

# MINUTES OF THE REGULAR MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

March 17, 2021 - 9:00 AM

## SPECIAL AND URGENT NOTICE ELIMINATING IN-PERSON PUBLIC PARTICIPATION AT MONTEREY PENINSULA AIRPORT DISTRICT BOARD MEETINGS

Due to the directives contained in the Governor's Declarations of Emergency for the State of California (Executive Orders N-25-20 and N-29-20), and the Governor's and County Public Health Officer's recent order related to public assemblies, the Board of Directors of the Monterey Peninsula Airport District is required to limit in-person attendance at the upcoming Board meeting. Members of the public may utilize alternative measures established by the Monterey Peninsula Airport District to listen to Board meeting and/or to communicate your opinions to the Board Members.

To participate in the Board meeting via Zoom video conference, please visit [www.zoom.us/join](http://www.zoom.us/join) and enter the following Meeting ID: 831 5980 6844. If you do not have access to the internet, you may also participate telephonically by calling (253) 215-8782 and entering the same Meeting ID. Members of the public who wish to provide comment on an item on the agenda may do so during the meeting prior to the item being considered by the Board, as outlined below.

**REMOTE PUBLIC COMMENTS** To make a public comment, the following options are available:

1. Before the Meeting via Email: Written comments can be emailed to [info@montereyairport.com](mailto:info@montereyairport.com). Include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)." Written comments must be received by 8:00 AM on the day of the meeting. All submitted comments will be provided to the Board for consideration and will be compiled as part of the record. The written comments will be read aloud into the record by District Counsel.
2. During the Meeting via Oral Comments: When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press \*9. The Secretary to the Board will call speaker names and unmute speaker microphones. You will have up to 3 minutes to provide your oral comments, pursuant to Board policy.

### A. CALL TO ORDER/ROLL CALL

*Chair Cursio called to order the Regular Meeting of the Board of Directors at 9:01 AM. Directors Leffel, Miller, Sabo and Sawhney were present. The following District Officers were present: Executive Director La Pier, District Counsel Huber, Acting District Secretary Auker, Deputy Executive Director Bergholz and Deputy Director Morello.*

### B. PLEDGE OF ALLEGIANCE

*Chair Cursio requested a moment of silence in observance of the lives lost during the COVID-19 pandemic, in lieu of the Pledge of Allegiance.*

### C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

*None.*

### D. PUBLIC COMMENTS ON NON-AGENDA ITEMS

*Mike Dawson, member of the public, stated that he is on the Planning Commission for the City of Monterey and they had a meeting a week ago about the circulation element, of which the Airport is one node, and he noticed that they were not any connections in that meeting with the Airport. He was wondering if they could fill in the City on the connections that were being maintained with the area.*

*Executive Director La Pier stated that he is aware of the City's proposed circulation element*

## **E. CONSENT AGENDA - ACTION ITEMS**

The Consent Agenda consists of those items which are routine and for which a staff recommendation has been prepared. A Board member, member of the audience or staff may request that an item be placed on the deferred consent agenda for further discussion. One motion will cover all items on the Consent Agenda. The motion to approve will authorize the action or recommendation indicated.

- Approve 1. Minutes of the Regular Meeting of February 17, 2021
- Approve 2. Minutes of the Special Meeting of February 25, 2021
- Approve 3. Minutes of the Committee Meeting of the Air Carrier Service, Marketing and Community Relations Committee of March 8, 2021
- Approve 4. Minutes of the Committee Meeting of the Airport Property Development and Leases Committee of March 8, 2021
- Approve 5. Minutes of the Committee Meeting of the Budget and Finance Committee of March 9, 2021

*Director Leffel moved to approve Items E.1 through and E.5. Director Miller seconded the motion. The motion passed unanimously by a roll call vote of 5-0.*

## **F. DEFERRED CONSENT AGENDA - ACTION ITEMS**

*None.*

## **G. REGULAR AGENDA - ACTION ITEMS**

- Presentation 1. Visit Carmel Partnership

*Amy Herzog, Visit Carmel Executive Director, introduced herself along with Mark Watson and Mary Crowe, two of Visit Carmel's Board Members. She led the presentation for Item G.1 regarding consideration of adding Carmel to the Airport's name, noting that she believes the Carmel vision aligns with that of the Airport.*

