

**REGULAR MEETING OF THE
MONTEREY PENINSULA AIRPORT DISTRICT
BOARD OF DIRECTORS**

January 15, 2025 - 8:00 AM Pacific Time

**Monterey Regional Airport
200 Fred Kane Drive, Suite e200
Monterey CA 93940**

The Monterey Peninsula Airport District holds regular meetings at the Airport Board Room, with in-person attendance. Members of the public may attend the Board Meeting in person and request to speak to the Board when the Chair calls for public comment. In general, in person or emailed comments are preferred. Remote comments are allowed for Board meetings which take place in the Board Room, as outlined below.

The Monterey Peninsula Airport District will continue to broadcast the Board Meetings via Zoom video conference for viewing by the public. To view the Board meeting via Zoom video conference, please visit www.zoom.us/join and enter the following Meeting ID: **831 7098 4092**. If you do not have access to the internet, you may listen telephonically by calling (253) 215-8782 and entering the same Meeting ID.

Pursuant to Resolution 1862, members of the public may provide comments remotely for Board Meetings which are held in the Board Room. In the event that remote participation technology is unexpectedly not available, such as during an internet service outage, electrical outage, or other technological issue that prevents remote participation by the public, the meeting will not be continued or cancelled. Remote participation is provided as a courtesy and members of the public who rely upon remote participation to provide public comment do so at their own risk. When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9. The Secretary to the Board will call speaker names and unmute speaker microphones. You will have up to 3 minutes to provide your oral comments, pursuant to Board policy.

Members of the public are encouraged to provide written public comment by sending an email to info@montereyairport.com and include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)." Written comments should be received by 7:00 AM on the day of the meeting. All submitted comments will be provided to the Board for consideration and will be compiled as part of the record.

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

D. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Any person may address the Monterey Peninsula Airport District Board at this time on any item that is **NOT** on today's agenda and should be within the jurisdiction of the Monterey Peninsula Airport District Board. Comments concerning matters set forth on this agenda will be heard at the time the matter is considered.

E. ADMINISTER OATH OF OFFICE

F. SEATING OF CHAIR

G. SELECTION OF CHAIR PRO TEM

H. CONSENT AGENDA - ACTION ITEMS

The Consent Agenda consists of those items which are routine and for which a staff recommendation has been prepared. A Board member, member of the audience, or staff may request that an item be placed on the deferred consent agenda for further discussion. One motion will cover all items on the Consent Agenda. The motion to approve will authorize the action or recommendation indicated.

Approve 1. [Minutes of the Airport Property Development & Leases Committee Meeting of the Monterey Peninsula Airport District of December 11, 2024](#)

Approve 2. [Minutes of the Special Meeting of the Monterey Peninsula Airport District Board of Directors of December 16, 2024](#)

I. DEFERRED CONSENT AGENDA – ACTION ITEMS

J. REGULAR AGENDA - ACTION ITEMS

Approve 1. Committee Appointments by Chair

a. Standing Committees

1. Budget & Finance Committee
2. Air Service, Marketing, Community Relations
3. Airport Property Development and Leases

b. Ad-Hoc Committees

1. Personnel Committee
2. Local Jurisdiction Liaison

c. Liaison/Representatives

1. Local Agency Formation Commission
2. Regional Taxi Authority
3. Transportation Agency for Monterey County
4. Special Districts Association Liaison
5. Association of Monterey Bay Area Governments

Discuss 2. Future Start Time for Regular Board Meetings

Presentation 3. Update to Structure Damage from the Extreme Weather Events of December 14, 2024

K. BOARD REPORTS AND ACCEPTANCE OF DEPARTMENT REPORTS

[The Board receives Department Reports which do not require any action by the board](#)

a. Board Member questions (if any) for Standing Committees

b. Ad-Hoc Committee Reports:

- | | |
|--------------------------------|--------------------------|
| i. Personnel Committee | Director Miller & Pick |
| ii. Local Jurisdiction Liaison | Director Leffel & Miller |

c. Liaison/Representatives Reports:

- | | |
|---|-------------------|
| i. Local Agency Formation Commission | Director Leffel |
| ii. Regional Taxi Authority | Director Pick |
| iii. Transportation Agency for Monterey County | Director Miller |
| iv. Special Districts Association Liaison | Director Gaglioti |
| v. Association of Monterey Bay Area Governments | Director Leffel |

- d. Board Member reports for conferences and events approved to attend at Monterey Peninsula Airport District expense (per AB 1234 and the Director Remuneration & Business Expense Reimbursement Policy)

L. CLOSED SESSION

- 1. **EMPLOYMENT.** Pursuant to Gov. Code section 54957(b), the Board will meet with District Counsel to consider the appointment/employment related to the following position: Executive Director.

M. RECONVENE TO OPEN SESSION

N. PENDING REQUESTS FOR FUTURE AGENDA ITEMS

None.

O. DISCUSSION OF FUTURE AGENDAS

P. ADJOURNMENT

AGENDA DEADLINE

This is the final Agenda that has been posted on the bulletin board outside of the District Offices in the Terminal Building at the Monterey Regional Airport no less than 72 hours prior to the meeting.

All items submitted by the public for possible inclusion on the Board Agenda or in the Board packet must be received by 5:00 P.M. on the Friday before the first Wednesday of the month. This agenda is subject to revision and may be amended prior to the scheduled meeting.

Upon request and where feasible, the Monterey Peninsula Airport District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. To allow the District time within which to make appropriate arrangements, please submit a written request containing a brief description of the materials requested and preferred alternative format or auxiliary aid or service desired as far as possible in advance of the meeting. Requests should be sent to the District Secretary at 200 Fred Kane Drive, Suite 200, Monterey, California 93940.

Certificate of Appointment in Lieu of Election and Oath of Office

STATE OF CALIFORNIA }
COUNTY OF MONTEREY } ss

I, Gina Martinez, Registrar of Voters, in and for the County of Monterey, do hereby certify that **John Gaglioti** was appointed to the office of **Monterey Peninsula Airport District, District 2, Director** for a term of **4 years** by the supervising authority in lieu of conducting an election on **November 5, 2024**.



In Witness Whereof, I have hereunto affixed my hand and official seal on **November 22, 2024**.

Gina Martinez,
County of Monterey Registrar of Voters

By _____

STATE OF CALIFORNIA }
COUNTY OF MONTEREY } ss

I, **John Gaglioti**, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California, that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

(Signature)

Subscribed and sworn to before me, this ____ day of _____, 20__.

(Signature of Person Administering Oath)

(Title)

MINUTES OF THE AIRPORT PROPERTY DEVELOPMENT & LEASES COMMITTEE MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

December 11, 2024, at 10:30 AM Pacific Time

NOTICE REGARDING A RETURN TO IN-PERSON PUBLIC PARTICIPATION AT MONTEREY PENINSULA AIRPORT DISTRICT BOARD AND COMMITTEE MEETINGS

Due to the expiration of the COVID-19 California State of Emergency, the Monterey Peninsula Airport District will return to holding meetings at the Airport Board Room, with in-person attendance. Members of the public may attend the Committee Meeting in person and request to speak to the Committee Members when the Chair calls for public comment.

Alternatively, members of the public who desire to provide input as to any item can send an email to info@montereyairport.com and include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)." Written comments should be received by 8:00 AM on the day of the meeting. All submitted comments will be provided to the Committee Members for consideration and will be compiled as part of the record.

A. CALL TO ORDER

The meeting of the Airport Property Development & Leases Committee of the Monterey Peninsula Airport District was called to order at 10:45 AM. Directors Pick and Miller, Executive Director La Pier, Controller Wilson, and Acting Board Secretary Adams were present.

B. COMMUNICATIONS / ANNOUNCEMENTS / INFORMATIONAL ITEMS

No announcements.

C. REGULAR AGENDA – ACTION ITEMS

Discuss 1. Leasing Activity Review

Controller Wilson reported there is a meeting scheduled to be held tomorrow with a ground lease tenant regarding possible amendments to existing ground leases. He explained the concept of what the tenant is proposing. Executive Director La Pier added the tenant desires to mirror the leases, so they term at the same time. The goal is a restated Master Lease.

Controller Wilson updated the committee on a six-month "Exclusive Right to Negotiate" agreement that is being circulated with a current tenant. He reported that additional details have come to light regarding the tenant's proposal that require further discussion. There is a meeting scheduled to be held tomorrow. Directors discussed the tenant's proposal and the possible scenarios for the disposition of the tenants' current space.

D. ADJOURNMENT

The meeting adjourned at 11:07 AM.

*Approved at the
Meeting of January 15, 2025*

Carl Miller, Chair

A T T E S T

*Michael La Pier
District Secretary*

MINUTES OF THE SPECIAL MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

December 16, 2024 - 8:00 AM Pacific Time

The Monterey Peninsula Airport District holds regular meetings at the Airport Board Room, with in-person attendance. Members of the public may attend the Board Meeting in person and request to speak to the Board when the Chair calls for public comment. In general, in person or emailed comments are preferred. Remote comments are allowed for Board meetings which take place in the Board Room, as outlined below.

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A. CALL TO ORDER/ROLL CALL

Chair Leffel called to order the Special Meeting of the Monterey Peninsula Airport District Board of Directors at 8:04 AM. Directors Chorbajian, Pick, and Miller were present. Director Gaglioti was absent. The following staff were present: Executive Director La Pier, District Counsel Huber, Deputy Executive Director Morello, Deputy Executive Director Robare, Controller Wilson, and Acting Board Secretary Adams.

B. PLEDGE OF ALLEGIANCE

Director Chorbajian led the Pledge of Allegiance.

C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

Executive Director La Pier referred to the wind event in the area over the weekend, which caused damage to multiple older airplane hangars, and reported there was also damage to the Portuguese Hall from flying debris.

District Counsel Huber announced staff is asking the board to consider an addition to the agenda. He stated the following item came to the attention of the Airport staff subsequent to the posting of the agenda for this December 16, 2024 meeting. Pursuant to Government Code Section 54954.2, staff is requesting the Board take action to add this item to the agenda. The Action is to amend the agenda to add Item No. G.3, Adoption of Resolution No. 1894, A Resolution of the Monterey Peninsula Airport District Proclaiming the Existence of an Emergency Condition Due to Impacts from the Extreme Weather Events of December 14, 2024 and Delegating Decision Authority to the Executive Director.

Director Miller motioned to add Item No. G.3, as read by District Counsel Huber, to this December 16, 2024 meeting agenda. Director Chorbajian seconded the motion. The motion was unanimously approved by a roll call vote of 4-0 with Director Gaglioti absent.

Director Leffel reported that the Monterey Regional Airport was awarded Best in Class for Professional Services at the recent Carmel Chamber of Commerce Awards of Excellence Dinner event.

D. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

E. CONSENT AGENDA - ACTION ITEMS

- Approve 1. Minutes of the Regular Meeting of the Monterey Peninsula Airport District Board of Directors of November 20, 2024
- Approve 2. Minutes of the Budget & Finance Committee of the Monterey Peninsula Airport District Board of Directors of December 9, 2024
- Approve 3. Minutes of the Air Carrier Service – Marketing – Community Relations Meeting of the Monterey Peninsula Airport District of December 10, 2024
- Approve 4. Requests by Director Leffel, Director Miller and Director Pick to Attend the SWAAAE Annual Airport Management Short Course on February 1-5, 2025 in Monterey, CA

No Public Comment.

Director Miller motioned to approve Consent Agenda Items E.1 – E.4. Director Pick seconded the motion. The motion passed unanimously by a roll call vote of 4-0 with Director Gaglioti absent.

F. DEFERRED CONSENT AGENDA - ACTION ITEMS

None.

G. REGULAR AGENDA - ACTION ITEMS

- Adopt 1. Resolution No. 1893, A Resolution Declaring the Results of the Monterey Peninsula Airport District General Election Held November 5, 2024, and Administer Oaths of Office

District Counsel Huber introduced Resolution No. 1893, noting corrections to the Staff Report only to read Mary Ann Leffel in District 3 and Jonathan Ahmadi in District 1.

Director Chorbajian motioned to adopt Resolution No. 1893, A Resolution Declaring the Results of the Monterey Peninsula Airport District General Election Held November 5, 2024. Director Pick seconded the motion. The motion passed unanimously by a roll call vote of 4-0 with Director Gaglioti absent.

The board thanked Director Chorbajian for her attendance, attention, and care and expressed appreciation for her stepping forth to fill the vacancy in District 1.

District Counsel Huber administered the Oath of Office to Directors Leffel and Ahmadi and Director Ahmadi was seated on the dais.

No Public Comment.

RESOLUTION NO. 1893

A RESOLUTION DECLARING THE RESULTS OF THE MONTEREY PENINSULA AIRPORT DISTRICT GENERAL ELECTION HELD NOVEMBER 5, 2024

WHEREAS, a General Election was held on November 5, 2024, in the County of Monterey, State of California, in accordance with the Monterey Peninsula Airport District Act as amended, for the election of three offices, which offices shall be for a full term of four (4) years until each of their successors has been elected and has qualified for such office: Monterey Peninsula Airport District, District 1 Director; Monterey Peninsula Airport District, District 2 Director; and Monterey Peninsula Airport District, District 3 Director; and

WHEREAS, for the office of Monterey Peninsula Airport District, District 2 Director, the only qualified nominee (candidate) was John Gaglioti for the open position and so there were insufficient nominees to cause an election on November 5, 2024; and

WHEREAS, for the office of Monterey Peninsula Airport District, District 1 Director, there were two nominees for the office and, as such, the office appeared on the November 5, 2024 General Election ballot; and

WHEREAS, for the office of Monterey Peninsula Airport District, District 3 Director, there were two nominees for the office and, as such, the office appeared on the November 5, 2024 General Election ballot; and

WHEREAS, pursuant to the Elections Code, upon the completion of the canvass, and prior to the installation of officers, the Board of Directors is required to adopt a resolution reciting the fact that the election was held and declaring the results of the election; and

WHEREAS, the Monterey Peninsula Airport District desires to declare the results of the November 5, 2024 General Election; and

WHEREAS, Gina Martinez, Registrar of Voters, County of Monterey, State of California, certified the appointment of John Gaglioti as Monterey Peninsula Airport District, District 2 Director to serve for a term of four (4) years, and has provided a Certificate of Appointment in Lieu of Election and Oath of Office as described in her letter to the Monterey Peninsula Airport District dated November 22, 2024, attached hereto as "Exhibit A"; and

WHEREAS, Gina Martinez, Registrar of Voters, County of Monterey, State of California, certified the election of Jonathan Ahmadi as Monterey Peninsula Airport District, District 1 Director to serve for a term of four (4) years, and has provided a Certificate of Election and Oath of Office for the nominee as described in her letter to the Monterey Peninsula Airport District dated December 3, 2024, attached hereto as "Exhibit B".

WHEREAS, Gina Martinez, Registrar of Voters, County of Monterey, State of California, certified Maryann Leffel as Monterey Peninsula Airport District, District 3 Director to serve for a term of four (4) years and has provided a Certificate of Election and Oath of Office for the nominee as described in her

letter to the Monterey Peninsula Airport District dated December 3, 2024 attached hereto as "Exhibit C".

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT that the District Secretary is hereby authorized and directed to enter upon the records of the District a statement of the results of said election as follows: John Gaglioti as Monterey Peninsula Airport District, District 2 Director, having been appointed in lieu of an election to serve a term of four (4) years, and that said person hereinabove declared appointed shall be given the Oath of Office to be administered by the District Secretary or his or her appointee.

BE IT FURTHER RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT that the District Secretary is hereby authorized and directed to enter upon the records of the District a statement of the results of said election as follows: Jonathan Ahmadi, as Monterey Peninsula Airport District, District 1 Director, and Maryann Leffel, as Monterey Peninsula Airport District, District 3 Director, each being a duly qualified person and having duly filed Nomination Papers, and having each been certified as elected to the said office to serve for a term of four (4) years, and that each of the said persons hereinabove declared elected shall be given the Oath of Office to be administered by the District Secretary or his or her appointee.

ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 16th day of December 2024 by the following roll call vote:

AYES:	DIRECTORS:	Chorbajian, Pick, Miller, Leffel
NOES:	DIRECTORS:	None
ABSTAIN:	DIRECTORS:	None
ABSENT:	DIRECTORS:	Gaglioti

Receive 2. Monterey Fuel Company General Aviation Hangar Project Update

Executive Director La Pier stated Matt Wright, Monterey Fuel Company, was expected to give the update, but has been detained. He reported on Mr. Wright's behalf. He noted the new hangars had their permanent power installed last week and the fuel farm has been installed and is being tested. The hangars on the airport remain completely full and the Monterey Jet Center maintains the wait list.

A presentation prepared by Monterey Fuel Co. was shown to the board. The presentation highlighted photographs of the corporate, box and "T" hangars, Del Monte Aviation's remodeled space, and the self-service multi-fuel fueling island.

Directors discussed unleaded fuels and Controller Wilson answered questions about the corporate hangar that is currently leased to the Monterey Jet Center on a month-to-month basis.

No Public Comment.

Adopt 3. Resolution No. 1894, A Resolution of the Monterey Peninsula Airport District Proclaiming the Existence of an Emergency Condition Due to Impacts from the Extreme Weather events of December 14, 2024 and Delegating Decision Authority to the Executive Director

District Counsel Huber explained that Public Contract Code Section 22050 provides that in a case of emergency, pursuant to a four-fifths vote of the board, a public entity may take immediate action to

procure necessary equipment and services without giving notice for bids to contracts. He further explained that on December 14, 2024, extreme wind, rain, and tornadic activity destroyed several hangar structures and caused other damage at the Monterey Regional Airport that necessitates cleanup and repair. Resolution 1894 suspends the bidding requirements and declares the existence of an emergency pursuant to Public Contract Code Section 22050.

Directors discussed Resolution No. 1894. District Counsel Huber answered questions and confirmed Resolution No. 1894 would be in place until rescinded. Deputy Executive Director Morello reported that vendors would be chosen from the Monterey Peninsula Airport District's annual registration of qualified contractors.

No Public Comment.

Director Miller motioned to approve Resolution No. 1894, A Resolution of the Monterey Peninsula Airport District Proclaiming the Existence of an Emergency Condition Due to Impacts from the Extreme Weather Events of December 14, 2024 and Delegating Decision Authority to the Executive Director. Director Ahmadi seconded the motion. The motion was approved unanimously by a roll call vote of 4/5th of the board, with Director Gaglioti absent.

RESOLUTION NO. 1894

A RESOLUTION OF THE MONTEREY PENINSULA AIRPORT DISTRICT PROCLAIMING THE EXISTENCE OF AN EMERGENCY CONDITION DUE TO IMPACTS FROM THE EXTREME WEATHER EVENTS OF DECEMBER 14, 2024 AND DELEGATING DECISION AUTHORITY TO THE EXECUTIVE DIRECTOR

WHEREAS, the Monterey Peninsula Airport District ("MPAD") is a governmental entity duly organized and existing as a California Special District pursuant to special legislation passed by the State of California. MPAD was established to own and operate the aviation facilities, hangars, fixed base operator facilities, and other aviation related properties (collectively, "Aviation Facilities") located at the Monterey Regional Airport, as described in the special legislation; and

WHEREAS, Public Contract Code Section 22050 provides as follows: "(a) (1) In the case of an emergency, a public agency, pursuant to a four-fifths vote of its governing body, may repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts. (2) Before a governing body takes any action pursuant to paragraph (1), it shall make a finding, based on substantial evidence set forth in the minutes of its meeting, that the emergency will not permit a delay resulting from a competitive solicitation for bids, and that the action is necessary to respond to the emergency;" and

WHEREAS, the Public Contract Code Section 1102 provides that "emergency," means a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services;" and

WHEREAS, on December 14, 2024, extreme wind, rain, and tornadic activity occurred in the Monterey region, as a powerful atmospheric river slammed the California coast, which brought heavy rainfall, gale-force winds in excess of 75 mph, downed trees and power lines, and leaving thousands without electricity; and

WHEREAS, the tornadic activity and extreme winds destroyed several hangar structures and caused other damage at the Monterey Regional Airport; and

WHEREAS, pursuant to FAA regulations, airport operators provide essential functions and services during times of calamity and emergency, which cannot cease operations without the express written authority of the FAA; and

WHEREAS, aviation, air travel, and aviation related services are deemed essential functions by the United States government.

