

**REGULAR MEETING OF THE
MONTEREY PENINSULA AIRPORT DISTRICT
BOARD OF DIRECTORS**

January 18, 2023

Immediately Following the Special Meeting (approximately 10:00am)

**Monterey Regional Airport
200 Fred Kane Drive, Suite 200**

NOTICE REGARDING A RETURN TO IN-PERSON PUBLIC PARTICIPATION AT MONTEREY PENINSULA AIRPORT DISTRICT BOARD MEETINGS

Due to the expiration of certain directives contained in the Governor's Declaration of Emergency for the State of California (Executive Order N-29-20), the Board of Directors of the Monterey Peninsula Airport District will return to hold meetings at the Airport Board Room, with in-person attendance.

Due to recent increase in the transmission of the Omicron variant of the Coronavirus, and, as a result of the directives issued by the State of California and the Monterey County Public Health Officer intended to prevent the transmission of the coronavirus, the Airport may utilize the procedures outlined in AB361 to utilize alternative measures related to the conduct of remote meetings and remote comments by members of the public.

Should the Board implement the measures outlined in AB 361, members of the public may participate in the Board meeting via Zoom video conference. Please visit www.zoom.us/join and enter the following Meeting ID: **831 7098 4092**. If you do not have access to the internet, you may also participate telephonically by calling (253) 215-8782 and entering the same Meeting ID. Members of the public who wish to provide comment on an item on the agenda may do so during the meeting prior to the item being considered by the Board, as outlined below.

REMOTE PUBLIC COMMENTS

To make a public comment, the following options are available:

1. Before the Meeting via Email: Written comments can be emailed to info@montereyairport.com. Include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)." Written comments should be received by 8:00 AM on the day of the meeting. All submitted comments will be provided to the Board for consideration and will be compiled as part of the record.
2. During the Meeting via Oral Comments: When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9. The Secretary to the Board will call speaker names and unmute speaker microphones. You will have up to 3 minutes to provide your oral comments, pursuant to Board policy.

Public comments may also be made in person. Members of the public may attend the Board Meeting in person and request to speak to the Board when the Chair calls for public comment.

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

D. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Any person may address the Monterey Peninsula Airport District Board at this time on any item that is **NOT** on today's agenda and should be within the jurisdiction of the Monterey Peninsula Airport District Board. Comments concerning matters set forth on this agenda will be heard at the time the matter is considered.

E. SEATING OF CHAIR

F. SELECTION OF CHAIR PRO TEM

G. APPOINTMENT OF COMMITTEES BY CHAIR

- a. Standing Committees:
 - i. Budget and Finance
 - ii. Air Service, Marketing, Community Relations
 - iii. Airport Property Development and Leases
- b. Ad-Hoc Committees:
 - i. Local Jurisdiction Liaison
- c. Liaison/Representatives:
 - i. Local Agency Formation Commission
 - ii. Regional Taxi Authority
 - iii. Transportation Agency for Monterey County
 - v. Special Districts Association Liaison
 - v. Association of Monterey Bay Area Governments

H. CONSENT AGENDA - ACTION ITEMS

The Consent Agenda consists of those items which are routine and for which a staff recommendation has been prepared. A Board member, member of the audience or staff may request that an item be placed on the deferred consent agenda for further discussion. One motion will cover all items on the Consent Agenda. The motion to approve will authorize the action or recommendation indicated.

- Approve 1. [Minutes of the Budget & Finance Committee Meeting of December 9, 2022](#)
- Approve 2. [Minutes of the Regular Board Meeting of December 14, 2022](#)
- Approve 3. [Minutes of the Airport Property Development & Leases Committee Meeting of January 11, 2023](#)
- Approve 4. [Minutes of the Air Carrier Service – Marketing – Community Relations Committee Meeting of January 11, 2023](#)
- Adopt 5. [Resolution No. 1816-12, A Resolution of the Board of Directors of the Monterey Peninsula Airport District Making Findings and Determinations Pursuant to AB 361 or Virtual Meetings and Authorizing Virtual Board Member and Other District Meetings](#)

F. DEFERRED CONSENT AGENDA - ACTION ITEMS

I. REGULAR AGENDA - ACTION ITEMS

- Adopt 1. [Resolution No. 1838, A Resolution Authorizing and Approving the Service Agreement between the Monterey Peninsula Airport District and Elite Painting Company](#)
- Adopt 2. [Resolution No. 1839, A Resolution Amending Resolution No. 1824 and Approving the Amended Capital Improvement Program \(CIP\) Budget of the Monterey Peninsula Airport District for Fiscal Year Ending June 30, 2023](#)

J. BOARD COMMITTEE REPORTS AND ACCEPTANCE OF DEPARTMENT REPORTS

Report on meetings attended by Board Members at Monterey Peninsula Airport District's expense -

AB1234. [The board receives department reports which do not require any action by the board.](#)

Standing Committees:

- i. Budget and Finance Directors Sabo & Leffel
- ii. Air Service, Marketing, Community Relations Director Miller & Pick
- iii. Airport Property Development and Leases Directors Sawhney & Miller

b. Ad-Hoc Committees:

- i. Local Jurisdiction Liaison Director Leffel and Miller

c. Liaison/Representatives:

- i. Local Agency Formation Commission Director Leffel Alt: Sawhney
- ii. Regional Taxi Authority Director Leffel Alt: Sawhney
- iii. Transportation Agency for Monterey County Director Sabo Alt: Sawhney
- iv. Special Districts Association Liaison Director Leffel Alt: Miller
- v. Association of Monterey Bay Area Governments Director Sawhney Alt: Sabo

K. PENDING REQUESTS FOR FUTURE AGENDA ITEMS

L. DISCUSSION OF FUTURE AGENDAS

Any Board member may request the Board of Directors to instruct staff to report back to the Board at a future meeting concerning any matter or place a matter of business on a future agenda. Approval of such requests will be made by motion.

M. ADJOURNMENT

AGENDA DEADLINE

This is the final Agenda that has been posted on the bulletin board outside of the District Offices in the Terminal Building at the Monterey Regional Airport no less than 72 hours prior to the meeting.

All items submitted by the public for possible inclusion on the Board Agenda or in the Board packet must be received by 5:00 P.M. on the Friday before the first Wednesday of the month. This agenda is subject to revision and may be amended prior to the scheduled meeting.

Upon request and where feasible, the Monterey Peninsula Airport District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. To allow the District time within which to make appropriate arrangements, please submit a written request containing a brief description of the materials requested and preferred alternative format or auxiliary aid or service desired as far as possible in advance of the meeting. Requests should be sent to the District Secretary at 200 Fred Kane Drive, Suite 200, Monterey, California 93940.

MINUTES OF THE BUDGET & FINANCE COMMITTEE MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

December 9, 2022 - 9:00 AM

NOTICE REGARDING A RETURN TO IN-PERSON PUBLIC PARTICIPATION AT MONTEREY PENINSULA AIRPORT DISTRICT BOARD MEETINGS

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Members of the public may participate in the Board meeting via Zoom video conference. To view the Board meeting via Zoom video conference, please visit www.zoom.us/join and enter the following Meeting ID: **816 4878 7694**. The password for this meeting is: **20221209**. If you do not have access to the internet, you may also participate telephonically by calling (253) 215-8782 and entering the same Meeting ID and password.

REMOTE PUBLIC COMMENTS

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Public comments may also be made in person. Members of the public may attend the Board Meeting in person and request to speak to the Board when the Chair calls for public comment.

A. CALL TO ORDER

The meeting of the Budget & Finance Committee was called to order at 9:00 AM. Director Sabo and Director Leffel, Executive Director La Pier, Acting Board Secretary Adams, Deputy Executive Director Morello, and Controller Wilson were present.

B. COMMUNICATIONS / ANNOUNCEMENTS / INFORMATIONAL ITEMS

Director Leffel reported that she and Chair Miller attended the Carmel Chamber dinner where the Airport won the Professional Services Award for a large business. Chair Miller will present it during the regular board meeting.

Director Leffel reported she was a speaker at the latest Monterey Rotary meeting and the presentation was well received.

Executive Director La Pier reported we received media coverage about the Dallas plane upgrade in the Fort Worth Telegram. We also received media coverage from ACI on the upcoming Military Lounge.

C. PUBLIC COMMENTS

None.

D. REGULAR AGENDA – ACTION ITEMS

- Review 1. Contract Amendment for Kimley Horn Associates, Inc. Design Services for the Well System Water Conveyance Project

Executive Director La Pier turned the floor over to Deputy Executive Director Morello who reviewed the staff report, stating the design services agreement includes power, conveyance, and storage tanks and will be funded with rental car Customer Facility Charge (CFC) funds. Director Sabo asked if the 2801 well water will reduce the water bill at the 2801 property. Executive Director La Pier stated it is possible in the future but that is not the intent at this point. The priority is to get the car rental Quick Turn Around (QTA) facility on non-potable water. Deputy Executive Director Morello added the pump and electrical can support future connections if future projects are considered.

There was a discussion about the process, time, and expense involved in testing, filtering, and purifying the well water for potable uses. Director Leffel noted a substantial amount of potable water would be available for other uses when the QTA facilities are switched to non-potable water.

Director Sabo asked if there was an independent fee estimate (IFE) done on this project. Executive Director La Pier stated that is not required unless funding is from a Federal Grant. Deputy Executive Director Morello noted that an independent fee estimate adds both time and costs to the project. Director Sabo suggested it might be prudent on large projects. Director Leffel stated she sees that as an unnecessary expense.

Director Leffel asked that the Staff Report include the Fiscal Impact, instead of just Impact to Revenue, noting that in this case the fiscal impact is a drawdown on the CFC funds.

- Review 2. Resolution No. 1835, A Resolution Authorizing and Approving the Service Agreement Between the Monterey Peninsula Airport District and Bandit Systems

Executive Director La Pier turned the floor over to Deputy Executive Director Morello who stated this is a Passenger Facility Charge (PFC) funded project for new security cameras. Deputy Executive Director Morello reported Alvarez Technology Group was involved in the review of the Request for Proposal (RFP) and the four RFP responses as a subject matter expert on the latest technology.

Director Leffel asked questions about airport Cyber Security. Deputy Executive Director Morello stated there are two people on staff who receive daily updates regarding cyber security activities. In addition, the review of the proposals included the assurance the system would meet the requirements of Homeland Security.

Directors asked that the Staff Report include the Fiscal Impact. Director Sabo supports the Resolution but asked that the Staff Report include the reason for the project, which is in the Resolution, but not the Staff Report.

- Review 3. FYTD 2023 Statements

Controller Wilson reviewed the October 2022 Finance Staff Report. He stated the Airport is in a great financial position and the audit was extremely clean. Controller Wilson referred to new reports that have been incorporated in the financial package; among them a report entitled "Statement of Net Position" that is a comparison balance sheet in the same format as the audited financials.

Director Sabo asked if Controller Wilson had reviewed internal controls. Controller Wilson stated he had, and the audit partner also reviewed it. There is nothing that needs to be added; it is sound the way it is now.

Review 4. Variance Analysis - MTD and YTD

There were no questions about the Variance Analysis.

Review 5. Accounts Receivable Aged Invoice Report

Directors discussed the Accounts Receivable Aged Invoice Report. Controller Wilson noted there are three accounts that tend to go late and then pay up all at once. There is one late account that is now the responsibility of the renter's estate, and the heirs don't want the property that is in storage. Executive Director La Pier stated District Counsel has been involved in that situation.

Director Sabo asked about the negative amounts on the report. Controller Wilson answered those are prepaids; they represent credits. He noted if you see "-PP" next to the Customer Invoice Number that stands for Prepaid.

Review 6. Grant Funds Balance

There were no questions about the Grant Funds Balance.

Discuss 7. General Discussion

Director Sabo referred to a new chart entitled Cost Per Enplanement and stated he was pleased to see that addition. There was a discussion about the total passengers reported numbers due to a comment from Director Sabo that it was not necessary to report. Executive Director La Pier stated that measurement was requested some time ago. It is still relevant to some people to know how many passengers pass through MRY. Director Leffel stated she liked seeing both metrics.

Director Sabo went through the Finance Report and asked questions.

Director Sabo referred to the Operating and Financial Performance Summary and stated it was a good month; much better than budgeted. He asked how much of that could be attributed to the CalPERS UAL paydown, since the savings from that was not budgeted. Deputy Executive Director Morello noted the number is called out on the Analysis Report under Employer Benefit Expenses. Controller Wilson stated there was a \$400k a year savings and that equates to approximately \$33k a month.

Director Leffel asked about November numbers. Controller Wilson stated there are too many external dependencies from vendors and no way to get a "flash" report. Executive Director La Pier stated enplanements are the best indicator and they will be down during the Holidays.

E. ADJOURNMENT

The meeting adjourned at 11:02 PM.

*Approved at the
Meeting of January 18, 2023*

LisAnne Sawhney, Chair

A T T E S T

*Michael La Pier, AAE
District Secretary*

MINUTES OF THE REGULAR MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

December 14, 2022 - 9:00 AM

NOTICE REGARDING A RETURN TO IN-PERSON PUBLIC PARTICIPATION AT MONTEREY PENINSULA AIRPORT DISTRICT BOARD MEETINGS

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A. CALL TO ORDER/ROLL CALL

Chair Miller called to order the rescheduled regular meeting of the Monterey Peninsula Airport District Board of Directors at 9:01 AM. Directors Pick, Sawhney, Leffel, and Sabo were present. Director Leffel attended by Zoom videoconference. The following staff were present: Executive Director La Pier, District Counsel Huber, Acting District Secretary Adams, Deputy Executive Director Morello, and Controller Wilson.

B. PLEDGE OF ALLEGIANCE

Director Sawhney led the Pledge of Allegiance.

C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

Chair Miller announced we recently learned of Richard Searle's passing. Mr. Searle was on the Monterey Peninsula Airport District Board of Directors for 37 years. Executive Director La Pier added he passed on October 6, 2022.

Chair Miller announced the Airport received an Award for best Professional Services in the large business category from the Carmel Chamber of Commerce.

Director Sawhney complimented the Holiday décor at the Airport and reminded everyone the Military Holiday Lounge will begin on December 16th.

D. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Mr. Eric Johnson, a small business owner on the airport, addressed the board with comments regarding the \$500 Business License fee. He stated the price is very high compared to city business licenses and he has collected signatures from others who think it is too high also. Mr. Johnson suggested \$100 would be more appropriate or a sliding scale based on revenues or profits.

Chair Miller asked Mr. Johnson to speak to Staff regarding his concerns. Executive Director La Pier asked Mr. Johnson to share his signatures and other information with the Properties Department.

Mr. Johnson excused himself at 9:13 AM.

E. CONSENT AGENDA - ACTION ITEMS

- | | |
|---------|---|
| Approve | 1. Minutes of the Regular Board Meeting of November 16, 2022 |
| Approve | 2. Minutes of the Air Carrier Service – Marketing – Community Relations Committee Meeting of December 6, 2022 |
| Adopt | 3. Resolution No. 1816-11, A Resolution of the Board of Directors of the Monterey Peninsula Airport District Making Findings and Determinations Pursuant to AB 361 or Virtual Meetings and Authorizing Virtual Board Member and Other District Meetings |
| Adopt | 4. Resolution No. 1834, A Resolution Amending and Approving an Update to MPAD Governance Manual, Director Remuneration and Expense Reimbursement Policy, and Employee Travel Policy Memorandum |

Director Sabo made a motion to approve Consent Agenda Items E.1 – E.4. Director Pick seconded the motion. The motion carried 5-0 by a roll call vote.

F. DEFERRED CONSENT AGENDA - ACTION ITEMS

None.

G. REGULAR AGENDA - ACTION ITEMS

- | | |
|---------|---|
| Appoint | 1. Appoint Director Miller and Director Pick to Four-Year Terms and Administer the Oath of Office (Appointed in Lieu of Election) |
|---------|---|

Chair Miller introduced retired Judge Robert O'Farrell who administered the Oath of Office for he and Director Pick.

Director Sawhney made a motion to appoint Director Miller and Director Pick to four-year terms in lieu of election as the number of nominees did not exceed the number of offices required by law to be filled at the Election held on the 8th day of November 2022 within the boundaries of the Monterey Peninsula Airport District, District 4, and District 5, and as instructed by the Registrar of Voters of the County of Monterey, State of California. Director Leffel seconded the motion. The motion carried unanimously by a roll call vote of 5-0.

- Receive 2. Annual Financial and Compliance Report for the Fiscal Years Ended June 30, 2022 and 2021 (Audit Report from LSL)

Executive Director La Pier stated the audit and financial report from LSL was reviewed by the Finance Committee. He turned the floor over to Brandon Young, with LSL, who attended by Zoom videoconference. Mr. Young reviewed new GASB requirements both newly implemented and to come next year. He reviewed the Statement of Net Position and explained the large year over year variance in the Pension Liability. Mr. Young reported the audit opinion was unmodified and all numbers were supported and verified.

Mr. Young was excused at 9:36 AM.

- Approve 3. Contract Amendment for Kimley Horn Associates, Inc. Design Services for the Well System Water Conveyance Project

Executive Director La Pier introduced the subject and turned the floor over to Deputy Executive Director Morello. Deputy Executive Director Morello reviewed the Staff report and the history of the well water projects. She stated Kimley Horn was identified as the most qualified to consult on the well water assessment project and was subsequently awarded a professional services agreement. This amendment to the agreement is for design services to convey the water from the wells to the points of use.

Director Leffel reported the Finance Committee reviewed this agenda item and supports the contract amendment. Director Sabo added this project was approved in the FY 2023 CIP budget and uses CFC funds. He asked if there were enough CFC funds to fund the build of the system. Executive Director La Pier answered that CFC funds are collected monthly so they will continue to grow. We will provide a plan of finance when we get the construction bid, but the goal is to pay as we go and only use CFC funding for the well water conveyance project.

Director Leffel made a motion to approve the contract amendment to the professional service agreement between the Monterey Peninsula Airport and Kimley-Horn Associates for design services for the well system water conveyance project. Director Sawhney seconded the motion. The motion carried unanimously with a 5-0 roll call vote.

- Adopt 4. Resolution No. 1835, A Resolution Authorizing and Approving the Service Agreement Between the Monterey Peninsula Airport District and Bandit Systems

Executive Director La Pier introduced the agenda item saying this Resolution authorizes and approves an agreement to purchase and install a new security camera system. He turned the floor over to Deputy Executive Director Morello who explained the current closed-circuit system is reaching end of life.

There was a discussion about the needs of the new system and those who had been consulted in the RFQ and RFP process, both for technical assistance and to ensure all security user needs would be met.

Director Sawhney made a motion to adopt Resolution No. 1835, A Resolution Authorizing and Approving the Service Agreement Between the Monterey Peninsula Airport District and Bandit Systems. Director Pick seconded the motion. The motion carried unanimously with a roll call vote of 5-0.

- Appoint 5. Designate Appointees for 2023 MPWMD Policy and Technical Advisory Committees

Executive Director La Pier stated the current appointees are Director Leffel on the Policy Committee and himself on the Technical Advisory Committee and this is an annual appointment requested by

Monterey Peninsula Water Management District (MPWMD). Directors discussed the request for appointees to the MPWMD Policy and Technical Advisory Committees.

Director Sawhney made a motion to appoint Director Leffel to the MPWMD Policy Committee and Executive Director La Pier to the MPWMD Technical Advisory Committee. Director Pick seconded the motion. The motion carried by a roll call vote of 4-1 with Director Sabo voting no.

H. BOARD COMMITTEE REPORTS AND ACCEPTANCE OF DEPARTMENT REPORTS

Standing Committees:

- | | |
|---|----------------------------|
| i. Budget and Finance | Directors Sabo & Leffel |
| ii. Air Service, Marketing, Community Relations | Director Miller & Pick |
| iii. Airport Property Development and Leases | Directors Sawhney & Miller |

b. Ad-Hoc Committees:

- | | |
|-------------------------------|----------------------------|
| i. Local Jurisdiction Liaison | Director Leffel and Miller |
|-------------------------------|----------------------------|

c. Liaison/Representatives:

- | | | |
|---|------------------|--------------|
| i. Local Agency Formation Commission | Director Leffel | Alt: Sawhney |
| ii. Regional Taxi Authority | Director Leffel | Alt: Sawhney |
| iii. Transportation Agency for Monterey County | Director Sabo | Alt: Sawhney |
| iv. Special Districts Association Liaison | Director Leffel | Alt: Miller |
| v. Association of Monterey Bay Area Governments | Director Sawhney | Alt: Sabo |

Directors discussed the Staff reports.

Director Sabo reported for the Budget and Finance Committee.

Director Pick reported for the Air Service Committee.

Director Sawhney reported there was no Lease Committee meeting this month.

There was no Local Jurisdiction meeting.

Director Leffel reported on the LAFCO meeting.

There was no RTA meeting.

Director Sabo reported on the TAMC meeting.

Director Leffel reported the next Special Districts meeting will be the 3rd Tuesday in January.

Director Sawhney reported there was no AMBAG meeting.

A break was taken at 11:03 AM. The meeting resumed at 11:15 AM.

I. CLOSED SESSION

- POTENTIAL EXPOSURE TO LITIGATION (Government Code section 54956.9(d)(2))**
The Board will meet with the Executive Director and District Counsel to discuss potential exposure to litigation - one case.

Directors entered Closed Session at 11:16 AM.

J. RETURN TO OPEN SESSION

Open Session resumed at 12:13 PM. Chair Miller reported that Director Pick was excused from the meeting during Closed Session at 11:45 AM. and there was nothing further to report and no action taken in Closed Session.

District Counsel Huber stated the Governance Manual was approved on the Consent Agenda this morning and pointed out a new clause that he had expected to be discussed. He wanted to give Directors the opportunity to reconsider the motion. Directors discussed the new clause and determined the original motion would not be reconsidered.

K. PENDING REQUESTS FOR FUTURE AGENDA ITEMS

None.

L. DISCUSSION OF FUTURE AGENDAS

None.

M. ADJOURNMENT

The meeting adjourned at 12:37 PM.

