

TO: Monterey Peninsula Airport District Board of Directors
FROM: Michael La Pier, A.A.E., Executive Director
SUBJ: Resolution No. 1778, A Resolution Authorizing and Approving the Operating Budget and the Capital Budget of the Monterey Peninsula Airport District for Fiscal Year 2021

BACKGROUND. The proposed Fiscal Year 2021 Operating and Capital Budgets are provided for your review and adoption. See Assumptions Used to Formulate the FY 2021 Operating and Capital Budgets summary attached here to.

BUDGET SUMMARY.

A. ENTERPRISE ACTIVITY

1. Operating Revenue:	\$ 5,336,377
2. Operating Expense	<u>8,093,223</u>
Net Income/(Loss) from Operations:	(\$ 2,756,846)
3. Interest Income:	66,600
4. Interest Expense – MPAD 2012 POB & CEC:	<u>(54,198)</u>
Net Income/(Loss)	(\$ 2,744,444)
5. CARES ACT – Grant	4,103,417
6. Other Revenue / Expense:	<u>11,232,591</u>
Total Change Net Position:	<u>\$12,591,564</u>

B. CAPITAL IMPROVEMENTS PROGRAM (CIP)

1. Federal AIP Grants:	\$16,920,746
2. Passenger Facilities Charges (PFC):	2,318,294
3. District Contributions:	<u>180,000</u>
Total Co-Funded CIP Program:	\$19,419,040
4. District-Only Funded CIP / Acquisitions:	359,590
5. District-Only Financed CIP / Acquisitions:	<u>258,550</u>
Total FY 20 CIP Program:	<u>\$20,037,180</u>

DISTRICT EQUITY.

Net Position for June 30, 2019 (audited)	\$63,708,008
Net Position for June 30, 2020 (estimated)	\$67,823,626
Net Position for June 30, 2021 (projected*)	\$77,949,049

The June 30, 2020 and June 30, 2021 Unrestricted Net Positions includes adjustments for CARES ACT and GASB 75 Other Post-Employment Benefits (OPEB). No GASB 68 adjustments have been included for estimated FY 2020 and projected FY 2021 Net Position as the data is not yet available from CalPERS.

*Included increase in capital assets from AIP/PFC/DISTRICT co-funded projects.

RECOMMENDATION. Adopt Resolution No. 1778, A Resolution Authorizing and Approving the Operating Budget and the Capital Budget of the Monterey Peninsula Airport District for Fiscal Year 2021.

ATTACHMENTS.

- Resolution No. 1778
- Assumptions Used for the FY 2021 Operating and Capital Budgets
- FY 2021 Operating and Capital Budget Schedules

AGENDA ITEM: G-4
DATE: June 17, 2020

TO: Board of Directors, Monterey Peninsula Airport District
FROM: Michael La Pier, Executive Director, Monterey Peninsula Airport District
SUBJECT: Assumptions Used to Formulate the FY 2021 Operating and Capital Budgets for Resolution No. 1778

PURPOSE:

This document summarizes the assumptions used to prepare the Monterey Peninsula Airport District's (District) Fiscal Year 2021 (FY21) operating revenues and expenses, and capital improvement budgets.

The assumptions and methods used to construct the District's FY21 financial plan are based on information available as of the date above and reflects implementation of a comprehensive rates and charges model. This narrative report is accompanied by a line item report in the standard financial format.

EVENTS IMPACTING PREPARATION OF THE FY 21 BUDGET:

In March 2020, the COVID-19 virus created a national health emergency (COVID-19 emergency) that required individuals to shelter in place. The impact on commercial aviation, airport concessions and other forms of transportation have been significant. The Airport's commercial airline service, car rentals, restaurant concessions and parking revenues have decreased by 95% or more compared to FY 2019.

On March 27, 2020, Congress passed the Coronavirus Aid, Relief and Economic Security Act (CARES Act) and the President signed the CARES Act into law. The CARES Act provides grants for airports with commercial airline service among other forms of relief for small businesses.

On April 4, 2020, the FAA released an informational document titled *Information for Airport Sponsors Considering COVID-19 Restrictions or Accommodations*. The document specifically addresses the potential for rent abatement for aviation-related users. According to FAA guidance, a decision to abate rent (including "minimum annual guarantees") is a local decision and must abide by AIP Grant Assurances 22 (Economic Nondiscrimination) and 24 (Fee and Rental Structure). There is no authorization in the current FAA guidance to waive or defer non-aviation related rents, which could shift costs to aviation-related users, including the airlines.

On April 14, 2020, the FAA announced the Airport was eligible for \$12.6M from the CARES Act grant. To prepare the FY 21 budget District staff analyzed the FAA's grant guidance and focused on possible abatement of Airport tenant rents and minimum monthly guarantees.

On April 15, 2020, the Board of Directors approved Resolution 1772, which authorized the District to receive designated funds from the CARES Act for utilization by the District pursuant to FAA authorized purposes, one of which is to assist tenants with rent relief of some type. The FAA has issued an informational document titled "Information for District Sponsors Considering COVID-19 Restrictions or Accommodations", which specifically addresses the potential for rent

abatment for aviation-related users at commercial airports. The proposed rent abatment complies with the FAA guidelines.

On April 23, 2020, the Airport Staff submitted the SF-424 CARES Act grant application with the option to use grant funds for operational expenses that will allow the Airport to maintain commercial aviation and support services.

On May 13, 2020, the CARES Act Grant MRY-WPG-3-06-0159-071-2020 was received and executed, and the FAA confirmed that funds were available for the District.

On May 14, 2020, the District reduced budget revenues for specific rent abatments for commercial services and support operations.

With the COVID-19 impacting the United States national economy the Airport's FY21 budget has been prepared with an increased level of conservatism.

GENERAL:

The FY21 operating revenue and expense budgets have been prepared using accrual accounting methodology. Operating revenues and expenses have been calculated and phased by month. Straight-line methodology has been used sparingly and only where appropriate.

OPERATING REVENUES:

The District's FY21 total operating budgeted revenues are \$5,336,376.

OPERATING REVENUE -- ALL CATEGORIES					
EXPENSE TYPE	FY 2021 DRAFT BUDGET	INC / (DEC) %	FY 2020 FORECAST ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 OP REV VARIANCE
COMMERCIAL AVIATION	385,799	-53.0%	821,339	891,016	-69,677
TERMINAL AREA	1,413,525	-59.6%	3,501,527	4,164,599	-663,072
HEAVY GA	747,309	-40.7%	1,260,476	1,500,450	-239,974
OTHER	<u>2,789,743</u>	<u>-5.9%</u>	<u>2,965,781</u>	<u>2,930,321</u>	<u>35,460</u>
TOTAL	<u>5,336,376</u>	<u>-37.6%</u>	<u>8,549,124</u>	<u>9,486,387</u>	<u>-937,263</u>

Until the COVID-19 emergency subsides it will be difficult to prepare a long-term FY21 commercial aircraft revenue budget. Traditionally the airline online reservation systems and information provided by local airline operations managers are used to prepare the commercial aircraft revenue budget. Currently these two sources of information are unreliable to support a defensible revenue budget. The FY21 scheduled commercial aviation revenues are budgeted to decrease by 50.7% from the FY20 forecast because of COVID-19 emergency.

District commercial aircraft revenues are driven by scheduled airline services that result in Landing, APRON, RON based on the weight of the aircraft. FY20 commercial aircraft landings are forecasted to be approximately 3,864 and the FY21 budgeted landings are 1,872. The schedules below provide an overview of both the FY21 and FY20 budgeted commercial aircraft

landings, APRON and RON counts, and total landing weights and potential seats available for customers. For FY21 the Airport will continue the \$0.05 per gallon commercial airline fuel flowage fee.

Details of the budgeted commercial aircraft revenues are as follows:

United Airlines - possibly 2 per day in FY21.

American Airlines - possibly 2 per day in FY21.

Alaska Airlines - maintain 1 daily flight to San Diego in FY21.

Allegiant Airlines suspended operations until Las Vegas casinos reopen which is anticipated sometime in FY20 or early FY21.

Based on information provided by the District's fuel service provider. Commercial airlines are expected to purchase about 740K gallons of Jet A during FY21. (see schedule of Rates & Charges).

Scheduled commercial aviation and non-scheduled air carriers landing, RON, APRON commercial fuel flow rates and charges will not be increased for FY21.

OPERATING REVENUE -- COMMERCIAL AVIATION					
EXPENSE TYPE	FY 2021 DRAFT BUDGET	INC / (DEC) %	FY 2020 FORECAST ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 OP REV VARIANCE
CA LANDING FEES	280,658	-49.7%	558,300	621,321	-63,021
CA RON FEES	18,016	-76.0%	75,145	110,639	-35,494
CA APRON FEES	49,755	-51.2%	101,958	110,051	-8,093
CA FUEL FLOWAGE	37,370	-56.5%	85,937	49,005	36,932
TOTAL	385,799	-53.0%	821,339	891,016	-69,677

ALL COMMERCIAL AIR CARRIERS -- SCHEDULED AND NON_SCHEDULED SERVICE

FY 2021 Plan				LANDED	AVAILABLE
MONTH	LANDINGS	APRON	RON	WEIGHT	SEATS
Jul-20	153	153	31	9,694,000	10,016
Aug-20	153	153	31	9,694,000	10,016
Sep-20	156	156	30	10,452,356	11,016
Oct-20	160	160	31	10,755,838	11,358
Nov-20	157	157	30	10,586,838	11,182
Dec-20	159	159	31	10,621,356	11,192
Jan-21	157	157	31	10,472,856	10,704
Feb-21	145	145	28	9,682,874	9,900
Mar-21	160	160	31	10,755,838	10,980
Apr-21	157	157	30	10,586,838	10,804
May-21	159	159	31	10,621,356	10,856
Jun-21	156	156	30	10,452,356	10,680
	1,872	1,872	365	124,376,506	128,704

ALL COMMERCIAL AIR CARRIERS -- SCHEDULED AND NON_SCHEDULED SERVICE

FY 2020 Forecast				LANDED	AVAILABLE
MONTH	LANDINGS	APRON	RON	WEIGHT	SEATS
Jul-19	409	409	155	25,707,156	26,968
Aug-19	410	410	155	25,841,638	27,134
Sep-19	397	397	150	25,042,338	26,302
Oct-19	409	409	155	25,707,156	26,968
Nov-19	397	397	150	25,042,338	26,302
Dec-19	379	379	155	23,516,638	24,778
Jan-20	348	348	155	21,191,638	22,044
Feb-20	325	325	145	19,758,556	20,560
Mar-20	348	348	155	21,191,638	22,044
Apr-20	214	214	150	20,407,856	21,240
May-20	119	119	155	21,191,638	22,044
Jun-20	109	109	150	20,542,338	21,364
	3,864	3,864	1,830	275,140,928	287,748

Combined FY21 Heavy General Aviation landing, fuel flow fees and FBO rents revenues are forecasted to decrease 40.7% from FY20 levels. This decrease in Heavy General Aviation revenues comes from projected decreases in GA Landing fees of -60.2%, FBO Rents -9.7% (from rent abatements) and Fuel Flowage fees -86.1%.

Until the COVID-19 emergency in March 2020 Heavy General Aviation FBO operators were materially on budget with revenues increasing year-over-year. At the time of this budget FBO operators are experiencing a 95% or greater decrease in GA Landing and Fuel Flowage fees. With the hope of a steady improvement in Heavy General Aviation operations the District's budget includes a slow recovery of revenues.

No increase in landing, fuel flow or FBO rental rates and charges are planned for FY21.