WHEREAS, the Aviation Facilities at the Monterey Regional Airport must remain in good working order and repair, which may require infrastructure repair, construction and refurbishment; and

WHEREAS, the Board of the Monterey Peninsula Airport District does hereby find that the aforesaid conditions necessitate declaration of an emergency as defined in the Public Contract Code; and

WHEREAS, Section 20550 further provides that the Board of Directors, by a four-fifths vote delegate, by resolution may delegate nonelected agency officer, the authority to order any directly related and immediate action required by that emergency, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts pursuant to paragraph (1) of subdivision (a) thereof; and

WHEREAS, Section 20550 further provides for the nonelected agency officer to report the actions taken to repair the damage cause by the emergency and the Board of Directors to review such actions at each regular meeting until the need for such action is terminated; and

WHEREAS, when the Board of Directors reviews the emergency action, it shall terminate the action at the earliest possible date that conditions warrant so that the remainder of the emergency action may be completed by giving notice for bids to let contracts; and

WHEREAS, the adoption of this Resolution and action taken pursuant to it is exempt from CEQA as follows: CEQA Guidelines Section 15359 defines an emergency as "a sudden, unexpected occurrence, involving a clear and imminent danger, demanding immediate action to prevent or mitigate loss of, or damage to life, health, property, or essential public services. Emergency includes such occurrences as fire, flood, earthquake, or other soil or geologic movements, as well as such occurrences as riot, accident, or sabotage; and Public Resources Code Section 21080 (b)(4) exempts "specific actions necessary to prevent or mitigate an emergency. " Public Resources Code Section 21080 (b)(2) also exempts "emergency repairs to public service facilities necessary to maintain service. "

NOW, THEREFORE, BE IT RESOLVED by the Board of the Monterey Peninsula Airport District that:

1. The Recitals set out above are true and correct and are incorporated by reference as if fully set forth herein.

2. The Board declares the existence of an emergency pursuant to Public Contract Code Section 22050;
3. The Board further delegates such authority to the Executive Director, with direction to place a report and review of such action on upcoming agendas as required by Section 20050 and to take any and all other action necessary to implement this Resolution, including but not limited to filing a Notice of Exemption.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 16th day of December 2024 by the following roll call vote:

AYES:	DIRECTORS: Ahmadi, Pick, Miller, Leffel
NOES:	DIRECTORS: None
ABSTAIN:	DIRECTORS: None
ABSENT:	DIRECTORS: Gaglioti

H. BOARD REPORTS AND ACCEPTANCE OF DEPARTMENT REPORTS

- a. The Board receives Department Reports which do not require any action by the board
- b. Board Member questions (if any) for Standing Committees
- c. Ad-Hoc Committee Reports:

i. Personnel Committee	Director Miller & Pick
ii. Local Jurisdiction Liaison	Director Leffel & Miller
- d. Liaison/Representatives Reports:

i. Local Agency Formation Commission	Director Leffel
ii. Regional Taxi Authority	Director Pick
iii. Transportation Agency for Monterey County	Director Miller
iv. Special Districts Association Liaison	Director Gaglioti
v. Association of Monterey Bay Area Governments	Director Leffel
- e. Board Member reports for conferences and events approved to attend at Monterey Peninsula Airport District expense (per AB 1234 and the Director Remuneration & Business Expense Reimbursement Policy)

No Public Comment.

No questions from Board Members.

No Liaison/Representatives Reports.

I. CLOSED SESSION

1. **PENDING LITIGATION.** Pursuant to Gov. Code 54956.9(a), the Board will meet with the Executive Director and General Counsel related to pending litigation: Mill Construction Company v. BlueScope Construction Inc., et al., Monterey County Superior Court, Case No. 24CV001770.
2. **PENDING LITIGATION.** Pursuant to Gov. Code 54956.9(a), the Board will meet with the Executive Director and General Counsel related to pending litigation: Collins Electrical Co.,

Inc., v. Mill Construction Company, et al., Monterey County Superior Court, Case No. 24CV02304.

3. **PENDING LITIGATION.** Pursuant to Gov. Code 54956.9(a), the Board will meet with the Executive Director and General Counsel related to pending litigation: Patibanda v. Foster, et al., Monterey County Superior Court, Case No. 24CV002782.
4. **EMPLOYMENT.** Pursuant to Gov. Code section 54957(b), the Board will meet with District Counsel to consider the appointment/employment related to the following position: Executive Director.

The Board entered Closed Session at 8:37 AM.

J. RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 9:54 AM. District Counsel Huber stated there was no reportable action on Closed Session Items I.1 – I.4; direction was given.

Chair Leffel suggested reconsideration of Consent Agenda Item G.4 at the request of Director Ahmadi in order to include himself in those approved to attend the SWAAAE Annual Airport Management Short Course.

No Public Comment.

Director Pick motioned to reconsider Item G.4 to add Director Ahmadi's name to those approved to attend the SWAAAE Annual Airport Management Short Course on February 1-5, 2025 in Monterey, CA. Director Miller seconded the motion. The motion was unanimously approved by a roll call vote of 4-0 with Director Gaglioti absent.

Director Ahmadi made a motion to approve Item G.4 which now reads "Approve Requests by Director Leffel, Director Miller, Director Pick, and Director Ahmadi to Attend the SWAAAE Annual Airport Management Short Course on February 1-5, 2025 in Monterey, CA". Director Pick seconded the motion.

The motion was unanimously approved by a roll call vote of 4-0 with Director Gaglioti absent.

K. PENDING REQUESTS FOR FUTURE AGENDA ITEMS

None.

L. DISCUSSION OF FUTURE AGENDAS

None.

M. ADJOURNMENT

The meeting was adjourned at 9:56 AM.

*Approved at the
Meeting of January 15, 2025*

Carl Miller, Chair

A T T E S T

*Michael La Pier
District Secretary*

AGENDA ITEM: K
DATE: January 15, 2025

TO: Michael La Pier, Executive Director, Monterey Regional Airport
FROM: Department Heads
SUBJECT: Monthly Department Reports

FINANCE AND ADMINISTRATION.

[Terminal Comment Card Log by Administration](#)
[Financial Summary by Mark Wilson, Controller](#)

FIRE.

[Monthly Fire Report by Monterey Fire Department](#)

OPERATIONS.

[Operations Report by Whitney Robare, Deputy Executive Director Operations and Maintenance](#)

PLANNING AND DEVELOPMENT.

[Planning and Environmental Monthly Project Report by Chris Morello, Deputy Executive Director](#)

POLICE.

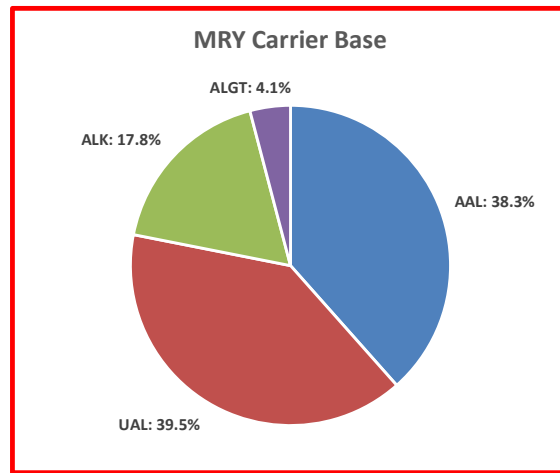
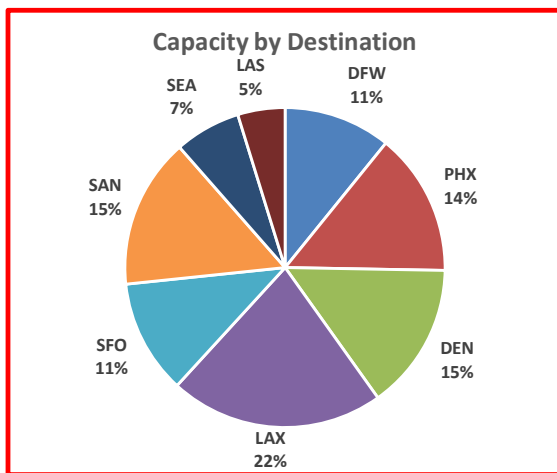
[Police Activity Report by Del Rey Oaks Police Department](#)

RATING	DATE OF VISIT	TIME OF VISIT	PURPOSE	FLIGHT	AIRLINE	COMMENT	CITY	STATE
NEUTRAL	12/12/2024	5:00 PM	Departing	5482	United	Eatery and gift shop were closed. It would have been nice to be able to get something to eat. It like the small airport size but it needs to be freshened up and updated.	Newport News	VA
NEUTRAL	12/15/2024	4:00 PM	Departing	-	American	WiFi doesn't work at all	Omaha	NE
NEUTRAL	12/24/2024	2:22 PM	Departing	5620	United	Not bad, but restrooms for one is tough when it is crowded.	Monterey	CA

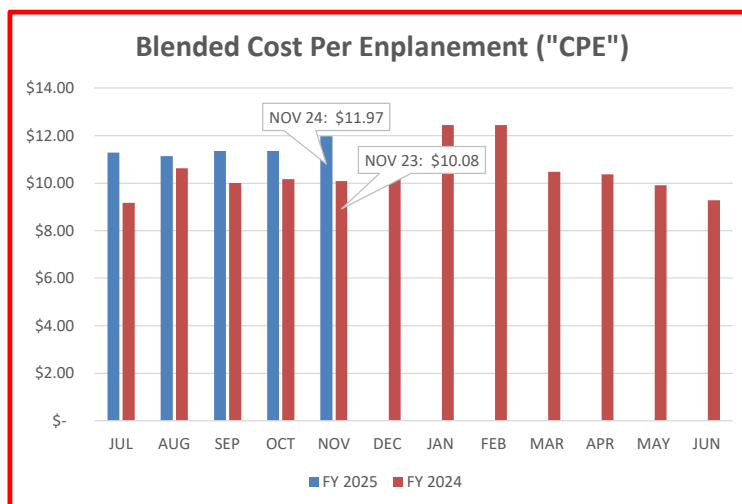
TO: Michael La Pier, Executive Director, Monterey Regional Airport
FROM: Mark Wilson, Controller
SUBJECT: Discussion and Analysis of the November 30, 2024 Financial Statements

KEY OPERATING STATISTICS. FY25 November revenue enplanements were 26,255 (vs. 25,538 budgeted), up 17.9% from the 22,268 in the same period in FY24. November commercial airline landings were more than budgeted (453 actual vs. 398 budgeted). Total Passengers for the month of November were 52,549, up 19% from 44,238 in the same period in FY24. Total aircraft operations for November were 4,486, down from 4,959 in the same period in FY24 (this includes Commercial, Private and Military aircraft), and Vehicle exit counts in the parking lots were 10,775, down 4.3% from the 11,263 exit counts in November of FY24.

In November 2024, American Airlines accounted for approximately 38.3% and United accounted for approximately 39.5% of the passenger enplanements. Monterey Regional Airport's enplaning passenger carrying capacity for November was 35,379 Seats, with an overall Passenger Load Factor of 74.2%.



In November, the Airport's blended CPE was \$11.97, compared to \$10.08 in the same period in FY24. The \$1.89 increase reflects the impact of the increased Rates & Charges implemented in FY25 (\$2.30) and partially offset by the favorable impact from higher enplanements.



LIQUIDITY AND CAPITAL RESOURCES. As of November 30, 2024 the Airport had unrestricted cash and investments of \$15.8M.

As of November 30, 2024 the Airport had Restricted PFC cash and investments of \$0.515M and Restricted CFC cash and investments of \$0.373M.

The Current Ratio of unrestricted current assets to current liabilities is a very healthy 24.1X. This compares favorably to an overall Airport Industry Benchmark* of 5.41X. Days Cash on Hand (based on FY 25 Budgeted Operating Expenses), was 510, which is 14.9% lower than the overall Airport Industry Benchmark* of 599 Days.

OPERATING INCOME. The Airport's higher than budgeted revenues and higher than budgeted operating expenses in November resulted in an operating income of \$253.6K, which is a favorable variance of \$101.0K to November's budgeted operating income of \$152.7K.

OPERATING INCOME				
	November 2024 ACTUAL	November 2024 BUDGET	VARIANCE Favorable (Unfavorable)	
			\$	%
Operating Revenues	\$ 1,258,149	\$ 1,139,283	\$ 118,866	10%
Operating Expenses	(1,004,525)	(986,613)	(17,912)	2%
Operating Income	<u>\$ 253,623</u>	<u>\$ 152,670</u>	<u>\$ 100,954</u>	<u>66%</u>

REVENUES. November 2024 combined Operating Revenues were \$1,258.1K, which was \$118.9K/10% higher than the budget of \$1,139.3K. This favorable variance was primarily due to higher concessions, parking lot income and interest income.

	November 2024 ACTUAL	November 2024 BUDGET	VARIANCE Favorable (Unfavorable)	
			\$	%
Terminal Revenues	\$ 779,836	\$ 692,629	\$ 87,207	13%
General Aviation	186,724	168,715	18,009	11%
Non-Aviation	196,599	200,737	(4,138)	-2%
Other Operating	31,579	35,777	(4,198)	-12%
Interest Income	63,412	41,426	21,986	53%
Total Operating Revenues	<u>\$ 1,258,149</u>	<u>\$ 1,139,283</u>	<u>\$ 118,866</u>	<u>10%</u>

* Source: Merritt Research Services Benchmark Central - Airport Medians for 2023.

Terminal Revenues:

Commercial Aviation fees (\$173.0K) for November was higher than budget (\$147.2K), primarily due to higher Landing, RON and Apron Fees from American (\$11.9K), higher landing and RON fees from United (\$9.6K). DMA reported fuel sales of 250,918 gallons to the airlines for the month (42% to American, 31% to United, 25% to Alaska, 1% to All Others).

Terminal Rents (\$207.6K) for November was higher than budget (\$204.2K). This favorable variance was primarily due to Sun Country Gate Usage (\$0.5K) and Allegiant (\$2.5K).

TNC Permits, Trip Fees & Peer-to-Peer Rentals (\$30.6K) for November was higher than the budget (\$24.1K) by (\$6.5K)/27%. This favorable variance was primarily due to higher than budgeted TNC Trip Fees (\$5.3K) from Uber.

Terminal Concessions (\$17.3K) for November was lower than budget (\$26.9K). This unfavorable variance is due to refund back to Woody's for calendar year 2023 and 2024 cumulative over-payments of their percentage sales based concession (\$10.7K).

Rental Car Concessions (\$182.5K) for November was higher than budget (\$146.2K) by (36.3K)/25%, with favorable variances from Avis, Budget, Hertz and Enterprise, partially offset by lower than budgeted revenue from National/Alamo and GoRentals.

Parking Concession (\$168.8K) for November was higher than the budget (\$144.0K) by (\$24.8K)/17%. Parking Concession revenues for November were budgeted at 11,440 parked cars with an average of \$12.59 net to MPAD. In November, the number of parked cars was lower than budgeted at 10,775 with a higher average of \$15.67 net to MPAD per car, resulting in a favorable variance.

General Aviation Revenues:

Heavy General Aviation revenues, including landing fees (\$143.4K) for November was higher than budget (\$125.8K) due primarily to higher landing fees (\$10.6K) and higher fuel flowage fees (\$7.0K). MJC and DMA reported fuel sales of 146,781 and 126,736 gallons of Jet A, respectively, for the month. MJC and DMA reported 332 and 303 revenue landings, respectively, for the month.

Light General Aviation revenues (\$43.3K) for November was materially on budget (\$42.9K).

Non-Aviation Revenues:

Non-Aviation revenues (\$196.6K) for November was lower than budget (\$200.7K). This unfavorable variance is primarily due to continued rental to Forza at a lower rate than the planned new rental to MPI at a higher rental rate.

Other Operating Revenues:

Other Operating revenues (\$31.6K) for November were lower than budget (\$35.8K). This unfavorable variance was primarily due to timing of billing for Business License Fees (\$7.6K).

Interest Income:

Interest Income (\$63.4K) for November was higher than budget (\$41.4K) due to higher than budgeted interest income earned on T-Bills. Page 3

EXPENSES. Total operating expenses of \$1,004.5K for November were higher than the budget \$986.6K by \$17.9K/2%. See the following detailed analysis of significant variances:

OPERATING EXPENSES - BY MAJOR CATEGORY TYPE

	November 2024	November 2024	VARIANCE	
	ACTUAL	BUDGET	Favorable (Unfavorable)	
			\$	%
Salaries & Taxes	\$ 238,058	\$ 239,149	\$ 1,091	0%
Employee Benefits	144,558	140,205	(4,353)	-3%
Recruitment & Training	4,203	9,576	5,373	56%
Business Expenses	38,415	85,208	46,793	55%
Supplies & Materials	35,619	9,188	(26,431)	-288%
Repairs & Maintenance	41,419	44,869	3,450	8%
Outside Services	285,734	282,784	(2,949)	-1%
Professional Services	40,872	41,367	495	1%
Marketing, PR	19,732	31,552	11,820	37%
Utilities	139,189	85,567	(53,623)	-63%
Interest Expense	16,727	17,149	422	2%
Total Operating Expenses	\$ 1,004,525	\$ 986,613	\$ (17,912)	-2%

OPERATING EXPENSES - BY DEPARTMENT

	November 2024	November 2024	VARIANCE	
	ACTUAL	BUDGET	Favorable (Unfavorable)	
			\$	%
Admin & Finance	\$ 264,663	\$ 272,193	\$ 7,530	3%
Planning & Marketing	93,227	104,548	11,320	11%
Maintenance	172,366	155,545	(16,820)	-11%
Operations	83,902	70,131	(13,772)	-20%
Police	126,711	129,161	2,450	2%
Fire	211,168	205,996	(5,172)	-3%
Board of Directors	17,737	20,385	2,648	13%
Rental Properties	18,025	11,505	(6,520)	-57%
Interest Expense	16,727	17,149	422	2%
Total Operating Expenses	\$ 1,004,525	\$ 986,613	\$ (17,912)	-2%

Salary & Taxes Expenses (\$238.1K) for November were materially on budget (\$239.1K).

Employee Benefit Expenses (\$144.6K) for November were higher than budget (\$140.2K). This unfavorable variance was primarily due to higher CalPERS health premiums.

Personnel Recruitment, Training & Pre-Employment and Related Expenses (\$4.2K) for November was lower than Budget (\$9.6K). This favorable variance were primarily due to timing of travel expense to conferences.

Business Expenses (\$38.4K) was lower than Budget (\$85.2K). This favorable variance is primarily due to the full year budget for M1W water expense in the tax rolls. However, the billing schedule did not change as announced from M1W and remains on a bi-monthly schedule.

Supplies & Materials expenses (\$35.6K) for November were higher than Budget (\$9.2K) by (\$26.4K)/288%. This unfavorable variance is primarily due to the repair of the airfield sweeper due to the damage sustained during sweeping operation of property and the timing of custodial supplies purchases.

