

MINUTES OF THE REGULAR MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

September 16, 2020 - 9:00 AM

SPECIAL AND URGENT NOTICE ELIMINATING IN-PERSON PUBLIC PARTICIPATION AT MONTEREY PENINSULA AIRPORT DISTRICT BOARD MEETINGS

Due to the directives contained in the Governor's Declarations of Emergency for the State of California (Executive Orders N-25-20 and N-29-20), and the Governor's and County Public Health Officer's recent order related to public assemblies, the Board of Directors of the Monterey Peninsula Airport District is required to limit in-person attendance at the upcoming Board meeting. Members of the public may utilize alternative measures established by the Monterey Peninsula Airport District to listen to Board meeting and/or to communicate your opinions to the Board Members.

To participate in the Board meeting via Zoom video conference, please visit www.zoom.us/join and enter the following Meeting ID: 892 8154 6503. If you do not have access to the internet, you may also participate telephonically by calling (253) 215-8782 and entering the same Meeting ID. Members of the public who wish to provide comment on an item on the agenda may do so during the meeting prior to the item being considered by the Board, as outlined below.

REMOTE PUBLIC COMMENTS To make a public comment, the following options are available:

1. Before the Meeting via Email: Written comments can be emailed to info@montereyairport.com. Include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)." Written comments must be received by 8:00 AM on the day of the meeting. All submitted comments will be provided to the Board for consideration and will be compiled as part of the record. The written comments will not be read aloud into the record but will be part of the administrative record.
2. During the Meeting via Oral Comments: When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9. The Secretary to the Board will call speaker names and unmute speaker microphones. You will have up to 3 minutes to provide your oral comments, pursuant to Board policy. Please do not use the chat or Q&A features, if available, to put a comment on record. These resources are for tech support only and any comments made there will not be included in the administrative record.

A. CALL TO ORDER/ROLL CALL

Chair Leffel called to order the Regular Meeting of the Board of Directors at 9:13 AM. Directors Cursio, Miller, Sabo and Sawhney were present. The following District Officers were present: Executive Director La Pier, District Counsel Huber, Acting District Secretary Auker, Deputy Executive Director Bergholz and Deputy Director Morello.

B. PLEDGE OF ALLEGIANCE

Chair Leffel led the Pledge of Allegiance.

C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

None.

D. PUBLIC COMMENTS

Marlana Brown, Community Planning Liaison Officer, Naval Support Activity Monterey, stated that they have had a change in command and they have a new commanding officer, and noted that Captain Paul Dale, Call Sign "Pud" relieved Captain Rich Wiley on September 1st. She added that she looks forward to introducing him to the Board sometime in the near future.

Douglas Mackenzie, resident of Del Rey Oaks, stated that he objects in the most strenuous terms the format that the District is using for the Board meetings. He added that he and his girlfriend have

prepared a demand under the Brown Act that they will be submitting very soon to the Board. He noted that he thinks this is a travesty.

E. CONSENT AGENDA - ACTION ITEMS

(The Consent Agenda consists of those items which are routine and for which a staff recommendation has been prepared. A Board member, member of the audience or staff may request that an item be placed on the deferred consent agenda for further discussion. One motion will cover all items on the Consent Agenda. The motion to approve will authorize the action or recommendation indicated.)

- Approve 1. Minutes of the Committee Meeting of the Air Carrier Service, Marketing and Community Relations Committee of August 6, 2020
- Approve 2. Minutes of the Committee Meeting of the Airport Property Development and Leases Committee of August 7, 2020
- Approve 3. Minutes of the Committee Meeting of the Budget and Finance Committee of August 10, 2020
- Approve 4. Minutes of the Regular Meeting of August 12, 2020
- Approve 5. Minutes of the Committee Meeting of the Airport Property Development and Leases Committee of August 24, 2020
- Approve 6. Minutes of the Special Meeting of August 26, 2020

Chair Leffel pulled Item E.4, the Minutes of the Regular Meeting of August 12, 2020, from the Consent Agenda.

Director Cursio moved to approve Consent Agenda Items E.1 through E.6, excluding Item E.4. Director Miller seconded the motion. The motion passed unanimously by a roll call vote of 5-0.