OPERATING REVENUE -- HEAVY GENERAL AVIATION

EXPENSE TYPE	FY 2021 DRAFT BUDGET	INC / (DEC) %	FY 2020 FORECAST ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 OP REV VARIANCE
GA LANDING FEES	126,862	-60.2%	318,531	400,861	-82,330
FBO Rents	577,804	-9.1%	635,578	693,360	-57,782
FUEL FLOWAGE FEES	<u>42,643</u>	<u>-86.1%</u>	<u>306,367</u>	<u>406,229</u>	<u>-99,862</u>
TOTAL	<u>747,309</u>	<u>-40.7%</u>	<u>1,260,476</u>	<u>1,500,450</u>	<u>-239,974</u>

Terminal Area Operating Revenues are expected to decrease -59.6% in FY21.

Most Terminal Area lease contracts between the district and its tenants call for annual increases based on the Consumer Price Index (CPI) for All Urban Consumers in the San Francisco-Oakland-San Jose Metropolitan Area (1982/84=100). The February 2020 CPI index, published in April, increased by 2.9% from February 28, 2019 to February 29, 2020. Although the CPI index increased the District has not increased the per square rent for Terminal Area in the FY21 budget. Additionally, the COVID-19 emergency has further increased the Airport's sensitivity to budgeting Terminal Area Operating Revenues.

The District has offered rent abatements to Commercial Service and Support Operations (aka Terminal Area) tenants from July 1, 2020 to October 31, 2020 because of the COVID-19 emergency. Terminal Space Rent revenues are budgeted to decrease -18.8% as a result of the rent abatements for commercial airlines (\$199.2K) and rental cars companies (\$76.5K) for FY21.

TCP, Taxi, Rental Car and Parking Fees (Transportation Concessions) revenues are expected to decrease by \$1.7M or 92.3% from FY20 to FY21. These Transportation Concessions are dependent on commercial aviation enplanements and deplanements which impacts utilization for these variable concession revenues. The District has taken a very conservative position in budgeting Transportation Concessions due to the COVID-19 emergency. The District has offered rent and minimum monthly guarantee (MAGS) abatements to Transportation Concessions tenants from July 1, 2020 to October 31, 2020. For the remainder of FY21 the District has only budgeted the rents and minimum monthly guarantees for these tenants, and no additional concession percentage fees.

Concessions include the MRY Hospitality (aka Fly Away Café-Bar-Lounge), Gifts and More and Lamar Advertising which are also being impacted by the COVID-19 emergency. The District has offered minimum monthly guarantee (MAGS) abatements to these Concessions tenants from July 1, 2020 to October 31, 2020. For the remainder of FY21 the Airport has only budgeted the minimum monthly guarantees for these tenants.

No increase in Terminal Rents, rates and charges are planned for FY21.

OPERATING REVENUE -- TERMINAL AREA					
EXPENSE TYPE	FY 2021 DRAFT BUDGET	INC / (DEC) %	FY 2020 FORECAST ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 OP REV VARIANCE
GATE USAGE FEES	0	-100.0%	3,626	0	3,626
SPACE RENTS	1,193,668	-18.8%	1,469,486	1,729,554	-260,068
CONCESSIONS	76,520	-51.6%	158,070	192,478	-34,408
TCP PERMITS	7,800	-4.5%	8,168	7,080	1,088
TAXI PERMITS/FEES	9,746	-81.0%	51,246	67,003	-15,757
TNC PERMITS/FEES	23,791	-86.5%	175,772	174,397	1,375
RENTAL CAR	44,000	-95.3%	941,776	1,177,246	-235,470
PARKING	58,000	-91.6%	693,383	816,841	-123,458
TOWER LEASE	0	0.0%	0	0	0
TOTAL	1,413,525	-59.6%	3,501,527	4,164,599	-663,072

Other revenue categories including light General Aviation, non-aviation and other operating revenues are budgeted to decrease by 5.9% in FY21.

Light General Aviation revenues includes northside buildings, land, hangar rents and tiedown fees. These revenues historically are very stable, and changes tend to follow an increase in rates and charges. During FY21 most of the northside buildings, land and hangars at the District should remain rented and in FY21 this will translate to an increase of \$3.3K in rents.

Non-aviation revenues consist of northside commercial space rents, outside storage, RV Storage, Self-Storage Concessions, 2801 Monterey/Salinas Highway property (2801) rents and miscellaneous related revenues which are budgeted to decrease from \$2.13M to \$2.05M for FY21. The \$87.5K decrease in rents revenues comes from rent abatement from July 1, 2020 to October 31, 2020 offered to a tenant that was required to close because of the COVID-19 emergency.

Other Operating Revenues consist of Tenant Utilities Charge Backs, Late Fees and Interest, Building Permits and License Fees, Tenant and Employee Parking and Miscellaneous Other Operating revenues are expected to decrease by 24.4%. Most of the decrease will be from lower workers comp rebates that were earned in prior years \$39K, fewer employee parking passes \$31.1K and \$21.0K in lower terminal tenant utilities charge backs.

No increase in Late Fees and Interest, Building Permits and License Fees, Tenant and Employee Parking rates and charges are planned for FY21.

OPERATING REVENUE -- OTHER MAJOR CATEGORIES

EXPENSE TYPE	FY 2021 DRAFT BUDGET	INC / (DEC) %	FY 2020 FORECAST ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 OP REV VARIANCE
LIGHT GA	453,904	0.6%	450,981	461,496	-10,515
NON-AVIATION	2,052,412	-4.1%	2,139,957	2,116,423	23,534
OTHER	283,428	-24.4%	374,844	352,403	22,441
TOTAL	2,789,743	-5.9%	2,965,781	2,930,321	35,460

To establish a methodology that is fair, equitable, and recovers the Airport’s cost to operate the airfield and terminal, we have established a “Rates and Charges Model”. This model has produced the rates that should be charged to generate revenue sufficient to provide professional service, cover operating costs, provide monetary resources to maintain and acquire assets, and reimburse District reserves.

Specific rates used to compute FY21 operating revenue are detailed in Annex A to Resolution 1776, A Resolution Authorizing and Approving the Rates and Charges at the Monterey Peninsula Airport District for Fiscal Year 2021.

OPERATING EXPENSES:

Headcount, Salaries, Payroll Taxes and Benefits

The Airport FY21 headcount will be 22 full-time employees which is a decrease of 4 full-time employees. In March 2020 the COVID-19 emergency had a profound effect on the financial position of the Airport. Airport Staff reacted quickly by establishing shelter in place essential services work schedules, implemented customer protective measures in the terminal, managed expenses, and reduced staff positions from 26 to 22 to save cash reserves.

In FY20 the Airport negotiated a one-year extension with no salary range increase for FY21 as part of Administrative Assistant’s collective bargaining. The salary range will not be changed on July 1, 2020 in accordance with that prior MOU agreement. Employee pay increases are based on annual performance reviews on the employee’s anniversary or promotion date.

Payroll, payroll taxes, worker’s compensation insurance and benefits (PTWB) related costs will comprise 40.5% of the Airport’s total FY21 operating expenses and 59.5% will be department managed operating expenses. The FY21 PTWB includes a mandatory CalPERS UAL payment increase of \$54.7K and workers compensation insurance decrease of \$38K. The Airport experienced a decrease in its workers compensation insurance modification rate from 204% in FY20 to 157% in FY21.

In FY21 law enforcement services will be provided by the City of Del Rey Oaks under a five (5) year contract that includes annual 2.5% program increases with a “true-up” provision occurring in October of each year. **Included in FY21 budget includes \$1,003,662 for contract law enforcement services. The City of Del Rey Oaks provided a one-year \$149k reduction in the law enforcement services contract to help the District with a loss in revenues.**

District ARFF services for FY21 will continue to be provided by the City of Monterey (Monterey) under a new five (5) year agreement beginning FY20 to FY24. Under this new contract Monterey will assume all vehicle and facilities routine maintenance, utility expenses. The FY21 budget includes \$1,503,322 for contract ARFF services which is a \$107.7K decrease over FY20.

ALL DEPARTMENTS

EXPENSE TYPE	FY 2021 FINAL BUDGET	INC / (DEC) %	FY 2020 FORECAST ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 EXPENSE VARIANCE
PERSONNEL	3,325,523	-5.9%	3,533,930	3,609,906	75,976
OTHER	<u>4,767,700</u>	<u>-3.1%</u>	<u>4,918,630</u>	<u>5,344,411</u>	<u>425,781</u>
TOTAL	<u>8,093,223</u>	<u>-4.3%</u>	<u>8,452,560</u>	<u>8,954,317</u>	<u>501,757</u>

DEPARTMENT	FISCAL YEAR 2021			FISCAL YEAR 2020		
	F/T	P/T	TOTAL	F/T	P/T	TOTAL
F & A²	6	0 ¹	6	8	0 ¹	8
P & D	3	0	3	3	0	3
Maintenance³	10	0	10	11	0	11
Operations⁴	3	0	3	4	0	4
Police	0	0	0	0	0	0
TOTAL	22	0	22	26	0	26

¹ contractor with RGS-JPA

² reduced 1 full-time administrative

³ reduced 2 full-time maintenance positions

⁴ reduced 1 full-time operations assistant

CalPERS Retirement Contributions

In FY21 The District staff participate in either the Miscellaneous- PEPRA or Miscellaneous-Classic retirement plans. The table below summarizes employer and employee contribution rates for the two retirement plans.

Public Employees' Pension Reform Act (PEPRA) implemented new benefit formulas, final compensation period, and new contribution requirements for new employees hired on or after January 1, 2013. The legislation created a multi-tier system; the District has about 60% of employees participating in the Tier 2 or PEPRA CalPERS retirement plan. The PEPRA employer rates effective July 1, 2020 are shown below.

District employees, who were enrolled in the District's CalPERS retirement plans before PEPRA (January 1, 2013), are labeled "Classic" employees and will continue in their existing plans. The Classic employer rates effective July 1, 2020 are shown below.

FISCAL YEAR 2021 (July 1, 2020 - June 30, 2021)

	Miscellaneous - PEPRA	Miscellaneous - CLASSIC
Benefit Formula	2% at 62	2% at 55
Final Compensation Period	3 Yr. Final Comp	1 Yr. Final Comp
Employer Rate	7.732%	11.031%
Employee Rate	6.750%	7.000%

In FY21, the combined CalPER's employer rates will increase 5.9%. Employer contribution rates for Miscellaneous-Classic employees increased 7.9% and Miscellaneous-PEPRA employees increased 10.7%. The table below present changes in the Classic and PEPRA employer contribution rates.

FISCAL YEAR 2020 (July 1, 2019 - June 30, 2020)

	Miscellaneous - PEPRA	Miscellaneous - CLASSIC
Benefit Formula	2% at 62	2% at 55
Final Compensation Period	3 Yr. Final Comp	1 Yr. Final Comp
Employer Rate	6.985%	10.221%
Employee Rate	6.250%	7.000%

CalPERS Unfunded Account Liability or Net Pension Liability (UAL) and GASB 68

In FY20 the Airport contributed \$680.2K to CalPERS as part of its net unfunded pension liability for the current and past employee's retirement. In FY21 the Airport will contribute \$734.8K for the net pension liability or UAL. In February 2017 CalPERS published Circular Letter No: 200-008-17 providing information about a change in the investment discount rate and its effect on employer contributions. The table below outlines the changes to employer contributions from FY20 to FY22.