*Approved at the
Meeting of January 18, 2022*

LisAnne Sawhney, Chair

A T T E S T

*Michael La Pier, AAE
District Secretary*

MINUTES OF THE AIRPORT PROPERTY
DEVELOPMENT & LEASES COMMITTEE
MEETING OF JANUARY 11, 2023

AND

MINUTES OF THE AIR CARRIER
SERVICE – MARKETING – COMMUNITY
RELATIONS COMMITTEE MEETING OF
JANUARY 11, 2023 WILL BE SEND
UNDER SEPARATE COVER

AGENDA ITEM: H-5
DATE: January 18, 2023

TO: Monterey Peninsula Airport District Board of Directors
FROM: Scott E. Huber, District Counsel
SUBJ: Resolution No. 1816-12, A Resolution of the Board of Directors of the Monterey Peninsula Airport District Making Findings and Determinations Pursuant to AB 361 or Virtual Meetings and Authorizing Virtual Board Member and Other District Meetings

BACKGROUND. It is recommended that the Board adopt Resolution No. 1816-11 making findings and determinations under AB 361 for the continuation of virtual meetings and authorizing virtual Board Meetings, and other committee and legislative body meetings pursuant to AB 361.

STAFF ANALYSIS. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act to allow for local legislative bodies to conduct their meetings completely telephonically or by other electronic means. As the Board is aware, this allowed Board Member meetings to be conducted by Zoom with Board Members and staff all joining from remote locations.

The suspension of certain provisions of the Brown Act was further extended by the Governor on June 11, 2021, by the issuance of Executive Order N-08-21 which continued to allow for complete virtual Board (and other legislative body) meetings until September 30, 2021.

With the looming expiration of the Governor's Executive Order, along with the uncertainty that surrounded the Governor's potential recall, the Governor signed into law Assembly Bill 361. Effective October 1, 2021, AB 361 allows local government to continue to conduct remote virtual meetings so long as there is a state-proclaimed state of emergency and the legislative body makes mandatory findings.

AB 361 allows legislative bodies to meet virtually, provided there is a state of emergency, and either (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees.

AB 361 preserves many of the provisions of the earlier executive orders, while also adding new requirements to the management of remote and teleconference public meetings in order to better achieve the levels of transparency that the Brown Act demands. Specifically, AB 361 imposes two new rules on remote public meetings:

1. Local governments and agencies hosting teleconference meetings in lieu of traditional in-person public meetings must permit direct public comment during the teleconference and must leave open the opportunity for public comment until the comment period for a given item is closed during the ordinary course of the meeting. The opportunity to

make public comment must be of a sufficient duration so as to allow actual public participation; and

2. Any action by the governing body during a public teleconference meeting must occur while the agency is actively and successfully broadcasting to members of the public through a call-in option or an internet-based service option. If a technical disruption within the agency's control prevents members of the public from either viewing the meeting of the public agency or prevents members of the public from offering public comment, the agency must cease all action on the meeting agenda until the disruption ends and the broadcast is restored. Action taken during an agency-caused disruption may be challenged as a violation of the Brown Act.

The Board previously implemented the above stated requirements for conducting public meetings and, going forward, the meetings would be in full compliance with AB 361, thus the prior procedures would be utilized again. Teleconference accessibility via an internet-based service option (via the Zoom Webinars platform) is listed on the published agenda for each meeting as well as on the Airport's website and the Board provides access for public comment opportunities in real time.

In order to continue to qualify for AB 361's waiver of in-person meeting requirements, the Board must, within thirty (30) days of its first meeting under AB 361, and every thirty (30) days thereafter, make findings that (a) state or local officials continue to recommend measures to promote social distancing, or that (b) an in-person meeting would constitute an imminent risk to the safety of attendees. The findings need not be in the form of a resolution, but a resolution is helpful in formalizing these findings.

The attached Resolution makes the required findings under AB 361, and if adopted, it will allow the Board to continue to offer teleconference accessibility for public meetings after September 30, 2021, to help mitigate the spread of COVID-19, as well as during other state-proclaimed emergencies where physical attendance may present a risk.

Lastly, it is important to note that having virtual meetings under the provisions of AB 361 is optional. If the Board desires, it may meet in person. In addition, hybrid meetings are permissible. Given the recent uptick in transmission of the Omicron variant of the Coronavirus, it seems prudent to have this resolution in place as a stopgap measure to ensure flexibility for holding legislative meetings remotely, if needed.

FISCAL IMPACT. None.

RECOMMENDATION. Adopt Resolution No. 1816-12, A Resolution of The Board of Directors of The Monterey Peninsula Airport District Making Findings and Determinations Under AB 361 for Virtual Meetings and Authorizing Virtual Board Member and Other District Meetings Pursuant to AB 361.

RESOLUTION NO. 1816-12

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT MAKING FINDINGS AND DETERMINATIONS UNDER AB 361 FOR VIRTUAL MEETINGS AND AUTHORIZING VIRTUAL BOARD MEMBER AND OTHER DISTRICT MEETINGS PURSUANT TO AB 361

The Board of Directors of the Monterey Peninsula Airport District does hereby find, order, and resolve as follows:

SECTION 1. Recitals.

A. The Ralph M. Brown Act (Gov. Code § 54950 et seq.) generally requires local agencies meeting via teleconference, including through other virtual or electronic means, to provide public access at each location in which members of the legislative body are teleconferencing;

B. On September 16, 2021, the Governor signed AB 361 (in effect as of October 1, 2021 – Government Code Section 54953(e)), which allows legislative bodies to meet virtually provided there is a state of emergency, and either (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees;

C. The Governor issued a proclamation declaring a state of emergency on March 4, 2020, due to the COVID-19 pandemic, pursuant to section 8625 of the California Emergency Services Act, and this proclaimed state of emergency currently remains in effect;

D. State or local officials continue to impose and recommend measures to promote social distancing and because of the ongoing threat of COVID-19, meeting in person would present imminent risks to the health and safety of attendees;

E. The Board has considered the circumstances of the state of emergency and finds that the continuation of virtual meetings will allow for full participation by members of the public until social distancing recommendations are lifted; and

F. The Board of Directors of the Monterey Peninsula Airport District desires to hold virtual meetings pursuant to AB 361 and Government Code section 54953(e).

SECTION 2. Teleconference Meetings.

Consistent with the provisions of Government Code Section 54953(e), the Board of Directors finds and determines that the Board and all other legislative bodies of the Monterey Peninsula Airport District created by the Board of Directors shall be authorized to meet virtually in accordance with Government Code section 54953(e) and without compliance with section 54953(b)(3) based upon the findings and determinations hereby made by the Board of Directors.

SECTION 3. Effective Date.

This Resolution shall take effect immediately upon its adoption and remain in effect for 30 days or until such time as the Board of Directors reaffirms this resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Board of Directors and all other legislative bodies of the Monterey Peninsula Airport District may continue to teleconference without compliance with Government Code §54953(b)(3).

SECTION 4. Severability.

If any provision of this Resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The Board hereby declares that it would have adopted this Resolution irrespective of the invalidity of any particular portion thereof.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 18^h day of January, 2023 by the following roll call vote:

| | |
|-----------------|-------------------|
| AYES: | DIRECTORS: |
| NOES: | DIRECTORS: |
| ABSTAIN: | DIRECTORS: |
| ABSENT: | DIRECTORS: |

Signed this 18th day of January 2023

LisAnne Sawhney, Chair

A T T E S T

Michael La Pier, A.A.E.
Executive Director

AGENDA ITEM: I-1
DATE: January 18, 2023

TO: Monterey Peninsula Airport District Board of Directors
FROM: Michael La Pier, Executive Director
SUBJ: Resolution No. 1838, A Resolution Authorizing and Approving the Service Agreement between the Monterey Peninsula Airport District and Elite Painting Company

BACKGROUND. Following the adoption of the Fiscal Year (FY) 2023 Capital Improvement Program (CIP) Budget, staff issued a Request for Qualifications and Proposal (RFQ/P) for Terminal Building Outside Painting.

As provided in the staff report for the adopted CIP budget, the terminal building was last painted in 2009. Regular exterior painting is a critical component of preventative maintenance to protect the exterior of the building from elements such as water penetration, wind, UV rays, stains, and mold, which can all cause degradation of the stucco.

DISCUSSION. Annually, staff provide notice of solicitation for contractors to register for inclusion on a List of Qualified Contractors per section 22034 of the Public Contract Code. Using that List, staff invited contractors to submit response proposals to the RFQ/P. Two RFQ/P response proposals were submitted for analysis and review. Elite Painting Co.'s Proposal was the most detailed of the response RFQ/P documents. Based on the comparison of the two submittals, the cost estimate was found to be reasonable compared to the other proposal, where Elite was \$5,000 less, for a total with paint of not-to-exceed \$160,000.00.

The project proposal includes the following: pressure wash and remove fungus/mold/dirt from stucco, check for damage and cracks, patch/sand/prime any repair/caulk damaged areas, paint with two coats; scrape loose paint from wood areas and apply wood epoxy/sand/caulk/prime those areas and paint with two coats; sand doors and rollup doors, apply primer then paint with two coats.

Staff recommendation is that the Board approve the expenditure as provided in the Proposal from Elite Painting Company in an amount not-to-exceed of \$160,000.00 and authorize the Executive Director to execute the purchase order.

SOURCE OF FUNDS. The project is included in the FY2023 CIP Budget as a District only funded project: 2023-07 Terminal Building Outside Painting – Total Project Budget \$325,000.

FISCAL IMPACT. District operating revenue was proposed in the adopted CIP to support this project and progress payments will be made monthly to the contractor.

SCHEDULE. The painting is anticipated to take up to three months and project completion is anticipated to be in this fiscal year but is weather dependent.

IMPACT ON OPERATIONS. The project team will work with the tenants and airline schedules to minimize the interruptions to the extent possible.

RECOMMENDATION. Adopt Resolution No. 1838, A Resolution Authorizing and Approving the Service Agreement between the Monterey Peninsula Airport District and Elite Painting Company and authorize the Executive Director to execute the associated purchase order.

ATTACHMENTS.

Resolution No. 1838
Elite Painting Company Proposal

RESOLUTION NO. 1838

A RESOLUTION AUTHORIZING AND APPROVING THE SERVICE AGREEMENT BETWEEN THE MONTEREY PENINSULA AIRPORT DISTRICT AND ELITE PAINTING COMPANY

WHEREAS, the Monterey Peninsula Airport District (MPAD) owns and operates the Monterey Regional Airport; and

WHEREAS, The Terminal building was last painted in 2009 and regular exterior painting is a critical component of preventative maintenance to protect the exterior of the building from elements such as water penetration, wind, UV rays, stains, and mold which can all cause degradation of the stucco, and

WHEREAS, the adoption of the Fiscal Year 2023 Capital Improvement Program (CIP) budget includes a project for Terminal Building Outside Painting; and

WHEREAS, Elite Painting Co. is qualified to provide the services needed to complete the Airport terminal painting project.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: That the Monterey Peninsula Airport District contract with Elite Painting Co. for a total amount not-to-exceed \$160,000.00 and directs the Executive Director of the District, or his designee, to execute the purchase order.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 18th day of January 2023 by the following roll call vote:

| | |
|-----------------|-------------------|
| AYES: | DIRECTORS: |
| NOES: | DIRECTORS: |
| ABSTAIN: | DIRECTORS: |
| ABSENT: | DIRECTORS: |

Signed this 18th day of January 2023

LisAnne Sawhney, Chair

A T T E S T

Michael La Pier, AAE
District Secretary



831-869-9433

RESIDENTIAL & COMMERCIAL

WORK ESTIMATE

Roberto Martinez

316 Rose St Apt# 3

Salinas, CA 93901

LIC.#1029385

To: Monterey Regional Airport

Address: 200 Fred Kane Dr Monterey, CA 93940

Date: 11/29/22

Email: planning@montereyairport.com

DESCRIPTION OF WORK TO BE PERFORMED

Exterior Project

General Preparation

- Relocate any items, furniture and plants as needed to create work space
 - Pictures will be taken to return everything to its original spot
- Pressure wash to remove dirt and fungus
 - Apply 50/50 bleach and water mixture to areas with more fungus/mold to promote easier removal
- Protect floor with drops and masking paper to prevent paint splatters
- Protect any other areas as needed with paper and plastic to prevent paint splatters and overspray

Stucco (Body and Retaining Walls)

- Check stucco for any damages prior to preparation
- Apply stucco patch to any cracks and/or imperfections
- Lightly sand repairs to match the rest of the surface
- Spot prime repairs as needed
- Apply caulking to any cracks as needed
- Apply two coats of finish

Wood (Fascia, Window Casings, Overhang, Siding, etc...)

- Check wood areas for any damages prior to preparation
- Scrape any loose paint as needed

- Apply Bondo or two-part wood epoxy to any holes and/or imperfections
- Sand repairs as needed to match the rest of the surface
- Spot prime repairs
- Apply caulking to cracks as needed
- Apply two coats of finish

Roll Up Garage Doors and Normal Walk In Doors

- Sand rusted areas with 220-grit sandpaper
- Lightly scuff all doors to promote adhesion
- Apply red rustoleum primer to sanded areas and bare metal to prevent future rust and to promote proper adhesion
- Apply two coats of finish

Plan of Execution

| | |
|---------|-----------------------------------|
| Phase 1 | 5 Days (1 Week) |
| Phase 2 | 7 - 10 Days (1.5 Weeks - 2 Weeks) |
| Phase 3 | 10 Days (2 Weeks) |
| Phase 4 | 7 Days (1.5 Weeks) |
| Phase 5 | 10 Days (2 Weeks) |
| Phase 6 | 7 Days (1.5 Weeks) |
| Phase 7 | 7 Days (1.5 Weeks) |
| Phase 8 | 15 Days (3 Weeks) |
| Phase 9 | 7 Days (1.5 Weeks) |

Notes / Recommendations

- Every Phase will be worked on from start to finish. This means starting at pressure washing to finishing at applying the second coat of paint.
- It is recommended to use Sherwin Williams Emerald Rain Refresh. This product makes it effortless to clean, since its formula allows it to “self wash” ,in a sense, when it rains. We will attach a video of the product with this email.
- Satin is recommended instead of Gloss for the trim, considering that Satin paint: (1)Comes as a thicker build, (2)Will be easier to apply, and (3)Will be more durable than Gloss.
- This estimate is excluding the possible cost of a Lift Rental in the case that it is needed. This can be discussed as the details further.

Estimate Disclaimer:

*Disclaimer: This estimate is not a contract. It is our best guess at the total price to complete the work stated above, based upon our initial inspection. If prices change or additional parts and labor are required, we will inform you prior to proceeding with the work.

*Paint used in this project will be from Sherwin Williams, Kelly-Moore, PPG. Benjamin-Moore Paint will be an extra cost due to the increased price of the product.

Total Cost Estimate (Labor and Supplies Only, this does not include paint

Cost: \$127,000

Total Cost Estimate PAINT: \$33,000

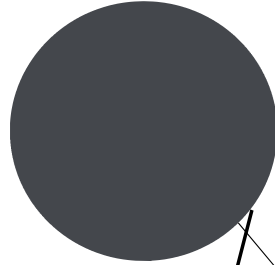
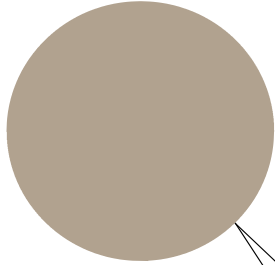
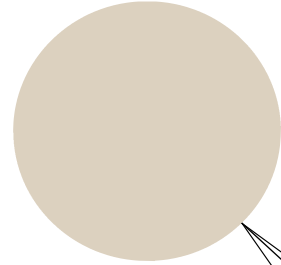
FIELD PAINT:
SW 7531 Canvas Tan

ACCENT PAINT:
SW 7038 Tony Taupe

ROOF LINE/POSTS AND ACCENT
PAINT: SW 7076 Cyberspace



MONTEREY AIRPORT PROPOSED EXTERIOR PAINT



FIELD PAINT:
SW 7531 Canvas Tan

ACCENT PAINT:
SW 7038 Tony Taupe

CENTER FIELD AND ROOF LINE / POST PAINT:
SW 7076 Cyberspace



MONTEREY AIRPORT PROPOSED EXTERIOR PAINT



TO: Monterey Peninsula Airport District Board of Directors
FROM: Michael La Pier, A.A.E., Executive Director
SUBJ: Resolution No. 1839, A Resolution Amending Resolution No. 1824 and Approving the Amended Capital Improvement Program (CIP) Budget of the Monterey Peninsula Airport District for Fiscal Year Ending June 30, 2023

BACKGROUND

CAPITAL BUDGET AMENDMENT:

The Fiscal Year 2023 Capital Improvement Program (CIP) Budget as approved by Resolution No. 1824 on June 15, 2022 included projects based on information available to staff as of May 2022.

In December 2022 staff provided details and a recommendation to move forward with the Southeast Hangar Relocation Project.

Total cost estimate to complete the Airport owned hangar relocation is \$7,100,000 and includes all costs associated with the purchase.

DISTRICT ONLY FINANCED CAPITAL PROJECT:

- Project 2023-08 – Southeast Hangar Relocation - \$7,100,000 capital improvement project will be added in the FY23 Fiscal Year.

DISTRICT ONLY FUNDED CAPITAL PROJECT:

- Project 2023-07 – Terminal Building Outside Painting project is an approved CIP with an estimate of \$325,000.
- Staff obtained quotes for the Terminal Building Outside Painting and based on the quotes received, the cost to complete the painting should be no more than \$160,000.
- To prepare for the new mainline American Airlines service in February 2023, staff are evaluating additional standup counter areas and upgrades to the outside courtyard to include some canopy covering to maximize passenger capacity. Adjust the project description to include the west hold room upgrades at a not-to-exceed cost of \$165,000.
- There is no change to the CIP approved total cost for this project.

AMENDED FY23 CAPITAL BUDGET SUMMARY

A. CAPITAL IMPROVEMENTS PROGRAM (CIP)

| | |
|--|--------------|
| 1. Federal AIP Grants: | \$14,386,296 |
| 2. Passenger Facilities Charges (PFC): | 1,672,279 |

| | |
|---|----------------------------|
| 3. District Contributions: | 500,000 |
| Total Co-Funded CIP Program: | \$16,558,575 |
| 4. District-Only Financed CIP / Acquisitions: | 6,574,705 |
| 5. District-Only Funded CIP / Acquisitions: | <u>1,274,425</u> |
| Total FY 23 CIP Program: | <u>\$24,407,705</u> |

RECOMMENDATION. Adopt Resolution No. 1839, A Resolution Amending Resolution No. 1824 and Approving the Amended Capital Improvement Program (CIP) Budget of the Monterey Peninsula Airport District for Fiscal Year Ending June 30, 2023.

ATTACHMENTS.

Resolution No. 1839
Amended Fiscal Year 2023 Capital Improvement Program Budget

RESOLUTION NO. 1839

A RESOLUTION AMENDING RESOLUTION NO. 1824 AND APPROVING THE AMENDED CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET OF THE MONTEREY PENINSULA AIRPORT DISTRICT FOR FISCAL YEAR ENDING JUNE 30, 2023

WHEREAS, Executive Staff recommends the Fiscal Year 2023 Capital Budget be amended to reflect proposed changes in District Capital Projects; and

WHEREAS, it is the desire of the Board of Directors to amend the "Fiscal Year 2023 Capital Budget" to reflect the inclusion of changes impacting the Capital Budget; and

WHEREAS, it is the desire of the Board of Directors to amend the "Fiscal Year 2023 Capital Budget" to include changes in capital expenditures identified since the approval of Resolution No. 1824; and

WHEREAS, the revenues and expenditures of the District for the Fiscal Year 2023 are hereby appropriated as set forth and segregated in the amended Capital Budget; and

WHEREAS, all amended capital expenditures for the Fiscal Year 2023 as set forth in the District Amended Capital Budget shall be payable in such time, form and manner as is prescribed by the Monterey Peninsula Airport District Act and by Resolution No. 1424, a Resolution Establishing Fiscal Control Policies and Procedures for the Monterey Peninsula Airport District; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT, that the Fiscal Year 2023 District Capital Budget is amended for a total amount of \$24,407,705.00 effective immediately.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 18th day of January 2023 by the following roll call vote:

| | |
|-----------------|-------------------|
| AYES: | DIRECTORS: |
| NOES: | DIRECTORS: |
| ABSTAIN: | DIRECTORS: |
| ABSENT: | DIRECTORS: |

Signed this 18th day of January 2023

LisAnne Sawhney, Chair

A T T E S T

Michael La Pier, AAE
District Secretary

**MONTEREY PENINSULA AIRPORT DISTRICT -- FISCAL YEAR 2023 AMENDED CAPITAL BUDGET
RESOLUTION NO. 1839 - January 18, 2023**

| PROJECT NUMBER | PROJECT DESCRIPTION | FY 2023 | FY 2024 PLAN |
|--|---|--------------------|--------------------|
| AIRPORT IMPROVEMENT PROJECTS (AIP) -- CO-FUNDED | | | |
| 2020-12 | NORTHSIDE GA APRON CONSTRUCTION -- \$9,128,779 | | |
| AIP03060159073 | Expenditures | | |
| | Administration | \$9,000 | |
| | Preliminary | \$0 | |
| | Engineering Services | \$37,000 | |
| | Demolition | \$0 | |
| | Inspection Services | \$179,405 | |
| | Construction | \$214,789 | |
| | Project Cost | \$440,194 | \$0 |
| | Revenues | | |
| | FAA AIP -- 90.66% -- \$8,279,151 | \$399,080 | \$0 |
| | PFC -- 9.34% -- \$852,828 | \$41,114 | \$0 |
| | DISTRICT -- | \$0 | |
| | Total Revenue | \$440,194 | \$0 |
| 2020-13 | NORTHEAST VSR IMPROVEMENTS -- \$2,139,811 | | |
| AIP03060159072 | Expenditures | | |
| | Administration | \$0 | |
| | Preliminary | \$0 | |
| | Engineering Services | \$0 | |
| | Demolition | | |
| | Inspection Services | \$0 | |
| | Construction | \$0 | |
| | Project Cost | \$0 | \$0 |
| | Revenues | | |
| | FAA AIP -- 100% -- \$1,931,823 | \$0 | \$0 |
| | PFC -- Overmatch -- \$207,988 | \$0 | \$0 |
| | DISTRICT -- | \$0 | |
| | Total Revenue | \$0 | \$0 |
| 2021-04 | SAFETY ENHANCEMENT PROJECT Phase B1- Commercial Apron Design--\$3,235,092 | | |
| AIP03060159076 | Expenditures | | |
| | Administration | \$20,303 | |
| | Preliminary | \$0 | |
| | Engineering Services | \$1,303,100 | |
| | Demolition | | |
| | Inspection Services | \$0 | |
| | Admin Support | \$0 | |
| | Project Cost | \$1,323,403 | \$0 |
| | Revenues | | |
| | FAA AIP -- 100% -- \$2,985,092 | \$1,323,403 | \$0 |
| | PFC -- Overmatch -- \$250,000 | \$75,000 | \$0 |
| | DISTRICT - | \$0 | \$0 |
| | Total Revenue | \$1,398,403 | \$0 |
| 2022-01 | SAFETY ENHANCEMENT PROJECT Phase C1/C2/C3- ARFF Design/Construction/Demo/Airfield Access--\$11,167,644 | | |
| | Expenditures | | |
| | Administration | \$25,000 | \$5,000 |
| | Preliminary | \$0 | |
| | Engineering Services | \$105,000 | \$20,000 |
| | Demolition | \$0 | |
| | Inspection Services | \$0 | |
| | Construction | \$7,843,337 | \$1,853,534 |
| | | \$0 | |
| | Project Cost | \$7,973,337 | \$1,878,534 |
| | Revenues | | |
| | FAA AIP -- 90.66% -- \$9,624,586 | \$6,728,629 | \$1,703,079 |
| | PFC -- 9.34% -- \$1,043,058 | \$744,709 | \$175,455 |
| | DISTRICT -- \$500,000 | \$500,000 | |
| | Total Revenue | \$7,973,338 | \$1,878,534 |

