

## MINUTES OF THE REGULAR MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

March 13, 2019 - 10:00 AM - Board Room

### A. CALL TO ORDER/ROLL CALL

Chair Sabo called to order the Regular Meeting of the Board of Directors at 10:03 AM. Directors Cursio, Leffel and Miller were present. Director Nelson was absent. The following District Officers were present: Executive Director La Pier, District Counsel Huber, Acting District Secretary Auker and Deputy Executive Director Bergholz.

### B. PLEDGE OF ALLEGIANCE

Director Miller led the Pledge of Allegiance.

### C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

Director Leffel noted that she needed to leave by 2:30 that afternoon.

Chair Sabo stated that Director Nelson was absent due to illness and Chair Sabo announced on his behalf that effective March 31, 2019 Director Nelson would resign from the Board of Directors of the Monterey Peninsula Airport District.

District Counsel Huber stated that the Board would have to decide upon the procedure in which they would fill the open seat of the Board of Directors. He stated that a discussion regarding this matter could be added to the Agenda because the item came to the attention of the Monterey Peninsula Airport District staff subsequent to the posting of the agenda for this March 13, 2019 Regular Meeting and that pursuant to Government Code Section 54954.2, staff is requesting the Council take action to add this item to the Agenda.

Director Miller moved to add the discussion item to the Agenda. Director Leffel seconded the motion. The motion passed unanimously by a vote of 4-0. Discussion regarding procedure for filling vacancy on Board of Directors was added as Open Session Agenda Item Number G-4.

### D. PUBLIC COMMENTS

Mike Dawson, member of the public, stated that a U2 flew over his house and he was thrilled to see it.

Marlana Brown, member of the public, complimented her recent experiences at the Monterey Regional Airport, including traveling on the United Denver flight and picking up and dropping off a rental car during the construction (repaving of Fred Kane Drive) in front of the terminal.

Matt Wright, Monterey Fuel Company General Manager, stated that Monterey Jet Center has entered into a comarketing partnership with WeatherTech Raceway Laguna Seca to address private aviation needs and potential promotions, mentioning that they recently passed out cookies to Indy Car drivers and pit crews on the track. He also stated that in regards to establishing minimum standards, he would support those efforts and believes that they would help the airport to have more control, could increase revenues and would protect the airport's mechanics. He stated that they have developed a notice for pilots regarding flight paths over the Pasadera neighborhood, including generic language that it is a noise-sensitive area, and feedback from pilots has been received mentioning that if they could, they would adhere to avoiding the area. Finally, in response to Mike Dawson's comment, he stated that the

*pilot of the U2 sent him an amazing photo of the plane's wing tip at 80-90k feet with the entire coastline in the background. He encouraged everyone to come by the Jet Center to take a look at it.*

*Chair Sabo thanked Matt Wright for his help with noise issues. Director Miller thanked him for his assistance and support in planning the DFW inaugural celebration event on April 2, 2019.*

**E. CONSENT AGENDA – ACTION ITEMS**

(The Consent Agenda consists of those items which are routine and for which a staff recommendation has been prepared. A Board member, member of the audience or staff may request that an item be placed on the deferred consent agenda for further discussion. One motion will cover all items on the Consent Agenda. The motion to approve will authorize the action or recommendation indicated.)

- Approve        1. Minutes of the Committee Meeting of the Air Carrier Service, Marketing and Community Relations Committee of February 7, 2019
  
- Approve        2. Minutes of the Committee Meeting of the Airport Property Development and Leases Committee of February 7, 2019
  
- Approve        3. Minutes of the Committee Meeting of the Budget and Finance Committee of February 11, 2019
  
- Approve        4. Minutes of the Regular Meeting of February 13, 2019
  
- Approve        5. Minutes of the Special Meeting of February 28, 2019
  
- Adopt          6. Ordinance No. 925, An Ordinance of the Monterey Peninsula Airport District Increasing Board Member Meeting Stipends in Accordance with Public Utilities Code Section 22407 and Water Code Section 20200

*Director Cursio moved to approve Consent Agenda Items E-1 through E-6. Director Leffel seconded the motion. The motion passed unanimously by a roll call vote of 4-0.*

**ORDINANCE NO. 925**

**AN ORDINANCE OF THE MONTEREY PENINSULA AIRPORT DISTRICT INCREASING BOARD MEMBER MEETING STIPENDS IN ACCORDANCE WITH PUBLIC UTILITIES CODE SECTION 22407 AND WATER CODE SECTION 20200**

NOW, THEREFORE, the Board of Directors of the Monterey Peninsula Airport District DO ORDAIN as follows:

SECTION 1: Board Member Meeting Stipends. Pursuant to the authority granted by Public Utilities Code Section 22407, as amended on August 20, 2018, and Water Code Section 20200, Board Member meeting stipends may be increased by 5% per annum beginning in the year 2019 and every subsequent year thereafter by resolution of the Board.