Repair & Maintenance expenses (\$41.4K) for November were lower than Budget (\$44.9K) by (\$3.4K)/8%. This favorable variance was due to timing of repair and maintenance cost of district equipment.

Outside Services expenses (\$285.7K) for November was materially on Budget (\$282.8K).

Professional Service expenses (\$40.9K) for November were lower than Budget (\$41.4K) by (\$0.5K)/1%. This favorable variance was primarily due to timing of budgeted audit fees (\$8.0K), offset by unfavorable water resources services fees from Earth and Water Law LLC (\$5.0K).

Marketing and Public Relations expenses (\$19.7K) for November was lower than Budget (\$31.6K) by (\$11.8K)/37%. This favorable variance was primarily due to the timing of payments for marketing, media and sponsorships (\$8.8K).

Utilities expenses, combined (\$139.2K) for November were higher than Budget (\$85.6K) by (\$53.6K)/63%. The variance is primarily due to higher than budgeted electric expense (\$37.9K), and water expense (\$10.0K). The unfavorable variance for electric expense is due to the annual true-up for the Solar Array and the water expense is budgeted in the Property Tax line.

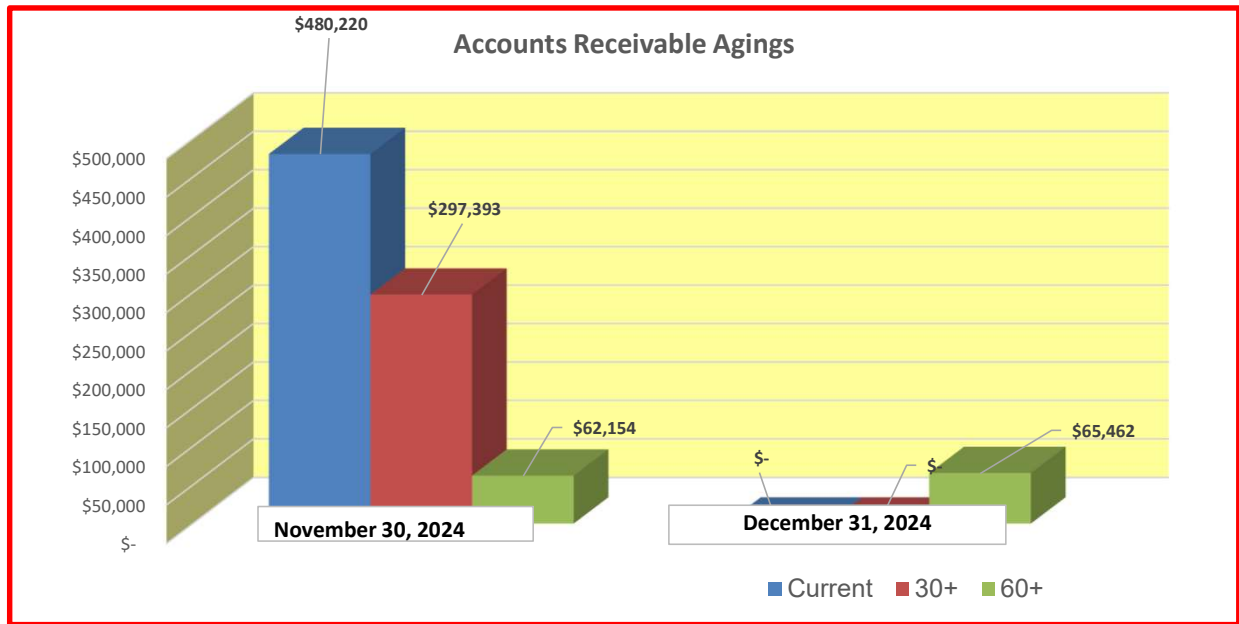
Interest expense (\$16.7K) for November was materially on budget (\$17.1K).

SELECTED BALANCE SHEET ANALYSES:

ACCOUNTS RECEIVABLE. The accounts receivable balance on November 30, 2024 was \$839.8K. This balance is \$150.8K or 15% lower than the October 31, 2024 balance of \$990.5K, and \$186.3K/29% higher than the \$653.5K balance on November 30, 2023. The accounts receivable balance over 60 days old on November 30, 2024, was \$62.2K. AR past due amounts are due to timing of collections.

Chart 2 below graphically presents the aging of accounts receivable (1) as of November 30, 2024 and (2) prior to the next billing cycle (December 31, 2024).

Chart 2



Total accounts receivable of \$839.8K as of November 30, 2024 was comprised of \$353.8K/42.1% from Commercial Airlines, \$66.5K/7.9% from Rental Car companies, \$125.8K/15.0% from FBOs, \$161.6K/19.2% from Parking, \$23.5K/2.8% from the Monterey Hi-Way Self Storage, \$36.9K/4.4% from TNCs and Taxis, (\$2.2)K/-0.3% from Woody's and \$74.0K/8.8% from all other customer accounts.

The District carries a \$10K allowance for doubtful accounts. Prepaid accounts receivable as of November 30, 2024 of \$7.8K have been reclassified to deferred revenue.

Chart 3 below graphically presents the composition of accounts receivable by major customer/concessionaire/tenant.

Chart 3

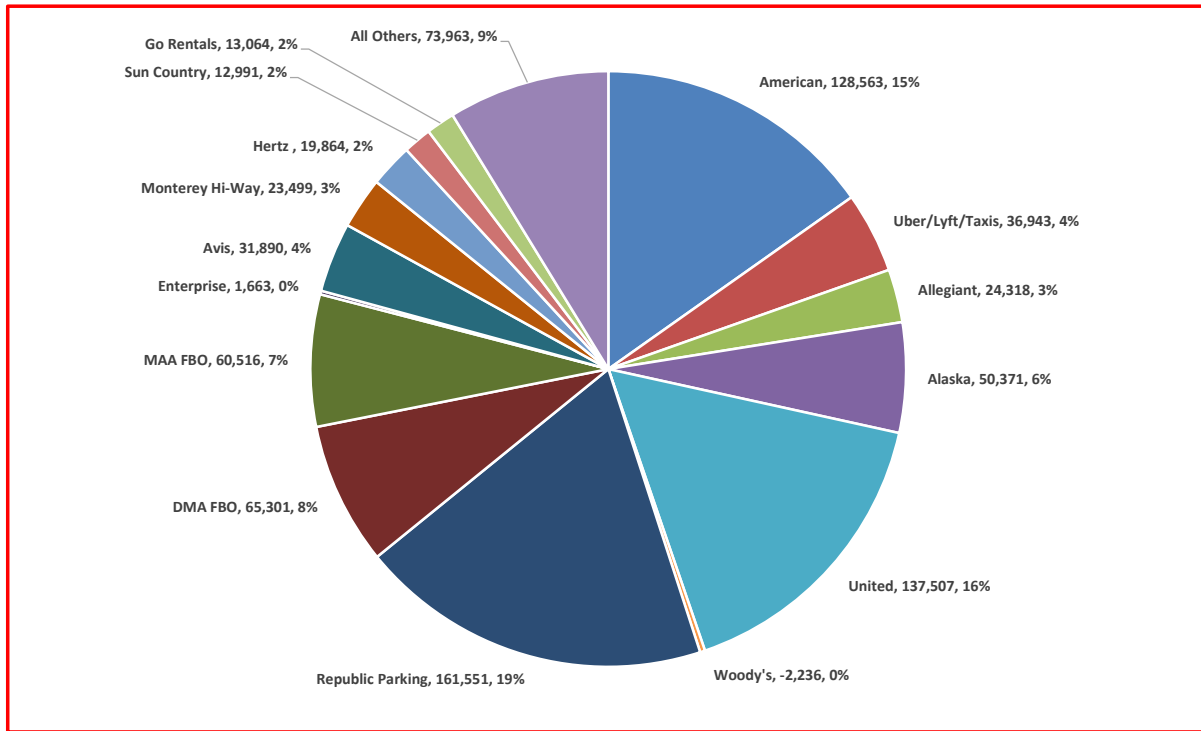
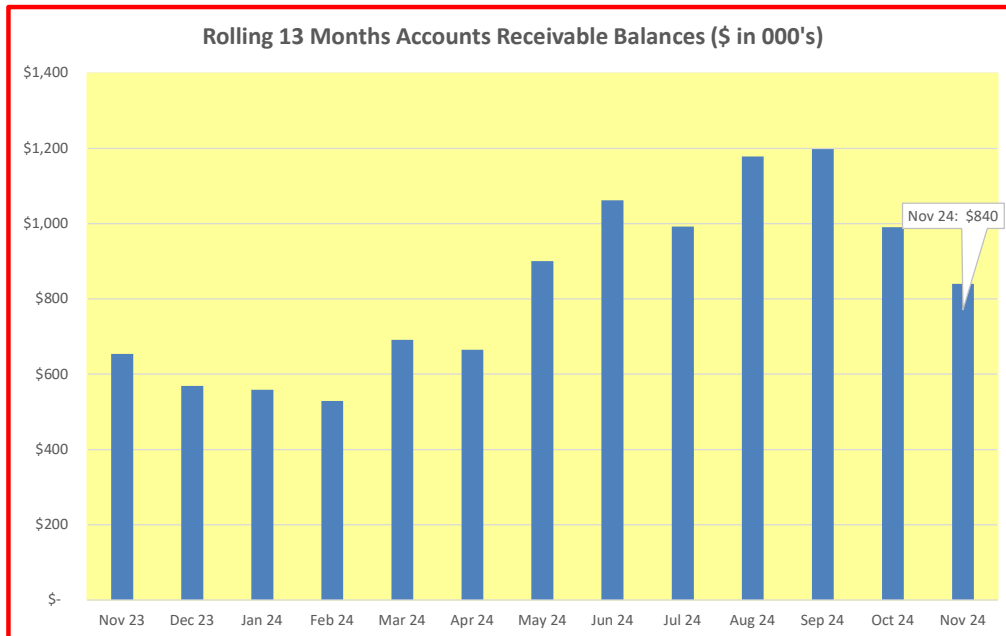


Chart 4 below depicts the total accounts receivable balances for the 13 months from November 2023 to November 2024.

Chart 4

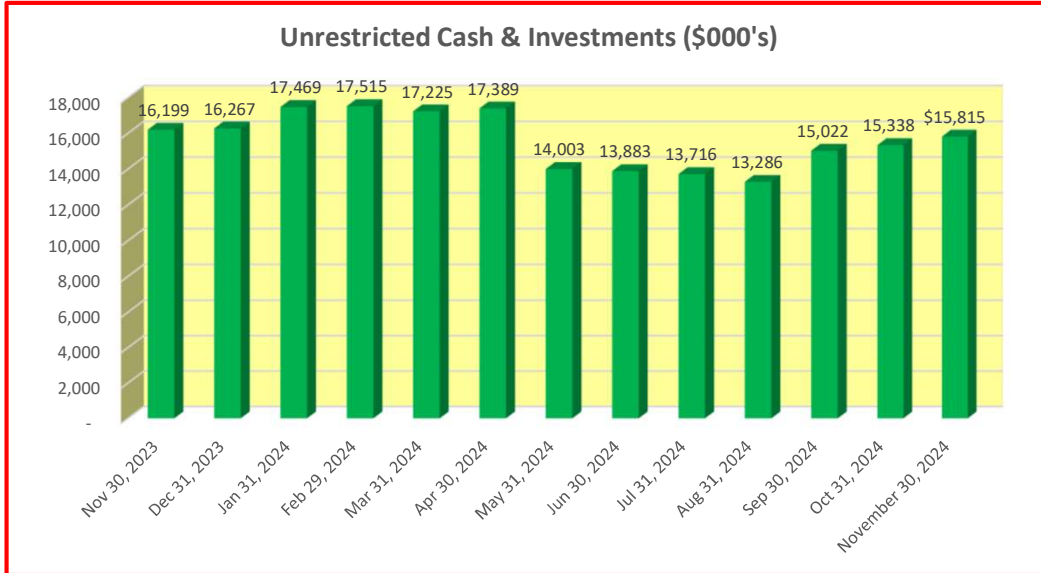


The balance of accounts receivable at month-end aligns with operating revenues in that month. On November 30, 2024, accounts receivable is 66.7% of revenues and the rolling thirteen-month average is 68.3%.

UNRESTRICTED CASH AND INVESTMENTS. The unrestricted cash and investments balance on November 30, 2024, was \$15.81M and the unrestricted cash and investments balance on October 31, 2024 was \$15.34M, an increase of \$0.48M.

Chart 6 graphically presents the monthly balances of unrestricted cash and investments.

Chart 6



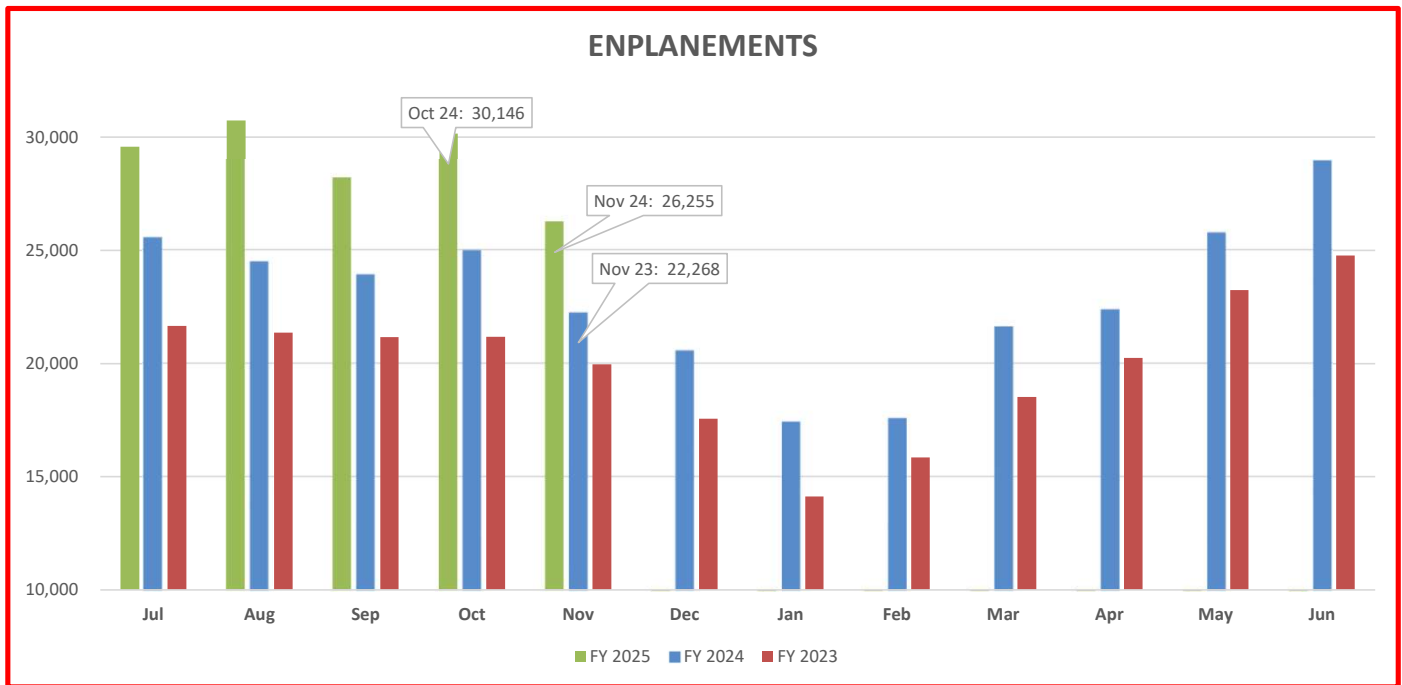
SELECTED OPERATING STATISTICS:

ENPLANEMENTS AND LOAD FACTORS. The table below presents simple load factors for fiscal years 2020 to 2025. Load factors indicate the customer utilization of available airline seat capacity which generally correlates to customer use of TCP, Taxi and TNC services, parking, and other support services. Simple load factors do not include non-revenue enplanements. Historically, annual load factors range from approximately 70% to 77%; FY21 load factors reflect the impact of COVID-19. Commercial Airline aircraft types have a direct impact on capacity and potential changes in enplanements. As the mix of aircraft and destinations change, the goal is to have load factors sustained or increased, which indicates that customers are willing to use the services offered by the Airlines.

Fiscal Year	November 30, 2024				FYTD			
	Load Factors	Enplanements	Capacity/ Available Seats	Flights	Load Factors	Enplanements	Capacity/ Available Seats	Flights
2025	74.2%	26,255	35,379	453	74.6%	144,891	194,190	2,348
2024	80.1%	22,268	27,783	343	76.4%	121,269	158,653	1,889
2023	77.4%	19,957	25,775	364	78.9%	105,338	133,555	1,980
2022	72.9%	22,123	30,350	439	75.3%	105,241	139,782	2,028
2021	51.7%	7,160	13,836	189	47.9%	33,120	69,158	956
2020	80.0%	19,507	24,386	397	76.8%	105,645	137,528	2,096

Chart 7 below presents a comparison of monthly enplanements for FY 2025 to all FY 2024 and FY 2023 enplanements (which reflect the seasonality of the Airport's business cycle). When comparing enplanements for November 2024 of 26,255 and October 2024 of 30,146, enplanements decreased by 3,891. When comparing November 2024 to November 2023, enplanements increased by 3,987/17.9%: 26,255 vs. 22,268.

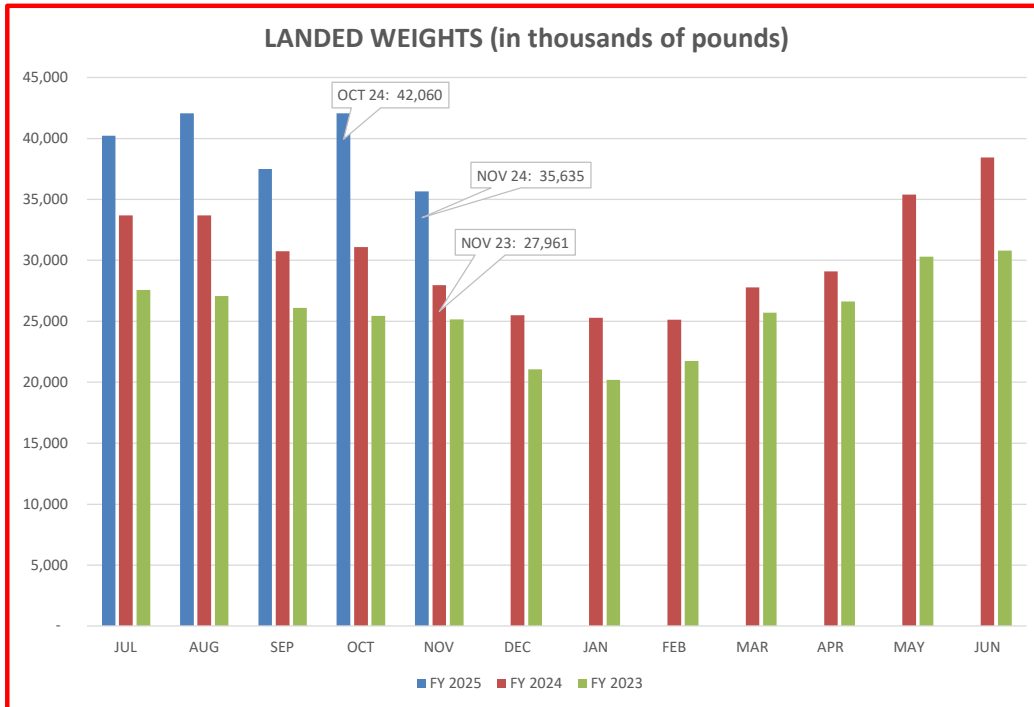
Chart 7:



LANDED WEIGHTS. Chart 8 compares the Airport's landed weights for FY 2025 to FY 2024. We anticipate landed weights for FY 2025 to increase as American continues up-gauging with heavier aircraft (the Mainline A319 has a MGLW of 137,788 pounds, as compared to a MGLW of 74,957 pounds for the Regional Embraer 175).