**MONTEREY PENINSULA AIRPORT DISTRICT -- FISCAL YEAR 2023 AMENDED CAPITAL BUDGET
RESOLUTION NO. 1839 - January 18, 2023**

| PROJECT NUMBER | PROJECT DESCRIPTION | FY 2023 | FY 2024 PLAN |
|----------------|---|--------------------|---------------------|
| 2023-01 | SAFETY ENHANCEMENT PROJECT Phase D1 Terminal Design--\$3,775,000 | | |
| | Expenditures | | |
| | Administration | \$18,880 | \$28,360 |
| | Preliminary | \$1,677,760 | |
| | Engineering Services | \$820,000 | \$1,230,000 |
| | Demolition | \$0 | |
| | Inspection Services | \$0 | |
| | Construction | \$0 | |
| | | | |
| | Project Cost | \$2,516,640 | \$1,258,360 |
| | Revenues | | |
| | FAA AIP -- 90.66% -- \$3,422,415 | \$2,281,586 | \$1,140,829 |
| | PFC -- 9.34% -- \$352,585 | \$235,054 | \$117,531 |
| | DISTRICT -- \$ | \$0 | |
| | | | |
| | Total Revenue | \$2,516,640 | \$1,258,360 |
| 2023-02 | RUNWAY 28L-10R TREATMENT--\$2,170,000 | | |
| | Expenditures | | |
| | Administration | \$6,000 | |
| | Preliminary | \$5,000 | |
| | Engineering Services | \$125,000 | |
| | Demolition | \$0 | |
| | Inspection Services | \$150,000 | |
| | Construction | \$1,884,000 | |
| | | | |
| | Project Cost | \$2,170,000 | \$0 |
| | Revenues | | |
| | FAA AIP -- 90.66% -- \$1,967,322 | \$1,967,322 | \$4,542,066 |
| | PFC -- 9.34% -- \$202,678 | \$202,678 | \$467,934 |
| | DISTRICT -- \$ | \$0 | \$1,020,000 |
| | | | |
| | Total Revenue | \$2,170,000 | \$6,030,000 |
| 2023-03 | SAFETY ENHANCEMENT PROJECT Phase B2- Commercial Apron Construction--\$40,000,000 | | |
| | Expenditures | | |
| | Administration | \$0 | |
| | Preliminary | \$0 | |
| | Engineering Services | \$60,000 | \$400,000 |
| | Demolition | \$300,000 | \$800,000 |
| | Inspection Services | \$0 | |
| | Construction | \$1,500,000 | \$25,000,000 |
| | | | |
| | Project Cost | \$1,860,000 | \$26,200,000 |
| | Revenues | | |
| | FAA AIP -- 90.66% -- \$36,264,000 | \$1,686,276 | \$22,732,920 |
| | PFC -- 9.34% -- \$3,736,000 | \$173,724 | \$2,447,080 |
| | DISTRICT -- \$ | \$0 | \$1,020,000 |
| | | | |
| | Total Revenue | \$1,860,000 | \$26,200,000 |

**MONTEREY PENINSULA AIRPORT DISTRICT -- FISCAL YEAR 2023 AMENDED CAPITAL BUDGET
RESOLUTION NO. 1839 - January 18, 2023**

| PROJECT NUMBER | PROJECT DESCRIPTION | FY 2023 | FY 2024 PLAN |
|--|---|---------------------|---------------------|
| PFC-ONLY FINANCED CAPITAL PROJECTS FY23: | | | |
| 2020-04 | CCTV TERMINAL AND PERIMETER SECURITY UPGRADES --- Total Project: \$200,000 | | |
| | Expenditures | | |
| | Administration | \$0 | |
| | Admin Support | \$0 | |
| | Engineering Services | \$0 | |
| | Equipment Purchase | \$0 | |
| | Inspection Services | \$0 | |
| | Construction | \$200,000 | |
| | Contingency | \$0 | |
| | Project Cost | \$200,000 | \$0 |
| | Revenues | | |
| | PFC -- 100% -- \$200,000 | \$200,000 | \$0 |
| TOTAL FAA AIP PROJECT REVENUE | | | |
| | | \$14,386,296 | \$25,576,828 |
| TOTAL PFC PROJECT PORTION | | | |
| | | \$1,672,279 | \$2,740,066 |
| TOTAL DISTRICT PORTION | | | |
| | | \$500,000 | \$1,020,000 |
| TOTAL CO-FUNDED PROJECT EXPENDITURES | | | |
| | | \$16,558,575 | \$29,336,894 |
| DISTRICT-ONLY FINANCED CAPITAL PROJECTS FY23: | | | |
| 2019-03 | WATER SYSTEM ANALYSIS-- Total Project \$2,828,058 | | |
| | Expenditures | | |
| | Administration | | |
| | Design Services | \$178,550 | |
| | Construction Mgt | \$52,537 | |
| | CEQA | \$0 | |
| | Inspection Services | \$220,618 | |
| | Construction | \$600,000 | |
| | Contingency | | |
| | Project Cost | \$1,051,705 | \$0 |
| 2023-08 | SOUTHEAST HANGAR RELOCATION -- \$7,100,000 | | |
| | Expenditures | | |
| | Administration | | |
| | Design Services | \$68,000 | |
| | Construction Mgt | \$32,000 | |
| | CEQA | \$0 | |
| | Inspection Services | \$0 | |
| | Purchase | \$5,423,000 | \$1,577,000 |
| | Contingency | | |
| | Project Cost | \$5,523,000 | \$1,577,000 |
| DISTRICT OTHER FINANCE | | | |
| | | \$6,574,705 | \$1,577,000 |

**MONTEREY PENINSULA AIRPORT DISTRICT -- FISCAL YEAR 2023 AMENDED CAPITAL BUDGET
RESOLUTION NO. 1839 - January 18, 2023**

| PROJECT NUMBER | PROJECT DESCRIPTION | FY 2023 | FY 2024 PLAN |
|--|---|---------------------|---------------------|
| DISTRICT-ONLY FUNDED CAPITAL ACQUISITIONS FY23 | | | |
| 2022-03 | VEHICLE REPLACEMENT--\$83,000 | \$0 | |
| | Expenditures | \$0 | |
| | Vehicle 1 | \$0 | |
| | Vehicle 2 | \$55,000 | |
| | Project Cost | \$55,000 | |
| 2020-14 | NORTHWEST BUILDING ABATEMENT -- \$350,000 | | |
| | Expenditures | \$0 | |
| | Hazard Removal | \$194,425 | |
| | | \$0 | |
| | Project Cost | \$194,425 | |
| 2023-04 | 2801 Property Repairs -- \$350,000 | \$0 | |
| | Expenditures | \$0 | |
| | Building C - \$175,000 | \$175,000 | |
| | Building A - \$175,000 | \$175,000 | |
| | | \$0 | |
| | Project Cost | \$350,000 | |
| 2023-05 | Fred Kane to Skypark Pavement Improvements -- \$250,000 | \$0 | |
| | Expenditures | \$0 | |
| | | \$250,000 | |
| | | \$0 | |
| | | \$0 | |
| | Project Cost | \$250,000 | |
| 2023-06 | Airfield Vehicle Gate Upgrades -- \$100,000 | \$0 | |
| | Expenditures | \$0 | |
| | 4- replacement airfield gates | \$100,000 | |
| | | \$0 | |
| | | \$0 | |
| | Project Cost | \$100,000 | |
| 2023-07 | Building Outside Painting and West Hold Room upgrades -- \$325,000 | \$0 | |
| | Expenditures | \$0 | |
| | Terminal Building Painting | \$160,000 | |
| | West Hold Room Passenger flow upgrades | \$165,000 | |
| | | \$0 | |
| | Project Cost | \$325,000 | |
| DISTRICT-ONLY FUNDED CAPITAL ACQUISITIONS FY23 | | \$1,274,425 | |
| DISTRICT-ONLY FINANCED AND FUNDED CAPITAL ACQUISITIONS FY23 | | \$8,349,130 | |
| TOTAL FINANCED AND FUNDED CAPITAL ACQUISITIONS FY23 | | \$24,407,705 | \$30,913,894 |

AGENDA ITEM: J
DATE: January 18, 2022

TO: Michael La Pier, Executive Director, Monterey Regional Airport
FROM: Department Heads
SUBJECT: Monthly Department Reports

FINANCE AND ADMINISTRATION.

[Terminal Comment Card Log by Administration](#)
[Financial Summary by Mark Wilson, Controller](#)

FIRE.

[Monthly Fire Report by Monterey Fire Department](#)

OPERATIONS.

[Operations Report by Mark Curtis, Superintendent of Field Operations](#)

PLANNING AND DEVELOPMENT.

[Planning, Environmental and Maintenance Monthly Project Report by Chris Morello, Deputy Executive Director](#)

POLICE.

[Police Activity Report by Del Rey Oaks Police Department](#)

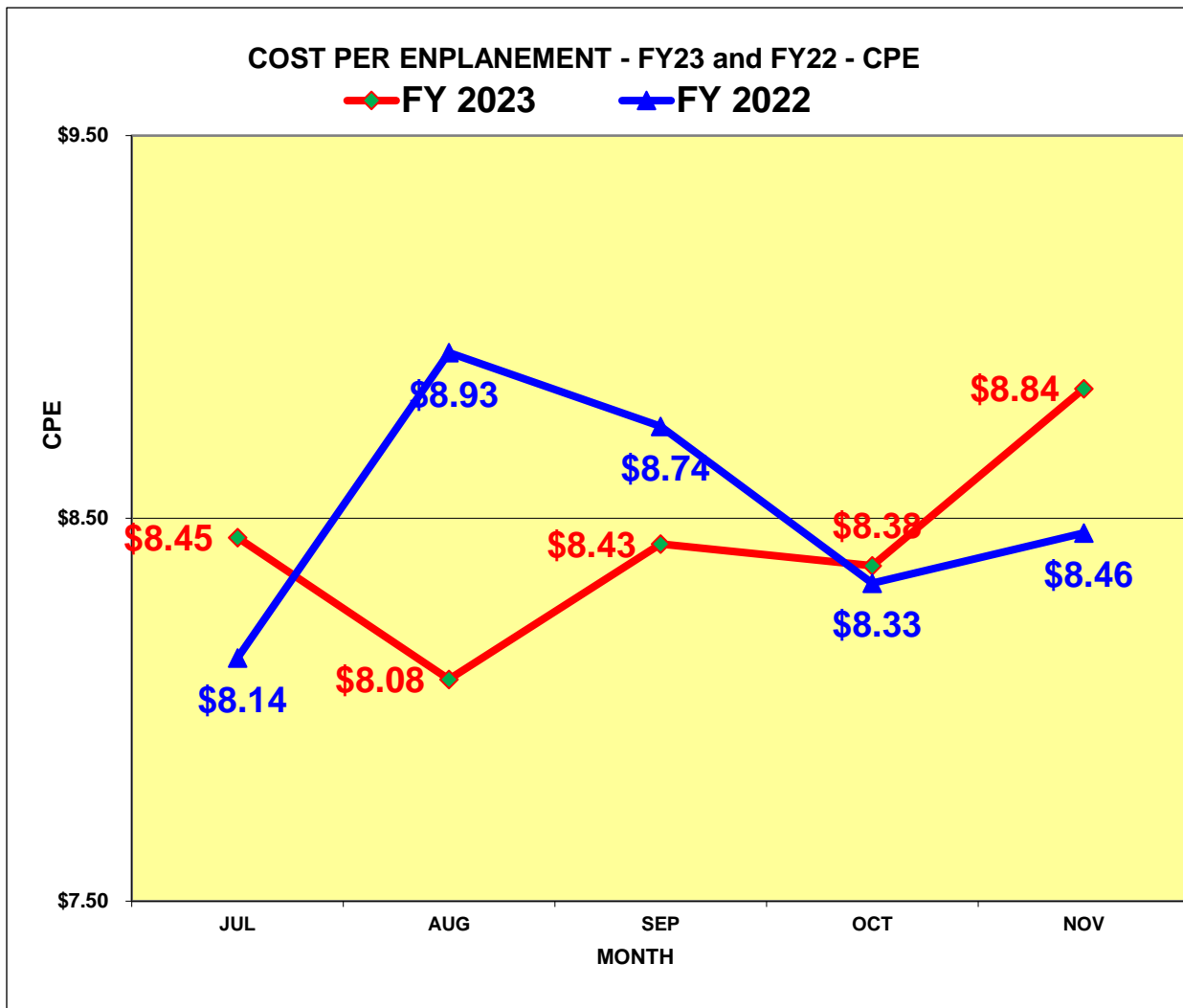
| RATING | DATE OF VISIT | TIME OF VISIT | PURPOSE | FLIGHT | AIRLINE | COMMENT | CITY | STATE |
|-----------|---------------|---------------|-----------|--------|----------|---|-------------|-------|
| EXCELLENT | 12/7/2022 | 10:36 AM | Departing | 3028 | American | Nice, well maintained airport. Thanks for the computer work tables behind TSA, but the height of the chairs versus the table height is ridiculous. someone really screwed up. Either lower the table or raise the chairs. Thank you. | Longmont | CO |
| POOR | 12/28/2022 | 4:00 PM | Departing | 5410 | United | I was absolutely appalled at how security treated me and my service dog. The only acceptable option is that the security guards have never dealt with a service dog before. I was asked to take the collar off my service dog to go through security instead of the security guard simply frisking him and/or his vest. Second, my dog s bag and his bag were thoroughly searched for no legitimate reason whatsoever. It was deliberate harassment. When asked if the dog food was a threat, I responded it's dog food to which the security guard responded so are you threatening me? I have never had such an appalling experience going through security and it makes me never want to fly out of Monterey Airport ever again. | Los Angeles | CA |

TO: Michael La Pier, Executive Director, Monterey Regional Airport
FROM: Mark Wilson, Controller
SUBJECT: Discussion and Analysis of the November 2022 Financial Statements

KEY OPERATING STATISTICS. November enplanements were **19,957**, down from 22,123 in the previous period in 2021. November airline landings were less than budgeted (**364** actual vs 471 budgeted). Total Passengers for the month of November were **39,778**, down from 43,383 in the previous period in 2021. Total aircraft operations for November were **4,889**, down from 5,380 in the previous period in 2021, while the Vehicle exit counts in the parking lots were **10,265**, down 8% from the 11,157 exit counts in November of 2021.

The Airport's CPE for November was \$8.84.

Chart 1



LIQUIDITY AND CAPITAL RESOURCES. As of November 30, 2022, the Airport had unrestricted cash and investments of \$15.65M with \$2.83M of funds available under COVID-19 related Grants. Total CARES, CRSSA and ARPA Grant funds available for draws are \$2.58M, \$50K, and \$200K, respectively. Note that in December we made a CARES draw for \$887K and submitted final draws for both CRSSA (\$50K) and ARPA Concession Grants (\$200K).

The Current Ratio of unrestricted current assets to current liabilities is a very healthy 12.6x.

OPERATING INCOME. The Airport's lower than budgeted revenues were more than offset by lower than budgeted operating expenses in November resulted in an operating income of \$138.7K, which is a favorable variance of \$123.1K to November's budgeted operating income of \$15.6K.

| OPERATING INCOME | | | | |
|--------------------|----------------------------|----------------------------|-------------------------------------|---------------|
| | November 2022 ACTUAL | November 2022 BUDGET | VARIANCE Favorable (Unfavorable) | |
| | | | \$ | % |
| Operating Revenues | \$ 867,761 | \$ 931,026 | \$ (63,266) | -7% |
| Operating Expenses | (729,045) | (915,402) | 186,357 | 20% |
| | \$ 138,715 | \$ 15,624 | \$ 123,091 | 787.8% |

REVENUES. November 2022 combined reported Airport Operating Revenues were \$867.8K, which was \$63.3K (6.8%) lower than budget (\$931K). This unfavorable variance was primarily due to lower Terminal revenues (parking, rental cars, concessions, TNC) and lower General Aviation revenues.

| OPERATING REVENUES | | | | |
|--------------------|----------------------------|----------------------------|-------------------------------------|--------------|
| | November 2022 ACTUAL | November 2022 BUDGET | VARIANCE Favorable (Unfavorable) | |
| | | | \$ | % |
| Terminal Revenues | \$ 506,633 | \$ 549,830 | \$ (43,197) | -8% |
| General Aviation | 155,676 | 178,079 | (22,403) | -13% |
| Non-Aviation | 182,259 | 182,568 | (309) | 0% |
| Other Operating | 22,985 | 18,900 | 4,085 | 22% |
| Interest Income | 209 | 1,650 | (1,441) | -87% |
| | \$ 867,761 | \$ 931,026 | \$ (63,266) | -6.8% |

Terminal Revenues:

- **Commercial Aviation** fees in November were lower than the budget (\$88.5K actual vs \$103.1K budget) by \$14.6K or 14.2%. This unfavorable variance was primarily due to lower landing, apron and RON fees, partially offset by higher commercial fuel flowage fees. In November, the Airport landings were lower than the budget (364 actual vs. 471 budget). This unfavorable variance was due to 65 lower than budgeted landings for United Express, 32 lower than budgeted landings for American, and 16 lower than budgeted landings for Alaska, partially offset by 5 unbudgeted JSX landings and 1 higher than budgeted landing for Allegiant. Commercial airline passenger enplanements decreased from 21,184 in October to 19,957 in November.
- **Terminal Rents** for November (\$144.9K) were materially on budget (\$145.0K).
- **TCP Permits, Taxi Permits/Trips, TNC Trips, Terminal Concessions, Rental Car and Parking** revenues for November (\$273.1K) were \$28.5K or 6.4% lower than the budget (\$301.6K). This unfavorable variance was primarily due to lower Rental Car (\$15.3K), Parking (\$14.7K), and Taxi revenues (\$2.2k), partially offset by higher Terminal Concessions (\$2.1K), and Peer-to-Peer (\$1.2K) revenues.

General Aviation (combined heavy and light) operating revenues for November (\$155.7K) were lower than the budget (\$178.1K) by \$22.4K/13%. This unfavorable variance was primarily due to lower than budgeted landing fees and fuel flowage fees.

Non-Aviation revenues for November (\$182.3K) were materially on budget (\$182.6K).

Other Operating revenues for November (\$23.0K) exceeded the budget (\$18.9K) by \$4.1K or 22%. This favorable variance was primarily due to higher utilities charge backs (\$3.2K) and Business License Fees (\$0.5K).

Interest Income for November of \$0.2K was lower than budget (\$1.7K) due to the timing of L.A.I.F. interest income, which is posted quarterly.

EXPENSES. Total November operating expenses of \$729.0K were under the budget (\$915.4K) by \$186.4K or 20.4%, due primarily to savings on the Board Election expense (\$150K).

OPERATING EXPENSES - BY DEPARTMENT

| | November | November | VARIANCE | |
|------------------------|-------------------|-------------------|-------------------------|--------------|
| | 2022 | 2022 | Favorable (Unfavorable) | |
| | ACTUAL | BUDGET | \$ | % |
| Admin & Finance | \$ 200,397 | \$ 212,929 | \$ 12,532 | 5.9% |
| Planning & Development | 79,982 | 57,812 | (22,170) | -38.3% |
| Maintenance | 129,264 | 145,828 | 16,564 | 11.4% |
| Operations | 49,387 | 50,033 | 646 | 1.3% |
| Police | 98,092 | 109,983 | 11,891 | 10.8% |
| Fire | 138,005 | 159,747 | 21,742 | 13.6% |
| Board of Directors | 15,315 | 164,923 | 149,608 | 90.7% |
| Rental Properties | 16,647 | 12,190 | (4,457) | -36.6% |
| Interest Expense | 1,957 | 1,957 | - | 0.0% |
| | \$ 729,045 | \$ 915,402 | \$ 186,357 | 20.4% |

OPERATING EXPENSES - BY MAJOR CATEGORY TYPE

| | November | November | VARIANCE | |
|------------------------|-------------------|-------------------|-------------------------|-------------|
| | 2022 | 2022 | Favorable (Unfavorable) | |
| | ACTUAL | BUDGET | \$ | % |
| Salaries & Taxes | \$ 233,864 | \$ 195,157 | \$ (38,707) | -20% |
| Employer Benefits | 107,745 | 160,820 | 53,075 | 33% |
| Recruitment & Training | 6,254 | 155,135 | 148,881 | 96% |
| Business Expenses | 32,664 | 32,049 | (615) | -2% |
| Supplies & Materials | 1,391 | 9,480 | 8,089 | 85% |
| Repairs & Maintenance | 31,341 | 34,190 | 2,849 | 8% |
| Outside Services | 210,139 | 212,069 | 1,930 | 1% |
| Professional Services | 17,181 | 30,405 | 13,224 | 43% |
| Marketing, PR | 18,442 | 24,405 | 5,963 | 24% |
| Utilities | 68,068 | 59,735 | (8,333) | -14% |
| Interest Expense | 1,957 | 1,957 | - | - |
| | \$ 729,045 | \$ 915,402 | \$ 186,357 | -20% |

Salary & Wages and Employer Payroll Tax Expenses (\$233.9K) for November were higher than the budget (\$195.3K) by \$38.7K or 20%. This unfavorable budget variance was primarily due to the one-time, department-wide payment to staff to address inflation.