CalPERS EMPLOYER PAYMENT OF UNFUNDED LIABILITY - NET PENSION LIABILITY

EMPLOYEE PLAN	FY 2020	FY 2021	CHG \$	CHG %	FY 2022
Miscellaneous - Classic	\$ 143,406	\$ 166,303	\$ 22,897	16%	\$ 194,000
Miscellaneous - PEPRA	1,066	5,823	4,757	446%	6,000
Safety Police - Classic	139,738	161,160	21,422	15%	186,000
Safety Police - PEPRA	654	2,733	2,079	318%	2,800
Safety Fire - Classic	395,307	398,865	3,558	1%	412,000
UAL Year to Year Change	\$ 680,171	\$ 734,884	\$ 54,713	8%	\$ 800,800

GASB Statement No. 68, *Accounting and Financial Reporting for Pensions – An Amendment of GASB Statement No. 27*, is effective for all reporting periods after June 15, 2014. This statement requires the recognition of unfunded pension liability. There is no provision in this operating budget to adjust the GASB Statement No. 68 liability.

Implementation of GASB 74 & 75 Other Post Retirement Benefits (OPEB)

OPEB benefits are paid to retired employees who elect to receive health benefits through CalPERS. There are two general classes of OPEB retirees: police officers and all other employees. Police officers who retire and elect CalPERS health benefits receive a monthly payment to cover health benefits. The amount paid to each retired police officer is different and is calculated based a formula outlined in the Police Officers Association Memorandum of Understanding. All other retired employees electing CalPERS healthcare coverage receive the Public Employees' Medical and Hospital Care Act (PEMHCA) mandatory minimum payment. The CalPERS Circular Letter: 600-022-18 dated May 10, 2019 outlines the minimum payment for CY20. For CY21 the minimum payment is estimated to be \$141 per month.

The District implemented GASB 74/75 as part of the FY19 audit without funding the OPEB liability. The District engaged Macleod Watt, Inc. actuarial services to provide OPEB calculations required for the footnote disclosures for the audited FY19 financial statements. For the FY20 audit Macleod Watt, Inc. will update and recalculate the total actuarial OPEB liability for the Airport.

Like GASB 68 the GASB 74/75 Macleod Watt, Inc actuarial OPEB liability for the District will have to be updated annually and recorded as an adjustment to the District's Net Position. The Airport will NOT be funding the OPEB liability but will be using the "Pay as You Go" method and will only pay the required monthly payments to retirees. For FY21 the direct OPEB retiree cash payments will be approximately \$53,998.

Health Benefits

The District contracts with CalPERS for health insurance coverage. As part of an IRC Section 125 Cafeteria Plan, employees can select from four (4) health insurance plans. On January 1, 2020, the premium for PERs Choice, the most popular plan with employees decreased 0.7%, the premium for PERs Care increased 4.4%, the premium for PERs Select increased 1.8% and the premium for Anthem HMO increased 46.7%.

In FY21, the health insurance premiums will change again on January 1, 2021. This plan provides for a 3.5% increase in health insurance premiums. Depending upon benefit tier, Airport employees will continue to pay 7%, 15% or 20% of their health insurance premium. CalPERS will publish FY21 health insurance rates in July 2020. We will monitor CalPERS communications.

CalPERS HEALTH INSURANCE RATE CHANGES BY PLAN					
	INCREASE OR DECREASE ON 01/01/2020	MINIMUM PROJECTED INCREASE ON 01/01/2021	MAXIMUM PROJECTED INCREASE ON 01/01/2021	MINIMUM PROJECTED INCREASE ON 01/01/2020	MAXIMUM PROJECTED INCREASE ON 01/01/2020
Anthem EPO/HMO	46.7%	4.0%	8.0%	4.0%	8.0%
PERS Select	1.8%	3.0%	6.0%	4.0%	8.0%
PERS Choice	-0.7%	2.0%	4.0%	2.0%	4.0%
PERS Care	4.4%	3.0%	6.0%	3.0%	6.0%

In FY20 the District elected to consolidate District provided dental, employee vision and life insurance under one provider with a two-year rate guarantee. For FY21 dental, employee vision

and life insurance premiums will remain unchanged. Employee cost sharing on vision is unchanged.

Where plausible, a “user pays” methodology drives the formulation of operating expenses. This methodology dictates that each operating department budget is charged for all expenses incurred by that department. Exceptions to the above method are vehicle maintenance, depreciation, entity insurance, technology infrastructure and utilities expense. These “exceptions” are recognized in specific departments or categories in the managing department.

Because the District is a Part 139 Airport, there is a baseline level of service that is fixed. The level of service will not increase in FY21.

Finance & Administration Department

Finance and Administration (F&A) Department provides Airport management, customer service to tenants, general administration, accounting, marketing, air service development, public relations and human resources services. The Executive Director is accounted for in this department.

In FY21, the F&A Department reduced staff by two position with six full-time positions remaining. The Human Resources manager position was replaced by a contractor from Regional Government Services in FY17.

FINANCE & ADMINISTRATION					
EXPENSE TYPE	FY 2021 FINAL BUDGET	INC / (DEC) %	FY 2020 FORECAST ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 EXPENSE VARIANCE
PERSONNEL	900,210	-14.1%	1,047,577	1,077,156	29,579
OTHER	909,482	-13.8%	1,054,975	1,128,891	73,916
TOTAL	1,809,692	-13.9%	2,102,552	2,206,047	103,495

FY21 F&A expenses are budgeted to decrease by -\$292,8K over the FY20 forecast. The decrease includes -\$147.4K of personnel expenses and -\$145.5K of manager controlled operating expenses.

FY21 F&A Personnel - The -\$147.4 change in personnel expense includes: the reduction of two positions, -\$117.7K in salaries/wages, -\$1.2K in payroll taxes, -\$6.5K, in workers comp, +\$6.5K in CalPERS retirement contributions, +\$3.4K in CalPERS UAL and health contributions, and -\$32.5K in health benefits.

FY21 F&A Other - The -145.5K change in Other (manager-controlled) expenses includes: -3.9K in entertainment and travel, -\$10.4K in the art program, \$16.8 in auditing fees, -\$65.3K in legal expenses, -\$6.8K in other legal services, -\$66.9K in Marketing and related, -\$13.8K in air service development, \$4.1K in combined utilities expenses

Other expenses for the District, such as the cost of general liability insurance and utilities are included in F&A but not allocated to other departments.

Planning & Development Department

In FY21 the Planning & Development Department (P&D) is staffed with three full-time positions.

P&D is responsible for engineering, environmental monitoring, property management, and project and grant management, which are but a few of the services provided by this department.

Information Technology (IT) expense for the operation and maintenance of the District's local area network (LAN), the LAN's associated software and licenses, as well as the LAN's internet connectivity is budgeted, monitored, and managed by the P&D Department.

PLANNING & DEVELOPMENT					
EXPENSE TYPE	FY 2021 FINAL BUDGET	INC / (DEC) %	FY 2020 FORECAST ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 EXPENSE VARIANCE
PERSONNEL	460,351	2.2%	450,545	440,018	-10,527
OTHER	101,545	19.5%	84,972	119,775	34,803
TOTAL	561,896	4.9%	535,517	559,793	24,276

In FY21 P&D department expenses are budgeted to increase by \$26.4K over FY20 forecast. The increase includes: \$9.8K of personnel expenses and \$16.5K of manager controlled operating expenses.

FY21 P&D Personnel - The \$9.8K changes Personnel related expense includes: a -\$8.9K in worker's compensation insurance, \$4.5K in UAL contributions, \$12.5 in healthcare expense from changes in CalPERS plans and rates and \$1.7 in miscellaneous expenses.

FY21 P&D Other - The \$16.5K change in Other (manager-controlled) expense includes: \$5.6K to Architect & Engineer expenses, \$10.5K in Computer/Lan & IT expenses and \$500 other miscellaneous expenses.

Facility Maintenance and Custodial Services Department

In FY21, the Facility Maintenance and Custodial Services department (Maintenance) reduced staff by one custodial position and is now staffed with ten full-time positions. There are five maintenance positions and four custodian positions and a department manager. The Maintenance Departments overall mission is to provide general and preventative maintenance as well as upgrading District's assets.

Maintenance is responsible for general maintenance of the terminal and other Airport owned structures (including hangars, leased buildings, etc.), Airport operating areas, roads, parking lots, lighting and vehicles. Custodial staff maintains the common areas and offices in the terminal.

MAINTENANCE & CUSTODIAL SERVICES

EXPENSE TYPE	FY 2021 FINAL BUDGET	INC / (DEC) %	FY 2020 FORECAST ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 EXPENSE VARIANCE
PERSONNEL	1,065,349	-5.3%	1,125,321	1,146,817	21,496
OTHER	534,120	3.8%	514,810	633,370	118,560
TOTAL	1,599,469	-2.5%	1,640,131	1,780,187	140,056

The FY21 Maintenance Department expenses are budgeted to decrease by -\$40.7K below forecast. The decrease includes -\$60.0K of personnel expenses and \$19.3K of manager controlled operating expenses.

FY21 Maintenance Personnel - The -\$60.0K decrease in Personnel expenses includes: the reduction of two custodial staff positions, -\$40.1K of salaries and wages, -\$1.8K in payroll taxes, -\$25.1K worker's compensation insurance, \$3.2K CalPERS retirement, \$10.5K CalPERS UAL, -\$6.7K health insurances.

FY21 Maintenance Other - The \$19.3K change Other (manager-controlled) expenses includes: \$6.4K in professional development training and travel, \$4.5K in telephone and telecommunications fees, \$7.1K in various supplies, \$27.5K in custodial supplies & materials, -\$48.6K in terminal repair & maintenance and a variety of other landscaping and repairs totaling \$22.4K.

Airport Operations Department

In FY21, the Operations Department (OPS) staff was reduced by one executive assistance position and will now be staffed by an Operations Manager and two (2) Operations Supervisors.

The OPS Department is responsible for the Airfield Operations Area inspections, communications with FAA, posting safety notices, airport and tenant CCTV security system maintenance and repair, annual software expense for the Operations Area Gate System (OAG), Flight Information Display System (FIDS), and the annual taxi beacon and Gatekeeper software systems for tracking taxi drop-off/pick-up fees.

AIRPORT OPERATIONS

EXPENSE TYPE	FY 2021 FINAL BUDGET	INC / (DEC) %	FY 2020 FORECAST ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 EXPENSE VARIANCE
PERSONNEL	376,057	-13.6%	435,051	458,765	23,714
OTHER	122,920	-3.7%	127,621	145,685	18,064
TOTAL	498,977	-11.3%	562,672	604,450	41,778

FY 21 OPS Department total expenses are budgeted to decrease -\$63.7K over the FY20 forecast. The decrease includes -\$59.0K of personnel expenses and -\$4.7K of manager controlled operating expenses.

FY21 OPS Personnel - The -\$59.0K change Personnel expenses includes: the reduction of one staff position, -\$61.6K in salaries/wages, -\$3.6K in payroll taxes, -\$8.1K in worker's comp insurance, \$10.6K in CalPERS retirement and UAL and \$3.7K health insurance.

FY21 OPS Other - The -\$4.7K change in Other (manager-controlled) expenses includes: - \$12.7K Gatekeeper software and system maintenance, \$7.4 in access systems general repairs and other expenses totaling \$600.

Airport Police Department

In FY19 the District contracted with the City of Del Rey Oaks for law enforcement services. In FY21 City of Del Rey Oaks' Police Department will continue to provide law enforcement services under the direction of the Manager of Operations.

AIRPORT POLICE					
EXPENSE TYPE	FY 2021 FINAL BUDGET	INC / (DEC) %	FY 2020 FORECAST ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 EXPENSE VARIANCE
PERSONNEL	84,236	52.7%	55,173	55,202	29
OTHER	<u>1,042,984</u>	<u>-9.7%</u>	<u>1,154,684</u>	<u>1,157,704</u>	<u>3,020</u>
TOTAL	<u>1,127,220</u>	<u>-6.8%</u>	<u>1,209,857</u>	<u>1,212,906</u>	<u>3,049</u>

In FY21 Police Department expenses will increase \$67.1K from the FY20 forecast. Included in the FY21 budget increase are increased personnel costs of \$29.1K and other operating expenses of \$38.1K.

