

MINUTES OF THE REGULAR MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

May 10, 2017 - 10:00 AM - Board Room

A. CALL TO ORDER/ROLL CALL

Vice Chair Miller called to order the Regular Meeting of the Board of Directors at 10:00am. Directors Leffel, Sabo and Searle were present. The following District Officers were present: Executive Director La Pier, District Counsel Huber, Acting District Secretary Porter and Deputy Executive Director Bergholz. Chair Nelson arrived at 10:47am.

B. PLEDGE OF ALLEGIANCE

Director Sabo led the Pledge of Allegiance.

C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

None.

D. PUBLIC COMMENTS

None.

E. CONSENT AGENDA – ACTION ITEMS

- | | |
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| Approve | 1. Minutes of the Special Meeting of the Budget and Finance Committee of April 3, 2017 |
| Approve | 2. Minutes of the Air Carrier Service, Marketing, & Community Relations Committee of April 7, 2017 |
| Approve | 3. Minutes of the Special Meeting of the Airport Property Development and Leases Committee of April 7, 2017 |
| Approve | 4. Minutes of the Regular Meeting of April 12, 2017 |

Director Leffel moved to approve Consent Agenda Items E.1 through E.4. Director Sabo seconded the motion. The motion passed unanimously.

F. DEFERRED CONSENT AGENDA - ACTION ITEMS

G. REGULAR AGENDA – ACTION ITEMS

- Presentation 1. Website Redesign

Jennifer Fahselt, Communications and Community Affairs Coordinator, and Amanda Porter, Office Technician, presented Item G.1.

Presentation 2. California State University, Monterey Bay Capstone Project

CSUMB students Katherine Kneebone-Thomas, Craig Rose, Adrienne Furnish and Parker Paris presented Item G.2, a strategic analysis on the Monterey Regional Airport for their Capstone project.

Presentation 3. Transportation Agency for Monterey County, SR 68 Scenic Highway Plan Update

Grant Leonard, TAMC, presented Item G.3. Todd Muck, TAMC, was also present to answer questions.

Presentation 4. Taxi Automation Management Alternatives by InterVISTAS Consulting

Ken Griggs, Operations Manager, introduced Item G.4. Peter Mandle, InterVISTAS Consulting, presented the Taxi Automation Management alternatives and suggestions.

Adopt 5. Resolution No. 1683, A Resolution Amending the District-Only Funded Capital Acquisitions Budget of the Monterey Peninsula Airport District for Fiscal Year 2017

Michael La Pier, Executive Director, presented Item G.5.

Director Sabo suggested the wording of the Resolution be changed to specify reflect that the amendment will be removing projects that were currently in the budget and will be adding additional projects. District Counsel Huber will make the suggested amendments to Resolution No. 1683.

Director Leffel moved to adopt Resolution No. 1683 with Director Sabo's suggested amendment. Director Miller seconded the motion. The motion passed by a roll call vote of 5-0.

RESOLUTION NO. 1683

A RESOLUTION AMENDING THE DISTRICT-ONLY FUNDED CAPITAL ACQUISITIONS BUDGET OF THE MONTEREY PENINSULA AIRPORT DISTRICT FOR FISCAL YEAR ENDING 2017

WHEREAS, all capital expenditures for the Fiscal Year 2017 as set forth in the District-Only Funded Capital Acquisitions budget shall be payable in such time, form and manner as is prescribed by the Monterey Peninsula Airport District Act and by Resolution No. 1424, a Resolution Establishing Fiscal Control Policies and Procedures for the Monterey Peninsula Airport District, and

WHEREAS, it is the desire of the Board of Directors to modify and decrease the amount of the "FY 2017 Capital Budget – District-Only Funded Capital Acquisitions"

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: That capital expenditures in the "FY 2017 Capital Budget – District-Only Funded Capital Acquisitions" are decreased by \$20,000, to a total amount of \$361,000 effective immediately.

AND BE IT FURTHER RESOLVED: That the Taxi Starter Automation Project, budgeted at \$90,000.00, be removed from the Fiscal Year 2017 budget.

AND BE IT FURTHER RESOLVED: That the Building 514 Roof Replacement Project be added to the Fiscal Year 2017 budget in the amount of \$40,000, and that the Fred Kane Drive Repair Project be added to the Fiscal Year 2017 budget in the amount of \$ 30,000.

AND BE IT FURTHER RESOLVED: That the Executive Director is authorized to execute a construction agreement with Knox Roofing in an amount not to exceed \$34,313 for the replacement of the Building 514 roof, with a retention of \$5,687 for unforeseen damages that are required to be repaired.