Employer Benefit Expenses (\$107.7K) for November were lower than the budget (\$160.8K) by \$53.1K or 33%. This favorable variance was primarily due to lower UAL amortization expense (\$33.3K) from prepaying the \$4.0M in June of 2022, lower CalPERS Health Insurance (\$14.1K) and lower CalPERS Retirement (\$2.5K) and lower Dental Insurance (\$2.2K).

Personnel Recruitment, Training & Pre-Employment and Related Expenses (\$6.3K) for November were lower than the budget (\$155.1K) by \$148.9K or 96%. This favorable variance was primarily due to budgeted Board Member Election expenses (\$150K) that were not incurred.

Business, LAFCO, Insurance, Communications, Postage, Banking, and Related Expenses (\$32.7K) for November were materially on budget (\$32.0K).

Supplies & Materials expenses (\$1.4K) for November were lower than the budget (\$9.5K) by \$8.1K or 85%. This favorable variance was primarily due to lower District Vehicle Fuel (\$3.7K) and lower Custodial Supplies & Materials (\$2.6K)

Repair & Maintenance expenses (\$31.3K) for November were lower than the budget (\$34.2K) by \$2.8K or 8%. This favorable variance was primarily due to lower Airfield Repairs (\$15.1K), Landscape & Grounds Repair & Maintenance (\$2.1K) and District Vehicle Repairs (\$3.3K), partially offset by higher Terminal Repair & Maintenance (\$12.1K) and Rental Space Repair and Maintenance (\$6.3K).

Outside Services expenses (\$210.1K) for November were materially on budget (\$212.1K) for the month.

Professional Service expenses for the Art Program, Architect & Engineer, Legal, Audit, Computer / LAN & IT, Environmental, and Human Resources (\$17.2K) for November were lower than the budget (\$30.4K) by (\$13.2K) or 43%. This favorable variance was primarily due to the timing of an installment for the annual audit (\$6.0K) and invoicing for Human Resources (\$3.0K), and lower Computer expenses for Ops (\$3.2K).

Marketing, Public Relations, Air Service Development and Social Media Marketing expenses (\$18.4K) for November were lower than the budget (\$24.4K) by \$6.0K or 24%. This favorable variance was primarily due to lower Marketing fees (\$5.9K) and Social Media Marketing expenses (\$2.6K), partially offset by higher Public Relations expense (\$2.0K).

Utilities expenses, combined, for November (\$68.1K) exceeded the budget (\$59.7K) by \$8.3K or 14%. This unfavorable variance was due primarily to higher electricity (\$6.6K) primarily due to the annual true-up on the Solar Farm, higher water (\$5.2K) expense, partially offset by a favorable adjustment to our previous Sewage/Waste Water billing (\$4.8K).

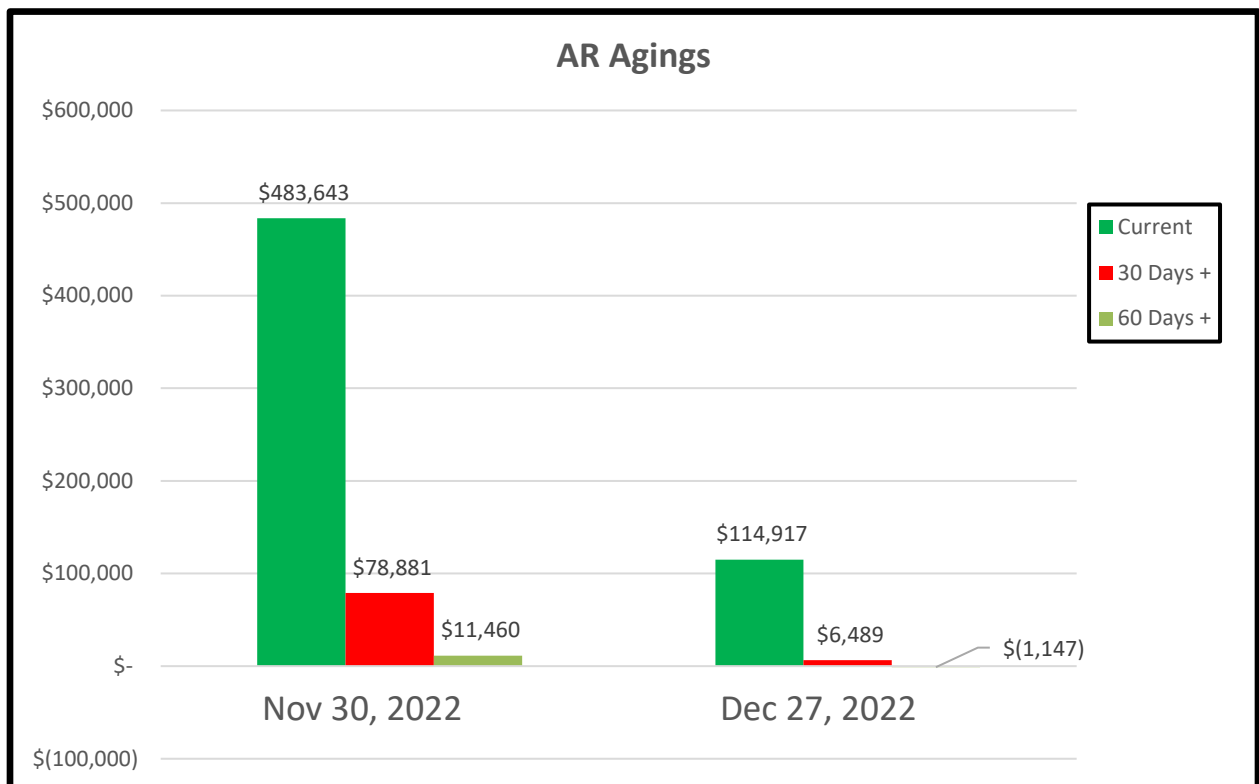
SELECTED BALANCE SHEET ANALYSES:

ACCOUNTS RECEIVABLE. The accounts receivable balance on November 30, 2022, was \$574K. This balance is \$177K or 24% lower than the October 31, 2022 balance (\$751K), and \$126K/18% lower than the \$700K balance on November 30, 2021. The accounts receivable balance over 60 days old on November 30, 2022, was \$11.5K.

As of December 27, 2022, the net accounts receivable over 60 days old was less than zero and the total accounts receivable balance (excluding prepaids) was \$120.3K. Significant customer balances outstanding were: American Airlines (\$34.4K), Alaska Airlines (\$11.7K) and United Airlines (\$19.2K).

Chart 2 below graphically presents the aging of accounts receivable (1) as of November 30, 2022 and (2) prior to the next billing cycle (December 27, 2022).

Chart 2



Total accounts receivable of \$574K as of November 30, 2022 was comprised of \$142.3K (24.8%) from Commercial Airlines, \$137.5K (24.0%) from Rental Car companies, \$79.9K (13.9%) from FBOs, \$101.7K (17.7%) from Parking, \$28.2K (4.9%) from the Monterey Hi-Way Self Storage, \$29.9K (5.2%) from TNCs and Taxis, \$12.1K (2.1%) from Woody's and \$42.5K (7.4%) from all other customer accounts.

The District carries a \$10K allowance for doubtful accounts. Prepaid accounts receivable as of November 30, 2022 of \$13.6K have been reclassified to deferred revenue.

Chart 3 below graphically presents the composition of accounts receivable by major customer/concessionaire/tenant.

Chart 3

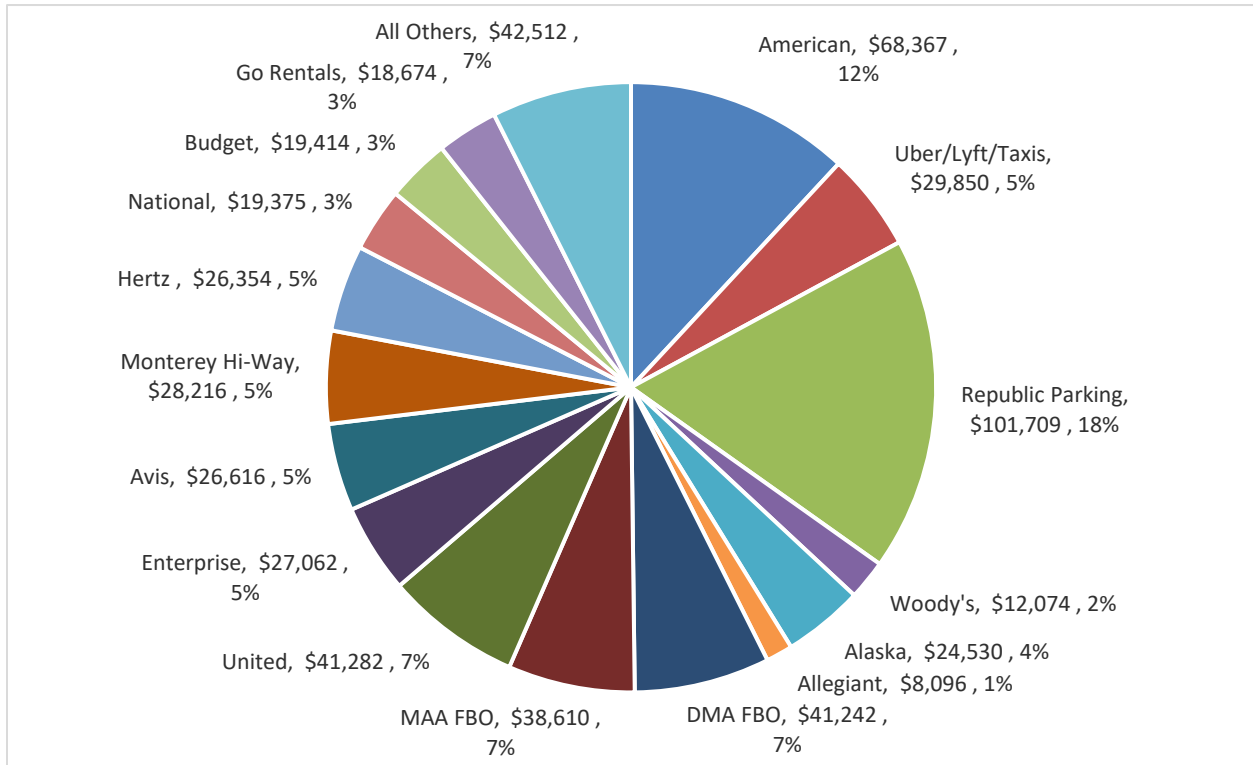
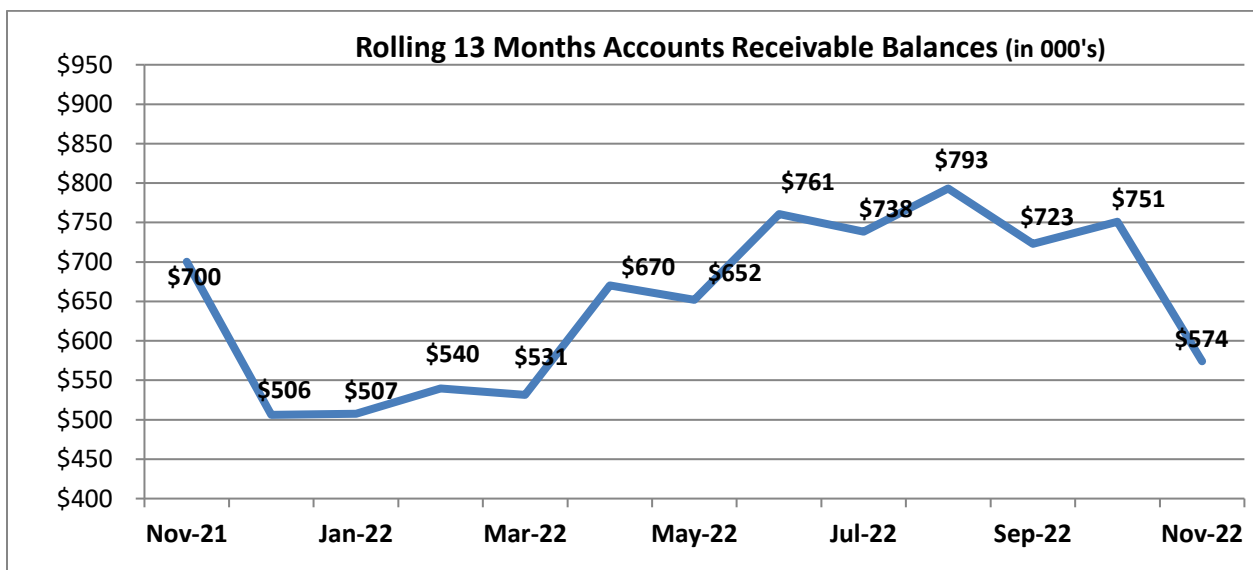


Chart 4 below depicts the total accounts receivable balances by month for the 13 months from November 2021 to November 2022.

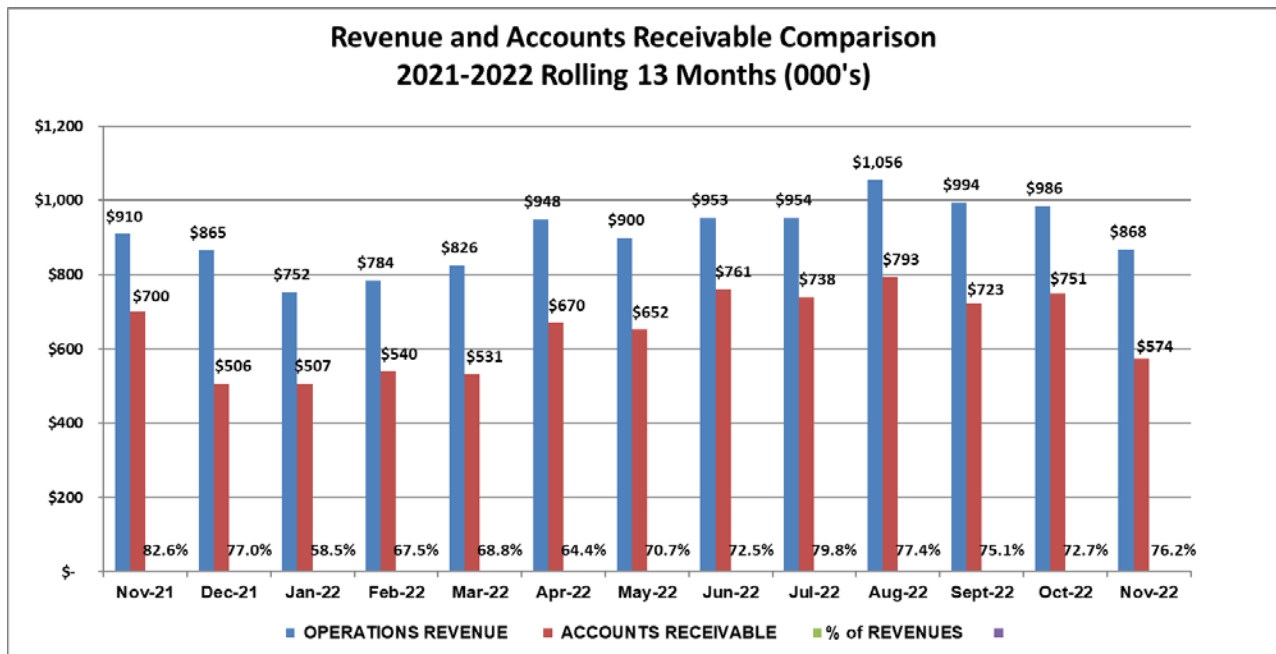
Chart 4



The balance of accounts receivable at month-end aligns with operating revenues in that month. The month-end balance of accounts receivable historically is approximately 50% to 70% of revenues. On November 30, 2022, accounts receivable is 76.2% of revenues and the rolling thirteen-month average is 71.3%.

Chart 5 below graphically presents the monthly comparison of operating revenues to accounts receivable.

Chart 5

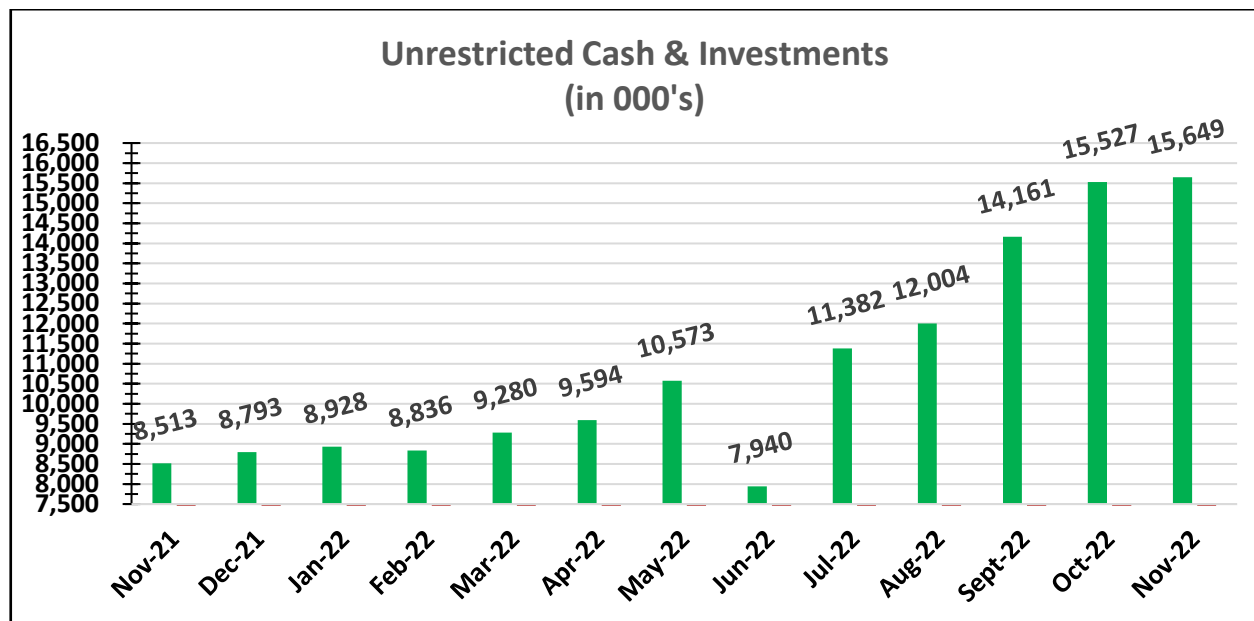


UNRESTRICTED CASH AND INVESTMENTS. The unrestricted cash and investments balance on November 30, 2022, was \$15.649M and the unrestricted cash and investments balance on October 31, 2022, was \$15.527M, an increase of \$122K.

The increase in unrestricted cash and investments was primarily due to: (1) Net cash provided by operating activities of \$370K, partially offset by (2) the net cash used by capital and related financing activities of \$184K (see Statement of Cash Flows on Page 17 for more detail).

Chart 6 graphically presents the monthly balances of unrestricted cash and investments.

Chart 6



SELECTED OPERATING STATISTICS:

ENPLANEMENTS AND LOAD FACTORS. Table 1 presents simple load factors for fiscal years 2016 to 2023. Load factors indicate the customer utilization of available airline seat capacity which generally correlates to customer use of TCP, Taxi and TNC services, parking, and other support services. Simple load factors do not include non-revenue enplanements. Historically annual load factors range from approximately 70% to 77%. Commercial Airline aircraft types have a direct impact on capacity and potential changes in enplanements. As the mix of aircraft and destinations change, the goal is to have load factors **sustained or increased**, which indicates that customers are willing to use the services offered by the Airlines.

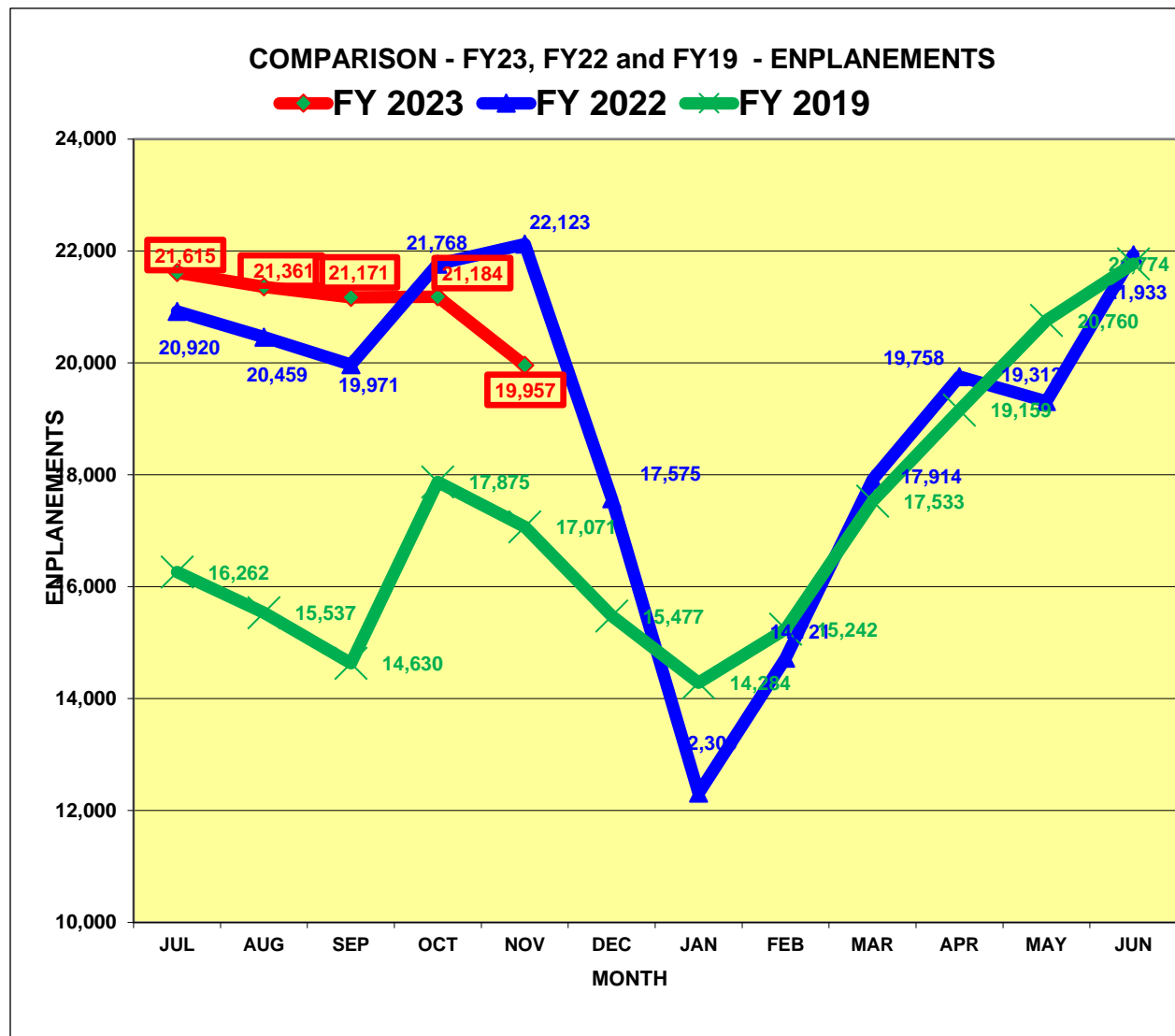
Table 1

| Fiscal Year | Nov. 30, 2022 | | | | FYTD | | | |
|-------------|---------------|--------------|-----------------|---------|--------------|--------------|-----------------|---------|
| | Load Factors | Enplanements | Available Seats | Flights | Load Factors | Enplanements | Available Seats | Flights |
| 2023 | 77.4% | 19,957 | 25,775 | 364 | 78.8% | 105,288 | 133,555 | 1,980 |
| 2022 | 72.9% | 22,123 | 30,350 | 439 | 75.3% | 105,241 | 139,782 | 2,028 |
| 2021 | 51.7% | 7,160 | 13,836 | 189 | 47.9% | 33,120 | 69,158 | 956 |
| 2020 | 80.0% | 19,507 | 24,386 | 397 | 76.8% | 105,645 | 137,528 | 2,096 |
| 2019 | 69.7% | 17,071 | 24,507 | 365 | 71.1% | 81,375 | 114,431 | 1,724 |
| 2018 | 82.8% | 15,576 | 18,806 | 297 | 79.0% | 83,619 | 105,910 | 1,676 |
| 2017 | 75.9% | 16,444 | 21,656 | 321 | 77.1% | 86,872 | 112,654 | 1,740 |
| 2016 | 81.4% | 15,762 | 19,362 | 315 | 80.0% | 78,438 | 98,072 | 1,639 |

Airline/destination specific simple load factors for November 2022 were Alaska/SAN 76.1%, Alaska /SEA 67.2% American/DFW 85.6%, American/PHX 67.0%, United/DEN 90.8%, United/LAX 91.1%, United/SFO 67.7%, Allegiant/LAS 81.6%, and JSX BUR/SNA 43.4%.