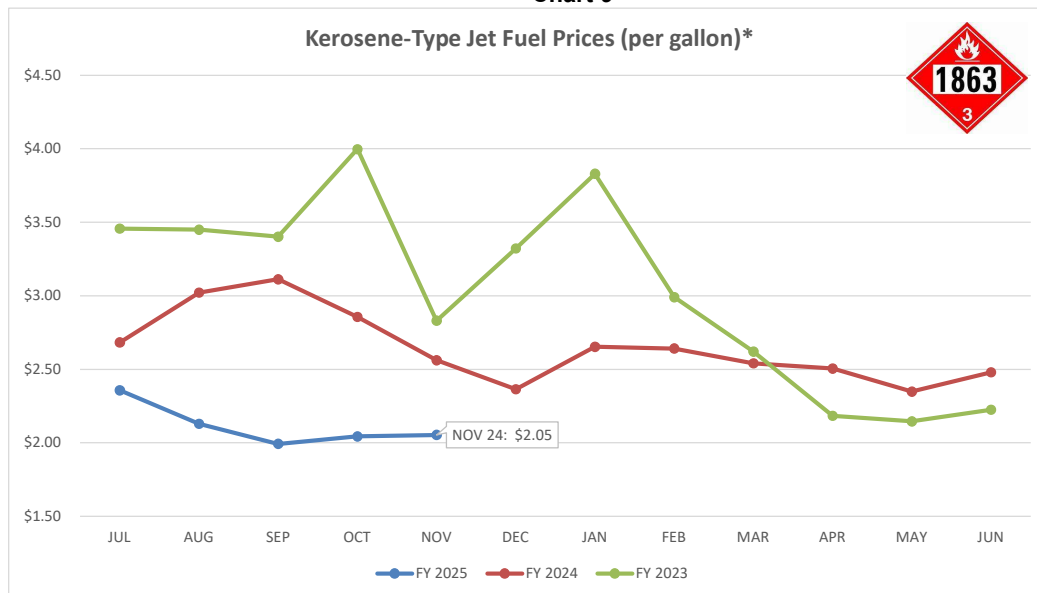
Total landed weights for November 2024 were 35,635K pounds, an increase of 7,674K pounds over the 27,961K pounds landed in the comparable period in FY24, and a decrease of -6,424K pounds over the 42,060K pounds landed in October 2024, airport metrics are tracking to normal seasonal flows with flights of (453 in November vs. 493 in October).

Chart 8



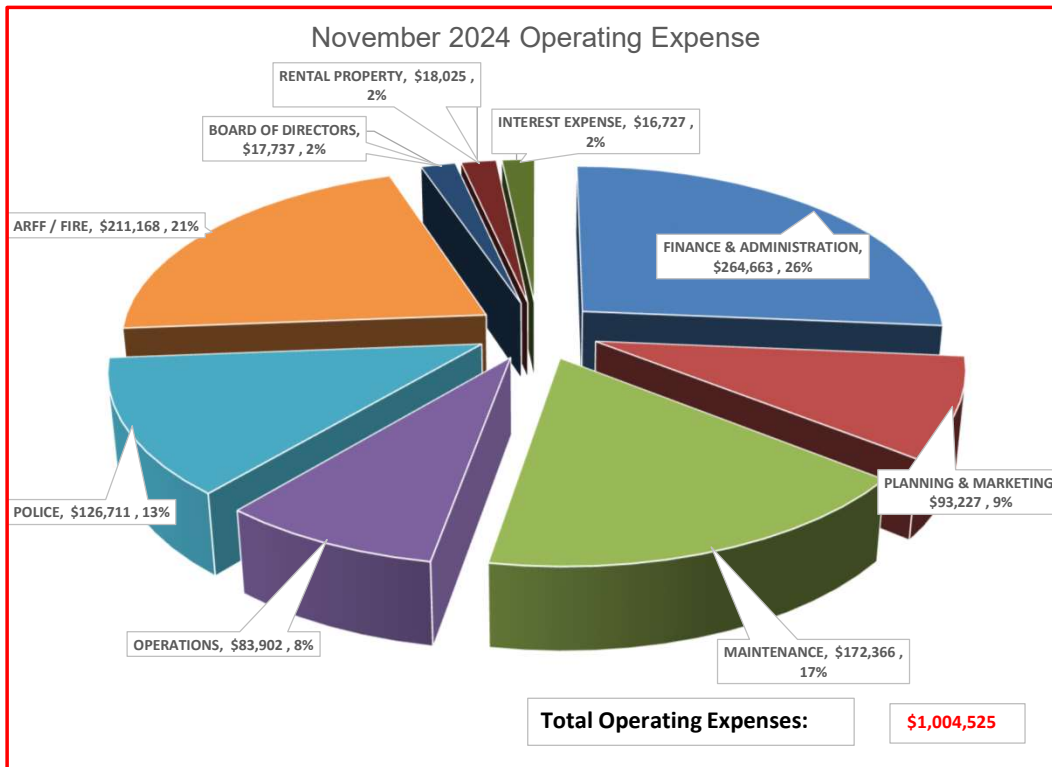
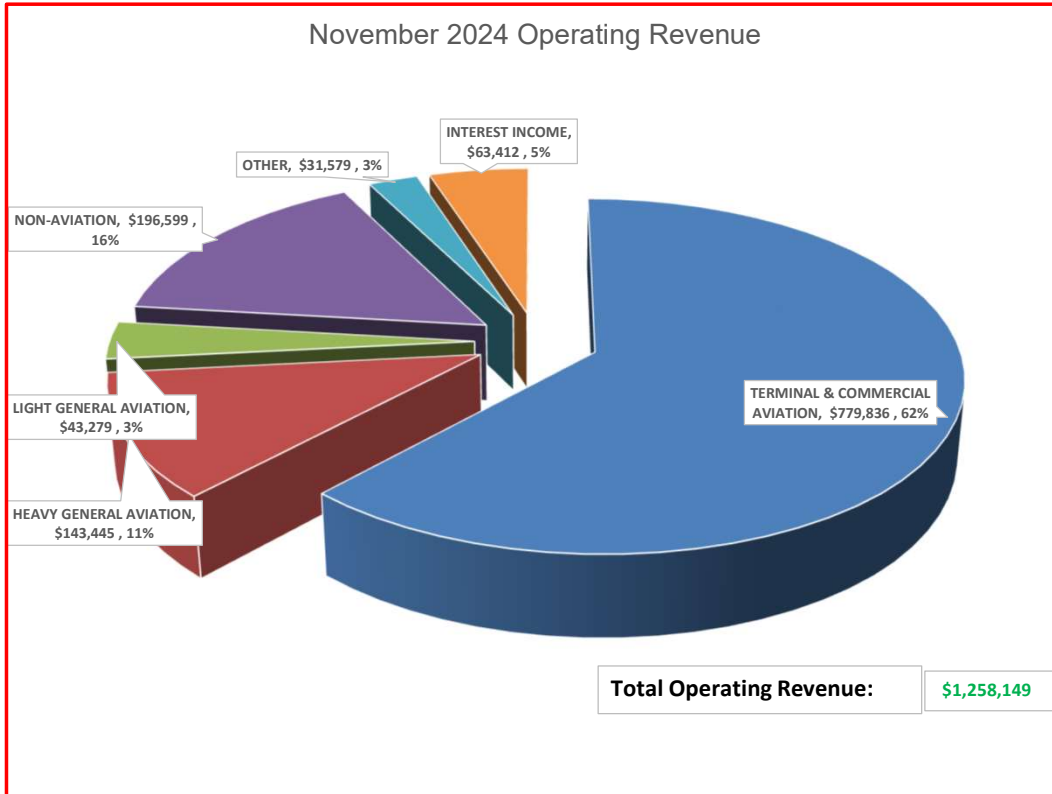
JET FUEL PRICES. Fuel (after crew costs) is an airline's largest operating cost, comprising as much as 29% of operating expenses. Rising fuel costs may put negative pressure on air carrier profitability, and as such it is an important macro indicator. Jet Fuel Prices are 100% correlated to fluctuations in crude oil spot prices, plus fluctuations in the Crack Spread (the Refinery's margin). **Chart 9** tracks the historical wholesale prices over the last 3 fiscal years.

Chart 9



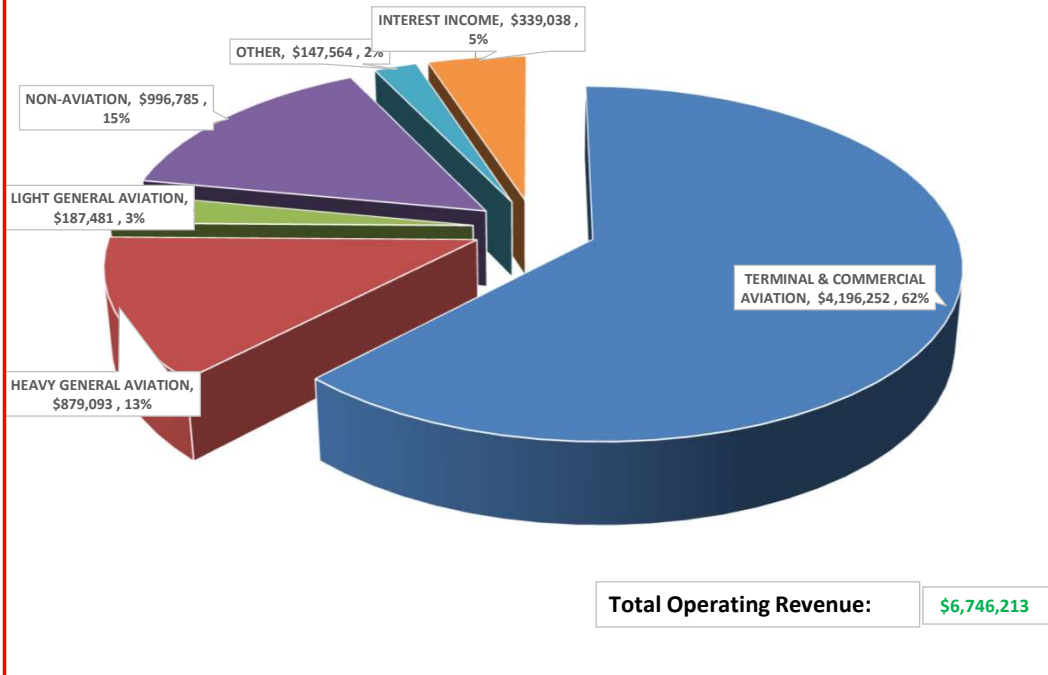
* Source: Federal Reserve Economic Data; Kerosene-Type Jet Fuel Prices: U.S. Gulf Coast.

Monterey Peninsula Airport District

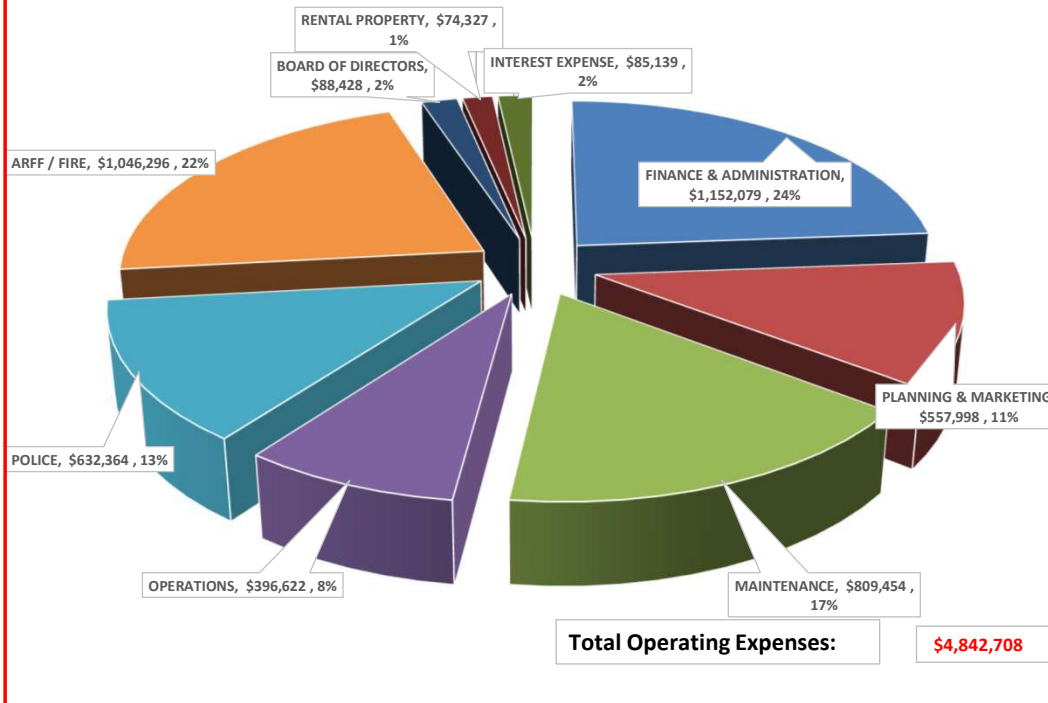


Monterey Peninsula Airport District

FY 2025 (November 2024) FYTD Operating Revenue



FY 2025 (November 2024) FYTD Operating Expenses



AIRPORT DISTRICT OPERATING AND FINANCIAL PERFORMANCE SUMMARY

November 2024

OPERATING STATISTICS	November 2024	Budget	%	November 2023	YTD FY 25	Budget	%	YTD FY 24
AIRPORT ACTIVITY								
Air Carrier Landings ¹	453	398	14%	343	2,348	2,317	1%	1,889
Landed Weight (in thousands of pounds)	35,635	31,390	14%	27,961	197,424	201,020	-2%	157,185
Enplanements	26,255	25,538	3%	22,268	144,891	150,846	-4%	121,269
Passengers (emp/dep)	52,549			44,238	290,557			242,808
Total Cargo (in pounds)	49,475			48,063	243,839			273,013
Commercial	1,599			1,355	9,049			8,145
General Aviation	2,810			3,395	15,921			16,690
Military	77			209	638			733
TOTAL AIRCRAFT OPERATIONS	4,486			4,959	25,608			25,568
VEHICLE EXIT COUNT								
Long Term (1) Lot	2,060	3,041	-32%	3,041	10,256	15,605	-34%	15,605
Upper Short Term (2) Lot	3,168	2,656	19%	2,479	16,154	13,436	20%	12,540
Lower Short Term (3) Premium Lot	5,547	5,743	-3%	5,743	31,276	29,766	5%	29,766
TOTAL VEHICLE EXIT COUNT	10,775	11,440	-6%	11,263	57,686	58,807	-2%	57,911

1: Cancelled Flight Landings: Current Month =12 (1 - Alaska /0 - Allegiant /0 - American /11 - United) FYTD = 28 (6 - Alaska /2 - Allegiant /4 - American /16 - United)

	November 2024 ACTUAL	November 2024 Budget	\$ ▲ Favorable ▼ Unfavorable	November 2023 ACTUAL	YTD FY 25 ACTUAL	Budget	\$ ▲ Favorable ▼ Unfavorable	YTD FY 24 ACTUAL
OPERATING REVENUE								
TERMINAL								
CA Landing, RON, Apron, and Fuel Flowage Fees	\$ 173,033	\$ 147,156	\$25,877 ▲	\$ 112,188	\$ 975,225	\$ 967,065	\$8,160 ▲	656,524
Rents	207,555	204,237	3,318 ▲	173,424	1,043,882	1,015,198	28,685 ▲	867,782
TCP, Taxi & TNC Operator Permits	503	-	503 ▲	-	2,346	6,533	(4,187) ▼	6,533
Taxi Trip Fees	2,271	2,814	(543) ▼	3,022	17,270	14,829	2,441 ▲	15,037
TNC Trip Fees and Peer-to-Peer Rentals	27,841	21,328	6,513 ▲	21,328	158,313	123,978	34,335 ▲	123,975
Concessions	17,326	26,851	(9,525) ▼	26,776	137,134	136,695	438 ▲	136,320
Rental Car	182,507	146,226	36,281 ▲	146,226	1,070,125	935,322	134,803 ▲	935,322
Parking	168,801	144,017	24,784 ▲	130,091	791,956	701,998	89,958 ▲	670,136
HEAVY GENERAL AVIATION								
GA Landing and Special Event Fees	42,430	31,791	10,639 ▲	34,161	322,456	269,649	52,807 ▲	294,510
FBO Rent	56,156	56,145	11 ▲	63,239	280,782	280,725	57 ▲	316,193
Fuel Flowage Fees	44,858	37,847	7,011 ▲	40,681	275,856	269,197	6,659 ▲	287,544
LIGHT GENERAL AVIATION								
	43,279	42,932	347 ▲	31,398	187,481	214,658	(27,177) ▼	162,482
NON-AVIATION								
	196,599	200,737	(4,138) ▼	179,801	996,785	1,011,999	(15,215) ▼	921,034
OTHER OPERATING REVENUE								
	31,579	35,777	(4,198) ▼	33,005	147,564	154,923	(7,359) ▼	163,415
INTEREST INCOME								
	63,412	41,426	21,986 ▲	74,724	339,038	202,743	136,295 ▲	377,240
TOTAL OPERATING REVENUE	\$ 1,258,149	\$ 1,139,283	\$118,866 ▲	\$ 1,070,065	\$ 6,746,213	\$ 6,305,513	\$440,700 ▲	\$ 5,934,049

OPERATING EXPENSE								
Finance & Administration	\$ 264,663	\$ 272,193	\$7,530 ▲	\$ 307,914	\$ 1,152,079	\$ 1,041,952	(\$110,126) ▼	\$ 989,539
Planning & Marketing	93,227	104,548	11,320 ▲	84,612	557,998	590,367	32,369 ▲	436,126
Maintenance & Custodial Services	172,366	155,545	(16,820) ▼	133,602	809,454	803,946	(5,507) ▼	658,612
Airport Operations	83,902	70,131	(13,772) ▼	51,785	396,622	375,456	(21,166) ▼	285,899
Police Services	126,711	129,161	2,450 ▲	113,456	632,364	644,846	12,481 ▲	568,545
ARFF/Fire Services	211,168	205,996	(5,172) ▼	169,952	1,046,296	1,009,057	(37,240) ▼	726,497
Board of Directors	17,737	20,385	2,648 ▲	14,468	88,428	104,125	15,696 ▲	75,898
Office Rentals	18,025	11,505	(6,520) ▼	7,995	74,327	74,761	434 ▲	84,217
Interest Expense	16,727	17,149	422 ▲	17,407	85,139	85,746	607 ▲	88,592
TOTAL OPERATING EXPENSE	\$ 1,004,525	\$ 986,613	(\$17,912) ▼	\$ 901,193	\$ 4,842,708	\$ 4,730,254	(\$112,453) ▼	\$ 3,913,924

OPERATING INCOME	\$ 253,623	\$ 152,670	\$100,954 ▲	\$ 168,872	\$ 1,903,505	\$ 1,575,258	\$328,247 ▲	\$ 2,020,125
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DISTRICT CAPITAL EXPENDITURES (See Page 20)	\$ (39,188)	\$ (35,000)	(\$4,188) ▼	\$ (117,381)	\$ (881,019)	\$ (941,000)	\$59,981 ▲	\$ (2,278,600)
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DEBT SERVICE - PRINCIPAL ONLY	\$ (1,203)			\$ (83,336)	\$ (6,013)			\$ (101,103)
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MONTEREY PENINSULA AIRPORT DISTRICT

