

MINUTES OF THE REGULAR MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

March 20, 2024 - 9:00 AM

The Monterey Peninsula Airport District holds regular meetings at the Airport Board Room, with in-person attendance. Members of the public may attend the Board Meeting in person and request to speak to the Board when the Chair calls for public comment. In general, in person or emailed comments are preferred. Remote comments are allowed for Board meetings which take place in the Board Room, as outlined below.

The Monterey Peninsula Airport District will continue to broadcast the Board Meetings via Zoom video conference for viewing by the public. To view the Board meeting via Zoom video conference, please visit www.zoom.us/join and enter the following Meeting ID: **831 7098 4092**. If you do not have access to the internet, you may listen telephonically by calling (253) 215-8782 and entering the same Meeting ID.

Pursuant to Resolution 1862, members of the public may provide comments remotely for Board Meetings which are held in the Board Room. In the event that remote participation technology is unexpectedly not available, such as during an internet service outage, electrical outage, or other technological issue that prevents remote participation by the public, the meeting will not be continued or cancelled. Remote participation is provided as a courtesy and members of the public who rely upon remote participation to provide public comment do so at their own risk. When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9. The Secretary to the Board will call speaker names and unmute speaker microphones. You will have up to 3 minutes to provide your oral comments, pursuant to Board policy.

Members of the public are encouraged to provide written public comment by sending an email to info@montereyairport.com and include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)." Written comments should be received by 8:00 AM on the day of the meeting. All submitted comments will be provided to the Board for consideration and will be compiled as part of the record.

A. CALL TO ORDER/ROLL CALL

Chair Leffel called to order the regular meeting of the Monterey Peninsula Airport District Board of Directors at 9:01 AM. Directors Gaglioti, Pick, and Miller were present. Director Sawhney was absent. The following staff were present: Executive Director La Pier, District Counsel Huber, Deputy Executive Director Morello, Deputy Executive Director Robare, Controller Wilson, and Acting Board Secretary Adams.

B. PLEDGE OF ALLEGIANCE

Director Gaglioti led the Pledge of Allegiance.

C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

Executive Director La Pier reminded the board that the special board meeting on March 22, 2024 begins at 8:30 AM.

Chair Leffel read a thank you letter she received from the Central Coast Art Association directed to the board.

Director Miller highlighted the KSBW interview with Executive Director La Pier that aired last evening.

District Counsel Huber referred to a recent Supreme Court ruling regarding an elected official who blocked an individual from commenting on a post about a work-related event on his personal Facebook page. Counsel Huber advised board members to clearly identify their social media pages as personal accounts and to state that opinions are their own. He noted his firm will be sending written guidelines to their clients on this case.

D. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

E. CONSENT AGENDA - ACTION ITEMS

- Approve 1. Minutes of the Regular Meeting of the Monterey Peninsula Airport District Board of Directors of February 21, 2024
- Approve 2. Minutes of the Budget & Finance Committee Meeting of the Monterey Peninsula Airport District Board of Directors of March 11, 2024
- Approve 3. Minutes of the Special Meeting of the Monterey Peninsula Airport District Board of Directors of March 12, 2024
- Approve 4. Minutes of the Airport Property Development & Leases Committee Meeting of the Monterey Peninsula Airport District of March 12, 2024
- Approve 5. Minutes of the Air Carrier Service – Marketing – Community Relations Meeting of the Monterey Peninsula Airport District of March 13, 2024
- Accept 6. Title VI *Unlawful Discrimination Statement*

No public comment.

Director Miller moved to approve Items E.1 – E.6. Director Pick seconded the motion. The motion passed unanimously by a roll call vote of 4-0 with Director Sawhney absent.

F. DEFERRED CONSENT AGENDA - ACTION ITEMS

None.

G. REGULAR AGENDA - ACTION ITEMS

- Action 1. Interview and Consider Candidates for Financial Statement Auditor
 - 9:15–9:45 AM: LSL, LLP
 - 9:45–10:15 AM: Crowe, LLP
 - 10:15–10:45 AM Moss Adams, LLP

The board considered Item G.2 prior to Item G.1.