AND BE IT FURTHER RESOLVED: That the Executive Director is authorized to execute a construction agreement in an amount not to exceed \$25,000 for the paving work needed on Fred Kane Drive to repair the damage caused by the recent storms, with a retention of \$5,000 for unforeseen damages that are required to be repaired.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 10th day of May, 2017 by the following roll call vote:

AYES:	DIRECTORS:	Leffel, Miller, Sabo, Searle, Chair Nelson
NOES:	DIRECTORS:	None
ABSTAIN:	DIRECTORS:	None
ABSENT:	DIRECTORS:	None

Adopt 6. Resolution No. 1684, A Resolution Authorizing and Approving a Professional Services Agreement with Ecological Concerns, Inc. for Erosion Repair Services

Chris Morello, Senior Planning Manager, presented Item G.6.

Director Leffel moved to adopt Resolution No. 1684. Director Nelson seconded the motion. The motion passed by a roll call vote of 5-0.

RESOLUTION NO. 1684

A RESOLUTION AUTHORIZING AND APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH ECOLOGICAL CONCERNS, INC. FOR EROSION REPAIR SERVICES

WHEREAS, after recent storm events at the Monterey Regional Airport, the Runway Safety Area (RSA) storm drainage system has significantly deteriorated and to prevent further deterioration, erosion control improvements must be made prior to the next storm season this winter; and

WHEREAS, upon review of several erosion control firms, Ecological Concerns, Inc. (ECI) was chosen as the most qualified firm to conduct erosion repairs at the Monterey Regional Airport; and

WHEREAS, ECI has over 25 years of experience performing erosion control work to great success and to the satisfaction of many clients and regulatory agencies over the years within the Monterey and Santa Cruz regions; and

WHEREAS, based on ECI's experience and expertise, the Monterey Regional Airport will enter into a Professional Service Agreement with Ecological Concerns, Inc. to conduct RSA erosion repairs and to be performed on a time and materials basis with a not-to-exceed budget of \$77,060.00.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: That MPAD contract with the firm of Ecological Concerns, Inc. to conduct erosion repairs at the Monterey Regional Airport, and authorizing the Executive Director, or his designee, to execute said contract.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 10th day of May 2017, by the following roll call vote:

AYES:	DIRECTORS:	Leffel, Miller, Sabo, Searle, Chair Nelson
NOES:	DIRECTORS:	None
ABSTAIN:	DIRECTORS:	None
ABSENT:	DIRECTORS:	None

Approve 7. Board Member Attendance at Future Conferences

Chair Nelson introduced Item G.7. The Board approved the following Board member's attendance unanimously: Director Leffel's attendance at the ACI-NA/AAAE Airport Summer Fly-In; Director Sabo's attendance at the NBAA Schedulers and Dispatchers Conference; Director Searle and Nelson's attendance at the AAEE Airport's Going Green Conference; Director Sabo, Miller and Leffel's attendance at the AAEE Conference and Exposition; Director Miller's attendance at the ACI-NA Annual Conference; and Director Nelson's attendance at the SMART Airports and Regions Conference.

H. ACCEPTANCE OF DEPARTMENT REPORTS

(The board receives department reports which do not require any action by the board)

Chris Morello, Senior Planning Manager, provided the Board with an update on the Energy Commission Loan and the solar installation project construction.

I. BOARD COMMITTEE REPORTS

(Report on meetings attended by Board Members at Monterey Peninsula Airport District's expense - AB1234)

- a. Standing Committees:
 - i. Local Jurisdiction Liaison Directors Miller & Nelson
 - ii. Budget and Finance Directors Leffel & Sabo
 - iii. Air Service, Marketing, Community Relations Directors Miller & Nelson
 - iv. Airport Property Development & Leases Directors Leffel & Nelson

- b. Ad-Hoc Committees:
 - i. Noise Mitigation Directors Nelson & Sabo

- c. Liaison/Representatives:

- i. Local Agency Formation Commission
- ii. Regional Taxi Authority
- iii. Transportation Agency for Monterey County
- iv. Water Management District (Policy Advisory)
- v. Special Districts Association Liaison

Director Leffel Alt: Searle
 Director Leffel Alt: La Pier
 Director Sabo Alt: Nelson
 Director Searle Alt: Leffel
 Director Miller Alt: Leffel

J. CLOSED SESSION

- 1. **LABOR NEGOTIATIONS** (Government Code section 54957.6) The Board will meet with the Executive Director and District Counsel to discuss labor negotiations for the following represented groups: All MPAD Employee Bargaining Units.

K. RECONVENE TO OPEN SESSION

Chair Nelson reported that no action was taken during Closed Session.

L. PENDING REQUESTS FOR FUTURE AGENDA ITEMS

M. DISCUSSION OF FUTURE AGENDAS

None.

N. ADJOURNMENT

The meeting adjourned at 4:55pm.

Minutes approved at the Regular Meeting of June 14, 2017

Matthew Nelson, Chair

ATTEST

Michael La Pier, AAE
 District Secretary