This ordinance shall take effect on the 30<sup>th</sup> day after its adoption.

**ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT:** This 13th day of March 2019 by the following roll call vote:

**AYES:**                   **DIRECTORS:** Cursio, Leffel, Miller, Chair Sabo  
**NOES:**                   **DIRECTORS:** None  
**ABSTAIN:**               **DIRECTORS:** None  
**ABSENT:**               **DIRECTORS:** Nelson

**F. DEFERRED CONSENT AGENDA - ACTION ITEMS**

None.

**G. REGULAR AGENDA - ACTION ITEMS**

Adopt           1. Resolution No. 1743, A Resolution Adopting Increased Meeting Stipends For 2019

*District Counsel Huber presented Item G-1, stating that this proposed Resolution accompanies Ordinance No. 925 and allows Board Member stipends to increase by \$5 for the remainder of the calendar year.*

*Chair Sabo moved to adopt Resolution No. 1743. Director Miller seconded the motion. The motion passed unanimously by a roll call vote of 4-0.*

**RESOLUTION NO. 1743**

**A RESOLUTION ADOPTING INCREASED MEETING STIPENDS FOR 2019**

**WHEREAS**, Public Utilities Code section 22407, as amended on August 20, 2018, authorizes Special Districts to increase the meeting stipend amount from \$100 per meeting by five percent per year; and

**WHEREAS**, the Board of Directors passed Ordinance No. 925 authorizing modifications to the meeting stipend consistent with Public Utilities Code section 22407; and

**WHEREAS**, in the coming years, the District will embark on several projects and programs which will require more participation from Board Members to effectively provide guidance and direction to staff.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT** that the Board authorizes a five percent increase in the meeting stipend for the 2019 calendar year effective upon passage of this Resolution. For all meetings occurring on or after the effective date of this Resolution, the stipend shall be \$105 per meeting.

**ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT:** This 13th day of March 2019 by the following roll call vote:

**AYES:**                   **DIRECTORS:** Cursio, Leffel, Miller, Chair Sabo  
**NOES:**                   **DIRECTORS:** None  
**ABSTAIN:**               **DIRECTORS:** None  
**ABSENT:**               **DIRECTORS:** Nelson

Adopt           2. Resolution No. 1744, A Resolution of Intent of the Monterey Peninsula Airport District to Approve Agreement to Provide Fire Services Between the City of Monterey and the Monterey Peninsula Airport District - Finance Committee

*Executive Director La Pier presented Item E-2, stating that this agreement is a result of over ten months of negotiations with the City of Monterey. He noted that this new five year agreement better reflects the cost of services for the District while maintaining the City's ability to provide services out of this station for the surrounding area.*

*Public Comment: Gaudenz Panholzer, Monterey Fire Chief, echoed Executive Director La Pier's statements and added that it was a good negotiating process and the agreement reflects the history between the Airport and Monterey Fire while redistributing the cost share. In his opinion it is a much-improved contract.*

*Director Leffel moved to adopt Resolution No. 1744. Director Miller seconded motion. The motion passed unanimously by a roll call vote of 4-0.*

#### **RESOLUTION NO. 1744**

#### **A RESOLUTION OF INTENT OF THE MONTEREY PENINSULA AIRPORT DISTRICT TO APPROVE AGREEMENT TO PROVIDE FIRE SERVICES BETWEEN THE CITY OF MONTEREY AND THE MONTEREY PENINSULA AIRPORT DISTRICT**

**WHEREAS**, the Monterey Peninsula Airport District currently contracts with the City of Monterey for fire services at the Monterey Regional Airport; and

**WHEREAS**, the Monterey Peninsula Airport District appreciates the quality of fire service provided by the City of Monterey to the Airport and its patrons; and

**WHEREAS**, the current fire services agreement is set to expire on June 30, 2019; and

**WHEREAS**, representatives of City of Monterey and the Monterey Peninsula Airport District have met and renegotiated terms for a new agreement for continued fire service to be provided by the City of Monterey to the Monterey Peninsula Airport District; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Monterey Peninsula Airport District hereby approves of the Agreement to Provide Fire Services Between the City of Monterey and the Monterey Peninsula Airport District, a copy of which is attached to this Resolution as Exhibit A.

