

MINUTES OF THE SPECIAL MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

June 1, 2022 – 10:00 AM

NOTICE REGARDING A RETURN TO IN-PERSON PUBLIC PARTICIPATION AT MONTEREY PENINSULA AIRPORT DISTRICT BOARD MEETINGS

Due to the expiration of certain directives contained in the Governor's Declaration of Emergency for the State of California (Executive Order N-29-20), the Board of Directors of the Monterey Peninsula Airport District will return to hold meetings at the Airport Board Room, with in-person attendance.

Due to recent increase in the transmission of the Omicron variant of the Coronavirus, and, as a result of the directives issued by the State of California and the Monterey County Public Health Officer intended to prevent the transmission of the coronavirus, the Airport may utilize the procedures outlined in AB361 to utilize alternative measures related to the conduct of remote meetings and remote comments by members of the public.

Should the Board implement the measures outlined in AB 361, members of the public may participate in the Board meeting via Zoom video conference. Please visit www.zoom.us/join and enter the following Meeting ID: **851 9974 2511**. If you do not have access to the internet, you may also participate telephonically by calling (253) 215-8782 and entering the same Meeting ID. Members of the public who wish to provide comment on an item on the agenda may do so during the meeting prior to the item being considered by the Board, as outlined below.

REMOTE PUBLIC COMMENTS

To make a public comment, the following options are available:

1. Before the Meeting via Email: Written comments can be emailed to info@montereyairport.com. Include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)." Written comments should be received by 8:00 AM on the day of the meeting. All submitted comments will be provided to the Board for consideration and will be compiled as part of the record.
2. During the Meeting via Oral Comments: When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9. The Secretary to the Board will call speaker names and unmute speaker microphones. You will have up to 3 minutes to provide your oral comments, pursuant to Board policy.

Public comments may also be made in person. Members of the public may attend the Board Meeting in person and request to speak to the Board when the Chair calls for public comment.

A. CALL TO ORDER/ROLL CALL

Chair Miller called to order the Special Meeting of The Monterey Peninsula Airport District Board of Directors at 10:00 AM. Directors Sawhney, Leffel, Sabo, and Pick were present. The following staff were present: Executive Director La Pier, District Counsel Huber, Acting District Secretary Adams, Deputy Executive Director Bergholz, and Deputy Director Morello. Deputy Executive Director Bergholz attended by Zoom videoconference.

B. PLEDGE OF ALLEGIANCE

Director Leffel led the Pledge of Allegiance.

C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

Chair Miller asked District Counsel Huber to swear in Mr. Danial D. Pick as a Director of the Monterey Peninsula Airport District. District Counsel Huber read the oath and Director Pick was sworn in.

D. REGULAR AGENDA - ACTION ITEMS

Tour 1. Monterey Regional Airport Property Tour

Executive Director La Pier stated today is a Safety Enhancement Plan (SEP) Plan of Finance workshop. He reviewed the agenda. He stated there will be a tour of the airport property conducted by Deputy

Director Morello which will last approximately an hour and there is a lunch calendared from Noon to 1:00 PM.

Executive Director La Pier stated the next step for the new terminal building is to engage an architect, so the ramp and the terminal building are coordinated, and to get more in depth on the costs. Directors asked several questions prior to the meeting taking a break for the property tour at 10:26 AM.

Director Miller reconvened the meeting at 12:49 PM. Director Pick was no longer in attendance. Director Sawhney was now attending by Zoom videoconference.

Presentation 2. Monterey Regional Airport Safety Enhancement Program (SEP) Update by Chris Morello, Deputy Director Strategy & Development

Deputy Director Morello reviewed the SEP project components and plans for construction and reconfiguration of the new taxiway as part of the ramp construction. She stated utilities for the new terminal are all being analyzed and are expected to be powered by our current solar array, but we are also looking at additional power sources. Executive Director La Pier stated the power needs are driven some by the design of the building which is another reason we need to approve an architect for the terminal building.

Presentation 3. Air Service Outlook and Passenger Forecast for Monterey Regional Airport (MRY) by Mike Bown, Landrum & Brown

Executive Director La Pier introduced Mike Bown, with Landrum & Brown, air service consulting firm. Mr. Bown gave a presentation that represents their analysis of the MRY market and assumptions used in passenger forecasts for MRY airport in the future. He stated business travel is still not where it was before COVID, but leisure markets are bouncing back. He gave an overview of newer airlines that are ramping up in the next five years and the potential for growth with them.

Directors discussed the demographics and unique attractions of the Monterey, CA market. Mr. Bown stated there are no new service or carriers in the assumptions. Seat capacity is published by the airlines. There will be more seats in the future which accounts for the projected growth. This is a very conservative estimate.

Presentation 4. Monterey Regional Airport New Terminal Concept by Tom Schnetzer, Kimley Horn

Executive Director La Pier introduce Tom Schnetzer, Kimley Horn, who serves as a program manager to staff. Mr. Schnetzer stated he had a background in terminal campuses and has been consulting with regards to right-sizing the new terminal building. Mr. Schnetzer gave an overview of the process his team goes through to site and size a terminal building. He stressed there were no decisions being made on the design; they are just trying to prove the site works for an apron, which it does.

Directors discussed the particulars of the design in relation to the topography, the ramp space, RONS and terminal gates. Deputy Director Morello stated the FAA will only pay for the number of gates we have now. We would have to pay for more. How you operate your gates could forestall the need for expansion. She added that jet bridges, ADA compliance and better mobility were all part of the analysis for the Master Plan.

Director Sawhney excused herself from the meeting.

Executive Director La Pier stated the next step is architect selection. Staff will recommend architects to choose from that have experience in similar situations.

E. ADJOURNMENT

The meeting adjourned at 4:40 PM.

Approved at the
Meeting of June 15, 2022



Carl M. Miller, Chair

ATTEST



Michael La Pier, AAE
District Secretary