

**MINUTES OF THE AIRPORT PROPERTY DEVELOPMENT & LEASES COMMITTEE MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS**

**July 5, 2017 - 11:00 AM - Administration Office Conference Room**

**A. CALL TO ORDER**

*The meeting was called to order at 11:01am. Chairman Nelson, Director Leffel and Executive Director La Pier were in attendance.*

**B. COMMUNICATIONS / ANNOUNCEMENTS / INFORMATIONAL ITEMS**

*No communications or announcements were received by the Committee.*

**C. PUBLIC COMMENTS**

*No public comments were received by the Committee.*

**D. REGULAR AGENDA – ACTION ITEMS**

Discussion            1. Gift Shop Lease

*Executive Director La Pier announced that negotiations regarding a new Gift Shop Lease Agreement were completed with Ms. Ditas Asignacion for her new business, Gifts and More. The terms of the agreement were outlined for the committee.*

*Director Leffel indicated the proprietor had been working closely with Monterey County Business Council and that several local businesses producing locally made products had agreed to work with Ms. Asignacion. Chairman Nelson expressed his interest in continuing to work with Ms. Asignacion to ensure a variety of locally produced products were available in the shop.*

*Chair Nelson and Director Leffel indicated their support for the lease and agreed to recommend its approval by the Board of Directors.*

Discussion            2. New Lease Opportunities

*Executive Director La Pier discussed the current status of potential new lease opportunities with the Committee. The lease opportunities discussed included a new self-storage development, a new facility for Harvest Construction and an as yet undefined use for a parcel of property near Monterey Jet Center.*

Discussion            3. North Side Development

*Executive Director La Pier indicated the next phase of traffic forecasting associated with the Master Plan environmental analysis would include a conceptual development plan for the North Side. La Pier stressed to the Committee that the sole purpose of the conceptual plan would be to provide additional information that could be used to more accurately forecast the impact of vehicle traffic.*

Discussion            4. New Dedication Display

*Executive Director La Pier indicated he had been approached by a group promoting the installation of a new dedication display in the terminal building. The concept was discussed by the Committee and it was agreed that it would be appropriate to develop specific criteria that could be used to evaluate this and other proposals of the nature in the future.*

*Director Leffel agreed to contact the historian at Naval Post Graduate School and enlist their support in development evaluation criteria.*

**E. ADJOURNMENT**

*The meeting was adjourned at 12:10pm.*

Minutes Approved at the Regular  
Meeting of August 9, 2017



Matthew Nelson, Chair

ATTEST



Michael La Pier, AAE  
District Secretary