F. DEFERRED CONSENT AGENDA - ACTION ITEMS

Chair Leffel stated that on the Minutes of the Regular Meeting of August 12, 2020, page 5 of 17, one of the names of the individuals who made a public comment was spelled wrong. She asked that on the Minutes, the name be corrected from "Grassfield" to "Brassfield".

G. REGULAR AGENDA - ACTION ITEMS

- Adopt 1. Resolution No. 1785, A Resolution Authorizing the Service Agreement between the Monterey Peninsula Airport District and Telemetrix Integrated Systems

Executive Director La Pier introduced Item G.1, stating that with this proposed Resolution, the Airport would begin updating its PA audio system.

Deputy Director Morello presented Item G.1. She stated that the approved Fiscal Year 2021 Capital Improvement Budget included a Passenger Facility Charge funded project for a PA System upgrade project. The current system is a very old analog system with primarily one terminal wide zone and single message capacity. The proposal is to move to an IP based networked public address system with multi paging zones (west hold room, east hold room, outside arrival areas, ticket/baggage claim, restaurant, observation deck).

Director Miller moved to adopt Resolution No. 1785. Director Cursio seconded the motion. The motion passed unanimously by a roll call vote of 5-0.

RESOLUTION NO. 1785

A RESOLUTION AUTHORIZING AND APPROVING THE SERVICE AGREEMENT BETWEEN THE MONTEREY PENINSULA AIRPORT DISTRICT AND TELEMETRIX

WHEREAS, the current PA System is antiquated technology with single zone and messaging capabilities; and

WHEREAS, this system is in need of hardware upgrades to provide for a IP Based system with multiple zone and messaging capabilities; and

WHEREAS, the Approved Fiscal Year 2021 Capital Improvement Budget included a Passenger Facility Charge (PFC) funded project for the PA System upgrade.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: That Monterey Peninsula Airport District approves the service agreement with Telemetrix in an amount not-to-exceed \$119,744.00 and directs the Executive Director to execute the purchase order.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 16th day of September 2020 by the following roll call vote:

AYES:	DIRECTORS:	Cursio, Miller, Sabo, Sawhney, Chair Leffel
NOES:	DIRECTORS:	None
ABSTAIN:	DIRECTORS:	None
ABSENT:	DIRECTORS:	None

Discussion 2. Consideration of Modification to Regular Meeting Schedule

District Counsel Huber presented Item G.2, stating that the Item was requested by a Board member for discussion. He explained the origin of the item request, noting that several meetings this year had been rescheduled to the third weekend of the month.

Chair Leffel added that this change would also address potential conflicts with Finance Committee meetings and some holiday weekends.

The Board discussed and Chair Leffel requested that Executive Director La Pier work with the members of the Board to suggest different options and to then bring the item back to the Board at the next meeting for a decision to be made.

Discussion 3. Request for Monterey Peninsula Airport District to Record Board Meetings

Executive Director La Pier introduced Item G.3, noting that the item came out of a request made by the general public.

District Counsel Huber discussed the District's current policy of the Board's meeting recordings. He discussed some of the options available.

Executive Director La Pier added that the District is currently meeting all the requirements of the Brown Act. He stated that the decision is simply a choice of the Board but noted that he sees no reason not to post recorded meetings.

Public Comment: Douglas Mackenzie, resident of Del Rey Oaks, stated that he has quite a bit to say about this item. He noted that he has filed Public Records Act requests for the recordings of the meetings, and added that District Counsel Huber provided him with the recording of the August meeting, which he posted to YouTube. He stated that in his opinion it is costing the Airport not to make the recordings available. He stated that he thinks that it is absurd for the Board to be paying their attorney to deal with him on the matter of handling a Public Records Act request for the meeting recording. He added that he does not see what the Board would object to in having the meetings be available to the broader public. Finally, he added that he thinks the public comment section of each agenda item should come after Board comments, because otherwise, the public does not have the opportunity to comment on what each of the Board members is saying.

