

MINUTES OF THE REGULAR MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

April 12, 2017 - 10:00 AM - Board Room

A. CALL TO ORDER/ROLL CALL

Vice Chair Miller called to order the Regular Meeting of the Board of Directors at 10:00am. Directors Leffel, Sabo and Searle were present. Chair Nelson was absent. The following District Officers were present: Executive Director La Pier, District Counsel Huber, Acting District Secretary Porter and Deputy Executive Director Bergholz.

B. PLEDGE OF ALLEGIANCE

Director Sabo led the Pledge of Allegiance.

C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

None.

D. PUBLIC COMMENTS

None.

E. CONSENT AGENDA – ACTION ITEMS

- | | |
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| Approve | 1. Minutes of the Air Carrier Service, Marketing, & Community Relations Committee of March 2, 2017 |
| Approve | 2. Minutes of the Special Meeting of the Airport Property Development and Leases Committee of March 3, 2017 |
| Approve | 3. Minutes of the Special Meeting of the Budget and Finance Committee of March 6, 2017 |
| Approve | 4. Minutes of the Regular Meeting of March 9, 2017 |

Director Sabo moved to approve the four Consent Agenda Items. Director Leffel seconded the motion. The motion passed unanimously.

F. DEFERRED CONSENT AGENDA - ACTION ITEMS

G. REGULAR AGENDA – ACTION ITEMS

- Presentation 1. North Side Market Analysis by Alma Reza, Kosmont Companies

Alma Reza, Kosmont Companies, presented Item G.1.

Public Comment: Mike Dawson, member of the public, stated that in a matter of planning ahead and thinking long-term, the Airport should assume that there will be water available to the North Side based on current developments in the area. He also noted that if the development of the North Side is a big traffic attractant, the City of Monterey will be unhappy and the Airport should consider even more an access road through Del Rey Oaks. Thinking about it now may allow for a connection to be constructed before the completion of North Side development.

Presentation 2. NEMS/SEMS Training Update by Jeff Hoyne, Police Chief

Jeff Hoyne, Police Chief, presented Item G.2.

Adopt 3. Resolution No. 1682, A Resolution Amending, Authorizing and Approving the Fiscal Year 2017 Salary Schedule, Operations Manager Job Description and Addition of Second Operations Manager

Michael La Pier, Executive Director, presented Item G.3.

Director Sabo moved to adopt Resolution No. 1682. Director Leffel seconded the motion. The motion passed by a roll call vote of 4-0.

RESOLUTION NO. 1682

A RESOLUTION AMENDING, AUTHORIZING AND APPROVING THE FISCAL YEAR 2017 SALARY SCHEDULE, OPERATIONS MANAGER JOB DESCRIPTION AND ADDITION OF SECOND OPERATIONS MANAGER

WHEREAS, the Monterey Peninsula Airport District has witnessed the resignation of the Operations Supervisor; and

WHEREAS, the Executive Director has determined that the modification of the job description of the Operations Manager, and the addition of a second staff member as Operations Manager necessitates the elimination of the Operations Supervisor position; and

WHEREAS, the adopted salary schedule must be amended to reflect the newly eliminated position for FY 2017,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: The elimination of the Operations Supervisor position of the Monterey Peninsula Airport District as set forth and prescribed in the 2017 Amended Salary Schedule, modification of the Operations Manager job description, addition of second staff member to the Operations Manager position is hereby approved and adopted. A copy of said job description is attached to this Resolution and is incorporated by reference.

AND BE IT FURTHER RESOLVED: That there be filed in the office of said District, said Salary and Pay Step Schedule in accordance with public law and designated "Monterey Peninsula Airport District Fiscal Year 2017 Amended Salary Schedule", listing salary ranges and pay steps.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 12th day of April, 2017, by the following roll call vote:

AYES:	DIRECTORS:	Leffel, Sabo, Searle, Vice Chair Miller
NOES:	DIRECTORS:	None
ABSTAIN:	DIRECTORS:	None
ABSENT:	DIRECTORS:	Nelson

Approve 4. Position Letter Regarding Privatization of Air Traffic Control System

Michael La Pier, Executive Director, presented Item G.4.

Presentation 5. Public Records Act Policy and Legal Update

Scott Huber, District Counsel, presented Item G.5.

Directors Leffel, Miller and Sabo agreed to utilize an Airport administered email address. Director Searle stated that the information did not pertain to him because he does not currently send or receive email communication.

H. ACCEPTANCE OF DEPARTMENT REPORTS

(The board receives department reports which do not require any action by the board)

I. BOARD COMMITTEE REPORTS

(Report on meetings attended by Board Members at Monterey Peninsula Airport District's expense - AB1234)

a. Standing Committees:

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| i. Local Jurisdiction Liaison | Directors Miller & Nelson |
| ii. Budget and Finance | Directors Leffel & Sabo |
| iii. Air Service, Marketing, Community Relations | Directors Miller & Nelson |
| iv. Airport Property Development & Leases | Directors Leffel & Nelson |

b. Ad-Hoc Committees:

- | | |
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| i. Community Affairs | Directors Leffel & Miller |
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The Board discussed that the Community Affairs Ad-Hoc Committee was no longer necessary and should be removed from future agendas. The content of those meetings will be covered in future Air Service, Marketing, Community Relations Standing Committee meetings.

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| ii. Noise Mitigation | Directors Nelson & Sabo |
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c. Liaison/Representatives:

- | | | |
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| i. Local Agency Formation Commission | Director Leffel | Alt: Searle |
| ii. Regional Taxi Authority | Director Leffel | Alt: La Pier |
| iii. Transportation Agency for Monterey County | Director Sabo | Alt: Nelson |
| iv. Water Management District (Policy Advisory) | Director Searle | Alt: Leffel |

J. CLOSED SESSION

1. **LABOR NEGOTIATIONS** (Government Code section 54957.6) The Board will meet with the Executive Director and District Counsel to discuss labor negotiations for the following represented groups: All MPAD Employee Bargaining Units.
2. **REAL PROPERTY NEGOTIATIONS** (Government Code Section 54956.8) The Board will meet with Real Property Negotiators, Executive Director and District Counsel, regarding the properties identified as 2801 Monterey-Salinas Highway, Monterey, CA 93940.
3. **ANTICIPATED LITIGATION** (Government Code section 54956.9(d)(2)) The Board will meet with the Executive Director and District Counsel regarding anticipated litigation – one case.

K. RECONVENE TO OPEN SESSION

Vice Chair Miller reported that no action was taken during Closed Session.

L. PENDING REQUESTS FOR FUTURE AGENDA ITEMS

M. DISCUSSION OF FUTURE AGENDAS

None.

N. ADJOURNMENT

The meeting adjourned at 4:28pm.

Minutes approved at the Regular
Meeting of May 10, 2017



Matthew Nelson, Chair

ATTEST

Michael La Pier, AAE
District Secretary