**BE IT FURTHER RESOLVED THAT** the Executive Director is authorized and directed to execute the attached Agreement to Provide Fire Services Between the City of Monterey and the Monterey Peninsula Airport District

**PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT:** This 13th day of March 2019 by the following roll call vote:

<b>AYES:</b>	<b>DIRECTORS:</b>	Cursio, Leffel, Miller, Chair Sabo
<b>NOES:</b>	<b>DIRECTORS:</b>	None
<b>ABSTAIN:</b>	<b>DIRECTORS:</b>	None
<b>ABSENT:</b>	<b>DIRECTORS:</b>	Nelson

#### **Presentation 3. Planning Update on Dallas Inaugural Events**

*Chris Morello, Deputy Director of Strategy and Development, outlined the two events that would take place in celebration of the inaugural DFW flight. She stated that there would be a celebration for the passengers, which would take place at the gate, where there will be a ribbon-cutting ceremony, snacks, champagne and chocolates. The second event would be a cocktail reception that evening at Del Monte*

Aviation for community members. This event would be to thank them for their support in gaining the service and to encourage their continued support in sustaining the flights. She further outlined event details and partners.

Public Comment: Mike Dawson, member of the public, stated that it is good news to another route option heading East, and that his invitation to the evening event must have gotten lost in the mail.

Discussion 4. Procedure for Filling Vacancy on Board of Directors (added during Communications)

District Counsel Huber presented Item E-4, outlining the different options that are available to fill the seat. He noted that if the Board decided to fill the vacancy by appointment, which would be the most cost-efficient option, it must be done within 60 days of the vacancy. He stated that this seat is still open to a member at large, but at the 2020 election, it would need to be filled by someone who resides in District 1.

Director Leffel moved to fill the vacancy by appointment. Director Cursio seconded the motion. The motion passed unanimously. Following the motion, the Board established a timeline for the appointment (see timeline below).

3/13/2019	Board Meeting to Determine to Appoint or Hold Special Election
4/1-22/2019	Advertise Vacancy in at least 3 locations for 15 days
4/22/2019 by 5:00 PM	Candidate Deadline to Apply
4/23-5/8/2019	Review Applications by Ad Hoc Committee (and Potentially Determine Who Should Be Interviewed If Substantial Number of Applications Received)
5/8/2019 at Regular Meeting of the Board of Directors, potentially starting the meeting at 9:00 AM	Board Meeting (60-Day Deadline to Appoint from Date Position Was Vacant) <ul style="list-style-type: none"> <li>- Interview Candidates in Open Session</li> <li>- Select by Motion (and Second) and Adopt Resolution</li> <li>- Majority Vote of Remaining Board Members Required</li> <li>- Swearing in</li> </ul>
Day of Appointment + 15 Days	Notify County Elections Office of Appointment (within 15 Days)

**H. ACCEPTANCE OF DEPARTMENT REPORTS**

(The board receives department reports which do not require any action by the board)

**I. BOARD COMMITTEE REPORTS**

(Report on meetings attended by Board Members at Monterey Peninsula Airport District's expense - AB1234)

- a. Standing Committees:
  - i. Budget and Finance Directors Leffel & Sabo
  - ii. Air Service, Marketing, Community Relations Directors Cursio & Nelson
  - iii. Airport Property Development and Leases Directors Miller & Cursio
- b. Ad-Hoc Committees:
  - i. Local Jurisdiction Liaison Directors Leffel & Miller
- c. Liaison/Representatives:

- |   |                 |              |
|---|-----------------|--------------|
| i. Local Agency Formation Commission            | Director Leffel | Alt: Sabo    |
| ii. Regional Tax Authority                      | Director Leffel | Alt: La Pier |
| iii. Transportation Agency for Monterey County  | Director Sabo   | Alt: Cursio  |
| iv. Special Districts Association Liaison       | Director Miller | Alt: Cursio  |
| v. Association of Monterey Bay Area Governments | Director Sabo   | Alt: Leffel  |

*A break was taken from 12:15 PM until 12:20 PM.*

**J. CLOSED SESSION**

*The Board entered into Closed Session at 12:20 PM.*

1. **REAL PROPERTY NEGOTIATIONS** (Government Code Section 54956.8) The Board will meet with Real Property Negotiators, Executive Director and District Counsel, regarding the properties identified as 2801 Monterey-Salinas Highway, Monterey, CA 93940.

**K. RECONVENE TO OPEN SESSION**

*The Board returned to Open Session at 1:13 PM.*

*Chair Sabo stated that no reportable action was taken during Closed Session.*

**L. PENDING REQUESTS FOR FUTURE AGENDA ITEMS**

- *Fort Ord Reuse Authority Presentation on the Eastside Parkway Project (tabled until completion of EIR)*
- *AMBAG Ex-Officio Representation (will be discussed at AMBAG's March Executive Committee Meeting, did not have a quorum to meet in February)*
- *Information Regarding Future Conferences for Board Attendance Approval (April)*

**M. DISCUSSION OF FUTURE AGENDAS**

- *Discussion Regarding Establishing the Agenda Item Action Procedure*

**N. ADJOURNMENT**

*The meeting adjourned at 1:15 PM.*

Minutes Approved at the  
Meeting of April 10, 2019

William Sabo, Chair

ATTEST

Michael La Pier, AAE  
District Secretary