

ORDINANCE NO. 621

**AN ORDINANCE ESTABLISHING INFORMAL BIDDING PROCEDURES FOR
THE MONTEREY PENINSULA AIRPORT DISTRICT**

WHEREAS, the Board of Directors of the Monterey Peninsula Airport District has elected to make the District subject to the Uniform Public Construction Cost Accounting Act through the adoption of Resolution No. 1131; and

WHEREAS, the Uniform Public Construction Cost Accounting Act requires that each public agency subject to the act enact an informal bidding ordinance to govern the selection of contractors to perform public projects of \$75,000 or less; and

WHEREAS, the Uniform Public Construction Cost Accounting Act allows public projects of \$25,000 or less to be performed by the employees of the public agency by force account, by negotiated contract, or by purchase order;

NOW THEREFORE, THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT DO ORDAIN AS FOLLOWS:

I. With respect to public projects of more than \$25,000 but not more than \$75,000 the following procedures shall apply.

A. The Monterey Peninsula Airport District shall maintain a list of qualified contractors, identified as to categories of work. The list shall be developed and maintained in accordance with the criteria established by the California Uniform Construction Cost Accounting Commission.

B. All contractors on the list for the category of work being bid or all construction trade journals determined by the California Uniform Construction Cost Accounting Commission to be appropriate to receive mailed notice of all informal construction contracts being bid for work within Monterey County or both all such contractors and all such construction trade journals shall be mailed a notice inviting informal bids unless the product or service is proprietary.

C. All mailing of notices to contractors and construction trade journals pursuant to subsection B above shall be completed not less than 10 calendar days before bids are due.

D. The notice inviting informal bids shall describe the project in general terms, how to obtain more detailed information

about the project, and state the time and place for the submission of bids.

E. The Board of Directors of the Monterey Peninsula Airport District may delegate the authority to award informal contracts to the General Manager or other appropriate person.

F. If all bids received are in excess of \$75,000 the Board of Directors of the Monterey Peninsula Airport District may by passage of a resolution by a four-fifths vote, award the contract, at \$80,000, or less, to the lowest responsible bidder, if it determines the cost estimate made by the District was reasonable.

II. The Board of Directors of the Monterey Peninsula Airport District may direct that the procedures set forth in Section I above apply to any particular project or projects of not more than \$75,000, notwithstanding that such project or projects is/are expected to be \$25,000 or less.

III. The Board of Directors of the Monterey Peninsula Airport District may direct that the formal bidding procedures set forth in the Uniform Public Construction Cost Accounting Act apply to any particular project or projects, notwithstanding that such project or projects is/are expected to be \$75,000 or less and/or \$25,000 or less.

IV. This ordinance shall not apply in cases of emergency, which shall be governed by the emergency contracting procedures set forth in the Public Contract Code.

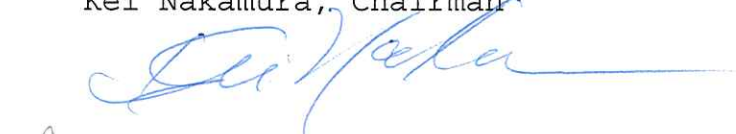
PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT this 12th day of February, 1997, by the following roll call vote:

AYES:	DIRECTORS:	Faul, Irwin, Searle, Chariman Nakamura
NOES:	DIRECTORS:	None
ABSENT:	DIRECTORS:	Haskell

Signed this 12th day of February, 1997

Kei Nakamura, Chairman

A T T E S T


Barbara Sadler
District Secretary