FY21 Police Department Personnel - The \$29.1K change in personnel expenses includes: \$27.2K in UAL expenses and \$1.3K in retiree health insurance.

FY21 Police Other- **The 111.7K decrease** in Other (manager controlled) expenses includes: \$2.7K in telephone/telecommunications, \$33.8K in DRO in law enforcement services and \$1.6K in computer and IT. **The City of Del Rey Oaks provided a one-year \$149K reduction in the District's law enforcement services contract to help with a loss in revenues.**

Aircraft Rescue and Firefighting (ARFF) Services

In FY21, ARFF services, as well as structural fire protection and facilities inspection, are provided under a five-year (FY20 to FY24) contract with the City of Monterey (Monterey). The FY21 level of contract services provided is consistent with prior years but will include a reduction in ARFF services contract fees from \$1.612M to \$1.503M.

ARFF & FIRE SERVICES

EXPENSE TYPE	FY 2021 FINAL BUDGET	INC / (DEC) %	FY 2020 FORECAST ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 EXPENSE VARIANCE
PERSONNEL	408,984	3.5%	395,007	405,204	10,197
OTHER	1,562,399	-5.4%	1,651,399	1,673,165	21,766
TOTAL	1,971,383	-3.7%	2,046,406	2,078,369	31,963

The FY21 ARFF budgeted expenses will decrease -\$75.0K over the FY20 forecast. Included in this FY21 decrease are increased personnel costs of \$14.0K and a decrease other operating expenses of -\$89.0K.

FY21 ARFF Personnel – The \$14.0K change in Personnel cost includes: 13.7K in CalPERS UAL contributions and \$300 in retiree health insurance.

FY21 ARFF Other – The -\$89.0K change in Other (manager controlled) operating expenses includes: \$25.7K in general and vehicle repairs and maintenance, -\$109.2K reduction Monterey ARFF fees and -6.1K in utilities.

Board of Directors

The FY21 Board of Directors budget is virtually the same as FY20 except it includes the additional \$105K in election expenses.

BOARD OF DIRECTORS

EXPENSE TYPE	FY 2021 FINAL BUDGET	INC / (DEC) %	FY 2020 FORECAST ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 EXPENSE VARIANCE
PERSONNEL	30,336	20.1%	25,256	26,744	1,488
OTHER	229,480	67.5%	136,990	125,040	-11,950
TOTAL	259,816	60.1%	162,246	151,784	-10,462

Office Rental Space

In FY20 the District acquired real property at 2801 Monterey/Salinas Highway (2801) through a Federal Aviation Administration grant that included 5.65 acre parcel, 4 commercial lots and two office buildings. In FY21 the Airport will continue to lease 2801 properties to the current tenants. The FY21 budgeted includes office rental revenues of \$388K and repairs and utilities expenses of \$264K. Included in the FY21 expenses are fees related to detachment of 2801 properties from the City of Monterey.

EXPENSE TYPE	FY 2021 FINAL BUDGET	INC / (DEC) %	FY 2020 FORECAST ACTUAL	FY 2020 ADOPTED BUDGET	FY 2020 EXPENSE VARIANCE
PERSONNEL	0	0.0%	0	0	0
OTHER	264,770	37.1%	193,179	360,781	167,602
TOTAL	<u>264,770</u>	<u>37.1%</u>	<u>193,179</u>	<u>360,781</u>	<u>167,602</u>

CAPITAL BUDGET:

CO-FUNDED (FAA Grants/PFCs/District) CAPITAL PROJECTS:

The following co-funded capital projects will be brought forward from prior fiscal years:

- Project Number 2016-01, NEPA/CEQA – Master Plan/Terminal/ARFF Station/NS GA-- Total Project through FY20 is \$2,529,966 and \$101,341 in FY21.
- Project Number 2019-01, Infield Safety Area REHAB Construction Phase 1-- Total Project through FY20 is \$1,975,687 and \$6,231,354 in FY21.
- Project Number 2020-12, Northside GA APRON Construction – Total Project through FY20 is \$375,000 and \$10,625,200 in FY21.
- Project Number 2020-13, Northside Vehicle Service Road Improvements – Total through FY20 is \$60,000 and \$1,886,065 in FY21.

CO-FUNDED (PFCs Only) CAPITAL PROJECTS:

- Project Number 2021-X2, (PFC Only) RSA Mitigation - Year 6 & 7 -- Total through FY21 is \$50,080 and \$44,920 in FY22.
- Project Number 2020-03, (PFC Only) FIDS, PA System and ADA Upgrades -- Total Project: \$420,000.
- Project Number 2020-04, (PFC Only) CCTV Terminal and Perimeter Security Upgrades -- Total Project: \$100,000.

DISTRICT- FUNDED/FINANCED CAPITAL PROJECTS:

The following District-funded/financed capital project can be brought forward from prior fiscal year:

- Project Number 2019-03, Water Distribution System –Total Project through FY20 is \$25,408, \$211,550 in FY21 and \$2,598,058 in FY22.

The following District-funded/financed capital project will be add in FY21:

- Project Number 2021-XX, Fenton and Keller Building Lighting Upgrade –Total Project \$47,000 in FY21

DISTRICT-FUNDED CAPITAL ACQUISITIONS:

In Fiscal Year 2021, there will be the following District-funded capital acquisitions:

- Project Number 2020-10, PFAS Testing Project-- Total Project through FY20 is \$106,660 and \$78,340 in FY21.
- Project Number 2020-14, Demolish Building 505 – Total Project \$250,000 in FY21.
- Project Number 2021-XX, Electric Vehicle Fast Charging – Total Project \$325,000 in FY21. Total costs are offset by a MBRAD donation/grant \$200,000 and EVIP grant \$93,750 which results in a net match of \$31,250 the Airport.

SUMMARY:

The final FY21 Operating Plan & Capital Plan is complete; operating needs are met. Covenants of the bond indenture have been negotiated. The results are:

Operating Revenue:	\$ 5,336,377
Operating Expense:	<u>\$ 8,093,223</u>
Net Operating Income:	<u>(\$ 2,756,846)</u>
Interest Income:	<u>\$ 66,600</u>
Operating Income ¹ :	<u>(\$ 2,690,246)</u>
Debt Service – Interest	\$ 54,198
Debt Service – Principal	<u>\$ 535,155</u>
Total Debt Service	<u>\$ 589,353</u>
Net Income after Debt Service	<u>(\$ 3,279,599)</u>
FY20 District-Funded Capital Plan ²	\$ 359,590
FY20 District-Funded AIP Capital Plan ³	\$ 180,000
FY21 Financed Capital Plan ⁴ :	<u>\$ 258,550</u>
Change in Net Position before CARES Act Grant	<u>(\$ 4,077,739)</u> ⁵
Estimated CARES Act Grant funding:	\$ 4,103,417
Net Position with CARES Act Grant	<u>(\$ 25,678)</u> ⁵

¹ FY21 operating income does not meet minimum net income requirement for 1.25 to 1.00 ratio (Section 5.09b) or (\$ 2,906,666).

² FY21 District-Funded Capital Plan is fully funded with \$359,590 from retained earnings.

³ FY21 District Share of Co-Funded AIP Capital Projects \$ 180,000 from retained earnings.

⁴ FY21 Financed Capital Plan includes continued planning on the Water Distribution project (\$211.6K) and a fully funded PG&E zero interest loan (\$47.0K) for upgrades to the 2801 properties.

⁵ FY21 Change in Net Position and Operating loss will be offset by CARES Act Grant MRY-WPG-3-06-0159-071-2020.

MONTEREY PENINSULA AIRPORT DISTRICT, COUNTY OF MONTEREY, STATE OF CALIFORNIA, DRAFT OPERATING BUDGET
FISCAL YEAR 2021
 JUNE 17, 2020

Operating Plan -- Income Statement -- Fiscal Year 2021
 For the Twelve Periods Ending 06/30/2021

Date 20200615

	FY 2021 FULL YEAR BUDGET	FY 2020 FULL YEAR FORECAST	\$ VARIANCE ACT/FOR	% VARIANCE ACT/FOR
OPERATING REVENUE				
TERMINAL				
Commercial Aviation Fees	385,799.71	821,339.23	(435,539.53)	-53.0%
Rents	1,193,668.00	1,473,112.16	(279,444.16)	-19.0%
Concessions	76,520.00	158,070.33	(81,550.33)	-51.6%
TNC / TCP & Taxi Permits & Trip Fees	41,337.00	235,185.79	(193,848.79)	-82.4%
Rental Car	44,000.00	941,776.07	(897,776.07)	-95.3%
Parking	58,000.00	693,382.82	(635,382.82)	-91.6%
HEAVY GENERAL AVIATION				
General Aviation Landing Fees	126,862.00	318,530.72	(191,668.72)	-60.2%
FBO Rent	577,804.00	635,578.00	(57,774.00)	-9.1%
Fuel Flowage Fees	42,643.00	306,367.18	(263,724.18)	-86.1%
LIGHT GENERAL AVIATION	453,904.00	450,981.00	2,923.00	0.6%
NON-AVIATION RENTS	2,052,411.53	2,139,956.67	(87,545.14)	-4.1%
OTHER OPERATING REVENUE	283,427.60	374,843.63	(91,416.03)	-24.4%
TOTAL OPERATING REVENUE:	5,336,376.84	8,549,123.61	(3,212,746.77)	-37.6%
OPERATING EXPENSE				
Finance & Administration	1,809,692.00	2,102,472.00	(292,780.00)	-13.9%
Planning & Development	561,896.00	535,517.00	26,379.00	4.9%
Maintenance & Custodial Services	1,599,469.00	1,640,131.00	(40,662.00)	-2.5%
Airport Operations	498,977.00	562,672.32	(63,695.32)	-11.3%
Police Department	1,127,220.00	1,209,857.00	(82,637.00)	-6.8%
Fire Department	1,971,383.00	2,046,406.00	(75,023.00)	-3.7%
Board of Directors	259,816.00	162,246.03	97,569.97	60.1%
Office Rental Space	264,770.00	193,179.90	71,590.10	100.0%
TOTAL OPERATING EXPENSE:	8,093,223.00	8,452,481.25	359,258.25	-4.3%
OPERATING INCOME	(2,756,846.17)	96,642.36	(2,853,488.52)	-2952.6%
PLUS: INTEREST INCOME	66,600.00	92,913.42	(26,313.42)	-28.3%
LESS: INTEREST EXPENSE - 2012 MPAD POB & CEC	54,198.07	43,230.00	10,968.07	25.4%
TOTAL INCOME	(2,744,444.24)	146,325.78	(2,890,770.01)	-1975.6%
OTHER REVENUE / (EXPENSE)	15,336,008.01	5,329,454.19	10,006,553.82	-387.8%
CHANGE IN NET POSITION	12,591,563.77	5,475,779.97	7,115,783.80	-330.0%

MONTEREY PENINSULA AIRPORT DISTRICT, COUNTY OF MONTEREY, STATE OF CALIFORNIA, DRAFT OPERATING BUDGET
FISCAL YEAR 2021
 JUNE 17, 2020

Operating Plan -- Income Statement -- Fiscal Year 2021
 For the Twelve Periods Ending 06/30/2021