Statements of Net Position

	November 30,	June 30,
	2024	2024
	(Unaudited)	(Audited)
ASSETS:		
Current assets:		
Unrestricted:		
Cash	\$ 471,486	\$ 359,803
Investments - L.A.I.F.	171,112	168,231
Investments - T-Bills	14,924,697	12,860,387
Investments - Negotiable CDs	247,558	494,723
Accounts receivable, net of \$10,000 allowance	829,768	1,050,562
Accrued Interest receivable	126,969	115,926
Leases receivable (GASB 87), current portion ⁽¹⁾	1,280,411	1,280,411
FAA & Other Grant Receivable	53,856	5,161,546
Prepaid and other assets	729,023	255,925
	<u>18,834,878</u>	<u>21,747,512</u>
Restricted:		
Cash	171,799	521,175
Investments - T-Bills	1,432,971	3,157,647
Investments - Negotiable CDs	99,023	97,946
PFC Receivable	209,010	220,339
Accrued Interest Receivable	2,836	16,941
Total restricted current assets	<u>1,915,639</u>	<u>4,014,048</u>
Total Current Assets	<u>20,750,517</u>	<u>25,761,560</u>
Noncurrent assets:		
Leases receivable (GASB 87), net of current portion ⁽¹⁾	9,429,531	9,429,531
Tenant receivable, net of current portion	18,568	24,922
Right-of-Use (GASB 96), net of current portion	3,477	3,477
Bond Offering Costs	1,500	1,500
Capital assets:		
Construction-in-Process	34,234,952	36,982,706
Non-depreciable land	4,206,755	4,206,755
Depreciable capital assets, net	85,054,984	73,494,281
Total Capital assets:	<u>123,496,690</u>	<u>114,683,742</u>
Total Noncurrent assets:	<u>132,949,766</u>	<u>124,143,171</u>
Total Current and Noncurrent assets:	<u>153,700,283</u>	<u>149,904,731</u>
DEFERRED OUTFLOWS OF RESOURCES:		
Actuarial valuation of deferred outflows related to pensions ⁽²⁾	5,416,264	5,416,264
Actuarial valuation of deferred outflows related to OPEB ⁽⁴⁾	244,433	244,433
	<u>5,660,697</u>	<u>5,660,697</u>
LIABILITIES:		
Current liabilities:		
Accounts Payable	2,215,190	6,432,750
Accrued liabilities	106,941	167,771
Accrued Interest	121,706	36,567
Unearned revenues, current portion	35,662	26,010
Loans payable, current portion	314,450	320,462
SBITA (GASB 96) liability	3,477	3,477
Funds held in trust (CFCs)	434,812	1,628,390
Accrued compensated absences, current portion	35,167	44,827
Total Current Liabilities	<u>3,267,404</u>	<u>8,660,254</u>
Long-term liabilities:		
Security deposits	430,922	440,829
Unearned revenues, net of current portion	208,592	212,290
Accrued compensated absences, net of current portion	172,150	163,361
Actuarial valuation of net pension liability ⁽⁶⁾	8,381,298	8,381,298
Actuarial valuation of OPEB liability ⁽⁷⁾	1,386,786	1,386,786
Loans payable, net of current portion	5,313,640	5,313,640
Total Long-Term Liabilities	<u>15,893,388</u>	<u>15,898,205</u>
Total Liabilities	<u>19,160,793</u>	<u>24,558,458</u>
DEFERRED INFLOWS OF RESOURCES:		
Actuarial valuation of deferred inflows related to pensions ⁽³⁾	3,550,993	3,550,993
Actuarial valuation of deferred inflows related to OPEB ⁽⁵⁾	805,752	805,752
Deferred inflows related to leases (GASB 87) ⁽¹⁾	10,709,942	10,709,942
Total Deferred Inflows of Resources	<u>15,066,687</u>	<u>15,066,687</u>
NET POSITION:		
Net investment in capital assets	115,826,533	104,943,814
Restricted - unspent Passenger Facilities Charges	516,021	860,839
Restricted - Cash Assets	378,634	(541,790)
Unrestricted	8,412,313	10,677,420
	<u>\$ 125,133,501</u>	<u>\$ 115,940,283</u>

See Notes to Statements of Net Position.

**Notes to Statement of Net Position
As of Nov. 30, 2024**

	Lease Receivable	Lease Interest	Total Lease Payments
1. Lease Receivable (GASB 87)			
Current:			
FY 2025	\$ 1,280,411	\$ 426,400	\$ 1,706,811
Noncurrent:			
FY 2026	1,225,625	373,367	1,598,991
FY 2027	1,273,892	321,022	1,594,914
FY 2028	890,517	272,670	1,163,187
FY 2029	713,259	239,752	953,011
FY 2030-FY2034	1,969,860	882,516	2,852,376
FY 2035-FY2039	921,598	608,061	1,529,659
FY 2040-FY2044	1,057,395	406,979	1,464,374
FY 2045-FY2049	985,112	177,000	1,162,112
FY 2049-FY2053	392,274	31,415	423,689
	9,429,531	3,312,782	12,742,313
	\$ 10,709,942	\$ 3,739,182	\$ 14,449,124

The District recognizes lease revenues by category and three categories were impacted by the implementation of GASB 87: General Aviation, Terminal Concessions and Non-Aviation revenue categories.

GASB 87 specifically excludes Regulated leases for which the District is the lessor. Terminal space, aircraft hangars, and recreational vehicle parking space future lease revenue are excluded.

	Combined	Miscellaneous	Safety
2. Deferred Outflows of Resources related to Pensions			
Pension contributions subsequent to measurement date	\$ 469,305	\$ 147,695	\$ 321,610
Changes of Assumptions	494,083	148,108	345,975
Differences between expected and actual experience	560,555	125,320	435,235
Net Difference between Projected and Actual Earnings	1,208,452	397,187	811,265
Adjustments due to differences in proportions	1,010,547	8,467	1,002,080
Difference in actual to proportionate share contribution	1,673,382	388,269	1,285,113
	\$ 5,416,324	\$ 1,215,046	\$ 4,201,278

	Combined	Miscellaneous	Safety
3. Deferred Inflows of Resources related to Pensions			
Differences between expected and actual experience	\$ 56,701	\$ 19,440	\$ 37,261
Adjustments due to differences in proportions	2,853,479	615,835	2,237,644
Differences between actual contributions and the proportionate share of contributions	640,812	227,702	413,110
	\$ 3,550,992	\$ 862,977	\$ 2,688,015

The District's proportion of the net pension liability was based on the District's share of the actuarial accrued liability of the cost-sharing plan, less the District's share of the fiduciary net position.

4. Deferred Outflows of Resources related to OPEB	
Changes in assumptions	\$ 86,893
Differences between expected and actual experience	91,840
Contributions made subsequent to the Measurement Date	65,700
	\$ 244,433

5. Deferred Inflows of Resources related to OPEB	
Changes in assumptions	\$ 317,808
Differences between expected and actual experience	487,944
	\$ 805,752

6. Net Pension Liability	
CalPERS - Miscellaneous Plan (6/30/2022 Measurement Date)	\$ 2,453,151
CalPERS - Safety Plan (6/30/2022 Measurement Date)	5,928,146
	\$ 8,381,297

7. Total OPEB Liability	
Police	\$ 357,799
Fire	606,670
Miscellaneous Plan	422,317
	\$ 1,386,786

MONTEREY PENINSULA AIRPORT DISTRICT

Statement of Cash Flows

	November 2024 (Unaudited)	FYTD 2025 (Unaudited)
CASH FLOWS FROM OPERATING ACTIVITIES:		
Receipts from customers	\$ 736,584	\$ 5,462,362
Payments to vendors for goods and services	(704,189)	(3,066,046)
Payments for employees pension and OPEB benefits	(79,334)	(402,111)
Payments to employees for services	(298,453)	(1,509,482)
Net Cash Provided (Used) by Operating Activities	(345,393)	484,723
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:		
Proceeds from FAA Grants and Passenger Facilities Charges	1,416,326	8,986,719
Proceeds from Customer Facilities Charges	661,352	1,489,730
Acquisition and construction of capital assets	(2,063,935)	(11,440,577)
Interest paid on loans	-	-
Principal paid on loans	(1,203)	(6,013)
Net cash provided (used) by capital and related financing activities	12,540	(970,140)
CASH FLOWS FROM INVESTING ACTIVITIES:		
Investment income received	89,410	343,177
Investments matured (purchased)	428,375	(95,453)
Net cash (used) by investing activities	517,785	247,724
CASH FLOWS FROM NON-OPERATING ACTIVITIES:		
	-	-
Net Change in Cash and Cash equivalents	184,932	(237,694)
Cash and Cash Equivalents at Beginning of Period	458,352	880,978
Cash and Cash Equivalents at End of Period	\$ 643,284	\$ 643,284
STATEMENT OF NET POSITION		
CLASSIFICATION OF CASH AND CASH EQUIVALENTS:		
Unrestricted	\$ 471,486	\$ 471,486
Restricted	171,799	171,799
Total cash and cash equivalents	\$ 643,284	\$ 643,284
Reconciliation of operating loss to net cash provided (used) by operating activities:		
Operating Loss after Depreciation and Amortization	\$ (371,784)	\$ (1,009,822)
Adjustments to reconcile operating loss to net cash provided by operating activities:		
Depreciation and amortization	579,717	2,667,378
(Increase) decrease in:		
Accounts receivable	150,762	240,794
Prepaid and other current assets	108,199	(472,445)
Increase (decrease) in:		
Accounts payable	(143,844)	317,652
Accrued liabilities	(87,458)	(51,184)
Interest Payable	-	-
Security deposits	(2,400)	(9,907)
Funds held in trust (CFCs)	(606,515)	(1,187,625)
Accrued compensated absences	27,932	(10,118)
Total Adjustments	26,391	1,494,545
Net cash provided (used) by operating activities	\$ (345,393)	\$ 484,723
Non-cash capital and related financing activities:		
Acquisition of capital assets in accounts payable	\$ 2,042,068	\$ 2,042,068
Accrued interest on CEC and CalTrans loans	\$ 16,727	\$ 85,139

MONTEREY PENINSULA AIRPORT DISTRICT
 FINANCIAL STATEMENTS UNAUDITED

	FY 2025 November ACTUAL	FY 2025 YEAR-TO-DATE ACTUAL
SOURCES AND USES OF CASH -- OPERATIONS		
SOURCES OF CASH:		
CASH RECEIVED - OPERATING REVENUE	\$ 1,194,737	\$ 6,407,175
CASH RECEIVED - INTEREST INCOME	<u>63,412</u>	<u>339,038</u>
CASH RECEIVED	<u>1,258,149</u>	<u>6,746,213</u>
USES OF CASH -- OPERATIONS:		
CASH (DISBURSED) - OPERATING EXPENSE	(987,798)	(4,757,569)
CASH (DISBURSED) - DEBT SERVICE (INTEREST EXPENSE)	(16,727)	(85,139)
CASH (DISBURSED) - DEBT SERVICE (PRINCIPAL REDUCTION)	<u>(1,203)</u>	<u>(6,013)</u>
CASH (DISBURSED)	<u>(1,005,728)</u>	<u>(4,848,720)</u>
CHANGE IN CASH POSITION FROM OPERATIONS & DEBT SERVICE	<u>252,421</u>	<u>1,897,492</u>
USES OF CASH -- CAPITAL PROGRAM:		
CASH (DISBURSED) - ALL CAPITAL PROJECTS (See Page 20)	12,124,396	2,747,755
CASH REIMBURSED - ALL CAPITAL PROJECTS (See Page 21)	<u>661,352</u>	<u>9,417,795</u>
CHANGE IN CASH POSITION FROM CAPITAL PROGRAM	<u>(1,402,584)</u>	<u>12,165,550</u>
CHANGE IN CASH POSITION FROM OPERATIONS, CAPITAL & DEBT SERVICE	<u>\$ (1,150,163)</u>	<u>\$ 14,063,042</u>

FISCAL YEAR 2025
FINANCIAL STATEMENTS UNAUDITED
Construction-In-Progress
November 30, 2024

Project Number/AIP #	Project Name	Balance at June 30, 2024	FYTD Additions	FYTD Placed in Service	Balance at November 30, 2024	Total Spent And/Or Committed	Total Project Budget	Percentage Physically Complete
District Only Funded:								
2025-03	East TSA Access Road	-	14,774		14,774	14,774	210,000	7%
2025-04	Airfield and Property Maintenance	-	7,294		7,294	7,294	140,000	5%
2025-05	Plan of Finance	-	-		-	-	1,000,000	0%
2025-06	2801 MSH Property Repairs \$0.29M	-	52,290		52,290	52,290	290,000	18%
2023-08	SE Hangar Relocation - \$7M	7,090,542	(3,500)		7,087,042	7,087,042	7,100,000	100%
		<u>7,090,542</u>	<u>70,858</u>	<u>-</u>	<u>7,161,400</u>	<u>7,161,400</u>	<u>8,740,000</u>	
FAA/PFC/District Funded:								
2023-01/AIP 82	SEP Phase D1 - Terminal Design	1,100,548	2,311,508		3,412,056	3,412,056	3,664,550	93%
2023-02/AIP 83	Runway 28L-10R Treatmnt-2.17M	-	139,752		139,752	139,752	2,170,000	6%
2023-03/AIP 80	Commercial Apron (B2)	13,974,278	5,310,797		19,285,075	19,285,075	44,707,180	43%
2025-07/AIP 84	SEP Phase 2B - Apron - AIP 84	-	1,398,621		1,398,621	1,398,621	-	0%
2025-01/AIP 86	Landside Improvement Project	-	14,500		14,500	14,500	8,469,730	0%
2025-02/AIP 85	Purchase Primary ARFF Vehicle	-	-		-	-	1,100,000	0%
2025-09	Replacement Terminal	-	8,868		8,868	8,868	-	0%
		<u>15,074,826</u>	<u>9,184,045</u>	<u>-</u>	<u>24,258,871</u>	<u>24,258,871</u>	<u>60,111,460</u>	
CFC/District Funded:								
2019-03	Water Distribution System	1,303,879	1,510,801		2,814,681	2,814,681	3,455,003	81%
		<u>1,303,879</u>	<u>1,510,801</u>		<u>2,814,681</u>	<u>2,814,681</u>	<u>3,455,003</u>	
		\$ 23,469,248	\$ 10,765,704	\$ -	\$ 34,234,952	\$ 34,234,952	\$ 72,306,463	
FY 2025 Closed Projects:								
2022-01/AIP 79	SEP Phase B1/B2/B3 - ARFF D & C	10,516,615	513,821	(11,030,436)	-	-	10,809,740	0%
2024-01/AIP 81	SEP Phase D1 - Terminal Design (BIL ATP)	2,996,843	161,052	(3,157,895)	-	-	3,150,000	0%
		<u>\$ 13,513,459</u>	<u>\$ 674,873</u>	<u>\$ (14,188,331)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 13,959,740</u>	
		\$ 36,982,706	\$ 11,440,577	\$ (14,188,331)	\$ 34,234,952	\$ 34,234,952	\$ 86,266,203	

FISCAL YEAR 2025
Airport Capital Improvements / Capital Expenditures
FINANCIAL STATEMENTS UNAUDITED
November 30, 2024

Airport Improvement Programs

District Expenditures	
AIP -- FAA Funded Expenditures	
AIP -- PFC Funded Expenditures	
AIP -- CFC Funded Expenditures	
Total Capital Improvement Expenditures	

Actual FY 2025	
Current Period	
\$ 39,187.64	0%
(11,210,477.72)	92%
(1,323,008.37)	11%
369,902.59	-3%
\$ (12,124,395.86)	100%

Actual FY 2025	
Year-To-Date	
\$ 367,197.53	-13%
(4,259,839.00)	155%
(365,914.35)	13%
1,510,801.25	-55%
\$ (2,747,754.57)	100%

FY 2024 District Capital Expenses/Budget:

District Funded:

	November 2024	Budget	Actual FYTD	Budget FYTD
2023-02 Runway 28L-10R Treatmnt-2.17M	361.00	-	13,052.80	-
2023-03 Commercial Apron Construction (B2)	-	35,000.00	246,943.47	175,000.00
2023-04 2801 Property Repairs	-	-	-	270,000.00
2025-03 East TSA Access Road	2,483.00	-	14,774.00	210,000.00
2025-04 Airfield and Property Maintenance	-	-	7,293.62	140,000.00
2025-06 2801 MSH Property Repairs \$0.29M	-	-	52,290.00	-
2023-08 Southeast Hangar Relocation	-	-	(3,500.00)	-
2025-01 Commercial Apron Construction (D3)	1,214.00	-	1,214.00	-
2025-07 SEP Phase 2B - Apron - AIP 84	26,261.80	-	26,261.80	-
2025-09 Terminal Replacement	8,867.84	-	8,867.84	-
	<u>39,187.64</u>	<u>35,000.00</u>	<u>881,018.62</u>	<u>941,000.00</u>

FAA/PFC Funded:

2022-01 SEP Phase B1/B2/B3-ARFF Design	(11,030,436.31)	-	(11,030,436.31)	374,466.00
2023-01 SEP Phase D1 Terminal Design	486,496.65	462,723.00	2,311,508.07	2,353,618.00
2023-02 Runway 28L-10R Treatmnt-2.17M	3,499.00	346,000.00	126,699.00	421,000.00
2023-03 Commercial Apron Construction (B2)	962,088.69	2,450,729.00	5,063,853.26	12,253,645.00
2025-01 Commercial Apron Construction (D3)	13,286.00	-	13,286.00	-
2024-01 Terminal Design (BIL ATP)	(3,157,895.00)	-	(2,996,843.31)	357,255.00
2025-07 SEP Phase 2B - Apron - AIP 84	189,474.88	-	1,372,358.85	-
	<u>(12,533,486.09)</u>	<u>3,259,452.00</u>	<u>(5,139,574.44)</u>	<u>15,759,984.00</u>

CFC Funded:

2019-03 Water Distribution System	\$ 369,902.59	-	\$ 1,510,801.25	\$ 1,580,844.00
	<u>\$ (12,124,395.86)</u>	<u>\$ 3,294,452.00</u>	<u>\$ (2,747,754.57)</u>	<u>\$ 18,281,828.00</u>

FISCAL YEAR 2025
FINANCIAL STATEMENTS UNAUDITED
Non-District Funding and Reimbursements of Construction-In-Progress
Nov. 30, 2024

Project Number/AIP #	Project Name	Jul	Aug	Sep	Oct	Nov	Totals
Reimbursements & Trfers from Restricted Cash							
CFC Funded:							
2019-03	Water Distribution System	\$ 348,832	\$ 475,191	\$ 3,063	\$ 1,293	\$ 661,352	\$ 1,489,730
FAA Reimbursed:							
2022-01/AIP 79	SEP Phase B1/B2/B3 - ARFF	-	-	-	-	120,408	120,408
2023-03/AIP 80	Commercial Apron Construction	-	132,447	269,054	-	824,281	1,225,782
2023-08/AIP 80	Commercial Apron Construction	-	1,596,451	1,115,917	-	-	2,712,368
2023-01/AIP 82	SEP Phase 1 D1- Terminal Design	-	-	1,332,390	414,992	414,746	2,162,128
2024-01/AIP 81	Terminal Design (BIL ATP)	-	152,997	448,269	-	-	601,266
2023-02/AIP 83	Runway 28L-10R Treatmnt-2.17M	-	-	-	-	33,710	33,710
2025-07/AIP 84	SEP Phase 2B - Apron - AIP 84	-	-	-	709,634	362,769	1,072,403
		\$ -	\$ 1,881,895	\$ 3,165,630	\$ 1,124,626	\$ 1,755,914	\$ 7,928,065
Grand Totals		\$ 348,832	\$ 2,357,086	\$ 3,168,693	\$ 1,125,919	\$ 2,417,266	\$ 9,417,795