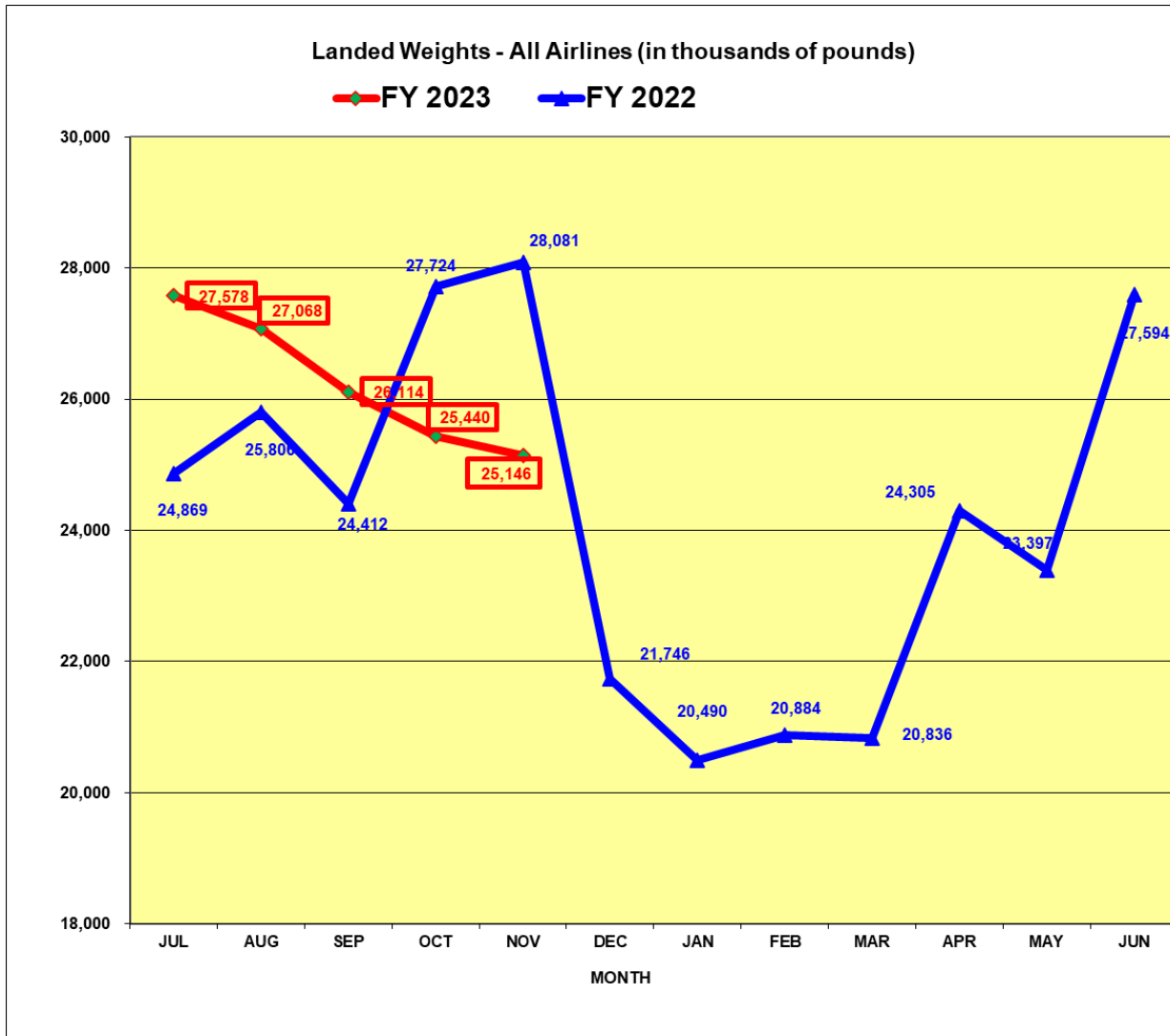
Chart 7 below presents a comparison of monthly enplanements for FY 2023 to all FY 2022 enplanements(which reflect the seasonality of the Airport's historical business cycle). When comparing enplanements for November 2022 (19,957) and October 2022 (21,184), enplanements decreased by 1,227 enplanements. When comparing November 2022 to November 2021, enplanements decreased by 2,166 (9.8%); note that available seats also decreased (by 4,575 (15.1%) during this same period).

Chart 7

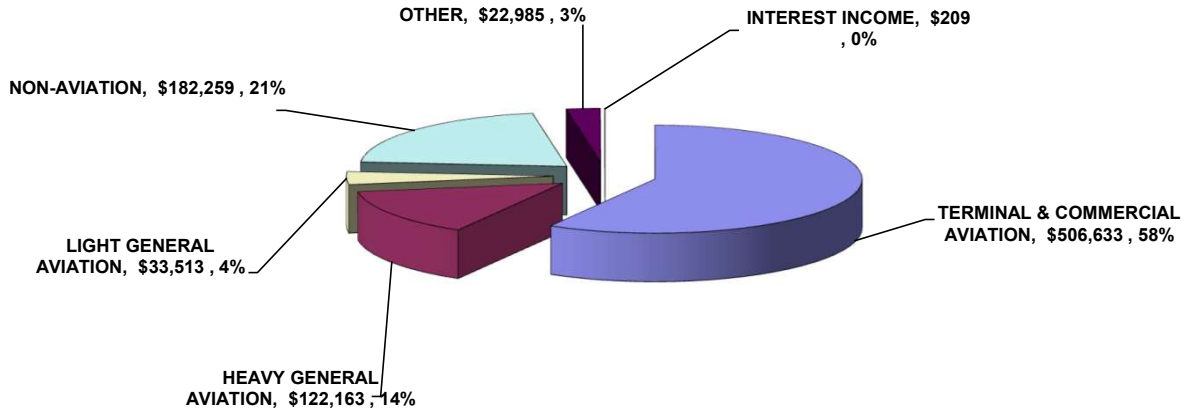


LANDED WEIGHTS. Chart 8 presents the Airport’s landed weights for FY 2023 to FY 2022. We expect landed weights to increase when American begins up-gauging with heavier aircraft (the Mainline A319 has a Maximum Gross Landing Weight of 134,482 pounds, as compared to a Maximum Gross Landing Weight of 74,957 pounds for the Regional Embraer 175).

Chart 8

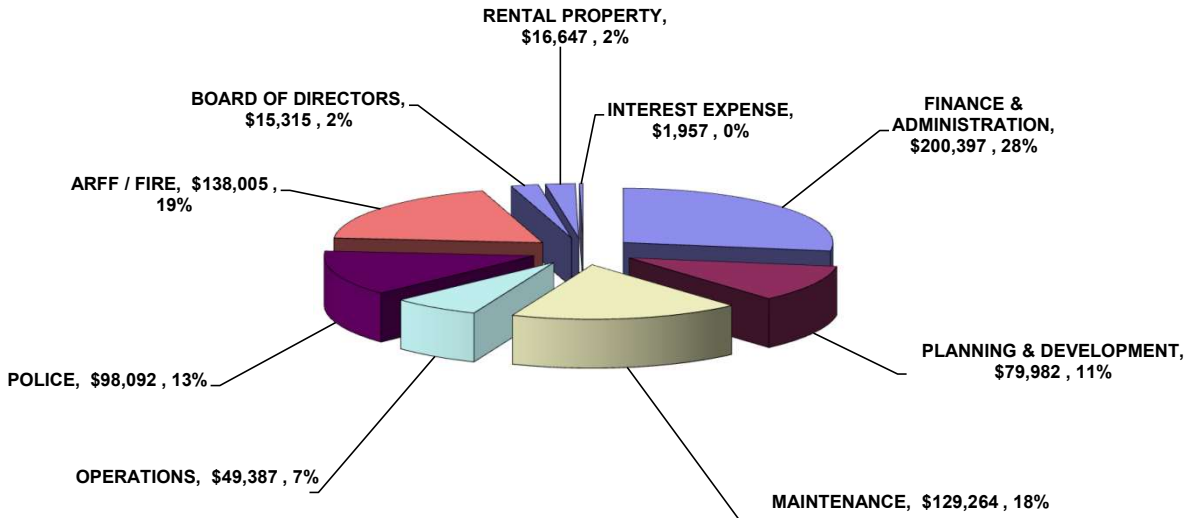


November 2022 Operating Revenue



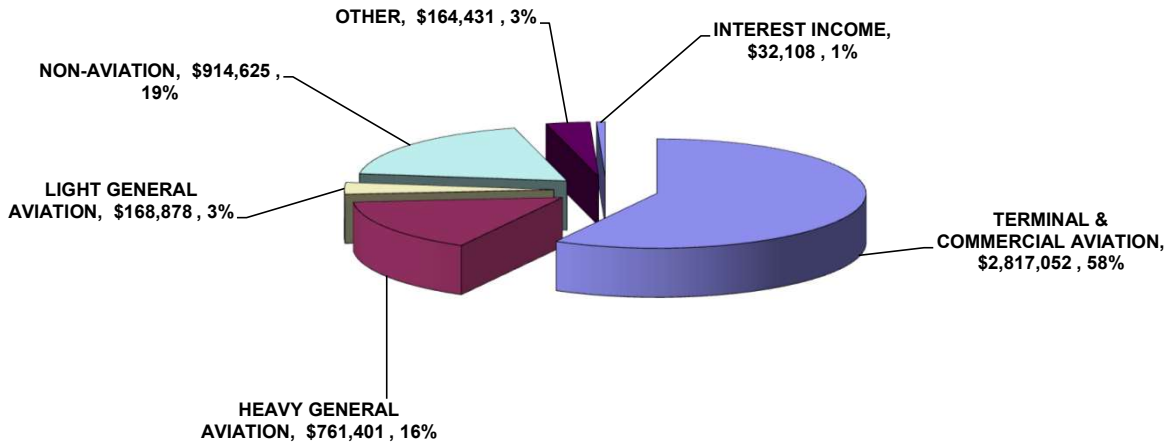
TOTAL OPERATING REVENUE: \$867,761

November 2022 Operating Expense



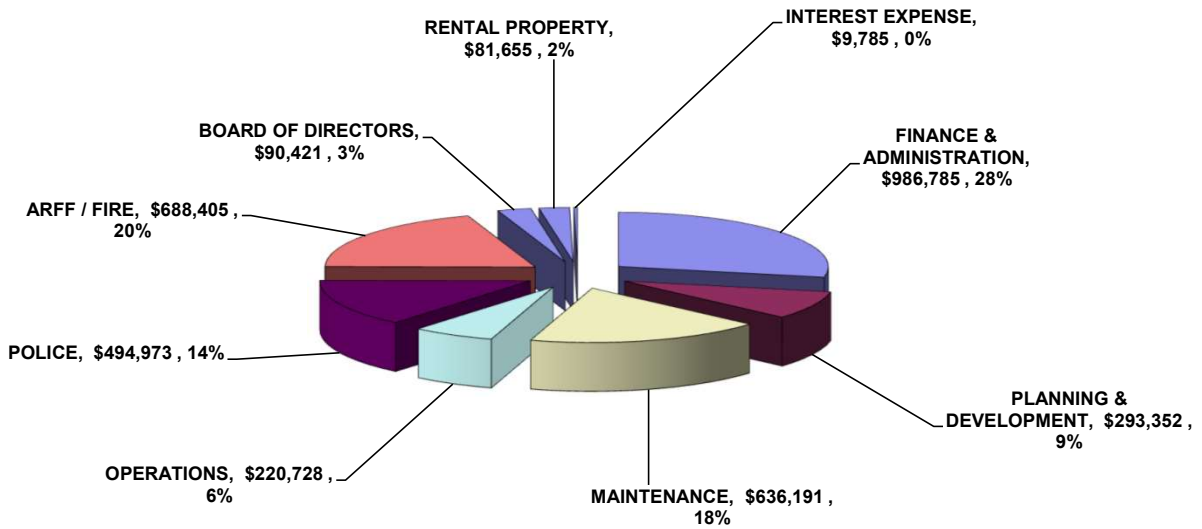
TOTAL OPERATING EXPENSE: \$729,045

FY 2023 (November 2022) YTD Operating Revenue



TOTAL OPERATING REVENUE: **\$4,858,494**

FY 2023 (November 2022) YTD Operating Expense



TOTAL OPERATING EXPENSE: **\$3,502,296**

AIRPORT DISTRICT OPERATING AND FINANCIAL PERFORMANCE SUMMARY

Nov. 30, 2022

| OPERATING STATISTICS | Nov. 30, 2022 | Budget | % | Nov. 30, 2021 | YTD FY 23 | Budget | % | YTD FY 22 |
|---|-------------------|---------------------|---------------|-------------------|---------------------|---------------------|---------------|---------------------|
| AIRPORT ACTIVITY | | | | | | | | |
| Air Carrier Landings ¹ | 364 | 471 | -22.7% | 439 | 1,980 | 2,185 | -9.4% | 2,028 |
| Landed Weight (in thousands of pounds) | 25,146 | | | 28,081 | 131,346 | | | 130,891 |
| Enplanements | 19,957 | | | 22,123 | 105,338 | | | 105,241 |
| Passengers (emp/dep) | 39,778 | | | 43,383 | 211,177 | | | 209,743 |
| Total Cargo (in pounds) | 46,712 | | | 59,018 | 250,624 | | | 290,169 |
| Commercial | 1,271 | | | 1,637 | 6,640 | | | 8,871 |
| General Aviation | 3,393 | | | 3,388 | 13,432 | | | 17,307 |
| Military | 225 | | | 355 | 723 | | | 1,486 |
| TOTAL AIRCRAFT OPERATIONS | 4,889 | | | 5,380 | 20,795 | | | 27,664 |
| VEHICLE EXIT COUNT | | | | | | | | |
| Long Term (1) Lot | 2,028 | | | 2,513 | 14,099 | | | 11,012 |
| Upper Short Term (2) Lot | 2,094 | | | 2,167 | 9,584 | | | 10,421 |
| Lower Short Term (3) Lot | 6,143 | | | 6,477 | 25,809 | | | 28,503 |
| TOTAL VEHICLE EXIT COUNT | 10,265 | | | 11,157 | 49,492 | | | 49,936 |
| FALSE | | | | | | | | |
| | Nov. 30, 2022 | Nov. 30, 2022 | % | Nov. 30, 2021 | YTD FY 23 | BUDGET | % | YTD FY 22 |
| | ACTUAL | BUDGET | | ACTUAL | ACTUAL | BUDGET | | ACTUAL |
| OPERATING REVENUE | | | | | | | | |
| TERMINAL | | | | | | | | |
| CA Landing, Apron, RON and Fuel Flowage Fees | 88,549 | 103,159 | -14.2% | 95,965 | 458,358 | 483,149 | -5.1% | 446,034 |
| Rents | 144,936 | 145,044 | -0.1% | 148,433 | 725,279 | 725,220 | 0.0% | 738,323 |
| TCP Operator Permits | 570 | 450 | 26.6% | 620 | 2,212 | 2,250 | -1.7% | 2,462 |
| Taxi Operator Permits & Trip Fees | 2,907 | 5,094 | -42.9% | 4,744 | 19,024 | 25,567 | -25.6% | 23,913 |
| TNC Permits, Trip Fees and Peer-to-Peer Rentals | 17,113 | 15,639 | 9.4% | 15,639 | 89,662 | 74,520 | 20.3% | 74,520 |
| Concessions | 22,610 | 20,489 | 10.4% | 20,881 | 117,276 | 97,908 | 19.8% | 91,281 |
| Rental Car | 120,989 | 136,256 | -11.2% | 136,256 | 908,667 | 852,256 | 6.6% | 851,156 |
| Parking | 108,959 | 123,699 | -11.9% | 115,606 | 496,573 | 508,548 | -2.4% | 475,279 |
| HEAVY GENERAL AVIATION | | | | | | | | |
| GA Landing Fees | 30,155 | 43,133 | -30.1% | 43,286 | 231,975 | 266,087 | -12.8% | 266,240 |
| FBO Rent | 58,677 | 60,232 | -2.6% | 57,780 | 293,385 | 301,160 | -2.6% | 288,900 |
| Fuel Fees | 33,331 | 41,869 | -20.4% | 39,742 | 236,041 | 260,285 | -9.3% | 243,521 |
| LIGHT GENERAL AVIATION | | | | | | | | |
| | 33,513 | 32,845 | 2.0% | 31,947 | 168,878 | 164,225 | 2.8% | 158,105 |
| NON AVIATION | | | | | | | | |
| | 182,259 | 182,568 | -0.2% | 180,292 | 914,625 | 904,547 | 1.1% | 925,758 |
| OTHER OPERATING REVENUE | | | | | | | | |
| | 22,985 | 18,900 | 21.6% | 18,316 | 164,431 | 94,500 | 74.0% | 108,025 |
| INTEREST INCOME | | | | | | | | |
| | 209 | 1,650 | -87.4% | 222 | 32,108 | 11,250 | 185.4% | 8,315 |
| TOTAL OPERATING REVENUE | \$ 867,761 | \$ 931,026 | -6.8% | \$ 909,729 | \$ 4,858,494 | \$ 4,771,472 | 1.8% | \$ 4,701,832 |
| OPERATING EXPENSE | | | | | | | | |
| Finance & Administration | 200,397 | 212,929 | -5.9% | 180,571 | 986,785 | 1,040,410 | -5.2% | 1,012,993 |
| Planning & Development | 79,982 | 57,812 | 38.3% | 53,676 | 293,352 | 318,511 | -7.9% | 230,911 |
| Maintenance & Custodial Services | 129,264 | 145,828 | -11.4% | 130,480 | 636,191 | 787,685 | -19.2% | 614,896 |
| Airport Operations | 49,387 | 50,033 | -1.3% | 39,482 | 220,728 | 269,660 | -18.1% | 219,971 |
| Police Department | 98,092 | 109,983 | -10.8% | 102,787 | 494,973 | 548,954 | -9.8% | 517,662 |
| ARFF /Fire Services | 138,005 | 159,747 | -13.6% | 151,865 | 688,405 | 800,222 | -14.0% | 753,829 |
| Board of Directors | 15,315 | 164,923 | -90.7% | 14,126 | 90,421 | 226,315 | -60.0% | 72,616 |
| Office Rentals | 16,647 | 12,190 | 36.6% | 12,397 | 81,655 | 74,780 | 9.2% | 80,915 |
| Interest Expense | 1,957 | 1,957 | 0.0% | 3,447 | 9,785 | 9,785 | 0.0% | 17,235 |
| TOTAL OPERATING EXPENSE | \$ 729,045 | \$ 915,402 | -20.4% | \$ 688,831 | \$ 3,502,296 | \$ 4,076,323 | -14.1% | \$ 3,521,028 |
| OPERATING INCOME / (LOSS) | \$ 138,715 | \$ 15,624 | 787.8% | \$ 220,898 | \$ 1,356,199 | \$ 695,149 | 95.1% | \$ 1,180,804 |
| DISTRICT CAPITAL EXPENDITURES | | | | | | | | |
| | \$ 603,922 | \$ 1,017,580 | -40.7% | \$ 9,600 | \$ 1,892,148 | \$ 2,051,130 | -7.8% | \$ 71,631 |
| DEBT SERVICE - PRINCIPAL ONLY | | | | | | | | |
| | \$ 17,460 | | | \$ 48,164 | \$ 87,299 | | | \$ 240,818 |