Date 20200615

	FY 2021 FULL YEAR BUDGET	FY 2020 FULL YEAR BUDGET	\$ VARIANCE BUD/BUD	% VARIANCE BUD/BUD
OPERATING REVENUE				
TERMINAL				
Commercial Aviation Fees	385,799.71	891,016.00	(505,216.30)	-56.7%
Rents	1,193,668.00	1,729,554.00	(535,886.00)	-31.0%
Concessions	76,520.00	192,478.00	(115,958.00)	-60.2%
TNC / TCP & Taxi Permits & Trip Fees	41,337.00	248,480.00	(207,143.00)	-83.4%
Rental Car	44,000.00	1,177,246.39	(1,133,246.39)	-96.3%
Parking	58,000.00	816,840.69	(758,840.69)	-92.9%
HEAVY GENERAL AVIATION				
General Aviation Landing Fees	126,862.00	400,861.00	(273,999.00)	-68.4%
FBO Rent	577,804.00	693,360.00	(115,556.00)	-16.7%
Fuel Flowage Fees	42,643.00	406,229.00	(363,586.00)	-89.5%
LIGHT GENERAL AVIATION	453,904.00	461,496.00	(7,592.00)	-1.6%
NON-AVIATION RENTS	2,052,411.53	2,116,422.53	(64,011.00)	-3.0%
OTHER OPERATING REVENUE	283,427.60	352,402.96	(68,975.36)	-19.6%
TOTAL OPERATING REVENUE:	5,336,376.84	9,486,386.57	(4,150,009.73)	-43.7%
OPERATING EXPENSE				
Finance & Administration	1,809,692.00	2,206,047.00	(396,355.00)	-18.0%
Planning & Development	561,896.00	559,793.00	2,103.00	0.4%
Maintenance & Custodial Services	1,599,469.00	1,780,187.00	(180,718.00)	-10.2%
Airport Operations	498,977.00	604,450.00	(105,473.00)	-17.4%
Police Department	1,127,220.00	1,212,906.00	(85,686.00)	-7.1%
Fire Department	1,971,383.00	2,078,369.00	(106,986.00)	-5.1%
Board of Directors	259,816.00	151,784.00	108,032.00	71.2%
Office Rental Space	264,770.00	360,781.00	(96,011.00)	100.0%
TOTAL OPERATING EXPENSE:	8,093,223.00	8,954,317.00	861,094.00	-9.6%
OPERATING INCOME	(2,756,846.17)	532,069.57	(3,288,915.73)	-618.1%
PLUS: INTEREST INCOME	66,600.00	86,600.00	(20,000.00)	-23.1%
LESS: INTEREST EXPENSE - 2012 MPAD POB & CEC	54,198.07	70,954.37	(16,756.30)	-23.6%
TOTAL INCOME	(2,744,444.24)	547,715.20	(3,292,159.43)	-601.1%
OTHER REVENUE / (EXPENSE)	15,336,008.01	(1,013,552.24)	16,349,560.25	1413.1%
CHANGE IN NET POSITION	12,591,563.77	(465,837.04)	13,057,400.81	2803.0%

**MONTEREY PENINSULA AIRPORT DISTRICT, COUNTY OF MONTEREY, STATE OF CALIFORNIA, DRAFT OPERATING BUDGET
FISCAL YEAR 2021
JUNE 17, 2020**

**Operating Plan -- Income Statement -- Fiscal Year 2021
For the Twelve Periods Ending 06/30/2021**

Date 20200615		FY 2021 FULL YEAR BUDGET	FY 2020 FULL YEAR BUDGET	INC/(DEC) FOR FY 2021	FY 2020 FULL YEAR FORECAST	INC/(DEC) FOR FY 2021
Operating Revenue						
Commercial Aviation						
Landing Fees	FY 01.0	280,658.00	621,321.00	(340,663.00)	558,299.78	(277,641.78)
RON Fees	FY 01.0	18,016.00	110,639.00	(92,623.00)	75,145.12	(57,129.12)
Apron Fees	FY 01.0	49,755.00	110,051.00	(60,296.00)	101,957.73	(52,202.73)
Fuel Flowage	FY 01.0	37,370.71	49,005.00	(11,634.30)	85,936.60	(48,565.90)
Total Commercial Aviation:		385,799.71	891,016.00	(505,216.30)	821,339.23	(435,539.53)
General Aviation						
Landing Fee	FY 02.0	126,862.00	400,861.00	(273,999.00)	318,530.72	(191,668.72)
Total General Aviation:		126,862.00	400,861.00	(273,999.00)	318,530.72	(191,668.72)
Terminal Leases & Concessions						
Gate Usage Fees		-	-	-	3,626.24	(3,626.24)
Terminal Space Rent	FY 03.0	1,193,668.00	1,729,554.00	(535,886.00)	1,469,485.92	(275,817.92)
Terminal Concessions	FY 03.1	76,520.00	192,478.00	(115,958.00)	158,070.33	(81,550.33)
TCP Operators Permits	FY 03.1	7,800.00	7,080.00	720.00	8,168.16	(368.16)
Taxi Operators Permits & Trip Fee	FY 03.1	9,746.00	67,003.00	(57,257.00)	51,245.63	(41,499.63)
TNC Permits & Trip Fees	FY 03.1	23,791.00	174,397.00	(150,606.00)	175,772.00	(151,981.00)
Rental Car Concessions	FY 03.3	44,000.00	1,177,246.39	(1,133,246.39)	941,776.07	(897,776.07)
Parking Concession	FY 03.3	58,000.00	816,840.69	(758,840.69)	693,382.82	(635,382.82)
Tower Lease		-	-	-	-	-
Total Terminal Leases & Concessions:		1,413,525.00	4,164,599.08	(2,751,074.08)	3,501,527.18	(2,088,002.18)
Heavy General Aviation Tenants						
FBO Rents	FY 02.0	577,804.00	693,360.00	(115,556.00)	635,578.00	(57,774.00)
Fuel Flowage Fees	FY 02.0	42,643.00	406,229.00	(363,586.00)	306,367.18	(263,724.18)
Total Heavy General Aviation Tenants:		620,447.00	1,099,589.00	(479,142.00)	941,945.18	(321,498.18)
Light General & Other Aviation Tenants						
Facility / Space Rents	FY 04.0	186,044.00	190,596.00	(4,552.00)	189,815.00	(3,771.00)
Hangar Rents	FY 04.0	263,700.00	268,020.00	(4,320.00)	257,048.00	6,652.00
Tiedown Fees	FY 04.0	4,160.00	2,880.00	1,280.00	4,118.00	42.00
Total Light General & Other Aviation Tenants:		453,904.00	461,496.00	(7,592.00)	450,981.00	2,923.00
Non-Aviation Tenants						
Facility / Space Rents	FY 05.0	1,028,734.53	1,094,326.53	(65,592.00)	1,053,333.36	(24,598.83)
Outside Storage	FY 05.0	119,448.00	111,327.00	8,121.00	119,439.00	9.00
R V Storage	FY 05.0	131,100.00	140,400.00	(9,300.00)	148,959.00	(17,859.00)
DRO R V Storage	FY 05.0	7,200.00	4,440.00	-	7,955.30	-
Self-Storage Concession	FY 05.0	372,173.00	372,173.00	-	385,412.41	(13,239.41)
Office Rental Space	FY 05.0	387,756.00	387,756.00	-	417,842.11	(30,086.11)
Miscellaneous Non-Aviation Revenue	FY 05.0	6,000.00	6,000.00	-	7,015.49	(1,015.49)
Total Non-Aviation Tenants:		2,052,411.53	2,116,422.53	(66,771.00)	2,139,956.67	(86,789.84)
Other Operating Revenue						
Property Tax Allocation		130,000.00	129,000.00	1,000.00	134,178.99	(4,178.99)
Utility Charges	FY 05.0	133,977.60	179,052.96	(45,075.36)	137,740.86	(3,763.26)
Late Fees & Interest	FY 05.0	5,150.00	5,150.00	-	8,009.41	(2,859.41)
Bail & Traffic Fines	FY 05.0	-	-	-	(743.00)	743.00
License Fees		-	-	-	1,628.75	(1,628.75)
Tenant Employee Parking, Decals	FY 05.0	8,300.00	33,200.00	(24,900.00)	39,388.00	(31,088.00)
Tenant Plan Reviews, Checks & Inspection		-	-	-	4,510.50	(4,510.50)
Miscellaneous Other Operating Revenue		6,000.00	6,000.00	-	50,130.12	(44,130.12)
Total Other Operating Revenue:		283,427.60	352,402.96	(68,975.36)	374,843.63	(91,416.03)
Total Operating Revenue:		5,336,376.84	9,486,386.57	(4,152,769.73)	8,549,123.61	(3,211,991.47)

**MONTEREY PENINSULA AIRPORT DISTRICT, COUNTY OF MONTEREY, STATE OF CALIFORNIA, DRAFT OPERATING BUDGET
FISCAL YEAR 2021
JUNE 17, 2020**

**Operating Plan -- Income Statement -- Fiscal Year 2021
For the Twelve Periods Ending 06/30/2021**

Date 20200615	FY 2021 FULL YEAR BUDGET	FY 2020 FULL YEAR BUDGET	INC/(DEC) FOR FY 2021	FY 2020 FULL YEAR FORECAST	INC/(DEC) FOR FY 2021
Operating Expense					
Finance & Administration					
Salary & Wages	630,534.00	756,161.00	(125,627.00)	748,235.00	(117,701.00)
Salary & Wage Reimbursement - AIP & Billing	-	-	-	-	-
Overtime (OT) Pay	-	-	-	7.00	(7.00)
Employer SSI	39,136.00	46,942.00	(7,806.00)	38,559.00	577.00
Employer MC	9,170.00	11,019.00	(1,849.00)	10,405.00	(1,235.00)
Workers' Compensation Insurance	28,547.00	38,907.00	(10,360.00)	34,179.00	(5,632.00)
ADP Processing	2,160.00	2,880.00	(720.00)	3,402.00	(1,242.00)
CalPERS Retirement	50,753.00	54,857.00	(4,104.00)	44,248.00	6,505.00
CalPERS UAL	16,740.00	13,000.00	3,740.00	12,920.00	3,820.00
CalPERS Health Insurance	96,306.00	118,650.00	(22,344.00)	124,635.00	(28,329.00)
Flexible Spending Account (FSA)	10,500.00	12,900.00	(2,400.00)	10,930.00	(430.00)
Dental Insurance	10,952.00	14,052.00	(3,100.00)	13,374.00	(2,422.00)
Vision Insurance	792.00	3,048.00	(2,256.00)	1,554.00	(762.00)
Life Insurance	1,248.00	1,440.00	(192.00)	1,332.00	(84.00)
Retiree Health Insurance	3,372.00	3,300.00	72.00	3,717.00	(345.00)
GASB 45-75 / OPEB Expense	-	-	-	-	-
GASB 68 / Deferred Expense	-	-	-	-	-
Personnel Recruitment & Pre-Employment Expense	1,900.00	2,200.00	(300.00)	1,325.00	575.00
Temporary Personnel	-	-	-	24,486.00	(24,486.00)
Dues & Subscriptions	20,116.00	25,090.00	(4,974.00)	20,181.00	(65.00)
Seminars & Conferences	1,940.00	1,990.00	(50.00)	1,484.00	456.00
Professional Development & Education	-	1,000.00	(1,000.00)	1,050.00	(1,050.00)
Business Travel & Entertainment	12,765.00	24,400.00	(11,635.00)	16,678.00	(3,913.00)
Public Notices	1,000.00	1,000.00	-	97.00	903.00
LAFCO Expense	17,000.00	17,400.00	(400.00)	15,911.00	1,089.00
Umbrella Liability Insurance Expense	193,200.00	180,000.00	13,200.00	183,423.00	9,777.00
Administrative Meetings / Employee Relations	6,950.00	5,750.00	1,200.00	6,125.00	825.00
Telephone	32,196.00	29,916.00	2,280.00	31,601.00	595.00
Telecommunications	3,180.00	3,204.00	(24.00)	3,458.00	(278.00)
Postage & Courier Services	1,860.00	1,900.00	(40.00)	1,671.00	189.00
Bank Fees & Finance Charges	15,000.00	15,600.00	(600.00)	13,773.00	1,227.00
General Supplies & Materials	1,500.00	1,680.00	(180.00)	1,239.00	261.00
Office Supplies & Materials	16,270.00	16,770.00	(500.00)	11,356.00	4,914.00
District Vehicle Supplies & Materials	-	-	-	-	-
District Vehicle Fuel	-	-	-	-	-
Office Equipment Repair & Maintenance	8,904.00	9,610.00	(706.00)	8,468.00	436.00
General Repair & Maintenance	-	-	-	500.00	(500.00)
District Vehicle Repair & Maintenance	-	-	-	-	-
Other / Contract Services	42,289.00	44,460.00	(2,171.00)	41,790.00	499.00
Tenant Services	-	-	-	-	-
Art Program	15,000.00	16,000.00	(1,000.00)	25,464.00	(10,464.00)
Annual Audit / Accounting	47,400.00	51,300.00	(3,900.00)	30,615.00	16,785.00
District Legal Counsel	-	45,000.00	(45,000.00)	58,388.00	(58,388.00)
Other Legal Services	550.00	550.00	-	7,433.00	(6,883.00)
Computer / LAN / IT	6,780.00	6,780.00	-	4,113.00	2,667.00
Administration & Finance	14,900.00	14,900.00	-	12,275.00	2,625.00
Human Resources	30,000.00	45,996.00	(15,996.00)	37,156.00	(7,156.00)
Other Professional Services	900.00	900.00	-	1,455.00	(555.00)
Marketing	60,000.00	160,100.00	(100,100.00)	129,930.00	(69,930.00)
Public Relations	25,480.00	35,250.00	(9,770.00)	21,534.00	3,946.00
Air Service Development	20,500.00	40,500.00	(20,000.00)	34,381.00	(13,881.00)
Utilities - Miscellaneous	-	-	-	-	-
Utilities - Electricity	46,000.00	52,000.00	(6,000.00)	39,232.00	6,768.00
Utilities - Natural Gas	46,400.00	49,500.00	(3,100.00)	38,697.00	7,703.00
Utilities - Water	155,532.00	170,200.00	(14,668.00)	163,406.00	(7,874.00)
Utilities - Sewage / Waste Water	29,570.00	27,600.00	1,970.00	30,276.00	(706.00)
Utilities - Solid Waste Disposal	28,100.00	24,420.00	3,680.00	29,828.00	(1,728.00)
Bad Debt Expense	5,000.00	5,000.00	-	5,000.00	-
Property Tax & Assessments	1,300.00	925.00	375.00	1,176.00	124.00
Total Finance & Administration:	1,809,692.00	2,206,047.00	(396,355.00)	2,102,472.00	(292,780.00)