- Adopt 2. Resolution No. 1867, A Resolution Authorizing the Expenditure of Funds for the Purchase of an EV Maintenance Truck

Deputy Executive Director Robare introduced Item G.2. Executive Director La Pier stated the electric vehicle intended to be purchased is within budget and will be partially reimbursed through the MBARD Clean Vehicle Program Grant.

Executive Director La Pier and Deputy Executive Director Robare answered questions about the specific truck being purchased.

Director Miller motioned to adopt Resolution No. 1867, A Resolution Authorizing the Expenditure of Funds for the Purchase of an EV Maintenance Truck. Director Gaglioti seconded the motion. The motion passed unanimously with a roll call vote of 4-0 with Director Sawhney absent.

RESOLUTION NO. 1867

A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS FOR THE PURCHASE OF AN EV MAINTENANCE TRUCK

WHEREAS, on June 21, 2023, Resolution No. 1848, A Resolution Authorizing and Approving the Capital Budget of the Monterey Peninsula Airport District (MPAD) for Fiscal Year 2024 was adopted; and

WHEREAS, the Monterey Peninsula Airport Board of Directors adopted Resolution No. 1866 accepting the Monterey Bay Air Resource District (MBARD) grant for an Electric Vehicle (EV) which provides a \$10,000 reimbursable grant agreement to public agencies to replace existing vehicles with all-electric vehicles; and

WHEREAS, staff found a Ford F150 Lightning XLT EV, 100% battery electric vehicle to add to the district fleet from Salinas Valley Ford that meets the FY24 CIP budget and provides a work truck for our maintenance staff that grew by 2 personnel this fiscal year; and

WHEREAS, the FY24 CIP budget Project 2024-02 Vehicle Replacement specified \$100,000 for the purchase of an EV Truck; and

WHEREAS, the estimated pricing is \$71,000

WHEREAS, the expenditure requires the approval of the Board of Directors of the Monterey Peninsula Airport District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: The Board of Directors of the Monterey Peninsula Airport District does hereby authorize and approve the expenditure estimate of \$71,000 for the purchase of a Ford F150 Lightning XLT EV.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 20th day of March 2024 by the following roll call vote:

AYES:	DIRECTORS:	Gaglioti, Pick, Miller, Leffel
NOES:	DIRECTORS:	None
ABSTAIN:	DIRECTORS:	None
ABSENT:	DIRECTORS:	Sawhney

Action 1. Interview and Consider Candidates for Financial Statement Auditor

Controller Wilson reminded the board that Monterey Peninsula Airport District (MPAD) has engaged the same financial auditor for the last six years and the board determined it to be prudent to solicit qualifications from firms of Certified Public Accountants to audit its financial statements for fiscal year

ending June 30, 2024. Qualifications have been received and the board is to interview and consider candidates.

9:15 – 9:45 AM: LSL, LLP

Controller Wilson introduced Brandon Young, with LSL, LLP, MPAD's current financial auditor, who joined the meeting by videoconference. Mr. Young gave a presentation that introduced the proposed new audit team headed by partner Ryan Domino, reviewed LSL's core values, and their audit plan and timeline.

Mr. Young answered questions from Directors regarding experience with CalPERS and UAL, remote vs. on-site audit time, how often LSL switched out their engagement partners, risk assessment techniques and criteria used to determine materiality.

A break was taken from 9:30 AM – 9:45 AM.

9:45 – 10:15 AM: Crowe, LLP

Controller Wilson introduced Brad Schelle from Crowe, LLP. Mr. Schelle introduced his team: Kathy Lai, Partner, Joseph Widjaja, Audit Manager, and Tyler Brumley, Audit Manager. All joined the meeting via videoconference. Crowe's team gave a presentation that highlighted their airport audit experience, their tailored audit approach, their investments in technology, and their process for a smooth transition to a new audit team.

Mr. Schelle and Ms. Lai answered questions from Directors regarding experience with CalPERS and UAL, remote vs. on-site audit time, how often Crowe switched out their engagement partners, risk assessment techniques and criteria used to determine materiality as well as questions about their branded technology portal, experience with GASB68 and required disclosures, and their transition process.

