

MINUTES OF THE REGULAR MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

November 15, 2023 - 9:00 AM

The Monterey Peninsula Airport District holds regular meetings at the Airport Board Room, with in-person attendance. Members of the public may attend the Board Meeting in person and request to speak to the Board when the Chair calls for public comment. In general, in person or emailed comments are preferred. Remote comments are allowed for Board meetings which take place in the Board Room, as outlined below.

The Monterey Peninsula Airport District will continue to broadcast the Board Meetings via Zoom video conference for viewing by the public. To view the Board meeting via Zoom video conference, please visit www.zoom.us/join and enter the following Meeting ID: **831 7098 4092**. If you do not have access to the internet, you may listen telephonically by calling (253) 215-8782 and entering the same Meeting ID.

Pursuant to Resolution 1862, members of the public may provide comments remotely for Board Meetings which are held in the Board Room. In the event that remote participation technology is unexpectedly not available, such as during an internet service outage, electrical outage, or other technological issue that prevents remote participation by the public, the meeting will not be continued or cancelled. Remote participation is provided as a courtesy and members of the public who rely upon remote participation to provide public comment do so at their own risk. When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9. The Secretary to the Board will call speaker names and unmute speaker microphones. You will have up to 3 minutes to provide your oral comments, pursuant to Board policy.

Members of the public are encouraged to provide written public comment by sending an email to info@montereyairport.com and include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)." Written comments should be received by 8:00 AM on the day of the meeting. All submitted comments will be provided to the Board for consideration and will be compiled as part of the record.

A. CALL TO ORDER/ROLL CALL

Chair Sawhney called to order the Regular Meeting of the Monterey Peninsula Airport District Board of Directors at 9:04 AM. Directors Gaglioti, Leffel, and Miller were present. Chair Sawhney announced Director Pick would join the meeting later via videoconference from the alternate location noticed on the agenda. The following staff were present: Executive Director La Pier, District Counsel Huber, Deputy Executive Director Morello, Deputy Executive Director Robare, Controller Wilson, and Acting Board Secretary Adams.

B. PLEDGE OF ALLEGIANCE

Executive Director La Pier led the Pledge of Allegiance.

C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

Executive Director La Pier recognized Staff who partnered with United Airlines to man a booth at the exhibition space for the Big Sur Half Marathon.

Executive Director La Pier announced Alaska Airlines has informed us they will take a hiatus from service to Seattle from January 7th to February 15th due to seasonality; he will be meeting with them in Seattle to discuss the subject further the first week of December.

Director Leffel announced there is a Transportation Agency for Monterey County (TAMC) meeting this afternoon from 3:00 – 7:00 PM at WeatherTech Raceway Laguna Seca regarding the Highway 68 roundabouts. She encouraged everyone to attend.

D. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

E. CONSENT AGENDA - ACTION ITEMS

- Approve 1. Minutes of the Rescheduled Regular Meeting of the Monterey Peninsula Airport District Board of Directors of October 24, 2023
- Approve 2. Approve Director Miller's Request to Attend SWAAAE Annual Airport Management Short Course, January 22-24, 2024, Monterey, CA
- Approve 3. Director Leffel's Request to Attend SWAAAE Annual Airport Management Short Course, January 22-24, 2024, Monterey, CA
- Approve 4. Director Leffel's Request to Attend AAEE Annual Conference and Exposition, April 28-30, 2024, Nashville, TN

Director Miller pulled Item E.4.

Director Leffel motioned to approve Items E.1 to E.3. Director Gaglioti seconded. The motion passed unanimously by a roll call vote of 4-0 with Director Pick absent.

F. DEFERRED CONSENT AGENDA - ACTION ITEMS

Director Miller asked to amend Item E.4 to include his name in addition to Director Leffel's. Director Leffel motioned to approve Item E.4 as amended. Director Gaglioti seconded. The motion passed unanimously by a roll call vote of 4-0 with Director Pick absent.

G. REGULAR AGENDA - ACTION ITEMS

- Approve 1. Proclamation In Recognition of Woody's at the Airport Being Voted #1 Sit Down Airport Restaurant by USA Today's 10Best Readers' Choice Awards Poll

Director Leffel motioned to approve the Proclamation in Recognition of Woody's at the Airport Being Voted #1 Sit Down Airport Restaurant by USA Today's 10Best Readers' Choice Awards Poll. Director Miller seconded. The motion passed unanimously by a roll call vote of 4-0 with Director Pick absent.