FISCAL YEAR 2025
Schedule Of Cash and Investments
FINANCIAL STATEMENTS UNAUDITED

	<u>Par Value</u>	<u>Settle Date</u>	<u>Maturity Date</u>	<u>Value At Nov. 30, 2024</u>	<u>Yield/ Interest Rate</u>
UNRESTRICTED:					
U.S. Treasury Bills - MPAD (JP Morgan custodian):					
U.S. Treasury Bill - \$401,000 - 1 Month	\$ 401,000.00	11/5/24	12/3/24	\$ 399,602.89	4.56%
U.S. Treasury Bill - \$402,000 - 1 Month	\$ 402,000.00	11/7/25	12/5/24	\$ 400,621.14	4.49%
U.S. Treasury Bill - \$526,000 - 1 Month	\$ 526,000.00	11/12/24	12/12/24	\$ 524,073.53	4.47%
U.S. Treasury Bill - \$502,000 - 1 Month	\$ 502,000.00	11/14/24	12/12/24	\$ 500,288.88	4.46%
U.S. Treasury Bill - \$290,000 - 1 Month	\$ 290,000.00	11/21/24	12/19/24	\$ 289,012.97	4.45%
U.S. Treasury Bill - \$501,000 - 1 Month	\$ 501,000.00	11/26/24	12/26/24	\$ 499,139.62	4.55%
U.S. Treasury Bill - \$503,000 - 2 Month	\$ 503,000.00	10/15/24	12/12/24	\$ 499,460.61	4.62%
U.S. Treasury Bill - \$402,000 - 2 Month	\$ 402,000.00	11/5/24	12/31/24	\$ 399,228.21	4.53%
U.S. Treasury Bill - \$528,000 - 2 Month	\$ 528,000.00	11/12/24	1/9/25	\$ 524,299.60	4.44%
U.S. Treasury Bill - \$291,000 - 2 Month	\$ 291,000.00	11/21/24	1/14/25	\$ 289,114.97	4.41%
U.S. Treasury Bill - \$505,000 - 3 Month	\$ 505,000.00	10/15/24	1/9/25	\$ 499,662.94	4.53%
U.S. Treasury Bill - \$404,000 - 3 Month	\$ 404,000.00	11/5/24	1/30/25	\$ 399,848.57	4.41%
U.S. Treasury Bill - \$1,011,000 - 3 Month	\$ 1,011,000.00	9/9/24	12/5/24	\$ 999,401.16	4.86%
U.S. Treasury Bill - \$874,000 - 3 Month	\$ 874,000.00	9/19/24	12/19/24	\$ 863,732.38	4.77%
U.S. Treasury Bill - \$530,000 - 3 Month	\$ 530,000.00	11/12/24	2/6/25	\$ 524,520.90	4.43%
U.S. Treasury Bill - \$303,000 - 3 Month	\$ 303,000.00	11/21/24	1/20/25	\$ 299,700.43	4.43%
U.S. Treasury Bill - \$532,000 - 4 Month	\$ 532,000.00	11/12/24	3/11/25	\$ 524,451.40	4.42%
U.S. Treasury Bill - \$1,031,000 - 4 Month	\$ 1,031,000.00	8/8/24	12/3/24	\$ 1,014,685.20	4.95%
U.S. Treasury Bill - \$1,016,000 - 4 Month	\$ 1,016,000.00	8/13/24	12/10/24	\$ 999,595.51	4.97%
U.S. Treasury Bill - \$590,000 - 4 Month	\$ 590,000.00	8/15/24	12/10/24	\$ 580,571.65	5.00%
U.S. Treasury Bill - \$2,595,000 - 4 Month	\$ 2,595,000.00	8/20/24	12/17/24	\$ 2,553,118.32	4.96%
U.S. Treasury Bill - \$2,595,000 - 6 Month	\$ 536,000.00	11/12/24	5/8/25	\$ 524,957.95	4.34%
U.S. Treasury Bill - \$2,595,000 - 12 Month	\$ 849,000.00	11/12/24	10/30/25	\$ 815,607.89	4.20%
	<u>\$ 15,122,000.00</u>			<u>\$ 14,924,696.72</u>	4.67%
Pooled Money Investment Account - MPAD					
State of California - Local Agency Investment Fund		Various	Various	170,759.93	4.71%
Money Market Account - MPAD					
JP Morgan Chase - District Reserve - Money Market Account				0.03	0.01%
Royal Alliance - Certificates of Deposits and Cash Equivalents - MPAD					
Capital One Bank USA New York CFT DEP ACT/365		04/13/22	04/15/25	250,000.00	2.60%
Cash And Cash Equivalents		Various	Various	4,148.90	Variable
				<u>254,148.90</u>	
General Accounts - MPAD					
JP Morgan Chase - various checking accounts				467,336.60	
				15,816,942.18	
				351.95	
				<u>(2,442.50)</u>	
				\$ 15,814,851.63	
				\$ 471,485.53	
				15,343,366.10	
				\$ 15,814,851.63	

FISCAL YEAR 2025
Schedule Of Cash and Investments
FINANCIAL STATEMENTS UNAUDITED

	Par Value	Purchase Date	Maturity Date	Value At Nov. 30, 2024	Yield/ Interest Rate
RESTRICTED:					
Tenant's Security Deposits - RESTRICTED:					
U.S. Treasury Bills - MPAD (JP Morgan custodian):					
U.S. Treasury Bill - \$458,000 - 6 Month	\$ 458,000.00	9/19/24	3/20/25	<u>\$ 447,962.55</u>	4.49%
Passenger Facility Charges (PFCs) - RESTRICTED:					
Chase Bank - Passenger Facility Charges (PFCs)				88,983.85	0.01%
U.S. Treasury Bill - \$327,000 - 1 Month	\$ 327,000.00	11/7/24	12/5/24	<u>325,878.39</u>	4.49%
Royal Alliance - Certificates of Deposits and Cash Equivalents:					
Capital One Bank USA New York CFT DEP ACT/365		04/13/22	04/15/25	100,000.00	2.60%
Cash and Cash Equivalents		Various	Various	2.55	Variable
				<u>100,002.55</u>	
				<u>\$ 514,864.79</u>	
Customer Facility Charges (CFCs) - RESTRICTED:					
U.S. Treasury Bill - \$210,000 - 1 Month	\$ 210,000.00	11/7/24	12/5/24	\$ 209,279.70	4.49%
U.S. Treasury Bill - \$102,000 - 1 Month	\$ 102,000.00	11/21/24	12/19/24	101,652.80	4.45%
Chase Bank - Customer Facility Charges (CFCs)				61,998.79	0.01%
				<u>\$ 372,931.29</u>	
Tenant's Security Deposits - RESTRICTED:					
Chase Bank - Money Market Account				<u>\$ 12,512.73</u>	0.01%
Airport Improvement Program - RESTRICTED:					
Chase Bank - AIP Checking Account				<u>\$ 5,000.00</u>	
CalTrans Annual Debt Service - RESTRICTED:					
U.S. Treasury Bill - \$349,000 - 6 Months	\$ 356,000.00	9/19/24	3/20/25	\$ 348,197.96	4.49%
Chase Bank - Checking Account				3,300.69	
				<u>\$ 351,498.65</u>	
Sub-Total: MPAD Cash and Investments - Restricted				1,704,770.01	
Less: CDs Nov. 30, 2024 matrix pricing adjustment				<u>(977.00)</u>	
Restricted Cash and Investments				<u>\$ 1,703,793.01</u>	
Restricted Cash				\$ 171,798.61	
Restricted Investments				1,531,994.40	
				<u>\$ 1,703,793.01</u>	



MONTEREY FIRE DEPARTMENT

Report to Airport Board of Directors

December 2024

1. Incident Responses

Engine assigned to Fire Station 16 (Airport) responded to a total of 74 incidents during the month as follows:

- MPAD property – 6
- City of Monterey – 60
- Other Cities in Monterey Fire Jurisdiction – 3
- Auto / Mutual Aid – 5

2. Training

Personnel completed a total of 68.0 hours of Airport-related training during the month.

Currently the following numbers of personnel are qualified in the ARFF training program:

- Awareness (familiar with operations at the Airport): 76
- Operational (qualified to work at Airport, but live fire training not current): 34
- Technician (fully qualified to be the designated ARFF fire engineer): 12

3. Other

4. Incident List – on Airport property incidents

Alarm Date / Time	Response Time	Location	Incident Type
12/10/2024 11:18 AM	0:09:53	1202 Airport RD	EMS call, excluding vehicle accident with injury
12/10/2024 3:47 PM	0:01:45	200 Fred Kane DR	Medical Alarm Device Activation – unintentional
12/14/2024 9:03 AM	0:00:00	1204 Airport RD	Building or structure weakened or collapsed
12/19/2024 10:37 AM	0:01:13	200 Fred Kane DR	EMS call, excluding vehicle accident with injury
12/23/2024 3:33 PM	0:04:39	200 Fred Kane DR	EMS call, excluding vehicle accident with injury
12/30/2024 9:48 AM	0:00:00	200 Fred Kane DR	Dispatched & canceled en route

TO: Michael La Pier, Executive Director
FROM: Operations Department
DATE: January 3, 2025
SUBJ: Operations Report

The following is a summary of activity of general Airport Operations for December 2024 and planned airline activities for January 2025.

1. The following reports are attached:

- December 2024 Noise Comment Report
- Operating and Expense Reports for the Taxi (through December 2024) and TNC ground transportation systems (through November 2024)
- Commercial Flight Cancellations & Delays Report for December 2024
- Commercial Flight Schedule for January 2025

2. Below is the summary of scheduled airline activity for January 2025:

Alaska Air operated by SkyWest / Horizon

- SAN operates twice a day using the E175.
- SEA operates daily from the 1st to the 5th before the service takes a break. Operated by E175's.
- Total of 133 flights (Arrivals and Departures)

Allegiant Air

- Continues to operate twice weekly to LAS using the Airbus 319/320 series
- Scheduled to operate a total of 18 flights (Arrivals and Departures)

United operated by SkyWest

- SFO operates twice a day 5 days a week, once a day Tues & Sat using a mix of CRJ200, CRJ700 & E175's
- LAX operates twice a day using the CRJ 700 and E175.
- DEN operates twice a day using the E175.
- Scheduled to operate a monthly total of 360 flights (Arrivals and Departures)

American Eagle operated by Mesa / Envoy

- PHX operates between three and four flights a day using a mix of CRJ700, E175 and A319's.
- DFW operates four days a week using A319's.
- Scheduled to operate a monthly total of 225 flights (Arrivals and Departures)

Cumulatively speaking, the airlines have increased flights by 132 (788 vs 656) compared to January 2024, an increase of 20%. The number of available seats has increased by approximately 22% (63,864 vs. 52,178).

MRY AIRPORT NOISE COMMENT LOG DECEMBER 2024

Name	Location (Address)	Incident Date	Incident Time	Aircraft ID	</> of Flight	Comments	By	Action Taken	Notes
1 Sarah Hunter	Seaside	12/3/2024	12:45 PM	C-172	Pattern	N172ar continues to violate noise abatement guidelines. Currently on yng number 6 in 40 minutes. I am getting really tired of playing whack a mole.im getting really tired of the noise and feeling of helplessness and powerlessness..I'm getting tired of filing report with you, with the FAA, with board members and with both branches of AeroDynamic Aviation. Are there any other solution? Thank you	KC	The tower is having a pilot outreach to remind local pilots of our noise sensitive neighbors. As a reminder our noise abatement procedures are strict guidelines and not regulatory in nature. Your noise comment has been logged.	
2 John L	Pebble Beach	12/6/2024	12:50 PM	NA	28L Dep	Two aircraft, separated by a few minutes, flew directly overhead. In the case of the second flight (approximate 12:51) there didn't appear to be other traffic in the vicinity.	DW	Explained that aircraft are suppose to go toward ocean to gain altitude before passing over area and that observed aircrcraft follwed protocol	
3 Lindsay McFarlane	Fisherman Flatts	12/8/2024 date of comment	5 AM -6 AM	na	10R Dep	Hi, there has been a loud flight taking off between 5am-6am every day for months now that wakes up my entire family. We have lived here a very long time and never experienced this early/loud of a flight. It is disrupting our sleep and we would like for it to be looked into.	KC	Explained that the aircraft are the two early flights to DEN and PHX Which allow greater connectivity out of MRY to eastern destinations.	
4 Vera Fiers	Monterey	12/10/2024	N/A	N/A	10R App	Left voicemail asking reason why aircraft seem to be flying more over her house rather than over the bay. Is this a new pattern.	MC	Called back and established the aircraft she saw were landing. Explained due to weather, we have seen a period of easterly approaches. Also confirmed aircraft weren't lower than normal, due to the instrument approach that is used. Finally, explained why aircraft couldnt land via the bay in the same way as they depart	

5	Sarah Hunter	Seaside	12/11/2024	10:00 PM - 12:00 PM	C-172	28L Dep	Aircradft is continuing tng over neighborhood...I thought it seemed to be better than last week, but 2 aircraft are both insisting on doing multiple tng over seaside. They even fly over marina, Salinas and other close airports, but would rather disturb residents of the only urban population ...	DW	I have researched the timeframe of the aircraft N915L and did not observe multiple touch and go operations. I did see them take off, turn toward the sea, and then fly over Marina and Salinas. This is within our guidelines; TNG are when the aircraft Is doing pattern work in our airspace practicing multiple landing in a row. Once aircraft exit our traffic pattern it is up to the pilot where he would like to fly. Most do choose to stay close to other nearby airports in case of emergencies. Your comment has been logged.
6	Sarah Hunter	Seaside	12/17/2024	1:30 PM -2:30 PM	C-172	Pattern	N172ar is violating noise abatement guidelines again in the rain!!! On tng number 9 right now! And N915L had tng violation this morning. I don't submit forms for every time I'm disturbed. But these 2 offenders from aerodynamic aviation must be stopped. Please! Thank you.	KC	I have reached out to aerodynamic to have them remind their clients of our noise guidelines and to keep our airport neighbors in mind.
7	Jed Hunter	Del Rey Oaks	12/17/2024	4:05 PM	C-172	Pattern	has flown overhead seven times, so far, in rapid succession that I have personally observed. They are absolutely in violation of the noise management recommendations. They are polluting the environment with their noise. What is the point of the noise recommendations if these businesses don't follow them? Regards, Jed	DW	I have reached out to aerodynamic to have them remind their clients of our noise guidelines and to keep our airport neighbors in mind.

8	Sarah Hunter	Seaside	12/18/2024	10:45 AM	C-172	Pattern	is now doing tng at 945 pm at night!!! This is getting ridiculous! Please stop this abhorrent behavior!!!! Thank you	DW	Explained that they are following guidelines
9	Sarah Hunter	Seaside	12/21/2024	11:30 AM	C-172	Pattern	N172ar is current on tng number 6 in 30 minutes...Please explain what happens with noise complaints. Are they read to board members at meetings? And can I attend board meeting on phone, as I am handicapped. Thank you.	KC	Reached out to flight school and informed of how to zoom call into the meeting
10	Robert Savukinas	Monterey	12/22/2024	12:50 PM	P-180	10R Arr	Twin propeller with propellers behind the wing and a small wing in the front. Louder than a jet.	KC	Explained that the ILS was in use which required the aircraft to fly directly over the peninsula and due to the design of the aircraft a very distinct sound is produced.
11	Sarah Hunter	Seaside	12/23/2024	12:30 PM	RV-12	Pattern	Aircraft is violating tng practice again. On tng number 6 now. Please notify them of noise abatement guidelines. Thank you	KC	Explained our noise guidelines and logged comments

12	Patricia	Seaside	12/30/2024	4:15 AM	N/A	N/A	This has been a regular event, not a one off. It's been going on for some time. So whatever it is it's seem to be an established pattern..	DW	Explained first departure is at 5am and that I do not see any aircraft showing leaving at tht time.
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AIR OPERATIONS ORIGINATING FROM ANOTHER AIRPORT

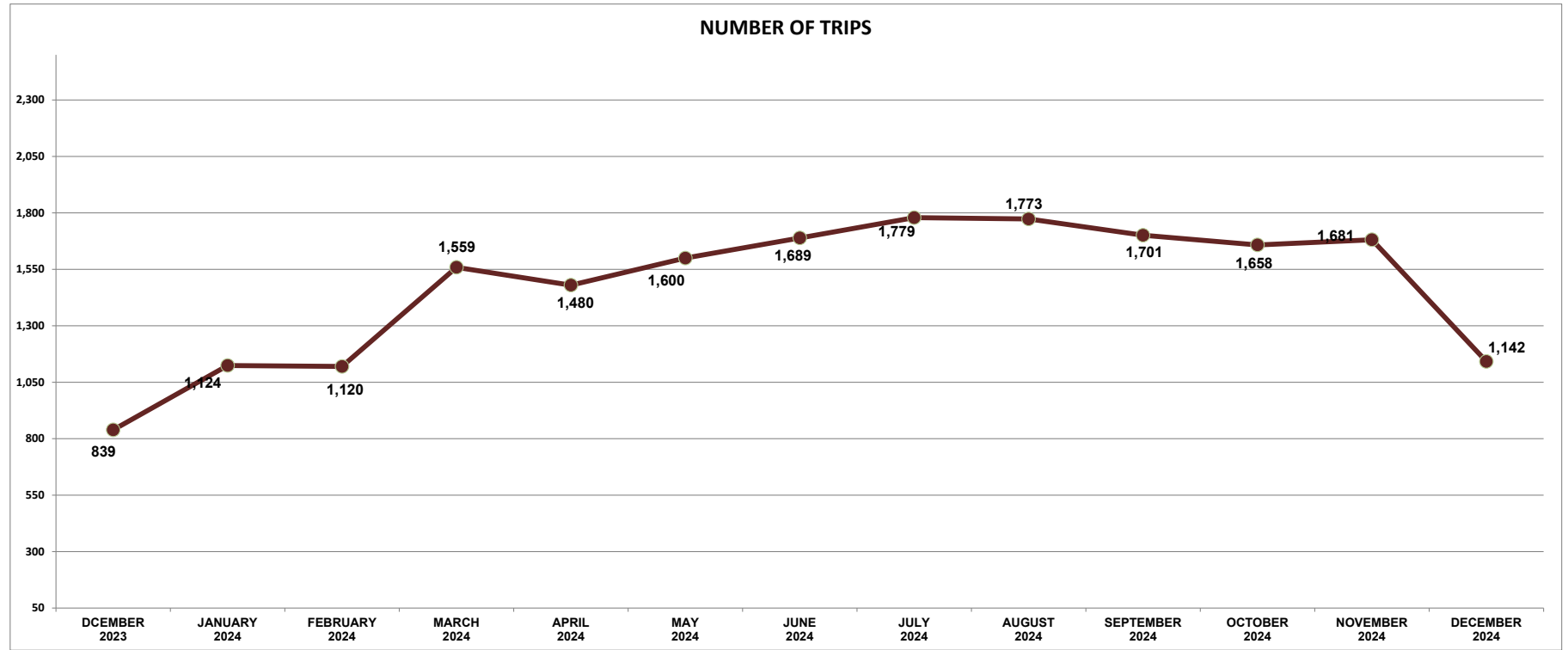
AIR OPERATIONS OF UNKNOWN ORIGIN									

MONTHLY TOTALS and COMPARISONS

	Dec-24	Dec-23	% Change	Other Airport	UNKNOWN ORIGINS
Number of Complaints:	12	3	200%	0	0
Number of Operations:	4,982	4,270	17%		
Annual Total	99	82	21%	0	4