MONTEREY PENINSULA AIRPORT DISTRICT

Statements of Net Position

| | November 30, 2022 (Unaudited) | June 30, 2022 (Audited) |
|---|--|--|
| ASSETS: | | |
| Current assets: | | |
| Unrestricted: | | |
| Cash | \$ 2,051,435 | \$ 2,004,131 |
| Investments - L.A.I.F. | 12,603,824 | 5,581,976 |
| Investments - Negotiable CDs | 993,287 | 763,789 |
| Accounts receivable, net of \$10,000 allowance | 563,985 | 763,193 |
| Accrued Interest receivable | 5,425 | 8,013 |
| Leases receivable (GASB 87), current portion ⁽¹⁾ | 1,092,200 | 1,092,200 |
| FAA Grant Receivable | - | 4,806,805 |
| Prepaid and other assets | 722,796 | 183,581 |
| Total unrestricted current assets | 18,032,952 | 15,203,688 |
| Restricted: | | |
| Cash | 3,099,525 | 2,392,751 |
| Investments - Negotiable CDs | 288,020 | 545,014 |
| Total restricted current assets | 3,387,545 | 2,937,765 |
| Total Current Assets | 21,420,497 | 18,141,453 |
| Noncurrent assets: | | |
| Leases receivable (GASB 87), net of current portion ⁽¹⁾ | 10,400,081 | 10,855,165 |
| Capital assets: | | |
| Construction-in-Process | 15,892,217 | 14,000,068 |
| Non-depreciable land | 4,206,755 | 4,206,755 |
| Depreciable capital assets, net | 63,949,595 | 66,179,967 |
| Total Capital Assets | 84,048,566 | 84,386,790 |
| Total Noncurrent Assets | 94,448,647 | 95,241,955 |
| Total Assets | 115,869,144 | 113,383,408 |
| DEFERRED OUTFLOWS OF RESOURCES: | | |
| Actuarial valuation of deferred outflows related to pensions ⁽²⁾ | 6,194,423 | 6,194,423 |
| Actuarial valuation of deferred outflows related to OPEB ⁽⁴⁾ | 410,942 | 410,942 |
| Total Deferred Outflows of Resources | 6,605,365 | 6,605,365 |
| LIABILITIES: | | |
| Current liabilities: | | |
| Accounts Payable | 789,944 | 935,428 |
| Accrued liabilities | 241,687 | 177,400 |
| Unearned revenues, current portion | 36,720 | 16,826 |
| Accrued compensated absences, current portion | 34,044 | 34,044 |
| Due to the City of Monterey | 19,966 | 19,966 |
| Loans payable, current portion | 209,972 | 209,972 |
| Funds held in trust (CFCs) | 1,089,660 | 922,457 |
| Total Current Liabilities | 2,421,992 | 2,316,093 |
| Long-term liabilities: | | |
| Security deposits | 468,647 | 444,764 |
| Unearned revenues, net of current portion | 230,044 | 238,921 |
| Accrued compensated absences, net of current portion | 120,274 | 155,573 |
| Loans payable, net of current portion | 2,216,411 | 2,238,619 |
| Actuarial valuation of net pension liability ⁽⁶⁾ | 6,509,179 | 6,509,179 |
| Actuarial valuation of OPEB liability ⁽⁷⁾ | 2,032,252 | 2,032,252 |
| Total Long-Term Liabilities | 11,576,808 | 11,619,308 |
| Total Liabilities | 13,998,800 | 13,935,401 |
| DEFERRED INFLOWS OF RESOURCES: | | |
| Actuarial valuation of deferred inflows related to pensions ⁽³⁾ | 5,159,271 | 5,159,271 |
| Actuarial valuation of deferred inflows related to OPEB ⁽⁵⁾ | 737,385 | 737,385 |
| Deferred inflows related to leases (GASB 87) ⁽¹⁾ | 11,492,281 | 11,947,365 |
| Total Deferred Inflows of Resources | 17,388,937 | 17,844,021 |
| NET POSITION: | | |
| Net investment in capital assets | 81,026,291 | 81,250,853 |
| Restricted - unspent Passenger Facilities Charges | 1,880,099 | 1,611,495 |
| Restricted - Cash Assets | 1,038,780 | 881,507 |
| Unrestricted | 7,141,602 | 4,465,496 |
| Total Net Position | \$ 91,086,772 | \$ 88,209,351 |

See Notes to Statements of Net Position.

Notes to Statement of Net Position
As of 11/30/2022

| | Lease Receivable | Lease Interest | Total Lease Payments |
|--------------------------------------|----------------------|---------------------|----------------------------|
| 1. Lease Receivable (GASB 87) | | | |
| Current: | | | |
| FY 2023 | \$ 1,092,200 | \$ 343,580 | \$ 1,435,780 |
| Noncurrent: | | | |
| FY 2024 | 669,704 | 166,961 | 836,664 |
| FY 2025 | 1,046,968 | 277,587 | 1,324,555 |
| FY 2026 | 1,007,337 | 246,749 | 1,254,086 |
| FY 2027 | 1,043,172 | 215,988 | 1,259,160 |
| FY 2028-FY2032 | 2,689,211 | 763,579 | 3,452,790 |
| FY 2033-FY2037 | 1,182,766 | 493,643 | 1,676,409 |
| FY 2038-FY2042 | 1,001,169 | 342,175 | 1,343,344 |
| FY 2043-FY2047 | 1,099,260 | 181,320 | 1,280,580 |
| FY 2048-FY2052 | 581,179 | 51,152 | 632,331 |
| FY 2053 | 79,316 | 1,094 | 80,410 |
| | <u>10,400,082</u> | <u>2,740,248</u> | <u>13,140,329</u> |
| | <u>\$ 11,492,282</u> | <u>\$ 3,083,828</u> | <u>\$ 14,576,109</u> |

The District recognizes lease revenues by category and three categories were impacted by the implementation of GASB 87; General Aviation, Terminal Concessions and Non-Aviation revenue categories.

GASB 87 specifically excludes Regulated leases for which the District is the lessor. Terminal space, aircraft hangars, and recreational vehicle parking space future lease revenue are excluded.

| | |
|---|---------------------|
| 2. Deferred Outflows of Resources related to Pensions | 2022 |
| Pension contributions subsequent to measurement date | \$ 5,035,621 |
| Differences between expected and actual experience | 1,022,699 |
| Adjustments due to differences in proportions | 136,103 |
| | <u>\$ 6,194,423</u> |
| 3. Deferred Inflows of Resources related to Pensions | 2022 |
| Net differences between projected and actual earnings on pension plan investments | \$ 4,297,015 |
| Adjustments due to differences in proportions | 9,981 |
| Differences between actual contributions and the proportionate share of contributions | 852,275 |
| | <u>\$ 5,159,271</u> |
| 4. Deferred Outflows of Resources related to OPEB | 2022 |
| Changes in assumptions | \$ 178,572 |
| Differences between expected and actual experience | 137,447 |
| Contributions made subsequent to the Measurement Date | 94,923 |
| | <u>\$ 410,942</u> |
| 5. Deferred Inflows of Resources related to OPEB | 2022 |
| Changes in assumptions | \$ 84,280 |
| Differences between expected and actual experience | 653,105 |
| | <u>\$ 737,385</u> |
| 6. Net Pension Liability | 2022 |
| CalPERS - Miscellaneous Plan (6/30/2021 Measurement Date) | \$ 1,522,217 |
| CalPERS - Safety Plan (6/30/2021 Measurement Date) | 4,986,961 |
| | <u>\$ 6,509,178</u> |
| 7. Total OPEB Liability | 2022 |
| Actives | \$ 302,431 |
| Retirees | 1,729,821 |
| | <u>\$ 2,032,252</u> |

MONTEREY PENINSULA AIRPORT DISTRICT

Statement of Cash Flows

| | November 2022 (Unaudited) | FYTD 2023 (Unaudited) |
|--|--|--------------------------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES: | | |
| Receipts from customers | \$ 1,013,916 | \$ 5,060,495 |
| Payments to vendors for goods and services | (415,530) | (3,175,503) |
| Payments for employees pension and OPEB benefits | (69,247) | (353,551) |
| Payments to employees for services | (158,931) | (628,954) |
| Net cash provided (used) by operating activities | <u>370,208</u> | <u>902,487</u> |
| CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES: | | |
| Proceeds from operating grants (CARES Act) | - | 1,353,333 |
| Other Miscellaneous Expense | - | 4 |
| Net cash provided by non-capital financing activities | <u>-</u> | <u>1,353,337</u> |
| CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES: | | |
| Proceeds from FAA Grants and Passenger Facilities Charges | 384,778 | 7,228,977 |
| Proceeds from Customer Facilities Charges | 39,711 | 247,740 |
| Acquisition and construction of capital assets | (604,120) | (1,973,366) |
| Principal paid on loans | (4,442) | (22,208) |
| Net cash provided (used) by capital and related financing activities | <u>(184,074)</u> | <u>5,481,143</u> |
| CASH FLOWS FROM INVESTING ACTIVITIES: | | |
| Investment income received | 329 | 38,590 |
| Investments (purchased) | (3,000,000) | (7,021,479) |
| Net cash (used) by investing activities | <u>(2,999,671)</u> | <u>(6,982,889)</u> |
| Net Change in Cash and Cash equivalents | <u>(2,813,537)</u> | <u>754,078</u> |
| Cash and Cash Equivalents at Beginning of Period | 7,964,497 | 4,396,882 |
| Cash and Cash Equivalents at End of Period | <u>\$ 5,150,960</u> | <u>\$ 5,150,960</u> |
| STATEMENT OF NET POSITION | | |
| CLASSIFICATION OF CASH AND CASH EQUIVALENTS: | | |
| Unrestricted | \$ 2,051,435 | \$ 2,051,435 |
| Restricted | 3,099,525 | 3,099,525 |
| Total cash and cash equivalents | <u>\$ 5,150,960</u> | <u>\$ 5,150,960</u> |
| Reconciliation of operating loss to net cash provided (used) by operating activities: | | |
| Operating Loss after Depreciation and Amortization | \$ (320,247) | \$ (977,715) |
| Adjustments to reconcile operating loss to net cash provided by operating activities: | | |
| Depreciation and amortization | 460,711 | 2,311,591 |
| (Increase) decrease in: | | |
| Accounts receivable | 177,182 | 199,208 |
| Prepaid and other current assets | (95,717) | (539,215) |
| Increase (decrease) in: | | |
| Accounts payable | 155,289 | (145,484) |
| Accrued liabilities | 11,869 | 54,501 |
| Due to the City of Monterey | | - |
| Security deposits | 675 | 23,883 |
| Unearned revenues | (31,494) | 11,017 |
| Accrued compensated absences | 11,940 | (35,299) |
| Total Adjustments | <u>690,455</u> | <u>1,880,202</u> |
| Net cash provided (used) by operating activities | <u>\$ 370,208</u> | <u>\$ 902,487</u> |
| Non-cash capital and related financing activities: | | |
| Acquisition of capital assets in accrued liabilities | \$ 595,892 | \$ 595,892 |
| Accrued interest on CEC loan | <u>\$ 1,957</u> | <u>\$ 10,307</u> |

MONTEREY PENINSULA AIRPORT DISTRICT
FINANCIAL STATEMENTS UNAUDITED

| | FY 2023 November <u>ACTUAL</u> | FY 2023 YEAR-TO-DATE <u>ACTUAL</u> |
|--|--------------------------------------|--|
| SOURCES AND USES OF CASH -- OPERATIONS | | |
| SOURCES OF CASH | | |
| CASH RECEIVED - OPERATING REVENUE | \$ 867,552 | \$ 4,826,387 |
| CASH RECEIVED - INTEREST INCOME | 209 | 32,108 |
| CASH RECEIVED | <u>867,761</u> | <u>4,858,494</u> |
| USES OF CASH -- OPERATIONS | | |
| CASH (DISBURSED) - OPERATING EXPENSE | (727,088) | (3,492,510) |
| CASH (DISBURSED) - DEBT SERVICE (INTEREST EXPENSE) | (1,957) | (9,785) |
| CASH (DISBURSED) - DEBT SERVICE (PRINCIPAL REDUCTION) | (17,460) | (87,299) |
| CASH (DISBURSED) | <u>(746,505)</u> | <u>(3,589,595)</u> |
| CHANGE IN CASH POSITION FROM OPERATIONS & DEBT SERVICE | <u>121,256</u> | <u>1,268,899</u> |
| USES OF CASH -- CAPITAL PROGRAM | | |
| CASH (DISBURSED) - ALL CAPITAL PROJECTS | (603,922) | (1,892,148) |
| CASH REIMBURSED - ALL CAPITAL PROJECTS | 442,107 | 2,335,565 |
| CASH (DISBURSED) REIMBURSED - NET | <u>(161,815)</u> | <u>443,417</u> |
| CHANGE IN CASH POSITION FROM OPERATIONS, DEBT SERVICE & CAPITAL PROGRAM | <u>\$ (40,559)</u> | <u>\$ 1,712,316</u> |

Supplemental Information:

| PAID FROM 2023 OPERATING INC: | DATE PAID | Amount PAID | Amount UNAMORTIZED |
|--|-----------------------|----------------|-----------------------|
| WORKER'S COMP PREPAID | 7/1/2022 and 7/1/2023 | (43,405) | \$ (16,940) |
| UAL PREPAID 07-01-2022 | 07/01/22 | (628,029) | (359,633) |
| | | | <u>\$ (376,574)</u> |
| FAA CARES, CRRSA and ARPA Grants Billed FYTD | | | <u>\$ 1,353,333</u> |

FISCAL YEAR 2023
FINANCIAL STATEMENTS UNAUDITED
Construction-In-Progress
Nov. 30, 2022

Nov. 30, 2022

Analysis of Construction-in-Progress

| Project Number/AIP # | Project Name | Balance at June 30, 2022 | FYTD Additions | FYTD Placed in Service | Balance at Nov. 30, 2022 | Total Project Budget | Percentage Physically Complete |
|------------------------------|---|-------------------------------------|---------------------------|-----------------------------------|-------------------------------------|-------------------------------------|---|
| CFC Funded: | | | | | | | |
| 2019-03 | Water Distribution System | \$ 535,192 | \$ 66,287 | \$ - | \$ 601,479 | \$ 2,828,058 | 45% |
| PFC Funded: | | | | | | | |
| 2020-04 | CCTV and Perimeter Camera System | - | 6,279 | - | 6,279 | 200,000 | 5% |
| FAA Funded: | | | | | | | |
| 2020-12/AIP 73 | Northside GA Apron Construction | 8,516,259 | 341,471 | - | 8,857,730 | 11,000,000 | 98% |
| 2020-13/AIP 72 | Northeast VSR Improvements | 1,912,961 | 103,970 | - | 2,016,931 | 1,946,065 | 100% |
| 2021-04/AIP 76 | SEP Phase 1 A1- Commercial Apron Design | 2,429,001 | 427,819 | - | 2,856,821 | 3,350,000 | 90% |
| 2022-01/AIP 79 | SEP Phase B1/B2/B3 - ARFF Design | 374,767 | 948,887 | - | 1,323,654 | 6,603,000 | 10% |
| 2023-01 | SEP Phase D1 - Terminal Design | 150 | 1,804 | - | 1,954 | 3,775,000 | 0% |
| District Only Funded: | | | | | | | |
| 2020-14 | Northwest Building Abatement | 203,879 | - | - | 203,879 | 350,000 | 50% |
| 2022-02 | Vehicle Replacement | 27,859 | 53,357 | (81,216) | - | n/a | n/a |
| 2023-04 | 2801 Property Repairs | - | 23,490 | - | 23,490 | 350,000 | 0% |
| | | \$ 14,000,069 | \$ 1,973,364 | \$ (81,216) | \$ 15,892,217 | \$ 30,402,123 | |

FISCAL YEAR 2023
Airport Capital Improvements / Capital Expenditures
FINANCIAL STATEMENTS UNAUDITED
Nov. 30, 2022

| Airport Improvement Programs | Actual FY 2023 Current Period | | Prior Fiscal Year Current Period | | Actual FY 2023 Year-To-Date | | Prior Fiscal Year Year-To-Date | |
|---|--|-------------|---|-------------|--|------------|---|-------------|
| District Expenditures | \$ - | 0.0% | 34,885.32 | 4.2% | \$ (889,918.71) | -47.0% | 50,744.78 | 1.0% |
| AIP -- FAA Funded Expenditures | 474,379.30 | 78.5% | 755,070.99 | 91.2% | 2,347,942.14 | 124.1% | 4,654,157.59 | 91.1% |
| AIP -- PFC Funded Expenditures | 129,542.26 | 21.5% | 37,716.76 | 4.6% | 367,837.79 | 19.4% | 391,633.26 | 7.7% |
| AIP -- CFC Funded Expenditures | - | 0.0% | 0.00 | 0.0% | 66,287.00 | 3.5% | 11,286.00 | 0.2% |
| Total Capital Improvement Expenditures | \$ 603,921.56 | 100% | 827,673.07 | 100% | \$ 1,892,148.22 | 96% | 5,107,821.63 | 100% |

District Capitalized Acquisitions / Expenditures By Department

| | | | | | | | | |
|---|----------|-----------|----------|--|-------------|-----------|-------------|-----------|
| Finance & Administration | - | | - | | - | | - | |
| Planning & Development | - | | - | | - | | - | |
| Maintenance & Custodial Services | - | | - | | - | | - | |
| Airport Operations | - | | - | | - | | - | |
| Police | - | | - | | - | | - | |
| ARFF / Fire | - | | - | | - | | - | |
| Total Capital Acquisition Expenditures | - | 0% | - | | 0.00 | 0% | 0.00 | 0% |

Consolidated

| | | | | | | | | |
|-----------------------------------|----------------------|-------------|-------------------|-------------|------------------------|-------------|---------------------|-------------|
| District Expenditures | \$ - | 0.0% | 34,885.32 | 4.2% | \$ (889,918.71) | -47.0% | 50,744.78 | 1.0% |
| AIP -- FAA Funded Expenditures | 474,379.30 | 78.5% | 755,070.99 | 91.2% | 2,347,942.14 | 124.1% | 4,654,157.59 | 91.1% |
| AIP -- PFC Funded Expenditures | 129,542.26 | 21.5% | 37,716.76 | 4.6% | 367,837.79 | 19.4% | 391,633.26 | 7.7% |
| AIP -- CFC Funded Expenditures | - | 0.0% | 0.00 | 0.0% | 66,287.00 | 3.5% | 11,286.00 | 0.2% |
| Total Capital Expenditures | \$ 603,921.56 | 100% | 827,673.07 | 100% | \$ 1,892,148.22 | 100% | 5,107,821.63 | 100% |

FY 2022/23 District Capital Expenses/Budget:

| | | Actual PTD | Budget PTD | Actual FYTD | Budget FYTD |
|--|---|----------------------|------------------------|------------------------|------------------------|
| 2019-03 Water Distribution System | C | \$ - | \$898,155.00 | \$ 66,287.00 | \$1,051,705.00 |
| 2020-04 CCTV and Perimeter Camera System | R | 2,234.71 | | 6,278.97 | |
| 2020-12 Northside GA Apron Construction | R | 92,625.75 | - | 341,470.72 | - |
| 2020-13 Northside VSR Improvement | R | - | - | 103,969.95 | - |
| 2020-14 Northwest Building Abatement | D | - | 94,425 | - | 94,425.00 |
| 2021-04 SEP Phase A1 Commercial Apron | R | 135,864.30 | - | 427,819.47 | - |
| 2022-01 SEP Phase B1/B2/B3-ARFF Design | R | 373,196.80 | - | 948,886.96 | - |
| 2022-02 Replacement Vehicles | D | - | - | (27,858.75) | 55,000.00 |
| 2023-01 SEP Phase D1 Terminal Design | R | - | - | 1,804.11 | - |
| 2023-04 2801 Property Repairs | D | - | - | 23,489.79 | 175,000.00 |
| 2023-05 Fred Kane to Skypark Pavement Improvements | D | - | - | - | 250,000.00 |
| 2023-06 Airfield Vehicle Gate Upgrades | D | - | - | - | 100,000.00 |
| 2023-07 Terminal Building Outside Painting | D | - | 25,000.00 | - | 325,000.00 |
| | | \$ 603,921.56 | \$ 1,017,580.00 | \$ 1,892,148.22 | \$ 2,051,130.00 |

R - District advances to FAA/PFC projects that will be reimbursed through grant draws; D - District only Expense projects; C - Project that will be funded using CFC funds.