*Together, they discussed the destination, Visit Carmel's funding breakdown, their Board of Directors, their mission and primary objectives, leveraging Carmel's world class reputation, Visit Carmel's website being the top referring website to the Airport's website, existing relationship and past promotions, successful campaigns, Carmel brand awareness and global recognition, expanded airline opportunity, and timing and opportunity.*

*No public comments.*

*The Board discussed Item G.1.*

*Chair Cursio deferred the Item to be discussed further by the Air Service Committee and then brought back to the full Board.*

- Adopt 2. Resolution No. 1796, A Resolution Authorizing Acceptance of COVID-19 Federal Relief Funds

*Executive Director La Pier presented Item G.2, stating that adoption of the proposed Resolution would authorize staff to accept funds that are available to the Airport.*

No public comments.

The Board discussed Item G.2.

Director Leffel moved to adopt Resolution No. 1796. Director Miller seconded the motion. The motion passed unanimously by a roll call vote of 5-0.

#### RESOLUTION NO. 1796

#### A RESOLUTION AUTHORIZING ACCEPTANCE OF COVID-19 FEDERAL RELIEF FUNDS

**WHEREAS**, On December 27, 2020, the Federal Government approved the Coronavirus Response and Relief Supplemental Appropriation Act, 2021 (CRRSA) program and currently the Federal Government is in discussions on additional COVID-19 support funds through the American Rescue Plan that could provide additional relief to Airports in the future; and

**WHEREAS**, an airport sponsor may use these funds for any purpose for which Airport revenues may be lawfully used as outlined in the FAA's Policy and Procedures Concerning the Use of Airport Revenues ("Revenue Use Policy"), 64 Federal Register 7696 (64 FR 7696), as amended by 78 Federal Register 55330 (78 FR 55330).

**NOW, THEREFORE BE IT FURTHER RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT THAT:** the Executive Director of the District, or his designee, is authorized and directed, for and on behalf of the Monterey Peninsula Airport District, to execute all documents and funding application(s) as required by the FAA, in support thereof for COVID-19 Federal Relief, and to execute and submit all future documents necessary to implement such application(s), including grant agreements and any amendments thereto, and that the District Secretary or Acting District Secretary is authorized to affix thereto the official seal of said District. Such grant agreements and amendments executed by the Executive Director are hereby approved, as though set forth in full.

**PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT:** This 17th day of March 2021 by the following roll call vote:

<b>AYES:</b>	<b>DIRECTORS:</b>	Leffel, Miller, Sabo, Sawhney, Chair Cursio
<b>NOES:</b>	<b>DIRECTORS:</b>	None
<b>ABSTAIN:</b>	<b>DIRECTORS:</b>	None
<b>ABSENT:</b>	<b>DIRECTORS:</b>	None

Adopt 3. Resolution No. 1797, A Resolution Amending Resolution No. 1778 and Approving the Amended Capital Improvement Program (CIP) Budget of the Monterey Peninsula Airport District for Fiscal Year Ending June 30, 2021

Deputy Director Morello presented Item G.3, stating that the proposed CIP Budget is in line with the five-year ACIP that was adopted by the Board in January. She stated that the amended Budget would reflect the addition of two projects and the removal of one project, as follows:

- ADD: Safety Enhancement Project Phase A1 - Commercial Apron Design
- ADD: Southside Land Acquisition
- REMOVE: SWRCB Analysis (costs were moved to the amended FY21 Operating Budget)

No public comments.

The Board discussed Item G.3.

Director Leffel stated that the proposed Resolution No. 1797 was reviewed extensively by Finance Committee and they recommend adoption by the Board.

Director Leffel moved to adopt Resolution No. 1797. Director Miller seconded the motion. The motion passed unanimously by a roll call vote of 5-0.