13-MONTH ROLLING COMPARISON

Taxis

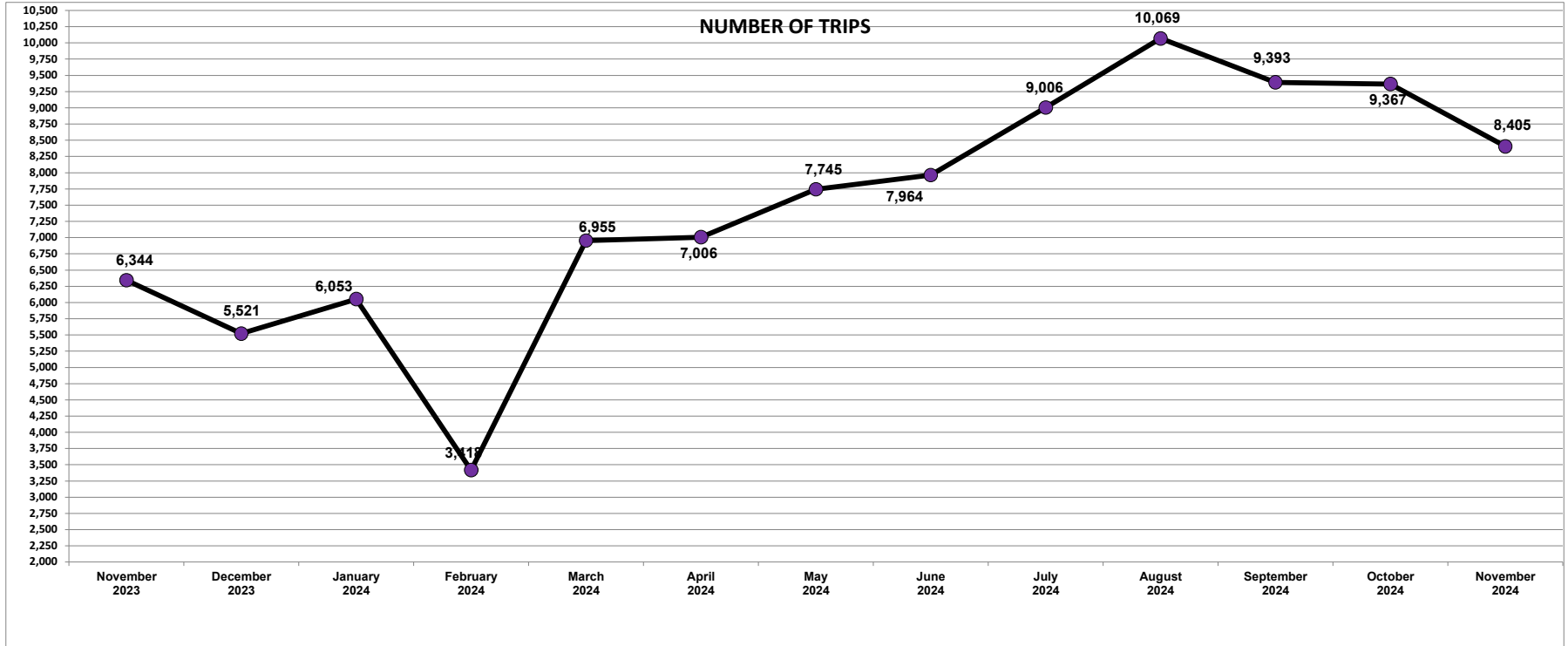


	2023 DECEMBER	2024 JANUARY	2024 FEBRUARY	2024 MARCH	2024 APRIL	2024 MAY	2024 JUNE	2024 JULY	2024 AUGUST	2024 SEPTEMBER	2024 OCTOBER	2024 NOVEMBER	2024 DECEMBER
NUMBER OF TRIPS	839	1,124	1,120	1,559	1,480	1,600	1,689	1,779	1,773	1,701	1,658	1,681	1,142
PERMITS SOLD	0	0	1	1	0	0	10	14	1	2	1	1	0
TAXI TRIP FEES	\$ 2,517	\$ 3,372	\$ 3,360	\$ 4,677	\$ 4,440	\$ 4,800	\$ 5,067	\$ 5,337	\$ 5,319	\$ 5,103	\$ 4,974	\$ 5,043	\$ 3,426
TAXI PERMIT FEES	\$0	\$100	\$100	\$100	\$1,200	\$0	\$1,000	\$100	\$200	\$0	\$100	\$100	\$0
TAXI - TOTAL REVENUE	<u>\$ 2,517</u>	<u>\$ 3,472</u>	<u>\$ 3,460</u>	<u>\$ 4,777</u>	<u>\$ 5,640</u>	<u>\$ 4,800</u>	<u>\$ 6,067</u>	<u>\$ 5,437</u>	<u>\$ 5,519</u>	<u>\$ 5,103</u>	<u>\$ 5,074</u>	<u>\$ 5,143</u>	<u>\$ 3,426</u>
CURB MGMT CONTRACT													
OBD LICENSING	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,916	\$ 3,004	\$ 3,004	\$ 3,004	\$ 3,004	\$ 3,004
TAXI - TOTAL EXPENSE	<u>\$ 2,083</u>	<u>\$ 2,083</u>	<u>\$ 2,916</u>	<u>\$ 3,004</u>	<u>\$ 3,004</u>	<u>\$ 3,004</u>	<u>\$ 3,004</u>	<u>\$ 3,004</u>	<u>\$ 3,004</u>	<u>\$ 3,004</u>	<u>\$ 3,004</u>	<u>\$ 3,004</u>	<u>\$ 3,004</u>
OPERATING INCOME / (LOSS)	\$ 434	\$ 1,389	\$ 544	\$ 1,773	\$ 2,636	\$ 1,796	\$ 3,063	\$ 2,433	\$ 2,515	\$ 2,099	\$ 2,070	\$ 2,139	\$ 422
FYTD 2024 (July 2024 - December 2024) OPERATING INCOME / (LOSS)													\$ 11,677
CUMULATIVE (12-MONTH) OPERATING INCOME / (LOSS)													\$ 22,878

* February 1st swap to "OBD" system

13-MONTH ROLLING COMPARISON

Transportation Network Companies (TNCs)



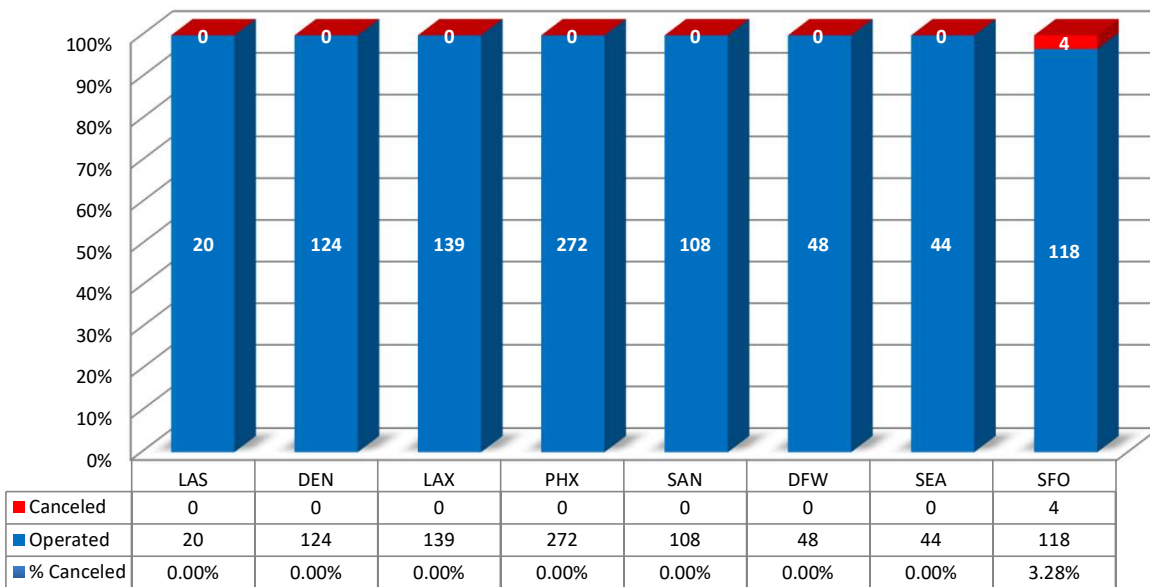
	2023 November	2023 December	2024 January	2024 February	2024 March	2024 April	2024 May	2024 June	2024 July	2024 August	2024 September	2024 October	2024 November
NUMBER OF TRIPS	6,344	5,521	6,053	3,418	6,955	7,006	7,745	7,964	9,006	10,069	9,393	9,367	8,405
NUMBER OF TNCs	2	2	2	2	2	2	2	2	2	2	2	2	2
TNC TRIP FEES	\$ 19,032	\$ 16,563	\$ 18,159	\$ 10,254	\$ 20,865	\$ 21,018	\$ 23,235	\$ 23,892	\$ 27,018	\$ 30,207	\$ 28,179	\$ 28,101	\$ 25,215
TNC PAYMENT PENALTIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TNC - TOTAL REVENUE	\$ 19,032	\$ 16,563	\$ 18,159	\$ 10,254	\$ 20,865	\$ 21,018	\$ 23,235	\$ 23,892	\$ 27,018	\$ 30,207	\$ 28,179	\$ 28,101	\$ 25,215

Cumulative 12-Month Operating Income: \$ 272,706

Fiscal Year To Date (July 2024 - July 2025) Operating Income: \$ 138,720

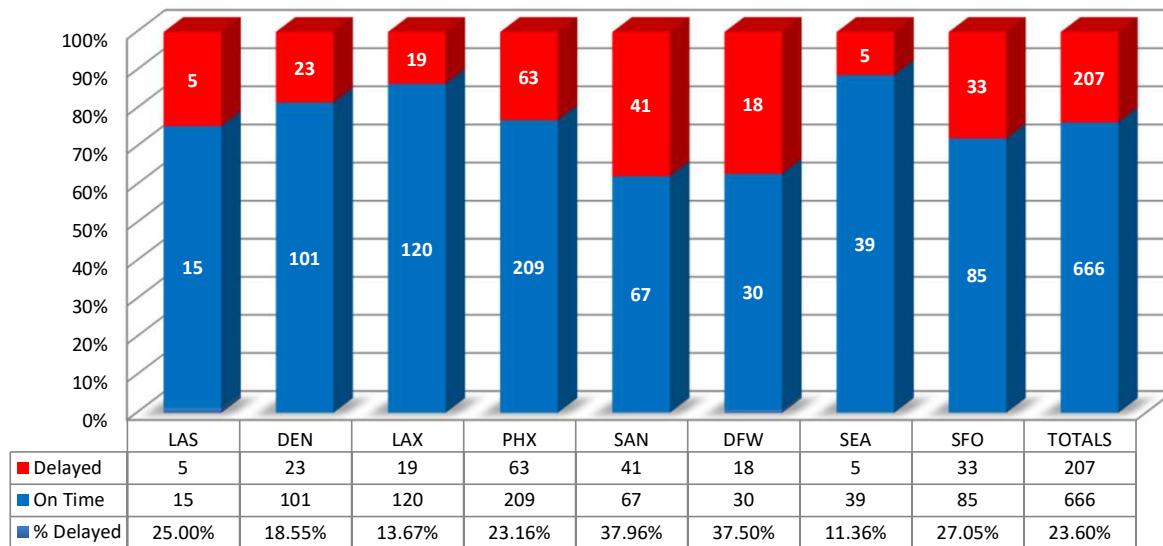
December 2024

December Commercial Flights Operated vs. Canceled



TOTAL CANCELED FLIGHTS: 4

December Commercial Flights On Time vs. Delayed



TOTAL DELAYED FLIGHTS: 45



Monterey Regional Airport January 2025 Flight Schedule



		ARRIVALS					DEPARTURES						
Aircraft Type (Seats)	FROM	AIRLINE	FLIGHT	TIME	SCHD	TO	AIRLINE	FLIGHT	TIME	SCHD	Aircraft Type (Seats)		
CRJ700 (66)	PHX		6461	9:25 AM	DAILY EX 1,2, 19	DEN		5587	5:00 AM	DAILY	EMB175 (76)		
A319 (128)	DFW		2212	11:50 AM	SUN, MON, TH, FRI	SAN		3474	6:00 AM	DAILY Ex 1st	EMB175 (76)		
EMB175 (76)	LAX		5630	11:00 AM	1-6	PHX		1029	6:10 AM	DAILY EX 1	EMB175 (76)		
EMB175 (76)	LAX		5630	11:50 AM	7-31	LAX		5335	6:00 AM 7:15:AM	11,18,25 DAILY	EMB175 (76)		
EMB175 (76)	PHX		3378	12:25 PM	SUN, MON, TH, FRI	SFO		5515	7:45 AM	DAILY	CRJ700 (66)		
EMB175 (76)	SEA		2250	10:25 AM	1-5	PHX		6450	10:00 AM	DAILY EX 19	CRJ700 (66)		
EMB175 (76)	DEN		5438	1:30 PM	DAILY	SEA		2250	11:00 AM	1-5	EMB175 (76)		
EMB175 (76)	SAN		3346	2:30 PM 2:00 PM	1-5 6-31	DFW		2212	12:30 PM	SUN, MON, TH, FRI	A319 (128)		
CRJ700 (66)	PHX		6228	4:00 PM	DAILY EX 18, 19	DEN		5620	8:25 AM 12:40 PM	7 DAILY	EMB175 (76)		
EMB175 (76)	SFO		5253	2:00 PM	Daily EX TUE, SAT	PHX		3770	1:00PM	SUN, MON, TH, FRI	CRJ700 (66)		
EMB175 (76)	PHX		3738	6:40PM	DAILY	LAX		5835	2:00 PM	1-6	EMB175 (76)		
EMB175 (76)	LAX		5398	9:00 PM	DAILY	SAN		3346	2:50 PM	Daily	EMB175 (76)		
EMB175 (76)	DEN		5413	9:20 PM	DAILY	SFO		4745	2:40 PM 2:40 PM	1-6 THU,FRI,SUN, MON,WED	CRJ200 (56)		
EMB175 (76)	SAN		3392	10:30 PM	DAILY	PHX		6228	4:30 PM	DAILY EX 18, 19	EMB175 (76)		
EMB175 (76)	PHX		1762	10:30 PM	TH, SUN	LAX		5482	2:45 PM	7-31	EMB175 (76)		
CRJ200 (56)	SFO		5670	11:55 PM	DAILY	PHX		4032	7:15 PM	TH, SUN	EMB175 (76)		
A319 (156)	LAS		53	1:45PM 9:15PM	6, 10 MON & FRI	LAS		94	2:30PM 10:00PM	6, 10 MON & FRI	A319 (156)		

*Flight Schedule is general information and subject to change. Schedules are updated monthly and can change daily. Please contact your airline for further information.

TO: Michael La Pier, Executive Director
FROM: Chris Morello, Deputy Executive Director
DATE: January 2, 2025
SUBJ: Planning/Marketing and Capital Projects Monthly Report

Attached is the current monthly Project Report for the Planning and Marketing Departments with the following highlights for December 2024:

➤ **2024 Holiday Military Lounge**

- ✓ An estimated 700+ troops and their travel companions participated in the Lounge, which included participants from all Military branches, as well as international students.
- ✓ The Airport hosted the Annual Lounge with generous support from:
 - Operation Care and Comfort (coffee/tea/hot chocolate/water/seltzer/Gatorade, and snacks) and OCC volunteers assisted on the two big DLI travel days
 - Del Monte Aviation (Ice Cream Bars)
 - Monterey Jet Center (fresh baked cookies each day)
 - Sunridge Farms (Energy Go Packs)
 - Taylor Farms (Fresh Fruit and Vegetable Snack Packs) and
 - Woody's at the Airport through the "Treat Our Troops" community supported campaign (breakfast burritos and lunch sandwiches and chili).
- ✓ In addition to the Lounge, prepacked Airport snack to-go-bags and Woody's sandwiches were stocked in the Cockpit (secure side snack bar) and handed out to troops who went directly through security.
- ✓ Airport staff provided resources to transform the Boardroom into a comfortable setting, published a plethora of media and social media posts, developed in-terminal graphics on the electronic screens, and opened and restocked the Lounge each day between 3:30 a.m. and the last departure flight.
- ✓ The final aspect, perishable items that were not needed in the Lounge were provided to the Morale Welfare and Recreation Unit of the Presidio and were delivered to troops that remained on duty or were unable to travel during the Holidays.



➤ **Art at the Airport**

- ✓ A new Youth Art exhibit of thought-provoking photographs from the Weston Collective will be installed the first week of January 2025 and remain available until early April. Founded in 2004, the Weston Collective (TWC) – a 501(c)(3) non-profit organization in Monterey County – teaches and exhibits photography and expands students' analytic and creative thinking by putting cameras into their hands. TWC teaches elementary through high school photography classes.
- ✓ The main art exhibit installed by the Central Coast Art Association will be taken down at the end of January. The 2025 exhibit will be installed by the Monterey County Film Commission showcasing Monterey's rich cinematic heritage. The exhibit is divided into six thematic cases, each highlighting unique aspects of Monterey's filmmaking history, cultural impact, and natural allure. Case themes are: History of filmmaking in Monterey; Behind-the-scenes; Iconic films and TV shows; Monterey's natural beauty as a filming location; The art of filmmaking; and Monterey's film genres. The exhibit aims to educate, entertain, and inspire visitors while emphasizing Monterey's role as a prominent filmmaking destination.

FUNDING				EXPENDITURES				STATUS			
PROJECT #	AIP #	PFC	Total Project Budget	Spent in Prior Fiscal Years	FY 2025 Expenditures to Date	12/31/2024	% Physical Complete	Project Name	Current Status	4 Week Look Ahead	
<u>ACTIVE FEDERALLY-FUNDED PROJECTS:</u>											
1	2022-01	79	18-22-C-00-MRY	\$11,209,740	\$10,515,600	\$514,836	\$11,030,436	100%	SEP Phase C1/C2/C3 ARFF Design/Construction Demo/Airfield Access	The fire personnel moved into the new location on October 18, 2023. Hazardous abatement was completed on the southside location on October 27, 2023. Demolition began on November 28, 2023 after PG&E disconnected the utilities.	Project close out was initiated with FAA on October 31, 2024.
2	2023-01	82	18-22-C-00-MRY	\$3,664,550	\$1,056,320	\$2,355,736	\$3,412,056	99%	SEP Phase D1 Terminal Design	The BIL entitlement grant was executed in August and it will fund 47% of the HOK design and 100% of KHA contract. An update on the Design Development was provided by HOK at the August Board meeting. HOK is working on bid documents that will be ready in November 2024.	HOK presented the final construction drawing presentation to the BOD at the November 20, 2024 meeting.
3	2024-01	81	18-22-C-00-MRY	\$3,157,895	\$2,575,062	\$582,833	\$3,157,895	100%	SEP Phase D1 Terminal Design	The BIL ATP grant application was executed on September 13, 2023 which funds 53% of the HOK design services. HOK made a presentation to the BOD on 11/30/23 and a design concept was chosen.	With the submittal of the 50% construction drawings, the ATP funding requirements have been met and this grant close out request has been submitted.
4	2023-02	83	25-26-C-00-MRY	\$3,105,891	\$0	\$139,752	\$139,752	5%	RUNWAY 28L-10R TREATMENT	A contract based on bids was approved at the August board meeting with award to Granite Rock Company. GRC is currently working on the project schedule.	Phase 1 mill and fill construction has been tentatively scheduled for mid-January 2025 but is weather dependent.
5	2023-03 2028-07	80-84	18-22-C-00-MRY and 25-26-C-00-MRY	\$44,707,180	\$10,701,033	\$10,176,139	\$20,877,172	50%	SEP Phase B2 Commercial Apron Construction	A notice to proceed was executed on 11/30/2023 and GRV JV began mobilization.	The concrete batch plant was erected on October 31, 2024. Concrete paving began the first week of December 2024. Weather permitting, concrete paving will continue throughout the month of January 2025.