Chair Sawhney presented the Proclamation to Chef Tim Wood.

- Presentation 2. Marketing and Public Relations Report by Chris Chidlaw, Chidlaw Marketing

Chris Childlaw, Chidlaw Marketing, gave a report to the board on Marketing and Public Relations activity during the months of July to October 2023.

Mr. Chidlaw and Deputy Executive Director Morello answered questions from Directors.

- Approve 3. Second Amendment to Agreement for Professional Services Between the Monterey Peninsula Airport District and Cole Huber, LLP

Executive Director La Pier explained that the agreement for Professional Services Between the Monterey Peninsula Airport District and Cole Huber, LLP expires December 31, 2023. It is proposed to

extend that agreement to June 30, 2023 to coincide with the District's Fiscal Year end and have time to go out for RFP, since it has been 13 years or more since we engaged Cole Huber.

Director Gaglioti reported the Finance Committee reviewed the proposed agreement and supported its approval.

No Public Comment.

Director Leffel motioned to approve the Second Amendment to the Agreement for Professional Services Between the Monterey Peninsula Airport District and Cole Huber, LLP. Director Miller seconded the motion. The motion passed unanimously by a roll call vote of 4-0 with Director Pick absent.

Presentation 4. General Aviation Update

Executive Director La Pier commented that this presentation is at the request of the board and turned the floor over to Deputy Executive Director Morello who reviewed the recent history of the Safety Enhancement Program (SEP) and the circumstances that led to new hangars being built on the northside.

Matt Wright, Monterey Fuel Company, who is overseeing the construction of the hangars, gave an update on the plan for fuel service for the G.A. community while the fuel island is being constructed.

Matt Pasztalaniec made Public Comment.

Mr. Wright answered questions about the plans for completion of the fuel island.

Director Pick attended the meeting at 10:10 AM via videoconference from the alternate location noticed on the agenda.

Mr. Wright answered questions regarding the market for hangars and the contingency plans for electricity in the event PG&E has not completed the hook up on November 17th as planned.

Deputy Executive Director Robare gave a short report about future projects that affect general aviation.

A break was taken between 11:00 AM and 11:06 AM.

H. BOARD COMMITTEE REPORTS AND ACCEPTANCE OF DEPARTMENT REPORTS

Standing Committees:

- | | |
|---|----------------------------|
| i. Budget and Finance | Director Leffel & Gaglioti |
| ii. Air Service, Marketing, Community Relations | Directors Sawhney & Pick |
| iii. Airport Property Development and Leases | Directors Sawhney & Miller |

b. Ad-Hoc Committees:

- | | |
|-------------------------------|---------------------------|
| i. Local Jurisdiction Liaison | Director Sawhney & Leffel |
|-------------------------------|---------------------------|

c. Liaison/Representatives:

- | | |
|---|------------------|
| i. Local Agency Formation Commission | Director Leffel |
| ii. Regional Taxi Authority | Director Pick |
| iii. Transportation Agency for Monterey County | Director Miller |
| iv. Special Districts Association Liaison | Director Sawhney |
| v. Association of Monterey Bay Area Governments | Director Miller |

Director Leffel reported for the Budget & Finance Committee.

There was no report for the Air Service, Marketing, Community Relations Committee.

Director Miller reported for the Airport Property Development and Lease Committee.

There was no Local Jurisdiction meeting.

Director Leffel reported on the LAFCO meeting.

Director Miller reported on the TAMC meeting and an orientation he had as a new liaison.

Director Sawhney did not attend the Special Districts Association meeting.

Director Miller reported on the AMBAG meeting.

I. PENDING REQUESTS FOR FUTURE AGENDA ITEMS

- DRO FY24 Cost of Service for Police Services

J. DISCUSSION OF FUTURE AGENDAS

No Items Added.

K. ADJOURNMENT

The meeting adjourned at 11:50 AM.

Approved at the
Meeting of December 13, 2023



Mary Ann Leffel, Chair Pro Tem

ATTEST



Chris Morello
Deputy Executive Director