10:15 – 10:45 AM Moss Adams, LLP

Controller Wilson introduced Ashley Osten and Olga Darlington from Moss Adams, who joined the meeting at 10:34 AM via videoconference. Ms. Osten and Ms. Darlington highlighted their experience as government entity audit specialists as well as their experience with airports and seaports, the firm's technical expertise, and their strong local presence in California with a national depth/scalability.

Ms. Osten and Ms. Darlington answered questions from Directors regarding experience with CalPERS and UAL, remote vs. on-site audit time, how often Moss Adams switched out their engagement partners, risk assessment techniques and criteria used to determine materiality as well as questions about the Moss Adams, LLP Salinas, CA office, experience with concessionaire audits, and cyber security.

A break was taken from 11:18 – 11:22 AM.

Directors discussed the candidates and asked questions of staff. Executive Director La Pier reminded the board this is a professional services agreement, and the process is to choose the most appropriate service provider. Staff will then negotiate the cost and if the price comes in too high, we can reject it. Directors chose LSL, LLP as the most appropriate firm to audit its financial statements for the fiscal year ending June 30, 2024.

Action 3. Local Agency Formation Commission of Monterey County (LAFCO) Ballot

Executive Director La Pier referred to the LAFCO ballot and candidates' statements provided in the packet for the election of one Independent Special District Regular Member to serve a four-year term on the Local Agency Formation Commission of Monterey County. He requested the board select from the two candidates. Directors discussed the candidates. Director Pick motioned to cast Monterey Peninsula Airport District's vote to Chad M. Lindley. Director Gaglioti seconded the motion. The motion passed unanimously by a roll call vote of 4-0 with Director Sawhney absent.

H. BOARD COMMITTEE REPORTS AND ACCEPTANCE OF DEPARTMENT REPORTS

Standing Committees:

- | | |
|---|----------------------------|
| i. Budget and Finance | Director Leffel & Gaglioti |
| ii. Air Service, Marketing, Community Relations | Directors Leffel & Pick |
| iii. Airport Property Development and Leases | Directors Miller & Pick |

b. Ad-Hoc Committees:

- | | |
|-------------------------------|--------------------------|
| i. Local Jurisdiction Liaison | Director Leffel & Miller |
|-------------------------------|--------------------------|

c. Liaison/Representatives:

- | | |
|---|------------------|
| i. Local Agency Formation Commission | Director Leffel |
| ii. Regional Taxi Authority | Director Pick |
| iii. Transportation Agency for Monterey County | Director Miller |
| iv. Special Districts Association Liaison | Director Sawhney |
| v. Association of Monterey Bay Area Governments | Director Leffel |

No Public Comment.

Director Pick reported for the Air Service Committee and highlighted a new television commercial.

There were no questions for the Budget & Finance, Air Service, or Lease Committees.

There was no Local Jurisdiction meeting.

Chair Leffel reported for LAFCO, noting the meeting is next week.

There was no Regional Taxi meeting.

Director Miller reported for the Transportation Agency for Monterey County (TAMC). There was a discussion about the current status of the Highway 68 project.

There was no Special Districts meeting this month.

Director Leffel reported she did not attend the AMBAG meeting.

I. CLOSED SESSION

1. **QUARTERLY GOAL UPDATE** [Government Code Section 54957(b)]. The Board will meet with the Executive Director and District Counsel to consider the quarterly goal update related to the following position: Executive Director.

The board entered Closed Session at 11:56 AM.

J. RECONVENE TO OPEN SESSION

The board reconvened to Open Session at 12:56 PM. There was no reportable action.

K. PENDING REQUESTS FOR FUTURE AGENDA ITEMS

None.

L. DISCUSSION OF FUTURE AGENDAS

None.

M. ADJOURNMENT

The meeting adjourned at 12:56 PM.

*Approved at the
Meeting of April 24, 2024*



Mary Ann Leffel, Chair

ATTEST



*Michael La Pier
District Secretary*