

MINUTES OF THE SPECIAL BUDGET & FINANCE COMMITTEE MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

April 25, 2018 - 1:00 PM - Board Room

A. CALL TO ORDER

Director Leffel called to order the Special Finance Committee Meeting of the Board of Directors at 1:00 pm. Director Leffel, Director Sabo, Executive Director La Pier and Deputy Executive Director of Finance and Administration Bergholz were present.

*Also present were the following department managers:
Senior Planning and Development Manager Morello
Maintenance Manager O'Neil
Operations Manager Griggs
Police Commander Porter*

*Presented the following documents to the Budget and Finance committee members:
Draft Fiscal Year 2019 Operating Budget Summary and Detail
Draft Fiscal Year 2019 Capital Budget
Draft Fiscal Year 2019 Commercial Air Carrier Plan*

B. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

None.

C. PUBLIC COMMENTS

None.

D. SPECIAL AGENDA – ACTION ITEMS

Presentation 1. Department Manager Budget Presentations

Department managers presented their budgets for manager controlled non-labor expenses.

Reviewed 2. Draft Fiscal Year 2019 Operating Budget Summary and Detail

Reviewed 3. Draft Fiscal Year 2019 Capital Budget

Reviewed 4. Draft Fiscal Year 2019 Commercial Air Carrier Plan

Revenues:

Fiscal year 2019 draft budget includes revenues of \$8.754M which is a \$88.9K increase over the fiscal year 2018 budget (\$8.665M). The revenue increase is expected to come from increased commercial airline landing and apron fees and terminal concessions that will be offset by decreases in non-aviation tenant and other operating revenues.

Expenses:

Fiscal Year 2019 draft budget includes expenses of \$8.298M which is \$261K higher than the fiscal year 2018 budget (\$8,036). Most of the increase come from board of directors' biannual election expenses

(\$105K), potential 3% increase in contracted ARFF services (\$59K) and an increase in CalPERS unfunded account liability fees (\$110K). These expense increases were offset by a variety of small expense decreases.

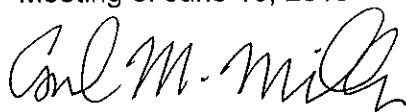
Operating Income:

Fiscal year 2019 operating income is estimated to \$479K and will meet the 2012 pension obligation bond debt covenant 5.09(b).

E. ADJOURNMENT

The meeting adjourned at 4:30 pm.

Minutes Approved at the
Meeting of June 13, 2018


Carl M. Miller, Chair

ATTEST



Michael La Pier, AAE
District Secretary