MONTEREY PENINSULA AIRPORT DISTRICT, COUNTY OF MONTEREY, STATE OF CALIFORNIA, DRAFT OPERATING BUDGET
FISCAL YEAR 2021
 JUNE 17, 2020

Operating Plan -- Income Statement -- Fiscal Year 2021
For the Twelve Periods Ending 06/30/2021

Date 20200615	FY 2021 FULL YEAR BUDGET	FY 2020 FULL YEAR BUDGET	INC/(DEC) FOR FY 2021	FY 2020 FULL YEAR FORECAST	INC/(DEC) FOR FY 2021
Planning & Development					
Salaries & Wages	259,297.00	261,313.00	(2,016.00)	262,785.00	(3,488.00)
Salary & Wage Reimbursement - AIP & Billing	(12,000.00)	(12,000.00)	-	(16,013.00)	4,013.00
Overtime (OT) Pay	-	-	-	-	-
Employer SSI	16,092.00	16,217.00	(125.00)	15,357.00	735.00
Employer MC	3,792.00	3,807.00	(15.00)	3,593.00	199.00
Workers' Compensation Insurance	28,476.00	38,613.00	(10,137.00)	37,433.00	(8,957.00)
ADP Processing	1,080.00	1,080.00	-	1,035.00	45.00
CalPERS Retirement	25,824.00	23,984.00	1,840.00	25,907.00	(83.00)
CalPERS UAL	54,024.00	46,596.00	7,428.00	49,540.00	4,484.00
CalPERS Health Insurance	74,322.00	51,408.00	22,914.00	61,782.00	12,540.00
Flexible Spending Account (FSA)	3,600.00	3,600.00	-	3,828.00	(228.00)
Dental Insurance	5,160.00	4,716.00	444.00	4,659.00	501.00
Vision Insurance	396.00	396.00	-	396.00	-
Life Insurance	288.00	288.00	-	243.00	45.00
Retiree Health Insurance	-	-	-	-	-
GASB 45-75 / OPEB Expense	-	-	-	-	-
GASB 68 / Deferred Expense	-	-	-	-	-
Personnel Recruitment & Pre-Employment Expense	-	-	-	-	-
Temporary Personnel	-	-	-	-	-
Dues & Subscriptions	1,025.00	1,025.00	-	845.00	180.00
Seminars & Conferences	1,820.00	3,120.00	(1,300.00)	850.00	970.00
Professional Development & Education	1,895.00	1,895.00	-	-	1,895.00
Business Travel & Entertainment	4,245.00	5,770.00	(1,525.00)	5,887.00	(1,642.00)
Public Notices	1,000.00	1,000.00	-	648.00	352.00
Administrative Meetings / Employee Relations	300.00	300.00	-	(30.00)	330.00
Telephone	360.00	360.00	-	346.00	14.00
Telecommunications	1,800.00	1,565.00	235.00	1,730.00	70.00
Postage & Courier Services	790.00	790.00	-	715.00	75.00
General Supplies & Materials	-	-	-	-	-
Office Supplies & Materials	2,400.00	3,600.00	(1,200.00)	2,015.00	385.00
District Vehicle Supplies & Materials	-	-	-	-	-
District Vehicle Fuel	-	-	-	-	-
Office Equipment Repair & Maintenance	4,800.00	5,040.00	(240.00)	4,863.00	(63.00)
District Vehicle Repair & Maintenance	-	-	-	-	-
Other / Contract Services	-	-	-	-	-
Architect & Engineer	25,000.00	35,000.00	(10,000.00)	19,402.00	5,598.00
District Legal Counsel	1,320.00	1,320.00	-	-	1,320.00
Other Legal Services	-	-	-	5,887.00	(5,887.00)
Computer / LAN & IT	51,790.00	54,490.00	(2,700.00)	41,314.00	10,476.00
Environmental	2,000.00	2,500.00	(500.00)	-	2,000.00
Other Professional Services	-	1,000.00	(1,000.00)	500.00	(500.00)
Public Relations	1,000.00	1,000.00	-	-	1,000.00
Total Planning & Development:	561,896.00	559,793.00	2,103.00	535,517.00	26,379.00

MONTEREY PENINSULA AIRPORT DISTRICT, COUNTY OF MONTEREY, STATE OF CALIFORNIA, DRAFT OPERATING BUDGET
FISCAL YEAR 2021
 JUNE 17, 2020

Operating Plan -- Income Statement -- Fiscal Year 2021
For the Twelve Periods Ending 06/30/2021

Date 20200615	FY 2021 FULL YEAR BUDGET	FY 2020 FULL YEAR BUDGET	INC/(DEC) FOR FY 2021	FY 2020 FULL YEAR FORECAST	INC/(DEC) FOR FY 2021
Maintenance & Custodial Services					
Salaries & Wages	577,802.00	624,831.00	(47,029.00)	620,714.00	(42,912.00)
Salary & Wage Reimbursement - AIP & Billing	-	-	-	-	-
Pager Pay	8,440.00	8,440.00	-	9,970.00	(1,530.00)
Overtime (OT) Pay	7,690.00	8,909.00	(1,219.00)	4,172.00	3,518.00
Holiday Pay	3,101.00	3,490.00	(389.00)	2,318.00	783.00
Employer SSI	37,089.00	40,103.00	(3,014.00)	38,595.00	(1,506.00)
Employer MC	8,711.00	9,439.00	(728.00)	9,039.00	(328.00)
Workers' Compensation Insurance	65,570.00	95,436.00	(29,866.00)	90,626.00	(25,056.00)
ADP Processing	3,600.00	3,960.00	(360.00)	3,743.00	(143.00)
CalPERS Retirement	56,730.00	57,117.00	(387.00)	53,462.00	3,268.00
CalPERS UAL	69,000.00	57,984.00	11,016.00	58,504.00	10,496.00
CalPERS Health Insurance	191,652.00	199,524.00	(7,872.00)	197,173.00	(5,521.00)
Flexible Spending Account (FSA)	12,000.00	13,200.00	(1,200.00)	13,734.00	(1,734.00)
Dental Insurance	18,312.00	18,576.00	(264.00)	18,885.00	(573.00)
Vision Insurance	1,320.00	1,452.00	(132.00)	1,443.00	(123.00)
Life Insurance	960.00	1,056.00	(96.00)	876.00	84.00
Retiree Health Insurance	3,372.00	3,300.00	72.00	2,067.00	1,305.00
GASB 45-75 / OPEB Expense	-	-	-	-	-
GASB 68 / Deferred Expense	-	-	-	-	-
Personnel Recruitment & Pre-Employment Expense	-	-	-	-	-
Dues & Subscriptions	-	-	-	-	-
Seminars & Conferences	3,000.00	3,000.00	-	-	3,000.00
Professional Development & Education	1,200.00	1,200.00	-	-	1,200.00
Business Travel & Entertainment	2,300.00	2,300.00	-	38.00	2,262.00
Administrative Meetings / Employee Relations	500.00	500.00	-	180.00	320.00
Telephone	1,020.00	900.00	120.00	1,544.00	(524.00)
Telecommunications	9,100.00	4,800.00	4,300.00	4,128.00	4,972.00
Postage & Courier Services	-	-	-	19.00	(19.00)
Custodial Supplies & Materials	58,800.00	62,400.00	(3,600.00)	34,327.00	24,473.00
General Supplies & Materials	5,330.00	4,850.00	480.00	2,268.00	3,062.00
Maintenance Supplies & Materials	8,200.00	8,200.00	-	9,250.00	(1,050.00)
Office Supplies & Materials	900.00	900.00	-	415.00	485.00
District Vehicle Supplies & Materials	3,600.00	3,600.00	-	900.00	2,700.00
District Vehicle Fuel	21,600.00	26,100.00	(4,500.00)	18,175.00	3,425.00
Airfield Repair & Maintenance	135,545.00	217,795.00	(82,250.00)	134,275.00	1,270.00
Terminal Repair & Maintenance	128,100.00	137,100.00	(9,000.00)	176,723.00	(48,623.00)
Rental Space Repair & Maintenance	16,000.00	16,000.00	-	13,225.00	2,775.00
Landscape & Grounds Repair & Maintenance	32,700.00	32,700.00	-	14,436.00	18,264.00
Office Equipment Repair & Maintenance	-	-	-	100.00	(100.00)
General Repair & Maintenance	8,100.00	8,100.00	-	6,728.00	1,372.00
District Vehicle Repair & Maintenance	20,925.00	20,925.00	-	17,155.00	3,770.00
Other / Contract Services	77,200.00	82,000.00	(4,800.00)	80,924.00	(3,724.00)
Total Maintenance & Custodial Services:	1,599,469.00	1,780,187.00	(180,718.00)	1,640,131.00	(40,662.00)

MONTEREY PENINSULA AIRPORT DISTRICT, COUNTY OF MONTEREY, STATE OF CALIFORNIA, DRAFT OPERATING BUDGET
FISCAL YEAR 2021
 JUNE 17, 2020