### RESOLUTION NO. 1797

#### A RESOLUTION AMENDING RESOLUTION NO. 1778 AND APPROVING THE AMENDED CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET OF THE MONTEREY PENINSULA AIRPORT DISTRICT FOR FISCAL YEAR ENDING JUNE 30, 2021

**WHEREAS**, Executive Staff recommends the Fiscal Year 2021 Capital Budget be amended to reflect project changes in District expected Capital Projects; and

**WHEREAS**, it is the desire of the Board of Directors to amend the "Fiscal Year 2021 Capital Budget" to reflect the inclusion of changes impacting the Capital Budget; and

**WHEREAS**, it is the desire of the Board of Directors to amend the "Fiscal Year 2021 Capital Budget" to include changes in capital expenditures identified since the approval of Resolution Nos. 1778 and 1792; and

**WHEREAS**, the revenues and expenditures of the District for the Fiscal Year 2021 are hereby appropriated as set forth and segregated in the amended Capital Budget; and

**WHEREAS**, all amended operating and capital expenditures for the Fiscal Year 2021 as set forth in the District Amended Capital Budget shall be payable in such time, form and manner as is prescribed by the Monterey Peninsula Airport District Act and by Resolution No. 1424, a Resolution Establishing Fiscal Control Policies and Procedures for the Monterey Peninsula Airport District; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT**, that the Fiscal Year 2021 District Capital Budget is amended for a total amount of \$21,644,840 effective immediately.

**PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT:** This 17th day of March 2021 by the following roll call vote:

<b>AYES:</b>	<b>DIRECTORS:</b>	Leffel, Miller, Sabo, Sawhney, Chair Cursio
<b>NOES:</b>	<b>DIRECTORS:</b>	None
<b>ABSTAIN:</b>	<b>DIRECTORS:</b>	None
<b>ABSENT:</b>	<b>DIRECTORS:</b>	None

#### H. BOARD COMMITTEE REPORTS AND ACCEPTANCE OF DEPARTMENT REPORTS

Report on meetings attended by Board Members at Monterey Peninsula Airport District's expense - AB1234.

The board receives department reports which do not require any action by the board.

a. Standing Committees:

*Discussions limited to 3 minutes on matters not covered in committee minutes.*

- |   |                            |
|---|----------------------------|
| i. Budget and Finance                           | Directors Leffel & Sawhney |
| ii. Air Service, Marketing, Community Relations | Directors Cursio & Sabo    |
| iii. Airport Property Development and Leases    | Directors Cursio & Miller  |

b. Ad-Hoc Committees:

*Discussions limited to 3 minutes.*

- |                               |                           |
|-------------------------------|---------------------------|
| i. Local Jurisdiction Liaison | Directors Leffel & Miller |
|-------------------------------|---------------------------|

c. Liaison/Representatives:

*Discussions limited to 3 minutes.*

- |   |                 |              |
|---|-----------------|--------------|
| i. Local Agency Formation Commission            | Director Leffel | Alt: Sawhney |
| ii. Regional Taxi Authority                     | Director Leffel | Alt: Sawhney |
| iii. Transportation Agency for Monterey County  | Director Sabo   | Alt: Cursio  |
| iv. Special Districts Association Liaison       | Director Miller | Alt: Leffel  |
| v. Association of Monterey Bay Area Governments | E.D. La Pier    | Alt: Sabo    |

*A break was taken from 10:27 AM until 10:45 AM.*

**I. CLOSED SESSION**

*The Board entered into Closed Session at 10:45 AM.*

1. **EXISTING LITIGATION** [Government Code section 54956.9(a)]. The Board will meet with the Executive Director and District Counsel to discuss existing litigation: City of Monterey v. Monterey Peninsula Airport District, et al., Monterey County Superior Court, Case No. 20CV002445.
2. **POTENTIAL LITIGATION** [Government Code section 54956.9(d)(4)]. The Board will meet with the Executive Director and District Counsel to discuss potential initiation of litigation - one case.

**J. RECONVENE TO OPEN SESSION**

*The Board returned to Open Session at 11:53 AM.*

*Chair Cursio stated that no reportable action was taken during Closed Session.*

**K. PENDING REQUESTS FOR FUTURE AGENDA ITEMS**

*None.*

**L. DISCUSSION OF FUTURE AGENDAS**

*None.*

**M. ADJOURNMENT**

*The meeting adjourned at 11:54 AM.*

Minutes Approved at the  
Meeting of April 21, 2021



Gary Cursio, Chair

ATTEST



Michael La Pier, AAE  
District Secretary