Public Comment: Kimberley Shirley, resident of Del Rey Oaks, thanked the Board for addressing this and added that she would like for them to recognize that not everyone can make this time during a weekday. She stated that she teaches from home online, so it is easy for her to make the meetings but it is not that way for everyone. She noted that if the Board could be more transparent in getting the meetings online, it would be part of outreach to the community and creating connections with surrounding communities. She added that she encourages the Board to do this.

Public Comment: Ken Rutherford, resident of Del Rey Oaks, thanked the Board for being responsive to the comments that were made at the last Board meeting regarding this issue. He stated that he thinks it is important, in echo of what Kimberley Shirley and Douglas Mackenzie said, to make the meetings available to the public for transparency. He stated that many of them are interested in what happens at the meetings but may not have time. He asked the Board to consider making the meetings later in the evening but posting the meeting recordings would be a way around that. He asked that the Board not look at the bare minimum of what is required but rather what is important to the public, so they can be part of the progress.

Each of the Board members expressed their support of posting the Zoom video recordings.

District Counsel Huber stated that the Item would be brought back to the Board at the October meeting for a change in the policy.

H. BOARD COMMITTEE REPORTS AND ACCEPTANCE OF DEPARTMENT REPORTS

(Report on meetings attended by Board Members at Monterey Peninsula Airport District's expense - AB1234)

(The board receives department reports which do not require any action by the board)

a. Standing Committees:

- | | |
|---|---------------------------|
| i. Budget and Finance | Directors Cursio & Leffel |
| ii. Air Service, Marketing, Community Relations | Directors Sabo & Sawhney |
| iii. Airport Property Development and Leases | Directors Leffel & Miller |

b. Ad-Hoc Committees:

- | | |
|-------------------------------|---------------------------|
| i. Local Jurisdiction Liaison | Directors Leffel & Miller |
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c. Liaison/Representatives:

- | | | |
|--------------------------------------|-----------------|--------------|
| i. Local Agency Formation Commission | Director Leffel | Alt: Sawhney |
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Public Comment: Douglas Mackenzie, resident of Del Rey Oaks, stated that he liked Chair Leffel's comment about Del Rey Oaks being the "object of their affection".

ii. Regional Taxi Authority	Director Cursio	Alt: Leffel
iii. Transportation Agency for Monterey County	Director Sabo	Alt: Cursio
iv. Special Districts Association Liaison	Director Miller	Alt: Leffel
v. Association of Monterey Bay Area Governments	E.D. La Pier	Alt: Sabo

A break was taken from 10:46 AM to 10:55 AM.

I. CLOSED SESSION

The Board entered into Closed Session at 10:55 AM.

- 1. POTENTIAL LITIGATION** (Government Code section 54956.9(d)(4)). The Board will meet with the Executive Director and District Counsel to discuss potential initiation of litigation – one case.
- 2. ANTICIPATED LITIGATION** (Government Code section 54956.9(d)(2)). The Board will meet with the Executive Director and District Counsel regarding anticipated litigation – two cases.
- 3. LABOR NEGOTIATIONS** (Government Code section 54957.6). The Board will meet with the Executive Director and District Counsel to discuss labor negotiations for the following groups: All Represented and Unrepresented Employees.

J. RECONVENE TO OPEN SESSION

The Board returned to Open Session at 2:41 PM.

Chair Leffel stated that there was one item to report out of Closed Session. She stated that there was a consensus of the Board to address the Coastal Commission in support of alternative and reliable water sources. She stated that there were four Board members in favor, and one in dissent, Director Sabo.

District Counsel Huber added that as to all other matters listed on the Closed Session agenda, no reportable action was taken.

K. PENDING REQUESTS FOR FUTURE AGENDA ITEMS

- Minimum Standards and Rules and Regulations
- Report from Staff on CARES Act Expenditures

L. DISCUSSION OF FUTURE AGENDAS

- *Policy for Recording and Posting Regular Meeting Videos*
- *Presentation from Pasadera HOA Airport Committee regarding Noise (brought to Air Service Committee first)*

M. ADJOURNMENT

The meeting adjourned at 2:47 PM.

Minutes Approved at the
Meeting of October 14, 2020



Mary Ann Leffel, Chair

ATTEST



Michael La Pier, AAE
District Secretary