

MINUTES OF THE REGULAR MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

January 10, 2018 10:00 AM - Board Room

A. CALL TO ORDER/ROLL CALL

Chair Nelson called to order the Regular Meeting of the Board of Directors at 10:03am. Directors Leffel, Miller and Sabo were present. Director Searle was not present due to a medically excused absence. The following District Officers were present: Executive Director La Pier, District Counsel Huber, Acting District Secretary Porter and Deputy Executive Director Bergholz.

B. PLEDGE OF ALLEGIANCE

Director Leffel led the Pledge of Allegiance.

C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

Michael La Pier, Executive Director, noted that an updated version of the Financial Report was placed at each of their seats, to replace the report that was initially included in the Board packet.

D. PUBLIC COMMENTS

None.

E. SEATING OF CHAIR

Director Nelson thanked the Board and staff and welcomed Director Miller as the incoming Board Chair of the Board. Director Miller thanked Director Nelson for his year of hard work as Chair.

F. SELECTION OF CHAIR PRO TEM

Chair Miller nominated Director William Sabo as the Chair Pro Tem. Director Leffel seconded the nomination. The nomination passed unanimously by a vote of 4-0.

G. APPOINTMENT OF COMMITTEES BY CHAIR

Chair Miller recommended moving the Local Jurisdiction Liaison Committee from a Standing Committee to an Ad-Hoc Committee and made the following committee appointments.

- a. Standing Committees:
 - i. Budget and Finance Directors Leffel & Sabo
 - ii. Air Service, Marketing, Community Relations Directors Miller & Nelson
 - iii. Airport Property Development and Leases Directors Leffel & Nelson

- b. Ad-Hoc Committees:
 - i. Local Jurisdiction Liaison Directors Leffel & Miller

- c. Liaison/Representatives:
 - i. Local Agency Formation Commission Director Leffel Alt: Sabo
 - ii. Regional Taxi Authority Director Leffel Alt: La Pier
 - iii. Transportation Agency for Monterey County Director Sabo Alt: Nelson
 - iv. Special Districts Association Liaison Director Miller Alt: Sabo

Director Leffel moved to approve the Committee Appointments made by Chair Miller. Director Sabo seconded the motion. The motion passed unanimously by a vote of 4-0.

H. CONSENT AGENDA – ACTION ITEMS

(The Consent Agenda consists of those items which are routine and for which a staff recommendation has been prepared. A Board member, member of the audience or staff may request that an item be placed on the deferred consent agenda for further discussion. One motion will cover all items on the Consent Agenda. The motion to approve will authorize the action or recommendation indicated.)

- Approve 1. Minutes of the Committee Meeting of the Air Carrier Service, Marketing and Community Relations Committee of December 7, 2017
- Approve 2. Minutes of the Committee Meeting of the Airport Property Development and Leases Committee of December 7, 2017
- Approve 3. Minutes of the Committee Meeting of the Budget and Finance Committee of December 11, 2017
- Approve 4. Minutes of the Regular Meeting of December 13, 2017

Director Sabo moved to approve Consent Agenda Items 1 through 4. Director Leffel seconded the motion. The motion passed unanimously by a vote of 4-0.

I. DEFERRED CONSENT AGENDA - ACTION ITEMS

None.

J. REGULAR AGENDA - ACTION ITEMS

Chair Miller moved Item J.4, Board Attendance at Future Conferences, to be discussed prior to Item J.1, in case any conference attendances would conflict with future Regular Meetings.

- Discussion 1. Scheduling of Future Regular Board Meetings

Michael La Pier, Executive Director, introduced Item J.1, suggesting that due to a conflict on the regularly scheduled date, that the February meeting be changed from the 14th to the 21st.

Director Leffel moved to approve the change in meeting date, rescheduling the February Regular Meeting from February 14th to February 21st. Director Nelson seconded the motion. The motion passed unanimously by a vote of 4-0.

Chair Miller mentioned that he will be out of the country from April 9-24, 2018 and July 4-17, 2018 and will not be available for the Regular Meetings.

- Adopt 2. Resolution No. 1701, Authorizing a Professional Services Agreement with Neill Engineering Corp. for Runway 10L -28R Overlay and PAPI Installation Project

Chris Morello, Senior Planning Manager, presented Item J.2.

