

**MINUTES OF THE AIRPORT PROPERTY DEVELOPMENT & LEASES COMMITTEE MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS**

**September 8, 2023 10:00 AM**

**NOTICE REGARDING A RETURN TO IN-PERSON PUBLIC PARTICIPATION AT MONTEREY PENINSULA AIRPORT DISTRICT BOARD AND COMMITTEE MEETINGS**

Due to the expiration of the COVID-19 California State of Emergency, the Monterey Peninsula Airport District will return to holding meetings at the Airport Board Room, with in-person attendance. Members of the public may attend the Committee Meeting in person and request to speak to the Committee Members when the Chair calls for public comment.

Alternatively, members of the public who desire to provide input as to any item can send an email to [info@montereyairport.com](mailto:info@montereyairport.com) and include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)." Written comments should be received by 8:00 AM on the day of the meeting. All submitted comments will be provided to the Committee Members for consideration and will be compiled as part of the record.

**A. CALL TO ORDER**

*The meeting of the Airport Property Development and Lease Committee was called to order at 10:16 AM. Directors Miller and Sawhney, Executive Director La Pier, Controller Wilson, and Acting Board Secretary Adams were in attendance.*

**B. COMMUNICATIONS / ANNOUNCEMENTS / INFORMATIONAL ITEMS**

*None.*

**C. PUBLIC COMMENTS**

*None.*

**D. REGULAR AGENDA – ACTION ITEMS**

Review            1. Leasing Activity Review

*Executive Director La Pier turned the floor over to Controller Wilson who reviewed recent negotiations for open space at 2801 Monterey Salinas Highway.*

*Controller Wilson referred to the office space recently vacated in the Fenton & Keller building and reviewed the proposed terms for a four-year lease that is under consideration. Executive Director La Pier indicated the interested party would use the space for a project office for clients in the region.*

*Executive Director La Pier reviewed space available in the empty buildings at 2801 Monterey Salinas Highway, saying the empty front building has environmental concerns. However, the empty back building is sound and is under consideration for a project office for a local contractor under a two-year lease. Controller Wilson reviewed the terms that are under consideration for this lease.*

*Executive Director La Pier updated the committee on the status of the hangar construction on the north side saying there is a slight delay. The current tenants on the south side will be notified of the target move date, which will likely be delayed until November 1, 2023.*

*Controller Wilson reported the TSA office space lease expires October 2024 and they asked for a flat rate for a five-year extension. He reviewed the terms of the extension.*

*Executive Director La Pier reported that none of the aforementioned leases will come before the board because the terms are within his signing authority.*

*Executive Director La Pier reported the lease for restaurant space for Woody's at the Airport ends June 2024 and there is an extension allowed by the current lease. There is a proposal for a three-year extension that is being discussed. Executive Director La Pier reviewed the proposed terms of the extension.*

**E. ADJOURNMENT**

*The meeting adjourned at 11:36 AM.*

*Approved at the  
Meeting of September 20, 2023*



*Mary Ann Leffel, Chair Pro Tem*

ATTEST



*Michael La Pier, AAE  
District Secretary*