Operating Plan -- Income Statement -- Fiscal Year 2021
For the Twelve Periods Ending 06/30/2021

Date 20200615	FY 2021 FULL YEAR BUDGET	FY 2020 FULL YEAR BUDGET	INC/(DEC) FOR FY 2021	FY 2020 FULL YEAR FORECAST	INC/(DEC) FOR FY 2021
Airport Operations					
Salaries & Wages	223,111.00	280,804.00	(57,693.00)	284,509.00	(61,398.00)
Salary & Wage Reimbursement - AIP & Billing	-	-	-	-	-
Overtime (OT) Pay	-	1,048.00	(1,048.00)	217.00	(217.00)
Employer SSI	13,848.00	17,497.00	(3,649.00)	16,806.00	(2,958.00)
Employer MC	3,252.00	4,116.00	(864.00)	3,939.00	(687.00)
Workers' Compensation Insurance	24,492.00	32,309.00	(7,817.00)	32,305.00	(7,813.00)
ADP Processing	1,080.00	1,440.00	(360.00)	1,349.00	(269.00)
CalPERS Retirement	20,172.00	24,681.00	(4,509.00)	22,113.00	(1,941.00)
CalPERS UAL	32,352.00	27,600.00	4,752.00	19,788.00	12,564.00
CalPERS Health Insurance	46,866.00	56,538.00	(9,672.00)	42,124.00	4,742.00
Flexible Spending Account (FSA)	3,600.00	4,800.00	(1,200.00)	4,852.00	(1,252.00)
Dental Insurance	6,600.00	7,020.00	(420.00)	6,233.00	367.00
Vision Insurance	396.00	528.00	(132.00)	506.00	(110.00)
Life Insurance	288.00	384.00	(96.00)	310.00	(22.00)
Retiree Health Insurance	-	-	-	-	-
GASB 45-75 / OPEB Expense	-	-	-	-	-
GASB 68 / Deferred Expense	-	-	-	-	-
Personnel Recruitment & Pre-Employment Expense	-	-	-	-	-
Dues & Subscriptions	7,300.00	2,775.00	4,525.00	4,898.00	2,402.00
Seminars & Conferences	650.00	1,550.00	(900.00)	1,440.00	(790.00)
Professional Development & Education	-	-	-	633.00	(633.00)
Business Travel & Entertainment	900.00	5,300.00	(4,400.00)	3,072.00	(2,172.00)
Administrative Meetings / Employee Relations	600.00	-	600.00	253.32	346.68
Telephone	860.00	600.00	260.00	1,393.00	(533.00)
Telecommunications	2,400.00	860.00	1,540.00	2,236.00	164.00
Postage & Courier Services	240.00	2,760.00	(2,520.00)	1.00	239.00
General Supplies & Materials	1,800.00	240.00	1,560.00	1,872.00	(72.00)
Office Supplies & Materials	4,400.00	3,800.00	600.00	2,924.00	1,476.00
District Vehicle Supplies & Materials	700.00	4,400.00	(3,700.00)	1,100.00	(400.00)
District Vehicle Fuel	-	1,500.00	(1,500.00)	-	-
Office Equipment Repair & Maintenance	-	-	-	326.00	(326.00)
General Repairs & Maintenance	14,600.00	14,600.00	-	7,127.00	7,473.00
District Vehicle Repair & Maintenance	720.00	-	720.00	-	720.00
Other / Contract Services	4,800.00	9,800.00	(5,000.00)	3,359.00	1,441.00
Architect & Engineer	-	-	-	-	-
Computer / LAN & IT	72,800.00	87,400.00	(14,600.00)	85,484.00	(12,684.00)
Environmental	10,150.00	10,100.00	50.00	11,503.00	(1,353.00)
Total Airport Operations:	498,977.00	604,450.00	(105,473.00)	562,672.32	(63,695.32)

MONTEREY PENINSULA AIRPORT DISTRICT, COUNTY OF MONTEREY, STATE OF CALIFORNIA, DRAFT OPERATING BUDGET
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For the Twelve Periods Ending 06/30/2021

Date 20200615

	FY 2021 FULL YEAR BUDGET	FY 2020 FULL YEAR BUDGET	INC/(DEC) FOR FY 2021	FY 2020 FULL YEAR FORECAST	INC/(DEC) FOR FY 2021
Police Department					
Salaries & Wages	-	-	-	-	-
Salary Wage Reimbursement - AIP & Billing	(116,800.00)	(116,800.00)	-	(117,440.00)	640.00
Overtime (OT) Pay	-	-	-	-	-
Holiday Pay	-	-	-	-	-
Training Pay	-	-	-	-	-
Uniform Allowance	-	-	-	-	-
Employer SSI	-	-	-	-	-
Employer MC	-	-	-	-	-
Workers' Compensation Insurance	-	-	-	-	-
ADP Processing	-	-	-	-	-
CalPERS Retirement	-	-	-	-	-
CalPERS UAL	163,896.00	140,388.00	23,508.00	136,748.00	27,148.00
CalPERS Health Insurance	-	-	-	-	-
Flexible Spending Account (FSA)	-	-	-	-	-
Dental Insurance	-	-	-	-	-
Vision Insurance	-	-	-	-	-
Life Insurance	-	-	-	-	-
Retiree Health Insurance	37,140.00	31,614.00	5,526.00	35,865.00	1,275.00
GASB 45-75 / OPEB Expense	-	-	-	-	-
GASB 68 / Deferred Expense	-	-	-	-	-
Personnel Recruitment & Pre-Employment Expense	-	-	-	-	-
Dues & Subscriptions	-	-	-	-	-
Seminars & Conferences	-	-	-	-	-
Professional Development & Education	-	-	-	-	-
Business Travel & Entertainment	-	-	-	-	-
Administrative Meetings / Employee Relations	-	-	-	-	-
Telephone	3,500.00	3,500.00	-	2,506.00	994.00
Telecommunications	23,400.00	21,560.00	1,840.00	21,684.00	1,716.00
Postage & Courier Services	-	-	-	-	-
General Supplies & Materials	-	-	-	-	-
Office Supplies & Materials	-	-	-	-	-
District Vehicle Supplies & Materials	-	-	-	-	-
District Vehicle Fuel	-	-	-	-	-
Office Equipment Repair & Maintenance	-	-	-	-	-
General Repairs & Maintenance	-	-	-	-	-
District Vehicle Repair & Maintenance	-	-	-	-	-
Other / Contract Services	1,013,684.00	1,130,244.00	(116,560.00)	1,129,694.00	(116,010.00)
District Legal Counsel	-	-	-	-	-
Other Legal Services	-	-	-	-	-
Computer / LAN & IT	2,400.00	2,400.00	-	800.00	1,600.00
Total Police Department:	1,127,220.00	1,212,906.00	(85,686.00)	1,209,857.00	(82,637.00)

MONTEREY PENINSULA AIRPORT DISTRICT, COUNTY OF MONTEREY, STATE OF CALIFORNIA, DRAFT OPERATING BUDGET
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For the Twelve Periods Ending 06/30/2021

Date 20200615

	FY 2021 FULL YEAR BUDGET	FY 2020 FULL YEAR BUDGET	INC/(DEC) FOR FY 2021	FY 2020 FULL YEAR FORECAST	INC/(DEC) FOR FY 2021
ARFF / Fire Services					
CalPERS UAL	398,868.00	395,304.00	3,564.00	385,107.00	13,761.00
Retiree Health Insurance	10,116.00	9,900.00	216.00	9,900.00	216.00
GASB 45-75 / OPEB Expense	-	-	-	-	-
GASB 68 / Deferred Expense	-	-	-	-	-
Telephone	1,995.00	1,495.00	500.00	1,449.00	546.00
Telecommunications	-	-	-	-	-
Office Equipment Repair & Maintenance	-	3,670.00	(3,670.00)	915.00	(915.00)
General Repairs & Maintenance	7,080.00	7,000.00	80.00	3,500.00	3,580.00
District Vehicle Repair & Maintenance	50,000.00	50,000.00	-	26,914.00	23,086.00
Fire Services	1,503,324.00	1,611,000.00	(107,676.00)	1,612,557.00	(109,233.00)
Other / Contract Services	-	-	-	-	-
Utilities - Electricity	-	-	-	1,363.00	(1,363.00)
Utilities - Natural Gas	-	-	-	2,546.00	(2,546.00)
Utilities - Water	-	-	-	2,155.00	(2,155.00)
Total ARFF / Fire Services:	1,971,383.00	2,078,369.00	(106,986.00)	2,046,406.00	(75,023.00)
Board of Directors					
Board Member Compensation	26,400.00	24,000.00	2,400.00	22,275.00	4,125.00
Employer SSI	1,644.00	1,488.00	156.00	1,381.05	262.95
Employer MC	384.00	348.00	36.00	323.09	60.91
Workers' Compensation Insurance	108.00	108.00	-	106.65	1.35
ADP Processing	1,800.00	800.00	1,000.00	1,170.60	629.40
Dues & Subscriptions	1,200.00	1,200.00	-	1,437.50	(237.50)
Seminars & Conferences	8,900.00	12,500.00	(3,600.00)	7,528.51	1,371.49
Other Meetings / Workshops	6,000.00	20,380.00	(14,380.00)	25,168.49	(19,168.49)
Business Travel & Entertainment	7,200.00	16,780.00	(9,580.00)	8,418.85	(1,218.85)
Board Member Election	105,000.00	-	105,000.00	-	105,000.00
Postage & Courier Services	900.00	900.00	-	887.00	13.00
Office Supplies & Materials	500.00	500.00	-	314.44	185.56
Other / Contract Services	780.00	780.00	-	195.00	585.00
District Legal Counsel	99,000.00	72,000.00	27,000.00	92,225.88	6,774.12
Other Professional Services	-	-	-	813.97	(813.97)
Total Board of Directors:	259,816.00	151,784.00	108,032.00	162,246.03	97,569.97

**MONTEREY PENINSULA AIRPORT DISTRICT, COUNTY OF MONTEREY, STATE OF CALIFORNIA, DRAFT OPERATING BUDGET
FISCAL YEAR 2021
JUNE 17, 2020**

