

MINUTES OF THE REGULAR MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

April 15, 2020 - 9:00 AM

SPECIAL AND URGENT NOTICE ELIMINATING IN-PERSON PUBLIC PARTICIPATION AT MONTEREY PENINSULA AIRPORT DISTRICT BOARD MEETINGS

Due to the directives contained in the Governor's Declarations of Emergency for the State of California (Executive Orders N-25-20 and N-29-20) and the Governor's Stay at Home Order (Executive Order N-33-20), the Board of Directors of the Monterey Peninsula Airport District is required to limit in-person attendance at the upcoming Board Committee meeting. Members of the public may utilize alternative measures established by the Monterey Peninsula Airport District to listen to Board meeting and/or to communicate your opinions to the Board Members. To participate in the Board meeting via Zoom video conference, please visit www.zoom.us/join and enter the following Meeting ID: **309-721-167**. The password for this meeting is: **20200415**. If you do not have access to the internet, you may also participate telephonically by calling (253) 215-8782 and entering the same Meeting ID and password.

Members of the public who wish to provide comment on an item on the agenda may do so during the meeting prior to the item being considered by the Board.

A. CALL TO ORDER/ROLL CALL

Chair Leffel called to order the Regular Meeting of the Board of Directors at 9:04 AM. Directors Cursio, Miller, Sabo and Sawhney were present. The following District Officers were present: District Counsel Huber, Acting District Secretary Auker, Deputy Executive Director Bergholz and Deputy Director Morello.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was skipped, Chair Leffel asked that everyone take a moment of silence in personal pledge.

C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

Deputy Director Morello gave a brief update on what Airport staff has been doing in response to the COVID-19 pandemic.

Director Sabo stated that it is an unprecedented time and he thanked airport staff for their flexibility in keeping the airport functioning as an essential service for the community.

D. PUBLIC COMMENTS

None.

E. CONSENT AGENDA - ACTION ITEMS

(The Consent Agenda consists of those items which are routine and for which a staff recommendation has been prepared. A Board member, member of the audience or staff may request that an item be placed on the deferred consent agenda for further discussion. One motion will cover all items on the Consent Agenda. The motion to approve will authorize the action or recommendation indicated.)

Approve 1. Minutes of the Special Meeting of March 6, 2020

Approve 2. Minutes of the Committee Meeting of the Budget and Finance Committee of March 9, 2020

Approve 3. Minutes of the Regular Meeting of March 11, 2020

Approve 4. Minutes of the Special Meeting of March 30, 2020

Director Miller moved to approve Consent Agenda Items E.1 through E.4. Director Cursio seconded the motion. The motion passed unanimously by a roll call vote of 5-0.

F. DEFERRED CONSENT AGENDA - ACTION ITEMS

None.

G. REGULAR AGENDA - ACTION ITEMS

Review 1. Fiscal Year 2019 Del Rey Oaks Police Department True Up Report

Deputy Executive Director Bergholz presented Item G.1. He reviewed the contract details, gave an overview of how the true up report was conducted and also reviewed prominent details of the report.

Discussion 2. Local Agency Formation Commission of Monterey County Ballot

Chair Leffel presented Item G.2. She provided information about the vacant seat and the candidates. Director Sabo asked for Chair Leffel's recommendation. She stated that she recommends Warren "Pete" Poitras and added the reasons why she thought he was the best choice.

Director Miller moved to approve a vote for Warren "Pete" Poitras for the Independent Special District Regular Member of the Local Agency Formation Commission of Monterey County. Director Sabo seconded the motion. The motion passed unanimously by a roll call vote of 5-0.

H. BOARD COMMITTEE REPORTS AND ACCEPTANCE OF DEPARTMENT REPORTS

(Report on meetings attended by Board Members at Monterey Peninsula Airport District's expense - AB1234)

(The board receives department reports which do not require any action by the board)

a. Standing Committees:

- | | |
|---|---------------------------|
| i. Budget and Finance | Directors Cursio & Leffel |
| ii. Air Service, Marketing, Community Relations | Directors Sabo & Sawhney |
| iii. Airport Property Development and Leases | Directors Leffel & Miller |

b. Ad-Hoc Committees:

- | | |
|-------------------------------|---------------------------|
| i. Local Jurisdiction Liaison | Directors Leffel & Miller |
|-------------------------------|---------------------------|

c. Liaison/Representatives:

- | | | |
|---|-----------------|--------------|
| i. Local Agency Formation Commission | Director Leffel | Alt: Sawhney |
| ii. Regional Taxi Authority | Director Cursio | Alt: Leffel |
| iii. Transportation Agency for Monterey County | Director Sabo | Alt: Cursio |
| iv. Special Districts Association Liaison | Director Miller | Alt: Leffel |
| v. Association of Monterey Bay Area Governments | E.D. La Pier | Alt: Sabo |

A break was taken from 10:08 AM to 10:20 AM.

I. CLOSED SESSION

The Board entered into Closed Session at 10:20 AM.

1. **ANTICIPATED LITIGATION** (Government Code section 54956.9(d)(2)). The Board will meet with the Executive Director and District Counsel regarding anticipated litigation – one case.
2. **POTENTIAL LITIGATION** (Government Code section 54956.9(d)(4)). The Board will meet with the Executive Director and District Counsel to discuss potential initiation of litigation – two cases.

J. RECONVENE TO OPEN SESSION

The Board returned to Open Session at 1:11 PM.

Chair Leffel stated that no reportable action was taken during Closed Session.

District Counsel Huber stated that the following item came to the attention of the Monterey Peninsula Airport District staff subsequent to the posting of the agenda for this April 15, 2020 Regular Meeting. Pursuant to Government Code Section 54954.2, staff is requesting the Council take action to add the items to the agenda.

Item to be added to the Open Session Agenda as Item J.1:

- *Resolution No. 1772, A Resolution Approving the Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding; Authorize the Executive Director to Execute all Supporting Documents*

Director Sabo moved to add the adoption of Resolution No. 1772, A Resolution Approving the Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding; Authorize the Executive Director to Execute all Supporting Documents, to the Agenda as Item J.1. Director Sawhney seconded the motion. The motion passed unanimously by a roll call vote of 5-0.

Adopt 1. Resolution No. 1772, A Resolution Approving the Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding; Authorize the Executive Director to Execute all Supporting Documents

Director Sabo moved to adopt Resolution No. 1772. Director Cursio seconded the motion. The motion passed by a roll call vote of 5-0.

K. PENDING REQUESTS FOR FUTURE AGENDA ITEMS

- *Status Update on PFAS Work Plan Implementation*

L. DISCUSSION OF FUTURE AGENDAS

Chair Leffel stated that a Special Meeting of the Board of Directors would be held on April 29, 2020 at 10:00 AM and asked that each Standing Committee schedule a meeting prior to that date and time to prepare for discussions that would be had at the Special Meeting.

No new items were added.

M. ADJOURNMENT

The meeting adjourned at 1:24 PM.

Minutes Approved at the
Meeting of May 13, 2020



Mary Ann Leffel, Chair

ATTEST



Christine Morello
Acting District Secretary