular meetings at the Airport Board Room, with in-person attendance. Members of the public may attend the Board Meeting in person and request to speak to the Board when the Chair calls for public comment. In general, in person or emailed comments are preferred. Remote comments are allowed for Board meetings which take place in the Board Room, as outlined below.

The Monterey Peninsula Airport District will continue to broadcast the Board Meetings via Zoom video conference for viewing by the public. To view the Board meeting via Zoom video conference, please visit www.zoom.us/join and enter the following Meeting ID: **831 7098 4092**. If you do not have access to the internet, you may listen telephonically by calling (253) 215-8782 and entering the same Meeting ID.

Pursuant to Resolution 1862, members of the public may provide comments remotely for Board Meetings which are held in the Board Room. In the event that remote participation technology is unexpectedly not available, such as during an internet service outage, electrical outage, or other technological issue that prevents remote participation by the public, the meeting will not be continued or cancelled. Remote participation is provided as a courtesy and members of the public who rely upon remote participation to provide public comment do so at their own risk. When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9. The Secretary to the Board will call speaker names and unmute speaker microphones. You will have up to 3 minutes to provide your oral comments, pursuant to Board policy.

Members of the public are encouraged to provide written public comment by sending an email to info@montereyairport.com and include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)." Written comments should be received by 7:00 AM on the day of the meeting. All submitted comments will be provided to the Board for consideration and will be compiled as part of the record.

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

D. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Any person may address the Monterey Peninsula Airport District Board at this time on any item that is **NOT** on today's agenda and should be within the jurisdiction of the Monterey Peninsula Airport District Board. Comments concerning matters set forth on this agenda will be heard at the time the matter is considered.

E. CONSENT AGENDA - ACTION ITEMS

The Consent Agenda consists of those items which are routine and for which a staff recommendation has been prepared. A Board member, member of the audience, or staff may request that an item be placed on the deferred consent agenda for further discussion. One motion will cover all items on the Consent Agenda. The motion to approve will authorize the action or recommendation indicated.

Approve 1. Minutes of the Regular Meeting of the Monterey Peninsula Airport District Board of Directors November 19, 2025

F. DEFERRED CONSENT AGENDA – ACTION ITEMS

G. REGULAR AGENDA - ACTION ITEMS

- Receive 1. Annual Financial and Compliance Report for the Fiscal Years Ended June 30, 2025 and 2024
- Approve 2. Employment Agreement Between Monterey Peninsula Airport District and Executive Director Christine Morello
- Approve 3. Revised 2025 Governance Manual and Board Operating Rules and Procedures
- Adopt 4. Resolution No. 1918, A Resolution Approving the FY 2026-2031 Airport Capital Improvement Plan (ACIP) and Authorizing the Executive Director to Execute All Supporting Grant Documents
- Adopt 5. Resolution No. 1919 A Resolution Authorizing the Expenditure of Funds for ARFF Truck Cleanout Services
- Approve 6. Contract with Coffman Associates, Inc. to Complete an Airport Economic Impact Study and Report
- Approve 7. Contract Amendment #3 with C&S Engineering to Provide Support Services for the Safety Enhancement Program (SEP) Taxiway A Relocation – Phase B2 Commercial Apron Construction

H. BOARD REPORTS AND ACCEPTANCE OF DEPARTMENT REPORTS

The Board receives Department Reports which do not require any action by the board.

- a. Board Member questions (if any) for Standing Committees (Finance, Air Service, Lease)

b. Ad-Hoc Committee Reports:

- i. Personnel Committee Director Miller & Pick
- ii. Local Jurisdiction Liaison Director Leffel & Pick

c. Liaison/Representatives Reports:

- i. Local Agency Formation Commission Director Leffel
- ii. Regional Taxi Authority Director Pick
- iii. Transportation Agency for Monterey County Director Miller
- iv. Special Districts Association Liaison Director Leffel
- v. Association of Monterey Bay Area Governments Director Leffel

- d. Board Member Reports on Conferences and Events attended at Monterey Peninsula Airport District Expense as Approved by the Board (per AB 1234 and the Finance & Accounting Policy)

I. CLOSED SESSION

- 1. **POTENTIAL INITIATION OF LITIGATION.** Pursuant to Gov. Code 54957.6(b)(4), the Board will meet with the Deputy Executive Director and General Counsel related to potential initiation of litigation, one case.

J. RECONVENE TO OPEN SESSION

K. PENDING REQUESTS FOR FUTURE AGENDA ITEMS

None.

L. DISCUSSION OF FUTURE AGENDAS

M. ADJOURNMENT

AGENDA DEADLINE

This is the final Agenda that has been posted on the bulletin board outside of the District Offices in the Terminal Building at the Monterey Regional Airport no less than 24 hours prior to the special meeting.