**Operating Plan -- Income Statement -- Fiscal Year 2021
For the Twelve Periods Ending 06/30/2021**

Date 20200615	FY 2021 FULL YEAR BUDGET	FY 2020 FULL YEAR BUDGET	INC/(DEC) FOR FY 2021	FY 2020 FULL YEAR FORECAST	INC/(DEC) FOR FY 2021
Office Rental Space					
Telephone	3,000.00	3,050.00	(50.00)	3,822.00	(822.00)
Umbrella Liability Insurance Expense	4,000.00	4,000.00	-	2,155.44	1,844.56
Miscellaneous Expense	-	30,000.00	(30,000.00)	-	-
Rental Space Repair & Maintenance	33,000.00	2,816.00	30,184.00	12,321.73	20,678.27
General Repair & Maintenance	-	24,000.00	(24,000.00)	-	-
Other / Contract Services	36,120.00	12,120.00	24,000.00	34,564.53	1,555.47
Outside Services	30,500.00	150,000.00	(119,500.00)	4,411.97	26,088.03
Utilities - Electricity	44,400.00	36,000.00	8,400.00	37,410.82	6,989.18
Utilities - Natural Gas	12,000.00	9,600.00	2,400.00	11,767.62	232.38
Utilities - Water	15,300.00	6,375.00	8,925.00	10,340.56	4,959.44
Utilities - Sewage / Waste Water	4,950.00	1,920.00	3,030.00	5,346.19	(396.19)
Utilities - Solid Waste Disposal	4,500.00	3,900.00	600.00	3,313.22	1,186.78
Property Tax & Assessments	77,000.00	77,000.00	-	67,725.82	9,274.18
Total Office Rental Space:	264,770.00	360,781.00	(96,011.00)	193,179.90	71,590.10
Total Operating Expenses:	8,093,223.00	8,954,317.00	(861,094.00)	8,452,481.25	(359,258.25)
Net Income From Operations:	(2,756,846.17)	532,069.57	(3,291,675.73)	96,642.36	(2,852,733.22)
5.09(b) Amount	480,312.00	480,312.00		480,312.00	
	(3,237,158.17)	51,757.57		(383,669.64)	
Other Income and Expense					
Grants - FAA	16,920,745.75	5,296,247.37	11,624,498.38	9,957,771.00	6,962,974.75
Grant-CARESACT	4,103,417.21	-	4,103,417.21	1,307,926.46	2,795,490.74
Passenger Facility Charges FY 18 10.02	74,572.47	795,158.21	(720,585.74)	795,504.93	(720,932.46)
Passenger Facility Charges - Int Income	12,500.00	12,500.00	-	20,693.89	(8,193.89)
PFC - Unrealized Gain/Loss on Investments	-	-	-	9,582.98	(9,582.98)
Interest Income - Banks	1,800.00	1,800.00	-	2,272.43	(472.43)
Interest Income - L.A.I.F.	24,000.00	44,000.00	(20,000.00)	52,613.62	(28,613.62)
Interest Income - MPAD Investments	40,800.00	40,800.00	-	38,027.37	2,772.63
MPAD - Unrealized Gain/Loss on Investment	-	-	-	17,538.65	(17,538.65)
Grants - OTHER	-	-	-	-	-
Gain/Loss on Disposal of Fixed Assets	-	-	-	-	-
Interest Expense - 2012 MPAD POI FY 18 10.10	(28,072.00)	(43,230.00)	15,158.00	(43,230.00)	15,158.00
Interest Expense - CEC Loan	(26,126.07)	(27,724.37)	1,598.30	(27,705.49)	1,579.42
Depreciation / Amortization Expen FY 18 10.11	(5,775,227.41)	(7,117,457.81)	1,342,230.40	(6,751,858.23)	976,630.81
Total Other Income and Expense:	15,348,409.94	(997,906.60)	16,346,316.54	5,379,137.61	9,969,272.33
Net Income / (Loss) / Net Change in Position:	12,591,563.77	(465,837.04)	13,054,640.81	5,475,779.97	7,115,783.80
	-	(0.00)		-	

MONTEREY PENINSULA AIRPORT DISTRICT, COUNTY OF MONTEREY, STATE OF CALIFORNIA, OPERATING BUDGET -- FISCAL YEAR 2021
 ADOPTED BY THE MPAD BOARD OF DIRECTORS BY RESOLUTION NO. 1778, JUNE 17, 2020

Operating Plan -- Income Statement -- Fiscal Year 2021
For the Twelve Periods Ending 06/30/2021

Date 20200615 DEPARTMENT	WAGE & SALARY EXPENSE ¹	WAGE & SALARY EXPENSE	WAGE & SALARY PAYROLL TAX EXPENSE	WAGE & SALARY PAYROLL TAX EXPENSE	BENEFIT EXPENSE ²	BENEFIT EXPENSE	TOTAL WAGE & P/R TAX & BENEFIT EXPENSE	TOTAL WAGE & P/R TAX & BENEFIT EXPENSE	NUMBER OF EMPLOYEES	
	\$	%	\$	%	\$	%	\$	%	F/T	P/T
Finance & Admin	630,536.18	39%	48,306.00	36%	221,375.76	14%	900,217.94	27%	6	0
P & D	247,299.60	15%	19,884.00	15%	193,172.04	12%	460,355.64	14%	3	0
Maintenance	597,033.42	37%	45,800.00	34%	422,513.72	27%	1,065,347.14	32%	10	0
Operations	223,108.63	14%	17,100.00	13%	135,850.44	9%	376,059.07	11%	4	0
Police	(116,800.00)	-7%	-	0%	201,031.21	13%	84,231.21	3%	0	0
ARFF - Fire	-	0%	-	0%	408,981.00	26%	408,981.00	12%	0	0
Board Of Directors	26,400.00	2%	2,028.00	2%	1,908.00		30,336.00	1%		
TOTAL	1,607,577.83	100%	133,118.00	100%	1,584,832.17	100%	3,325,528.00	100%	23	0
% of Payroll & Benefits	48.3%		4.0%		47.7%					
% of Total Expense	19.9%		1.6%		19.6%					

As a percentage of total expense, total employee compensation is: 41.09%

Total employer cost of CalPERs Retirement:	153,479.00	As percentage of total employee comp:	4.62%	1.90%	of total expense
Total employer cost of CalPERs UAL:	734,883.96	As percentage of total employee comp:	22.10%	9.08%	of total expense
Total employer cost of CalPERs Health Insurance:	409,146.00	As percentage of total employee comp:	12.30%	5.06%	of total expense
Total employer cost of Flex Spending (FSA) AFLAC:	29,700.00	As percentage of total employee comp:	0.89%	0.37%	of total expense
Total employer cost of PFG Dental Insurance:	41,024.00	As percentage of total employee comp:	1.23%	0.51%	of total expense
Total employer cost of VSP Vision Insurance:	2,904.00	As percentage of total employee comp:	0.09%	0.04%	of total expense
Total employer cost of Life Insurance:	2,784.00	As percentage of total employee comp:	0.08%	0.03%	of total expense
Total employer cost of OPEB Insurance:	53,998.21	As percentage of total employee comp:	1.62%	0.67%	of total expense
Total employer cost of Workers Comp Insurance/Fees:	156,913.00	As percentage of total employee comp:	4.72%	1.94%	of total expense

¹includes OT, holiday pay, pager pay, training pay & uniform allowance

² Includes \$734.9K of UAL contributions

Operating Plan -- Income Statement -- Fiscal Year 2021
 For the Twelve Periods Ending 06/30/2021

Date 20200615

	FY 2021 FULL YEAR PLAN
SOURCES AND USES OF CASH -- OPERATIONS	
SOURCES OF CASH	
CASH RECEIVED - OPERATING REVENUE	\$ 5,336,377.00
CASH RECEIVED - INTEREST INCOME	66,600.00
CASH RECEIVED	<u>\$ 5,402,977.00</u>
USES OF CASH -- OPERATIONS	
CASH DISBURSED - OPERATING EXPENSE ¹	\$ 8,093,223.00
CASH DISBURSED - DEBT SERVICE (BOND INTEREST EXPENSE) ²	54,198.00
CASH DISBURSED - DEBT SERVICE (PRINCIPAL REDUCTION) ²	535,155.00
CASH DISBURSED	<u>\$ 8,682,576.00</u>
CHANGE IN CASH POSITION FROM OPERATIONS	<u>\$ (3,279,599.00)</u>
USES OF CASH -- CAPITAL PROGRAM	
CASH DISBURSED - DISTRICT CAPITAL PROJECTS ³	\$ 618,140.00
CASH DISBURSED - CO-FUNDED CAPITAL PROJECTS ⁴	180,000.00
CASH DISBURSED	<u>\$ 798,140.00</u>
CHANGE IN CASH POSITION FROM CAPITAL PROGRAM	<u>\$ (798,140.00)</u>
CHANGE IN CASH POSITION FROM OPERATIONS & CAPITAL	<u>\$ (4,077,739.00)</u>
CARES ACT – GRANT FUNDING TO OFFSET OPERATING LOSSES	4,103,417.21
CHANGE IN CASH POSITION FROM OPERATIONS & CAPITAL CARES ACT	25,678.21
ESTIMATED UNRESTRICTED NET <u>CASH</u> POSITION ON 06/30/2020:	\$ 5,179,617.00
CHANGE IN UNRESTRICTED NET <u>CASH</u> POSITION FROM FY21 OP / CAP PLAN	\$ 25,678.21
PROJECTED UNRESTRICTED NET <u>CASH</u> POSITION ON 06/30/2021:	\$ 5,205,295.21

¹Net of non-cash operating expense (OPEB) and bond interest expense

²\$3.077m 2012 Pension Obligation Bond (POB), 2017 California Energy Commission Solar Array loan interest expense and PG&E loan principle payments.

USES OF CASH -- CAPITAL PROGRAM

CASH DISBURSED - DISTRICT CAPITAL PROJECTS ³	\$ 618,140.00
CASH DISBURSED - CO-FUNDED CAPITAL PROJECTS ⁴	180,000.00
CASH DISBURSED	<u>\$ 798,140.00</u>

CHANGE IN CASH POSITION FROM CAPITAL PROGRAM \$ (798,140.00)

³District-funded and financed capital plan for FY21

⁴District portion of co-funded AIP (FAA/PFC) projects for FY21

CHANGE IN CASH POSITION FROM OPERATIONS & CAPITAL \$ (4,077,739.00)

CARES ACT – GRANT FUNDING TO OFFSET OPERATING LOSSES **4,103,417.21**

CHANGE IN CASH POSITION FROM OPERATIONS & CAPITAL CARES ACT **25,678.21**

ESTIMATED UNRESTRICTED NET CASH POSITION ON 06/30/2020: **\$ 5,179,617.00**

CHANGE IN UNRESTRICTED NET CASH POSITION FROM FY21 OP / CAP PLAN **\$ 25,678.21**

PROJECTED UNRESTRICTED NET CASH POSITION ON 06/30/2021: **\$ 5,205,295.21**

General Financial Recap -- Fiscal Year 2020
For the Fiscal Year Starting 07/01/2020 - Ending 06/30/2021

Date 20200615

	FY 2021 FULL YEAR PLAN	
Operating Revenue:	\$ 5,336,377	
Plus: Interest Income	\$ 66,600	
¹ Aggregate Gross Operating Revenue:	\$ 5,402,977	
Operating Expense:	\$ 8,093,223	
Less: Interest Expense (Non POB)	\$ 26,126	
¹ Aggregate Gross Operating Expense:	\$ 8,119,349	
² Aggregate Gross Operating Income:	\$ (2,716,372)	
FY 2021 POB Debt Service:		
³ Interest Expense:	\$ 28,072	
³ Principal Payback:	\$ 341,000	
¹ Aggregate Annual Debt Service:	\$ 369,072	
5.09 (b) Ratio	-7.36	to 1:00
FY 2021 CEC Loan Service:		
⁴ Interest Expense:	\$ 26,126	
⁴ Principal Payback:	\$ 151,979	
¹ Aggregate Annual Debt Service:	\$ 178,105	
FY 2021 PG&E Loan Service:		
⁵ Principal Payback:	\$ 42,176	
Total Interest	\$ 54,198	
Total Principle	\$ 535,155	

¹Per definitions in Appendix A, Indenture of Trust

² Net of non-cash operating expense (OPEB) and bond interest expense

³ ^{POB} Interest Expenses and Principal Payback Includes:

\$3.077M 2012 Pension Obligation Bond P&I payments of \$312K and \$71.7K respectively.

⁴ Interest Expenses and Principal Payback Includes:

\$3.0M California Energy Commission Promissory Note P&I payments of \$128,559K and \$28.7K respectively

⁵ Principal Payback Includes:

\$126.2K PG&E principle payments only no interest

5.09

(b) cause itself and its affiliates and subsidiaries to maintain (using GAAP and GASB 33 & 34 consistently applied and used consistently with prior practices except to the extent modified by the definitions herein) a ratio of aggregate Gross Operating Revenues less aggregate Gross Operating Expenses to aggregate Annual Debt Service for such Fiscal Year of not less than 1.25 to 1.00, calculated annually commencing with the Fiscal Year ending June 30, 2013. Ratio equals \$384,230 times 1.25