FISCAL YEAR 2023
FINANCIAL STATEMENTS UNAUDITED
Reimbursements of Construction-In-Progress
Nov. 30, 2022

| Project Number/AIP # | Project Name | FAA | PFC | CFC | Totals |
|---------------------------------|---|---------------------|-------------------|------------------|---------------------|
| Jul 2022 Reimbursements | | | | | |
| CFC Funded: | | | | | |
| 2019-03 | Water Distribution System | | | 14,950 | |
| FAA/PFC Funded: | | | | | |
| 2020-12/AIP 73 | Northside GA Apron Construction | | | | |
| 2020-13/AIP 72 | Northeast VSR Improvements | | | | |
| 2021-04/AIP 76 | SEP Phase 1 A1- Commercial Apron Design | 171,860 | 6,711 | | |
| 2022-01/AIP 79 | SEP Phase B1/B2/B3 - ARFF Design | | | | |
| 2023-01 | SEP Phase D1 - Terminal Design | | | | |
| | | 171,860 | 6,711 | 14,950 | \$ 193,521 |
| Aug 2022 Reimbursements | | | | | |
| CFC Funded: | | | | | |
| 2019-03 | Water Distribution System | | | 1,402 | |
| FAA/PFC Funded: | | | | | |
| 2020-12/AIP 73 | Northside GA Apron Construction | | 2,151 | | |
| 2020-13/AIP 72 | Northeast VSR Improvements | | | | |
| 2021-04/AIP 76 | SEP Phase 1 A1- Commercial Apron Design | 116,876 | 45,640 | | |
| 2022-01/AIP 79 | SEP Phase B1/B2/B3 - ARFF Design | | | | |
| 2023-01 | SEP Phase D1 - Terminal Design | | | | |
| | | 116,876 | 47,791 | 1,402 | \$ 166,069 |
| Sept 2022 Reimbursements | | | | | |
| CFC Funded: | | | | | |
| 2019-03 | Water Distribution System | | | | |
| FAA/PFC Funded: | | | | | |
| 2020-12/AIP 73 | Northside GA Apron Construction | 252,159 | 25,975 | | |
| 2020-13/AIP 72 | Northeast VSR Improvements | 258,990 | | | |
| 2021-04/AIP 76 | SEP Phase 1 A1- Commercial Apron Design | | | | |
| 2022-01/AIP 79 | SEP Phase B1/B2/B3 - ARFF Design | | | | |
| 2023-01 | SEP Phase D1 - Terminal Design | | | | |
| | | 511,149 | 25,975 | - | \$ 537,125 |
| Oct 2022 Reimbursements | | | | | |
| CFC Funded: | | | | | |
| 2019-03 | Water Distribution System | | | 48,985 | |
| FAA/PFC Funded: | | | | | |
| 2020-12/AIP 73 | Northside GA Apron Construction | 5,127 | | | |
| 2020-13/AIP 72 | Northeast VSR Improvements | | | | |
| 2021-04/AIP 76 | SEP Phase 1 A1- Commercial Apron Design | 305,523 | 21,439 | | |
| 2022-01/AIP 79 | SEP Phase B1/B2/B3 - ARFF Design | 615,670 | | | |
| 2023-01 | SEP Phase D1 - Terminal Design | | | | |
| | | 926,320 | 21,439 | 48,985 | \$ 996,744 |
| Nov 2022 Reimbursements | | | | | |
| CFC Funded: | | | | | |
| 2019-03 | Water Distribution System | | | | |
| FAA/PFC Funded: | | | | | |
| 2020-12/AIP 73 | Northside GA Apron Construction | 194,123 | 22,379 | | |
| 2020-13/AIP 72 | Northeast VSR Improvements | 18,863 | 84,352 | | |
| 2021-04/AIP 76 | SEP Phase 1 A1- Commercial Apron Design | | | | |
| 2022-01/AIP 79 | SEP Phase B1/B2/B3 - ARFF Design | 111,466 | 10,924 | | |
| 2023-01 | SEP Phase D1 - Terminal Design | | | | |
| | | 324,452 | 117,655 | - | \$ 442,107 |
| | | \$ 2,050,658 | \$ 219,571 | \$ 65,337 | \$ 2,335,565 |

FISCAL YEAR 2023
Schedule Of Cash and Investments
FINANCIAL STATEMENTS UNAUDITED

| | Purchase Date | Maturity Date | Value At Nov. 30, 2022 | Interest Rate |
|--|------------------|------------------|---------------------------|------------------|
| UNRESTRICTED: | | | | |
| Pooled Money Investment Account - MPAD | | | | |
| State of California - Local Agency Investment Fund | Various | Various | \$12,676,626.26 | 1.350% |
| Money Market Account - MPAD | | | | |
| JP Morgan Chase - District Reserve - Money Market Account | | | 1,098,824.29 | 0.01% |
| Debt Service Accounts - MPAD | | | | |
| JP Morgan Chase - California Energy Commission Loan Reserve | | | 94,921.61 | 0.01% |
| Royal Alliance - Certificates of Deposits and Cash Equivalents - MPAD | | | | |
| American Express NATL BK | 04/13/22 | 04/15/24 | 200,000.00 | 2.25% |
| Capital One Bank USA New York CFT DEP ACT/365 | 04/13/22 | 04/15/25 | 250,000.00 | 2.60% |
| Goldman Sachs Bk USA New York CTF DEP ACT/365 | 04/13/22 | 04/15/25 | 200,000.00 | 2.25% |
| Sallie Mae BK Salt Lake City UT CTF DEP ACT/365 | 06/13/19 | 06/13/23 | 125,000.00 | 3.30% |
| Sallie Mae BK Salt Lake City UT CTF DEP ACT/365 | 06/28/22 | 07/08/24 | 250,000.00 | 3.30% |
| Cash And Cash Equivalents | Various | Various | 54,020.67 | Variable |
| | | | 1,079,020.67 | |
| General Accounts - MPAD | | | | |
| JP Morgan Chase - various checking accounts | | | 803,668.14 | |
| | | | 15,753,060.97 | |
| | | | (72,802.20) | |
| | | | (31,712.76) | |
| | | | \$ 15,648,546.01 | |
| Subtotal: Unrestricted Cash and Investments | | | | |

FISCAL YEAR 2023
Schedule Of Cash and Investments
FINANCIAL STATEMENTS UNAUDITED

| | Purchase Date | Maturity Date | Value At Nov. 30, 2022 | Interest Rate |
|--|------------------|------------------|---------------------------|------------------|
| RESTRICTED: | | | | |
| Tenant's Security Deposits & Certificates of Deposit - RESTRICTED | | | | |
| JP Morgan Chase - Money Market Account | | | \$468,666.37 | 0.01% |
| Passenger Facility Charges (PFCs) - RESTRICTED | | | | |
| JP Morgan Chase - Passenger Facility Charges (PFCs) | | | 1,324,132.26 | 0.01% |
| Customer Facility Charges (CFCs) - RESTRICTED | | | | |
| JP Morgan Chase - Customer Facility Charges (CFCs) | | | 1,033,780.03 | 0.01% |
| Royal Alliance - Certificates of Deposits and Cash Equivalents: | | | | |
| American Express NATL BK | 04/13/22 | 04/15/24 | 100,000.00 | 2.60% |
| Capital One Bank USA New York CFT DEP ACT/365 | 04/13/22 | 04/14/25 | 100,000.00 | 3.15% |
| Goldman Sachs Bk USA New York CTF DEP ACT/365 | 04/13/22 | 04/15/24 | 100,000.00 | 2.25% |
| Cash and Cash Equivalents | Various | Various | 267,946.45 | Variable |
| | | | 567,946.45 | |
| Airport Improvement Program - RESTRICTED | | | | |
| JP Morgan Chase - AIP Checking Account | | | 5,000.00 | |
| Sub-Total: MPAD Cash and Investments - Unrestricted | | | 3,399,525.11 | |
| Less: CDs Nov. 30, 2022 matrix pricing adjustment | | | (11,980.00) | |
| Sub-total: Restricted Cash and Investments | | | 3,387,545.11 | |
| Total MPAD Cash and Investments: | | | \$19,036,091.12 | |

**Monterey Peninsula Airport District
 CARES, CRSSA and ARPA Grants, Expenditures Processed and Balances
 Nov. 30, 2022**

CARES ACT GRANT -3-06-0159-071-2021

| Grant Date | Grant Amount | Total Draws | Balance |
|-------------------|---------------------|--------------------|-----------------|
| 5/13/2020 | \$ 12,664,025.00 | \$ 10,085,104.00 | \$ 2,578,921.00 |

CRSSA ACT CONCESSIONS GRANT -3-06-0159-075-2021

| Grant Date | Grant Amount | Total Draws | Balance |
|-------------------|---------------------|--------------------|----------------|
| 3/22/2021 | \$ 50,110.00 | \$ - | \$ 50,110.00 |

ARPA ACT GRANT -3-06-0159-077-2021

| Grant Date | Grant Amount | Total Draws | Balance |
|-------------------|---------------------|--------------------|----------------|
| 8/12/2021 | \$ 3,149,773.00 | \$ 3,149,773.00 | \$ - |

ARPA ACT LARGE CONCESSIONS GRANT -3-06-0159-078-KY 2022

| Grant Date | Grant Amount | Total Draws | Balance |
|-------------------|---------------------|--------------------|----------------|
| 12/22/2021 | \$ 40,088.00 | \$ - | \$ 40,088.00 |

ARPA ACT SMALL CONCESSIONS GRANT -3-06-0159-078-KY 2022

| Grant Date | Grant Amount | Total Draws | Balance |
|-------------------|---------------------|--------------------|----------------|
| 12/22/2021 | \$ 160,351.00 | \$ - | \$ 160,351.00 |

| | | | |
|-------------------------------|-------------------------|-------------------------|------------------------|
| Grant Funds General | \$ 15,813,798.00 | \$ 13,234,877.00 | \$ 2,578,921.00 |
| Grant Funds Concession | \$ 250,549.00 | \$ - | \$ 250,549.00 |
| Grants Funds | <u>\$ 16,064,347.00</u> | <u>\$ 13,234,877.00</u> | <u>\$ 2,829,470.00</u> |



MONTEREY FIRE DEPARTMENT

Report to Airport Board of Directors

December 2022

1. Incident Responses

Engine assigned to Fire Station 16 (Airport) responded to a total of 23 incidents during the month as follows:

- MPAD property – 7
- City of Monterey – 16
- Other Cities in Monterey Fire Jurisdiction – 0
- Auto / Mutual Aid – 0

2. Training

Personnel completed a total of 87.25 hours of Airport related training during the month.

Currently the following numbers of personnel are qualified in the ARFF training program:

- Awareness (familiar with operations at the Airport): 78
- Operational (qualified to work at Airport, but live fire training not current): 34
- Technician (fully qualified to be the designated ARFF fire engineer): 11

3. Other

- The end of December (and the beginning of January) brought a series of winter storms to the area. While the associated rain is much needed, it would be better in smaller doses. We have upstaffed as needed to respond to the increased number of calls for service.

4. Incident List – on Airport property incidents

| Alarm Date / Time | Response Time | Location | Incident Type |
|---------------------|---------------|---------------------|--|
| 12/5/2022 3:26 PM | 0:01:58 | 200 Fred Kane DR | EMS call, excluding vehicle accident with injury |
| 12/13/2022 3:56 PM | 0:01:43 | 1100-blk Airport RD | Power line down |
| 12/17/2022 12:59 PM | 0:04:24 | 200 Fred Kane DR | No incident found on arrival at dispatch address |
| 12/19/2022 1:44 PM | 0:00:32 | 150 Olmsted WAY | EMS call, excluding vehicle accident with injury |
| 12/24/2022 9:51 PM | 0:03:36 | 200 Fred Kane DR | EMS call, excluding vehicle accident with injury |
| 12/27/2022 12:14 PM | 0:04:06 | 300 Sky Park DR | Assist invalid |
| 12/28/2022 6:50 PM | 0:03:57 | 200 Fred Kane DR | Smoke detector activation due to malfunction |

TO: Michael La Pier, Executive Director
FROM: Operations Department
DATE: January 3, 2023
SUBJ: Operations Report

The following is a summary of activity of general Airport Operations for December 2022 and planned airline activities for January 2023.

1. The following reports are attached:

- December 2022 Noise Comment Report
- Operating and Expense Reports for the Taxi (through December 2022) and TNC ground transportation systems (through November 2022)
- Commercial Flight Cancellations & Delays Report for December 2022
- Commercial Flight Schedule for January 2023

2. Below is the summary of scheduled airline activity for January 2023:

Alaska Air operated by SkyWest / Horizon

- SAN operates daily before reducing to 4 times a week from the 9th using the E175.
- SEA operates daily before reducing to 4 times a week from the 9th also using E175.
- Total of 84 flights (Arrivals and Departures)

Allegiant Air

- Continues to operate twice weekly to LAS using the Airbus 319/320 series
- Scheduled to operate a total of 18 flights (Arrivals and Departures)

United operated by SkyWest

- SFO operates one daily using the CRJ 200.
- LAX operates one daily using the CRJ 700 and CRJ 200.
- DEN operates one daily flight using the CRJ 200.
- Scheduled to operate a monthly total of 186 flights (Arrivals and Departures)

American Eagle operated by Mesa / Envoy

- PHX operates three flights a day using a mix of E175 and CRJ 900 aircraft.
- DFW operates two flights a day using E175's.
- Scheduled to operate a monthly total of 302 flights (Arrivals and Departures)

Cumulatively speaking, the airlines have decreased flights by 61 (590 vs 651) compared to January 2022, a decrease of 9%. The number of available seats has decreased by approximately 7% (41,154 vs. 44,658).

MRY AIRPORT NOISE COMMENT LOG DECEMBER 2022

| Name | Location (Address) | Incident Date | Incident Time | Aircraft ID | </> of Flight | Comments | By | Action Taken | Notes |
|------|--------------------|---------------|---------------|-------------|---------------|----------|----|---|--|
| 1 | Adam Wachtel | Marina | 12/5/2022 | 8:04 PM | A319 | 10R Arr | | Responded with the aircraft type and the aircraft passed Marina at 5,000 ft. Also explained aircraft are controlled by area controllers at this stage of flight. | |
| 2 | Ms. Link | Carmel Valley | 12/6/2022 | 1500 | Various | N/A | BR | Spoke with complainant. Thanked them for the call and informed them that filing a complaint with the FSDO was the correct course of action. Shared contact information to SJC FSDO. Complainant was at a property in Carmel Valley. | Incident took place during Thanksgiving weekend but call made to MRY OPS on 12/06/2022 |
| 3 | Cheryl Parker | DRO | 12/11/2022 | 9:55 AM | N/A | N/A | MC | Responded to say comments would be added to the log. | |
| 4 | Kent Hodgkinson | Passadera | 12/21/2022 | 6:31 PM | N/A | Unknown | DW | Responded to say comments would be added to the log. | |

AIR OPERATIONS ORIGINATING FROM ANOTHER AIRPORT

| | | | | | | | | | |
|------|--|--|--|--|--|--|--|--|--|
| None | | | | | | | | | |
|------|--|--|--|--|--|--|--|--|--|

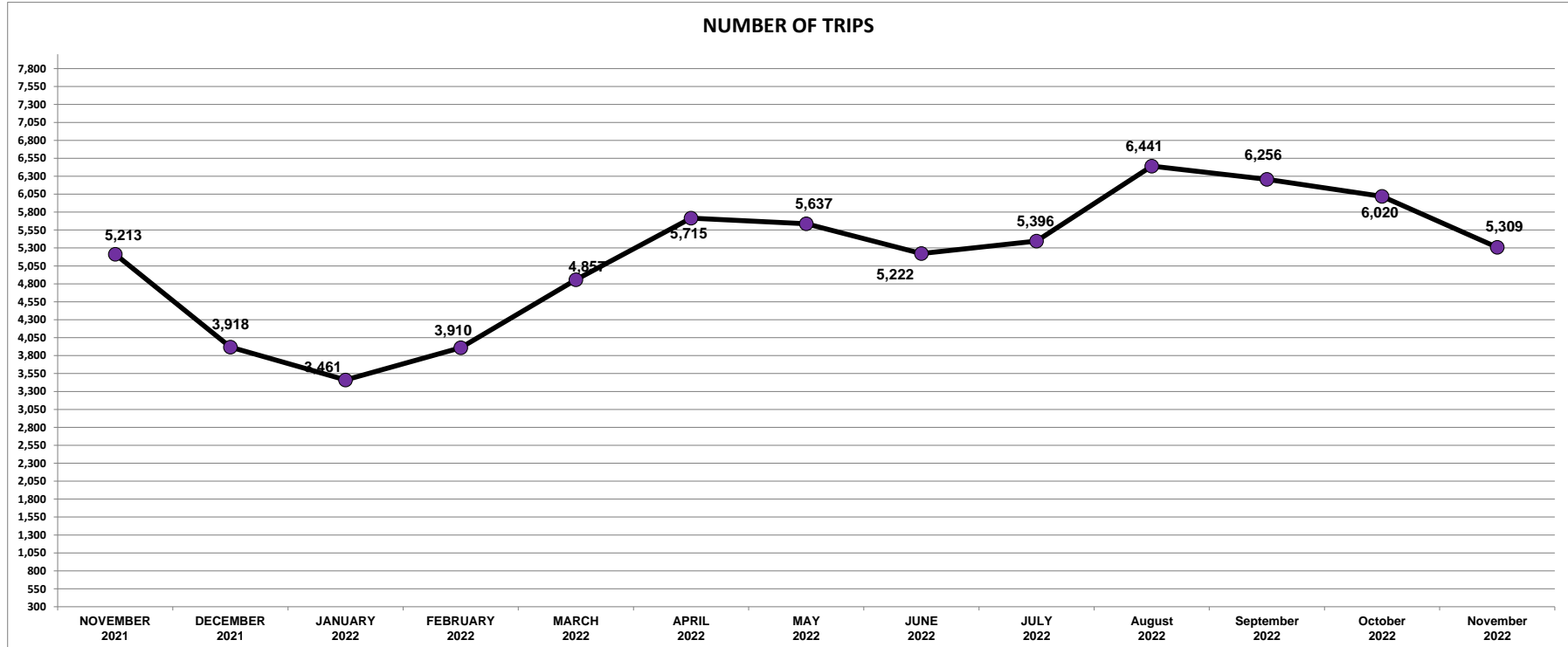
AIR OPERATIONS OF UNKNOWN ORIGIN

| | | | | | | | | | |
|------|--|--|--|--|--|--|--|--|--|
| None | | | | | | | | | |
|------|--|--|--|--|--|--|--|--|--|

MONTHLY TOTALS and COMPARISONS

| | Dec-22 | Dec-21 | % Change | Other Airport | UNKNOWN ORIGINS |
|-----------------------|--------|--------|----------|---------------|-----------------|
| Number of Complaints: | 4 | 0 | 200% | 0 | 0 |
| Number of Operations: | 3,887 | 3,676 | 6% | | |
| Annual Total | 75 | 97 | -23% | 0 | 0 |

Transportation Network Companies (TNCs)



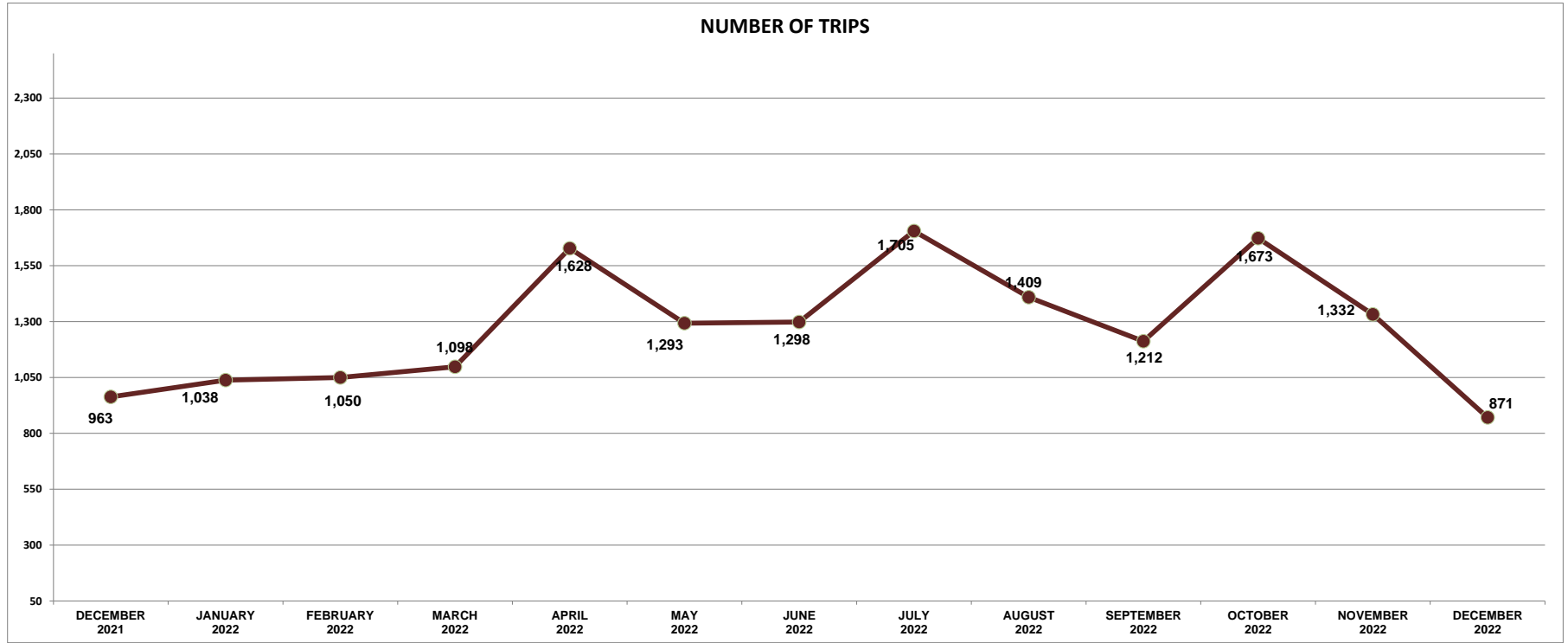
| | 2021 NOVEMBER | 2021 DECEMBER | 2022 JANUARY | 2022 FEBRUARY | 2022 MARCH | 2022 APRIL | 2022 MAY | 2022 JUNE | 2022 JULY | 2022 August | 2022 September | 2022 October | 2022 November |
|-----------------------|------------------|------------------|-----------------|------------------|---------------|---------------|-------------|--------------|--------------|----------------|-------------------|-----------------|------------------|
| NUMBER OF TRIPS | 5,213 | 3,918 | 3,461 | 3,910 | 4,857 | 5,715 | 5,637 | 5,222 | 5,396 | 6,441 | 6,256 | 6,020 | 5,309 |
| NUMBER OF TNCs | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| TNC TRIP FEES | \$ 15,639 | \$ 11,754 | \$ 10,383 | \$ 11,730 | \$ 14,571 | \$ 17,145 | \$ 16,911 | \$ 15,666 | \$ 16,188 | \$ 19,323 | \$ 18,768 | \$ 18,060 | \$ 15,927 |
| TNC PAYMENT PENALTIES | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TNC - TOTAL REVENUE | \$ 15,639 | \$ 11,754 | \$ 10,383 | \$ 11,730 | \$ 14,571 | \$ 17,145 | \$ 16,911 | \$ 15,666 | \$ 16,188 | \$ 19,323 | \$ 18,768 | \$ 18,060 | \$ 15,927 |

Cumulative 12-Month Operating Income: \$ 186,426

Fiscal Year To Date (July 2022 - June 2023) Operating Income: \$ 88,266

13-MONTH ROLLING COMPARISON

Taxis



| | 2021 DECEMBER | 2022 JANUARY | 2022 FEBRUARY | 2022 MARCH | 2022 APRIL | 2022 MAY | 2022 JUNE | 2022 JULY | 2022 AUGUST | 2022 SEPTEMBER | 2022 OCTOBER | 2022 NOVEMBER | 2022 DECEMBER |
|----------------------|------------------|-----------------|------------------|---------------|---------------|-------------|--------------|--------------|----------------|-------------------|-----------------|------------------|------------------|
| NUMBER OF TRIPS | 963 | 1,038 | 1,050 | 1,098 | 1,628 | 1,293 | 1,298 | 1,705 | 1,409 | 1,212 | 1,673 | 1,332 | 871 |
| PERMITS SOLD | 3 | 0 | 1 | 0 | 0 | 1 | 17 | 7 | 3 | 1 | 0 | 0 | 0 |
| TAXI TRIP FEES | \$ 2,889 | \$ 3,114 | \$ 3,150 | \$ 3,294 | \$ 4,884 | \$ 3,879 | \$ 3,894 | \$ 5,115 | \$ 4,227 | \$ 3,636 | \$ 5,019 | \$ 3,996 | \$ 2,613 |
| TAXI PERMIT FEES | \$225 | \$0 | \$75 | \$0 | \$0 | \$50 | \$425 | \$175 | \$300 | \$100 | \$100 | \$100 | \$0 |
| TAXI - TOTAL REVENUE | \$ 3,114 | \$ 3,114 | \$ 3,225 | \$ 3,294 | \$ 4,884 | \$ 3,929 | \$ 4,319 | \$ 5,290 | \$ 4,527 | \$ 3,736 | \$ 5,119 | \$ 4,096 | \$ 2,613 |

| | | | | | | | | | | | | | |
|--------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| CURB MGMT CONTRACT | | | | | | | | | | | | | |
| SOFTWARE LICENSE/HOSTING | | | | | | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| BEACON LICENSING | \$ 2,083 | \$ 2,083 | \$ 2,083 | \$ 2,083 | \$ 2,083 | \$ 2,083 | \$ 2,083 | \$ 2,083 | \$ 2,083 | \$ 2,083 | \$ 2,916 | \$ 2,916 | \$ 2,916 |
| TAXI - TOTAL EXPENSE | \$ 2,083 | \$ 2,083 | \$ 2,083 | \$ 2,083 | \$ 2,083 | \$ 2,083 | \$ 2,083 | \$ 2,083 | \$ 2,083 | \$ 2,083 | \$ 2,916 | \$ 2,916 | \$ 2,916 |

| | | | | | | | | | | | | | |
|---------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| OPERATING INCOME / (LOSS) | \$ 1,031 | \$ 1,031 | \$ 1,142 | \$ 1,211 | \$ 2,801 | \$ 1,846 | \$ 2,236 | \$ 3,207 | \$ 2,444 | \$ 1,653 | \$ 2,203 | \$ 1,180 | \$ (303) |
|---------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|