Director Leffel moved to adopt Resolution No. 1701. Director Sabo seconded the motion. The motion passed unanimously by a roll call vote of 4-0.

RESOLUTION NO. 1701

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH NEILL ENGINEERING CORP. FOR RUNWAY 10L-28R OVERLAY AND PAPI INSTALLATION PROJECT

WHEREAS, the Monterey Peninsula Airport District (MPAD) has previously submitted an Airport Capital Improvement Program (ACIP) for FY 2018-2023; and

WHEREAS, representatives of the Federal Aviation Administration (FAA) have indicated a willingness to fund the Runway 10L-28R Overlay and PAPI Installation, based on actual bids must be received by May 1, 2018 and a grant application submit soon thereafter; and

WHEREAS in order to provide such documentation to the FAA, bid documents and preliminary engineering must occur;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: That MPAD contract with the firm of Neill Engineering Corp. for preliminary engineering and design of the Runway 10L-28R Overlay and PAPI Installation, including development of plans, specifications and working details, and project management in an amount not-to-exceed \$299,869.00

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 10th day of January, 2018, by the following roll call vote:

AYES:	DIRECTORS:	Leffel, Nelson, Sabo, Chair Miller
NOES:	DIRECTORS:	None
ABSTAIN:	DIRECTORS:	None
ABSENT:	DIRECTORS:	Searle

Presentation 3. Overview of FirstNet, a National Public Safety Broadband Voice and Data Network

Michael La Pier, Executive Director, announced that Jeff Hoyne, Police Chief, was not available to present the FirstNet overview to the Board at that time. Chair Miller tabled the Item to an unspecified future date, giving staff more time to analyze the potential impact on the District.

Discussion 4. Board Attendance at Future Conferences

After discussion, Director Leffel moved to approve the following Board Members' conference attendance:

*Washington Legislative Conference (March 20-21, 2018) – Directors Leffel and Nelson
Airport Board and Commissioners Conference (May 6-8, 2018) – Directors Leffel, Miller and Nelson
ACI-NA Annual Conference (Sept. 30-Oct. 2, 2018) – Directors Leffel, Miller, Nelson and Sabo
NBAA Schedulers & Dispatchers Conference (Feb. 6-9, 2018) – Director Sabo
NBAA Business Aviation Convention (Oct. 16-18, 2018) – Director Leffel*

K. ACCEPTANCE OF DEPARTMENT REPORTS

(The board receives department reports which do not require any action by the board)

L. BOARD COMMITTEE REPORTS

(Report on meetings attended by Board Members at Monterey Peninsula Airport District's expense - AB1234)

- a. Standing Committees:
 - i. Local Jurisdiction Liaison Directors Miller & Nelson
 - ii. Budget and Finance Directors Leffel & Sabo
 - iii. Air Service, Marketing, Community Relations Directors Miller & Nelson
 - iv. Airport Property Development and Leases Directors Leffel & Nelson

- b. Ad-Hoc Committees:

- c. Liaison/Representatives:
 - i. Local Agency Formation Commission Director Leffel Alt: Searle
 - ii. Regional Taxi Authority Director Leffel Alt: La Pier
 - iii. Transportation Agency for Monterey County Director Sabo Alt: Nelson
 - iv. Special Districts Association Liaison Director Miller Alt: Leffel

M. CLOSED SESSION

- 1. **REAL PROPERTY NEGOTIATIONS** (Government Code Section 54956.8). The Board will meet with Real Property Negotiators, Executive Director and District Counsel, regarding the properties identified as 2801 Monterey-Salinas Highway, Monterey, CA 93940.

N. RECONVENE TO OPEN SESSION

Chair Miller reported that no action was taken during Closed Session.

O. PENDING REQUESTS FOR FUTURE AGENDA ITEMS

- Proposal to be become an ex officio member of the Association of Monterey Bay Area Governments (AMBAG)

P. DISCUSSION OF FUTURE AGENDAS

- Presentation on Overview of FirstNet, a National Public Safety Broadband Voice and Data Network (tabled from January Regular Meeting)
- Presentation on the Requirements for CSDA Recognized Transparency
- Presentation Update on Eastside Parkway/Bypass


Q. ADJOURNMENT

The meeting adjourned at 1:06pm.

Minutes Approved at the Special Meeting of February 21, 2018


Carl Miller, Chair

ATTEST



Michael La Pier, AAE
District Secretary