FUNDING				EXPENDITURES				STATUS			
PROJECT #	AIP #	PFC	Total Project Budget	Spent in Prior Fiscal Years	FY 2025 Expenditures to Date	12/31/2024	% Physical Complete	Project Name	Current Status	4 Week Look Ahead	
6	2025-01	86	18-22-C-00-MRY	\$18,469,730		\$14,500	\$14,500	0%	SEP Phase D3 Landside circulation	The construction costs based on a Guaranteed Maximum Price that was provided by OTTO Construction was approved at the August board meeting. OTTO continues to work with HOK to review the plans and discuss value engineering options.	OTTO continues to work with HOK to review the plans and discuss value engineering options. Otto has submitted the utility relocation applications to PGE.
7	2025-02	85	25-26-C-00-MRY	\$1,056,997		\$0	\$0	0%	Purchase Primary ARFF Vehicle	The BOD adopted Resolution 1881 authorizing a contract with Oshkosh Airport Products based on bids received for a replacement ARFF Vehicle.	The tentative delivery of the new vehicle is October 2025.
8	2025-09	XX	25-26-C-00-MRY	\$5,620,864		\$0	\$0	0%	SEP Phase D3 Relocated parking		OTTO continues to work with HOK to review the plans and discuss value engineering options. Otto submitted a GMP for the parking in December. Subsequently a grant application from BIL AIG was submitted to FAA for funding consideration.
9	2025-09	XX	25-26-C-00-MRY	\$88,654,699		\$18,828	\$18,828	0%	SEP Phase D2 Replacement Terminal Construction	HOK presented the final construction drawing presentation to the BOD at the November 20, 2024 meeting.	Staff have begun the contractor procurement process based on federal procurement requirements. A CMAc team contract will be brought to the BOD for consideration at the February 2025 board meeting.
<u>OUTSIDE FUNDED PROJECTS:</u>											
10	2019-03	N/A	N/A	\$2,828,058	\$955,048	\$1,859,633	\$2,814,681	98%	WATER DISTRIBUTION SYSTEM	The contractor began to construct the connections in front of the terminal and through the rental car parking lot in September.	The final phase will include getting power to the well head at 2801. We are currently waiting on the electrical panel, which is on back order until the spring.
<u>DISTRICT ONLY FUNDED PROJECTS</u>											

FUNDING				EXPENDITURES				STATUS			
PROJECT #	AIP #	PFC	Total Project Budget	Spent in Prior Fiscal Years	FY 2025 Expenditures to Date	12/31/2024	% Physical Complete	Project Name	Current Status	4 Week Look Ahead	
11	2025-06	N/A	N/A	\$290,000		\$52,290	\$52,290	0%	2801 PROPERTY REPAIRS	MESS completed the final phase of the asbestos abatement in August 2024.	
12	2025-03	N/A	N/A	\$210,000		\$14,774	\$14,774	5%	EAST TSA ACCESS RD, SHORT TERM LOT IMPROVEMENTS	Graniterock Company has tentatively scheduled this work for January 16 and 17 but it is weather dependent.	
13	2025-04	N/A	N/A	\$125,000		\$7,294	\$7,294	0%	AIRFIELD AND PROPERTY MAINTENANCE		
14	2025-05	N/A	N/A	\$1,000,000		\$25,000	\$25,000	0%	PLAN OF FINANCE TEAM FEES	KBRA has provided the indicative rating that is needed to apply for a TIFIA loan. A letter of intent has been submitted to the Build America Bureau which has begun the project development TIFIA loan process. Ballard Spahr has begun to draft a Master Resolution relating to the issuance of the proposed bonds for the Monterey Regional Airport terminal financing, that will come before the BOD for consideration in the near future.	



POLICE

DEL REY OAKS

MONTHLY POLICE ACTIVITY REPORT

December 2024

TO: Michael La Pier, Executive Director
FROM: Commander Roger Guzman
DATE: January 6th, 2025
SUBJECT: Police Activity Report for December 2024

The following is a summary of significant activity in the Police Department in December, 2024:

Highlights

Del Rey Oaks Police Officers responded to approximately 26 **door and gate alarms** in November. Daily Sterile Area Sweeps conducted with TSA Personnel, no discrepancies observed. Daily testing of the Law Enforcement paging system conducted without error. DRO PD Officers conducted the Weekly Duress Alarm testing with TSA Personnel, all test alarms performing as required. Officers continued assisting Airport Operations with the closing times for rental car counters.

Higher than usual 911 hang ups from both elevators during the last half of the month, including 2 days of “non-stop” calls for service from the East Elevator. Airport Operations were notified and a service tech was called to respond.

Training

Officer Dowson provided updated training regarding MRY OPS. Met with Airport Operations throughout the month to ensure proper Airport protocols were being followed. Annual audit of PD APP 139 entries conducted and training will be provided in January 2025 for updated procedures regarding APP 139 entries.

Calls for Service

1. 12/01/2024 00:55 AM Ofcr Moore
Red Patrol: MJC Gate Access
Assisted AMR with gate access at MJC for patient transfer.
2. 12/01/2025 9:00 AM Ofcr Dowson
Blue Patrol: Parking Citations
3 parking citations issued on the Front Curb and Long Term Parking lot.
3. 12/02/2024 00:30 AM Sgt Nguyen
Terminal: Malfunctioning Doors
2 entrance/exit doors for the terminal were discovered not locking properly. Airport Operations and Maintenance Notified.

4. 12/03/2024 00:40 AM Sgt Nguyen
Terminal: Lost and Found
A piece of baggage was located next to the baggage claim belt. United Airlines was notified and took possession of the bag.
5. 12/03/2024 01:30 AM Sgt Nguyen
Terminal: Stand By
Stood by with passengers returning a rental car. Goome Transportation arrived.
6. 12/03/2024 9:00 AM Ofcr Dowson
TSA: Prohibited Items Check
Prohibited items check for Woody's Café and Bookstore.
7. 12/03/2024 12:19 PM Ofcr Moore
Terminal: Lost and Found
Luggage located in front of TSA Checkpoint. Bag turned over to Lost and Found.
8. 12/04/2024 11:55 AM Ofcr J Andoy
Blue Patrol: Parking Citation
Citation issued at the request of Airport Operations in the Short Parking Lot.
9. 12/04/2024 1:24 PM Ofcr J Andoy
Red Patrol: NSSI Hangars
Tenant in Hangar P7 advised there was a small fire in his hangar which he put out. Monterey Fire Department responded and deemed safe.
10. 12/04/2024 1:45 PM Ofcr J Andoy
Blue Patrol: Short Term Parking Lot
Airport Ops advised of a black Kia Niro (CA plate: 9FDT138) parked in Short Term in the MPAD only spaces. Ops requested the vehicle be cited. However, it was later determined that the vehicle had permission to park there.
11. 12/05/2024 3:52 PM Ofcr J Andoy
Blue Patrol: Sky Park Dr Employee Parking
Three vehicles were cited on Sky Park Dr for no parking permit.
12. 12/05/2024 8:31 PM Ofcr Moore
Blue Patrol: Long Term Parking
One parking citation issued for expired registration.
13. 12/06/2024 4:12 PM Ofcer Anderson
Red Patrol: Commercial Ramp
Noticed a service van parked next to the Allegiant plane. I asked Donald Williams if he knew how that van entered the security area without being searched. Williams did not know and said he would investigate the situation (vehicle was Cord Aero and new employee no issues)
14. 12/08/2024 6:15 AM Ofcr Dowson
Terminal: Lost and Found
Apple Watch with owner's information placed in District Lost and Found.
15. 12/08/2024 7:25 PM Ofcr Dirkes
Blue Patrol: Short Term Parking
Elderly handicapped passenger assisted with exiting lot.

16. 12/09/2024 8:15 AM Ofcr Dowson
Terminal: Staffing Argument
Passenger alerted TSA and PD of an argument between United Airline Staff at Gate 5. Airport Operations notified.
17. 12/09/2024 12:15 PM Ofcr Dowson
TSA: Escort
Woody's Staff escorted to pick up old vending machines inside the Sterile Area.
18. 12/10/2024 6:30 AM Ofcr Dowson
TSA: ID Assistance
TSA requested assistance with an ID check for a passenger without a photo ID. Passenger cleared by TSA to continue his travels.
19. 12/10/2024 11:20 AM Ofcr Dowson
Red Patrol: Fire Alarm Activation
Manual Pull Station Fire Alarm at 1202 Airport Rd NSSI Hangar 5 (E). Testing of system was in progress.
20. 12/10/2024 3:30 PM Ofcr Dowson
TSA: Ammunition Surrendered
TSA turned over a single round of 9mm ammunition.
21. 12/10/2024 3:45 PM Ofcr Dowson
TSA: Sterile Area Medical Alarm Activation
Medical Alarm activation in gate 5 area. Accidental activation while traveling.
22. 12/11/2024 10:50 AM Ofcr Dowson
Blue Patrol: Parking Citation
1 Parking citation issued in the Long Term Parking Lot.
23. 12/12/2024 11:00 AM Ofcr Bough
Terminal: Mutual Assistance
Marina PD had info a wanted individual for spousal abuse would be at the airport at 11:57 to pick up his mother flying from Dallas. It did not pan out.
24. 12/13/2024 2:15 PM Ofcr J Andoy
Blue Patrol: Traffic Stop
Vehicle stopped for failing to come to a complete stop on Fred Kane Dr at the Admin Parking Lot. Driver cited for violation.
25. 12/13/2024 3:12 AM Ofcr J Andoy
Blue Patrol: Parking Citation
Vehicle cited for not displaying proper parking permit on Sky Park Dr in the Employee Parking area.
26. 12/13/2024 9:10 PM Ofcr Dirkes
Red Patrol: Vehicle Inspection
Alliant Maintenance Crew and vehicle inspected at V-7.

27. 12/14/2024 11:00 AM Ofcr Dowson
Yellow Patrol: Weather Damage
Major damage to several hangars on the Northside of the Airport. Including one that was blown over AOA fence and completely blocked Airport Rd.
28. 12/15/2024 6:53 AM Ofcr Dirkes
Blue Patrol: Storm Damage
Tree blocking half of the driveway to Dole upper parking lot.
29. 12/15/2024 8:35 AM Ofcr Dirkes
Yellow Patrol: Water Leak
Water line leaking behind N102, pipe to spigot damaged/bent back. OPS notified.
30. 12/16/2024 3:35 AM Ofcr Dowson
Blue Patrol: Long Term Parking lot out of tickets
Passenger Reported the Long Term Parking arm not working. It was determined that the Long Term machine is out of tickets and is not allowing passengers to park. Passengers referred to park in the short term parking lot
31. 12/16/2024 6:00 AM Ofcr Dowson
Terminal: Irate Passenger
Dispatched to the United Ticket Counter for the report of an irate customer. Customer was calm and apologetic the entire time I was present. United Manager allowed him to board flight at 0705
32. 12/16/2024 12:30 PM Ofcr Dowson
Yellow Patrol: Citizen Assist
Citizen Assist V-22, assisted mechanics for entry to fix Hangar E (NSSI). Door damaged during storm.
33. 12/16/2024 12:51 PM Ofcr Dowson
Yellow Patrol: Escort
Escort for delivery on N/W Ramp.
34. 12/17/2024 1:35 AM Ofcr Tang
Terminal: Stranded Passengers
Multiple passengers in the terminal due to cancelled flights. All passengers moved out of secured area and into the main lobby for closing. Regular foot patrols to follow.
35. 12/17/2024 12:31 PM Ofcr Dowson
TSA: Patrol
Main Terminal and TSA Checkpoint with TSA AFSD-LE Chang
36. 12/18/2024 8:40 AM Ofcr J Andoy
Blue Patrol: Parking Citations
Two vehicles cited for parking in the disabled cross hatched lines.
37. 12/19/2024 10:55 AM Ofcr Gomez
Blue Patrol: Medical Emergency
Elderly female lost footing walking down driveway to rental car parking, tripped over her luggage and sustained injury to her face and right hand. AMR transported to CHOMP. DRO CR 24-255.

38. 12/20/2024 7:00 AM Ofcr J Andoy
TSA: Boarding Gate 5 Bathroom
TSA advised that someone was possibly stuck in the bathroom by Gate 5. Bathroom was opened up by Maintenance and nobody was inside. Ongoing issue with bathroom door remaining locked after someone exits and the door closes.
39. 12/20/2024 7:30 AM Ofcr J Andoy
Terminal: Lost and Found
Boarding pass for a United passenger to SFO was located on the stairs in front of TSA. Passenger was located in the checkpoint and boarding pass was returned to her
40. 12/20/2024 4:15 PM Ofcr J Andoy
Terminal: Baggage Claim
Airport Ops requested baggage claim to be reset after being stuck.
41. 12/21/2024 9:07 AM Ofcr Gomez
TSA: Surrender Property
Passenger forgot to remove multi-colored shuriken from carry on. Held for safe keeping. DRO 24-357
42. 12/21/2024 1:18 PM Ofcr Gomez
Red Patrol: Vehicle Inspection
Sky West Crew Paul Musngi #079365 Daniel Hernandez #061439 Gray colored Dodge Ram CA Lic. 14652H3
43. 12/23/2024 1:30 AM Sgt Nguyen
Terminal: Stranded Passengers
Stranded passengers and military personnel inside terminal. Officer stayed in terminal until TSA staff arrived.
44. 12/23/2024 10:35 AM Ofcr Dowson
Terminal: Elevator Alarms
Multiple calls from the emergency phone in the West Elevator. No one in distress located, elevator operating normally.
45. 12/23/2024 2:43 PM Ofcr Dowson
Terminal: Lost and Found
Lost and Found, carry-on bag placed in badging office.
46. 12/23/2024 3:29 PM Ofcr Dowson
Terminal: Elevator Alarms
Multiple 911 hang-up calls from West Elevator. Airport Operations notified.
47. 12/23/2024 3:31 PM Ofcr Dowson
Terminal: Medical Emergency
Intoxicated male located in the terminal. The male was transported to CHOMP for further evaluation. Male had improperly mixed medication and alcohol.
48. 12/23/2024 4:03 PM Ofcr Dowson
Terminal: Elevator Alarm
Additional 911 Hang Up in West Elevator. First Alarm notified Operations aware and a service tech would be coming after the holiday.

49. 12/23/2024 5:51 PM Ofcr Dowson
Terminal: Elevator Alarm
Multiple 911 hang-up calls from the West elevator. Airport Operations was notified.
50. 12/23/2024 8:30 PM Sgt Nguyen
Terminal: Elevator Alarm
Multiple 911 hang-ups. First Alarm stated that they were bombarded by calls for service. Kevin notified who stated he also notified Whitney and Mark. Facilities was also notified. The elevator was taken out of service until the issue could be looked into. First Alarm was notified.
51. 12/24/2024 12:00 PM Ofcr Dowson
Terminal: Elevator Alarm
First Alarm called to inquire about the status of the West Elevator as they have been getting "nonstop" calls from the emergency phone within the elevator. Airport Operations advised. Elevator operating properly the phone system malfunctioning.
52. 12/24/2024 3:46 PM Ofcr Dowson
Blue Patrol: Parking Citation
1 parking citation issued in the Long Term Parking Lot.
53. 12/25/2024 3:25 AM Ofcr Moore
TSA: Lost and Found
Cell phone located during Sterile Area Sweep. Cell phone placed in District Lost and Found.
54. 12/25/2024 4:30 AM Ofcr Moore
TSA: Prohibited Item
TSA located a prohibited item in a passenger's carry-on bag. Item surrendered for destruction.
55. 12/25/2024 8:10 AM Ofcr Dowson
Yellow Patrol: Malfunctioning Gate
V-22 was reported not functioning properly. Airport Operations notified. Gate was made operable by PD cleaning off the sensors.
56. 12/25/2024 8:50 AM Ofcr Dowson
Terminal: Elevator Alarm
East elevator alarm. No one in distress located and elevator operating normally.
57. 12/25/2024 11:15 AM Ofcr Dowson
Blue Patrol: Vehicle Damage
A note was located on the windshield of the Del Rey Oaks Police Unit parked along the Front Curb. The note stated that someone had backed into the vehicle but no damage was seen. Video was reviewed and a white 4-door sedan was seen striking the front of the Police Unit while attempting to park.
58. 12/26/2024 8:50 AM Ofcr J Andoy
Terminal: Lost and Found
Passenger left luggage in one of the parking lots. He called to inquire if anyone turned it in. A DRO officer located the luggage the other day and took it to District L&F

59. 12/26/2024 12:39 PM Ofcr J Andoy
Blue Patrol: Traffic Stop
Driver of a tan BMW X3 ran the stop sign in front of the Admin parking lot. A traffic stop was initiated and driver was cited.
60. 12/28/2024 8:08 AM Ofcr Gomez
Blue Patrol: Citizen Assist
Subject was contacted outside of the Monterey Jet Center looking for Hertz Rental Car counter. Escorted back to main terminal.
61. 12/30/2024 6:45 AM Ofcr Dowson
Blue Patrol: Parking Citation
1 parking citation issued in the Long Term Parking Lot.
62. 12/30/2024 7:30 AM Ofcr Dowson
Red Patrol: Gate Malfunction
V-12 reported not closing. Sensors cleaned and gate operating normally. Maintenance Advised.
63. 12/30/2024 9:28 AM Ofcr Dowson
Terminal: Medical Emergency
A passenger reported to have fallen on a bench in front of the terminal. Airport Operations downloaded video of incident. See Report for Further 24-369
64. 12/30/2024 12:05 PM Ofcr Dowson
Yellow Patrol: Suspicious Vehicle
Vehicle Check on Airport Rd just east of North Rd. Citizen watching aircraft past the "Public Prohibited" signage. The citizen was advised of the signage and he moved along.
65. 12/30/2024 1:03 PM Ofcr Dowson
Terminal: Elevator Alarm
Dispatched to an elevator alarm in East Elevator. No one in distress was located and the elevator functioning normally.
66. 12/31/2024 3:21 AM Ofcr Gomez
Terminal: Lost and Found
Alaska found phone and charger near their ticket counter. Owner of phone returned to airport and phone/charger was returned.
67. 12/31/2024 10:28 AM Ofcr Gomez
Red Patrol: Citizen Assist V-18
SIDA badge holder forgot his badge in Lake Tahoe and asked to be let into AOA. Subject was not admitted inside.
68. 12/31/2024 2:30 PM Ofcr Bough
Red Patrol: Gate Malfunction
Gate v22D (near fire dept.) stuck open. Responded and reset it.
69. 12/31/2024 5:30 PM Bough
Red Patrol: Gate Malfunction
Gate v22D (near fire dept.) stuck open. Responded and reset it.

End of Report.