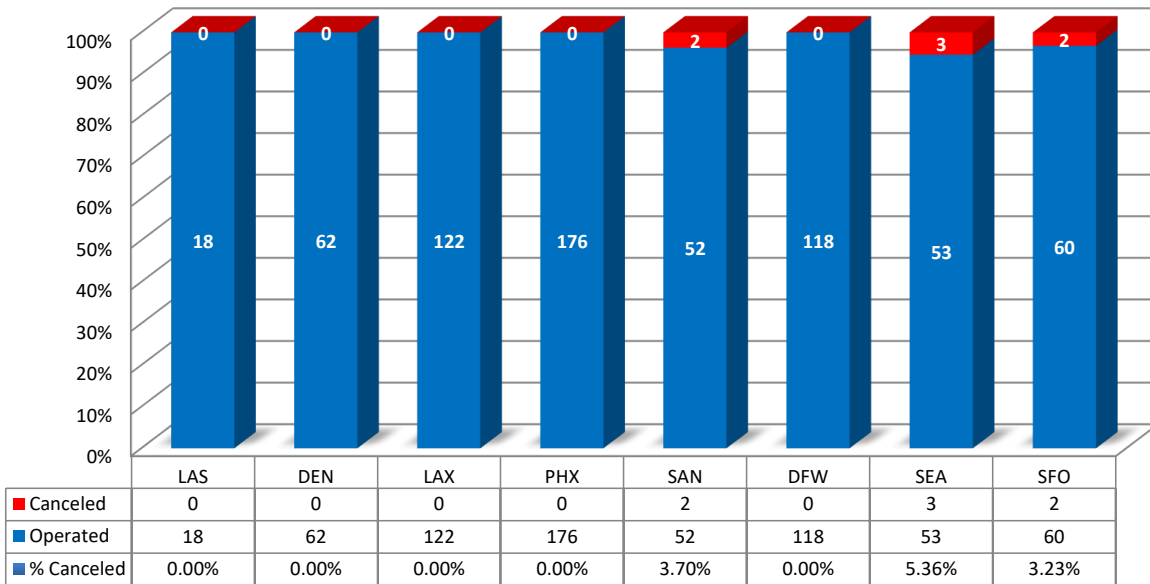
FYTD 2022 (July 2022 - June 2023) OPERATING INCOME / (LOSS) \$ 10,384

CUMULATIVE (12-MONTH) OPERATING INCOME / (LOSS) \$ 20,651

* September 1st swap to "OBD" system

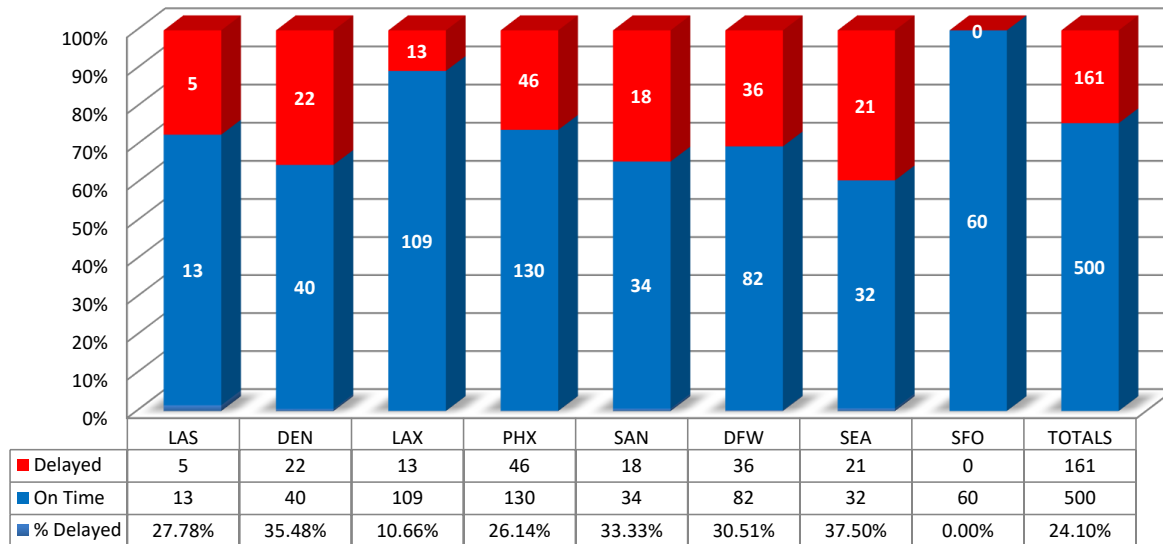
December 2022

December Commercial Flights Operated vs. Canceled



TOTAL CANCELED FLIGHTS: 7

December Commercial Flights On Time vs. Delayed



TOTAL DELAYED FLIGHTS: 45



Monterey Regional Airport

January 2023 Flight Schedule



| | | ARRIVALS | | | | | DEPARTURES | | | | | | |
|-----------------------|------|-------------------|-------------------|-------------------------------|-------------------------------------|-----|-------------------|-------------------|-------------------------------|-------------------------------|-----------------------|--|--|
| Aircraft Type (Seats) | FROM | AIRLINE | FLIGHT | TIME | SCHD | TO | AIRLINE | FLIGHT | TIME | SCHD | Aircraft Type (Seats) | | |
| EMB175 (76) | PHX | American Airlines | 3558 | 11:45 AM | DAILY EXC 1,15 | PHX | American Airlines | 4862 | 6:00 AM | 10-31 EXC 15 | EMB175 (76) | | |
| CRJ200 (50) | SFO | UNITED | 5479 | 12:00 PM | DAILY | DFW | American Airlines | 3655 | 6:20 AM 7:00AM | DAILY | EMB175 (76) | | |
| EMB175 (76) | SAN | Alaska | 3489 | 12:20PM | 1 - 8 | PHX | American Airlines | 4883 | 7:25 AM 9:25AM | 7 1 - 6, 8 - 9 | EMB175 (76) | | |
| EMB175 (76) | DFW | American Airlines | 4004 | 1:40 PM 4:20 PM | 1 - 13, 15 - 31 14 | PHX | American Airlines | 3558 | 12:20 PM | DAILY EXC 1 | EMB175 (76) | | |
| CRJ200 (50) | DEN | UNITED | 5438 | 1:50 PM | DAILY | DEN | UNITED | 5778 | 12:40 PM | DAILY | CRJ200 (50) | | |
| A319 (156) | LAS | allegiant | 101 101 113 | 2:10 PM 5:20 PM 8:20 PM | 3 6, 13, 20, 27 9, 16, 23, 30 | SEA | Alaska | 3473 | 1:05 PM 5:30 PM | 1-7 Mo, Th, Fr, Su | EMB175 (76) | | |
| CRJ900 (76) | PHX | American Airlines | 5761 3619 | 3:40 PM 4:50 PM | 1 - 13, 15 - 31 14 | DFW | American Airlines | 4004 | 2:10 PM | DAILY EXC 14 | EMB175 (76) | | |
| CRJ700 (66) | LAX | UNITED | 5280 | 3:50 PM | DAILY | SFO | UNITED | 4729 | 2:30 PM | DAILY | CRJ200 (50) | | |
| EMB175 (76) | SEA | Alaska | 3471 | 4:45 PM | 9-31 EXC Tu, We, Sa | LAS | allegiant | 133 102 102 | 3:00 PM 6:05 PM 9:00 PM | 3 6,13,20,27 9,16,23,30 | A319 (156) | | |
| EMB175 (76) | SAN | Alaska | 3489 | 5:50PM | 9-31 EXC Tu, We, Sa | PHX | American Airlines | 5761 | 4:25 PM | DAILY EXC 14 | CRJ900 (76) | | |
| EMB175 (76) | SEA | Alaska | 3471 | 6:00 PM | 1-8 | LAX | UNITED | 5410 | 4:40 PM | DAILY | CRJ700 (66) | | |
| EMB175 (76) | DFW | American Airlines | 3880 | 9:00 PM | DAILY EXC 14 | SAN | Alaska | 3484 | 6:45 PM 8:05 PM | 1-9, Mo, Th, Fr, Su | EMB175 (76) | | |
| CRJ700 (66) | PHX | American Airlines | 3444 | 10:20 PM | DAILY EXC 14 | | | | | | | | |

*Flight Schedule is general information and subject to change. Schedules are updated monthly and can change daily. Please contact your airline for further information.

TO: Michael La Pier, Executive Director
FROM: Chris Morello, Deputy Executive Director
DATE: January 3, 2023
SUBJ: Planning, Environmental and Maintenance Monthly Project Report

Attached is the current monthly Project Report for the Planning and Maintenance Departments with the following highlights for December 2022:

- The **2022 Holiday Military Lounge** was held between December 16 and December 26, 2022.
 - An estimated 700+ troops and their travel companions participated in the Lounge, which included participants from all Military branches, as well as international students.
 - The Airport hosted the Annual Lounge with generous support from:
 - ✓ Del Monte Aviation (*It's It's* Ice Cream Bars)
 - ✓ Monterey Jet Center (fresh baked cookies each day)
 - ✓ Sunridge Farms (Energy Go Packs)
 - ✓ Taylor Farms (Fresh Fruit and Vegetable Snack Packs)
 - ✓ Twisted Roots Wine (wine available 12/24-12/26) and
 - ✓ Woody's at the Airport through the "Treat Our Troops" community supported campaign (breakfast egg croissant sandwiches, fruit cups, lunch sandwiches, and caesar or cobb salads).
 - The Airport provided a variety of snacks, and drinks (coffee/tea/hot chocolate/water/seltzer/Gatorade). Everything was available for eat-in and/or take-out. Family activity books were provided to those traveling with children.
 - In addition to the Lounge, prepacked Airport snack to-go-bags and Woody's sandwiches were stocked in the Cockpit (secure side snack bar) and handed out to troops who went directly through security.
 - This year airport staff connected with the USO of Northern California.
 - ✓ USO supplied 700 care packages that were handed to traveling military by the Airlines during check-in and included: snacks, deck of cards, travel toiletries, and a handwritten thank you note.
 - ✓ USO provided five (5) volunteers who assisted on Saturday, December 17 and Sunday, December 18th directing and connecting with the troops and stocking the Lounge.
 - Airport staff provided resources to transform the Boardroom into a comfortable setting, published a plethora of media and social media posts, developed in-terminal graphics on the electronic screens, and opened and restocked the Lounge each day between 4:30 am and the last departure flight.

- The final aspect, perishable items that were not needed in the Lounge and approximately 75 USO care packages were provided to the Morale Welfare and Recreation Unit of the Presidio and were delivered to troops that remained on duty or were unable to travel during the Holidays. Below is a note from Mr. Nathaniel E. Pleasantbey, CIV/GS-11 Directorate of Family and MWR, Presidio of Monterey, Army Community Service:

“Our continued gratitude to everyone at Monterey Regional Airport. Your Holiday Military Lounge provided an additional level of welcome support and holiday cheer to our area troops and military families.”

➤ **ARFF CONSTRUCTION**

- Mill Construction and Blue Scope Construction began construction of the utilities in mid-December.
- A construction permit for the Varco Pruden prefabricated building has been issued and the manufacturing has begun for the steel frame.

➤ **Building License Update**

- Calendar year 2022 had 75 Business Licenses processed.
- A notification was provided to all 75 License holders in late November regarding the annual renewal timeline.
- As of December 31, 2022 we have received 19 applications for 2023.

| FUNDING | | | | EXPENDITURES | | | | STATUS | | | |
|--|---------|-----|----------------------|-----------------------------|------------------------------|-------------|---------------------|--------------|---|---|---|
| PROJECT # | AIP # | PFC | Total Project Budget | Spent in Prior Fiscal Years | FY 2023 Expenditures to Date | 12/31/2022 | % Physical Complete | Project Name | Current Status | 4 Week Look Ahead | |
| ACTIVE FEDERALLY-FUNDED PROJECTS: | | | | | | | | | | | |
| 1 | 2020-12 | 73 | 18-22-C-00-MRY | \$11,000,000 | \$8,435,652 | \$422,077 | \$8,857,730 | 98% | NORTHSIDE GA APRON CONSTRUCTION | Grant was executed on 12/18/2020. Construction contract was awarded to Teichert at the 12/18/20 BOD meeting. Construction began on March 29, 2021. | Final engineering reports have been submitted to FAA with the primary project complete; mitigation will remain open until December 2022. |
| 2 | 2020-13 | 72 | 18-22-C-00-MRY | \$1,946,065 | \$1,881,783 | \$135,148 | \$2,016,931 | 100% | NORTHEAST VSR IMPROVEMENTS | Grant was executed on 9/10/2020. Construction contract was awarded to Teichert at the 12/18/20 BOD meeting. Construction began on March 29, 2021. | Final reports have been submitted to FAA for grant closeout. |
| 3 | 2021-04 | 76 | 18-22-C-00-MRY | \$3,350,000 | \$2,207,111 | \$649,710 | \$2,856,821 | 95% | SEP Phase B1 Commercial Apron Design | An FAA Grant Offer for Design was executed on August 2, 2021. | C&S Engineering and staff continue to meet weekly to review design components and status. The construction documents are 90% complete and will be ready to BID when FAA releases the FY23 funding schedule. |
| 4 | 2022-01 | 79 | 18-22-C-00-MRY | \$6,603,000 | \$258,771 | \$1,064,883 | \$1,323,654 | 15% | SEP Phase C1/C2/C3 ARFF Design/Construction Demo/Airfield Access | Mill construction and Mar Jang Architects have completed the footprint design based on AIP eligibility and the site positioning. The AIP grant was executed on September 22, 2022. The contract for construction was approved at the September BOD meeting. | Mill Construction mobilized in late November and began construction on the underground utilities and site preparation. The design documents were approved by the Airport engineering team and a building permit was processed for construction. |
| 5 | 2023-01 | TBD | 18-22-C-00-MRY | \$3,775,000 | \$0 | \$1,954 | \$1,954 | 0% | SEP Phase D1 Terminal Design | The initial interview panel selected two architectural firms for Board interviews on 10/21/22: HOK was the first-ranked team. | Staff will begin to work with HOK and have provided access to all of the preparation and planning documents that have been completed and will develop a Scope of Work that will be submitted for FAA review by 1/17/2023. |
| 6 | 2023-02 | TBD | 18-22-C-00-MRY | \$2,170,000 | \$0 | \$0 | \$0 | 0% | RUNWAY 28L-10R TREATMENT | | No work has started at this time. |

| FUNDING | | | | EXPENDITURES | | | | STATUS | | | |
|---|----------|-----|----------------------|-----------------------------|------------------------------|------------|---------------------|--------------|---|--|--|
| PROJECT # | AIP # | PFC | Total Project Budget | Spent in Prior Fiscal Years | FY 2023 Expenditures to Date | 12/31/2022 | % Physical Complete | Project Name | Current Status | 4 Week Look Ahead | |
| 7 | 2023-034 | TBD | 18-22-C-00-MRY | \$40,000,000 | \$0 | \$0 | \$0 | 0% | SEP Phase B2 Commercial Apron Construction | No work has started at this time. | |
| <u>OUTSIDE FUNDED PROJECTS:</u> | | | | | | | | | | | |
| 8 | 2019-03 | N/A | N/A | \$2,828,058 | \$520,242 | \$81,237 | \$601,479 | 45% | WATER DISTRIBUTION SYSTEM | Capacity testing was completed at both locations, 2999 Monterey Salinas Highway and 2801. The contract amendment with Kimley Horn to design the distribution system was approved at the December BOD meeting. KHA have scheduled field work surveys for late January 2023. | |
| <u>PFC FUNDED PROJECTS</u> | | | | | | | | | | | |
| 9 | 2020-04 | N/A | 20-24-C-00-MRY | \$200,000 | \$0 | \$6,279 | \$6,279 | 5% | CCTV TERMINAL AND PERIMETER SECURITY UPGRADES | An RFQ was posted and responses were received on 10/29/2022. A contract with Bandit Systems was approved at the December 2022 BOD meeting. After approval at the December BOD meeting, staff have begun to work with Bandit Systems to develop a schedule for construction/installation. | |
| <u>DISTRICT ONLY FUNDED PROJECTS</u> | | | | | | | | | | | |
| 10 | 2020-14 | N/A | N/A | \$350,000 | \$203,879 | \$0 | \$203,879 | 0% | NORTHWEST BUILDING ABATEMENT | Abatement work was completed in June, 2021. Staff are evaluating building 1105 Airport Way. | |
| 11 | 2022-02 | N/A | N/A | \$83,000 | \$27,859 | \$53,357 | \$81,216 | 100% | VEHICLE REPLACEMENT | A resolution to approve the purchase of one maintenance vehicle was approved at the September 2021 Board meeting. The new maintenance truck was finally ready for pickup on September 13, 2022 and has been added to the vehicle fleet. | |
| 12 | 2023-04 | N/A | N/A | \$350,000 | | \$23,490 | \$23,490 | 0% | 2801 PROPERTY REPAIRS | 2801 Building A needed significant elevator updates to meet State requirements that were completed in September. Staff are working with our consulting engineers to design the parking lot pavement improvements. | |

| FUNDING | | | | EXPENDITURES | | | | STATUS | | | |
|---------|-----------|-------|-----|----------------------|-----------------------------|------------------------------|------------|---------------------|--|---|---|
| | PROJECT # | AIP # | PFC | Total Project Budget | Spent in Prior Fiscal Years | FY 2023 Expenditures to Date | 12/31/2022 | % Physical Complete | Project Name | Current Status | 4 Week Look Ahead |
| 13 | 2023-05 | N/A | N/A | \$250,000 | | \$0 | \$0 | 0% | FRED KANE-SKYPARK PAVEMENT IMPROVEMENTS | | Staff are working with our consulting engineers to design the pavement improvements. |
| 14 | 2023-06 | N/A | N/A | \$100,000 | | \$0 | \$0 | 0% | AIRFIELD VEHICLE GATE IMPROVEMENTS | | Staff are working to secure project quotes which will be brought for contract approval in March 2023. |
| 15 | 2023-07 | N/A | N/A | \$325,000 | | \$0 | \$0 | 0% | TERMINAL BUILDING OUTSIDE PAINTING | Staff have issued a request for proposals and have been completing site walks with prospective companies. | A contract will be brought to the BOD in January 2023 for approval. |



POLICE

DEL REY OAKS

MONTHLY POLICE ACTIVITY REPORT

January 2022

TO: Michael La Pier, Executive Director
FROM: Sergeant Roger Guzman
DATE: January 5, 2022
SUBJECT: Police Activity Report for December 2022

The following is a summary of significant activity in the Police Department in December, 2022:

Highlights

Numerous catalytic convertors stolen from RVs, Mark Curtis was given a summary of incidents and plan of action to prevent further thefts.

Del Rey Oaks Police Officers responded to approx 3 **door and gate alarms** in December.

Training

Commander Bourquin provided updated training regarding MRY OPS. Commander Bourquin and Mark Curtis meet weekly regarding MRY/DROPD operations.

Calls for Service

1. 12/29/22 12:28 PM Ofcr Ken Bough
Terminal: Avis Rental
Ofcr Bough responded to dispute between Avis employee and customer. No report just stood by to keep the peace.
2. 12/25/22 10:30 PM Sgt Nguyen
Terminal: Sgt Nguyen contacted homeless subject and advised him he could not sleep or use bathroom.
3. 12/07/22 7:30 PM Det Moore
Parking lot: Det Moore responded to report of dog locked in car, Det Moore checked on dog and found it to be in good health..
4. 12/5/22 3:35 PM Commander Bourquin
Terminal: Medical
Commander responded to report of TSA employee who passed out and needed medical aid. MFD and AM responded. Employee self transported.

END OF REPORT.



POLICE
DEL REY OAKS

Del Rey Oaks Police Department and MRY Staff Report - Recent RV Lot Break-In

Del Rey Oaks (DRO) Police Department

Recently, suspect(s) are stealing catalytic convertors off Recreational Vehicles (RVs) between the hours of 2030 - 0600. The first time they broke in was on 12/21/22 and the second one occurred two nights ago on 1/2/23. To date they have stolen approximately 15 catalytic convertors. Suspect(s) are cutting into the fence line across from Casanova Ave. to gain access into the northside business complex. Once inside the business complex, they are cutting into the fence line that surrounds the RV park off of Airport Rd. To date they have not cut through a gate to get into the AOA.

The Monterey Pines/NOAA RV facility adjacent was also broken into on the same dates. Suspect(s) had the same MO breaking into their facility; fence lines were cut, and catalytic convertors were taken as well. DRO are working with neighboring jurisdictions on this investigation and are also utilizing resources from outside agencies to prevent this from occurring again. Additionally, DRO have recovered evidence that is being processed. Additional surveillance methods have been deployed and extra patrol checks from the night shift officers for DRO and Navy are also being conducted.

Monterey Regional Airport Staff

Notification was sent to all northside tenants the day following both incidents, with instructions to contact Del Rey Oaks PD if any items were stolen, or damage was done to property, and/or if they had witnessed any unusual activities. Airport operations and maintenance staff are continually patrolling the northside for any suspicious activity. The entrance gate on Airport Road has had the timer changed to now close at 1900. Entrance after this time is by a key code. The airport will look into extending the camera coverage to encapsulate more of the northside business area.