

MINUTES OF THE REGULAR MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

July 12, 2017 - 10:00 AM - Board Room

A. CALL TO ORDER/ROLL CALL

Vice Chair Miller called to order the Regular Meeting of the Board of Directors at 10:03 am. Directors Sabo and Searle were present. The following District Officers were present: Executive Director La Pier, District Counsel Huber, Acting District Secretary Porter and Deputy Executive Director Bergholz. Director Leffel arrived at 10:28 am. Chair Nelson arrived at 10:53 am.

B. PLEDGE OF ALLEGIANCE

Director Sabo led the Pledge of Allegiance.

C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

Executive Director La Pier stated that there was a small correction made to the Concession Agreement and a replacement first page of the agreement was passed out to each Board member.

Director Miller expressed his gratitude to staff for their work on the California Rodeo Salinas Joint Chamber Mixer which took place in June on the Airport's observation deck. He stated that he thought the event was very well attended and was an overall success.

Director Sabo recommended that the Board individually, as representatives of the District, write letters to the Senate regarding the air traffic control privatization. Vice Chair Miller recommended that the past letter on the same matter which was sent to Congressman Panetta, signed by all Board Directors, be used as a template to be duplicated and sent to the Senate. Director Sabo moved to approve the letters to be sent to the Senate. Director Searle seconded the motion. The motion passed unanimously.

D. PUBLIC COMMENTS

None.

E. CONSENT AGENDA - ACTION ITEMS

(The Consent Agenda consists of those items which are routine and for which a staff recommendation has been prepared. A Board member, member of the audience or staff may request that an item be placed on the deferred consent agenda for further discussion. One motion will cover all items on the Consent Agenda. The motion to approve will authorize the action or recommendation indicated.)

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| Approve | 1. Minutes of the Committee Meeting of the Air Carrier Service, Marketing and Community Relations Committee of June 1, 2017 |
| Approve | 2. Minutes of the Committee Meeting of the Airport Property Development and Leases Committee of June 2, 2017 |

Approve 3. Minutes of the Committee Meeting of the Budget and Finance Committee of June 9, 2017

Approve 4. Minutes of the Regular Meeting of June 14, 2017

Director Sabo moved to approve Consent Agenda Items 1 through 4. Director Searle seconded the motion. The motion passed unanimously.

F. DEFERRED CONSENT AGENDA - ACTION ITEMS

G. REGULAR AGENDA - ACTION ITEMS

Presentation 1. Monterey Regional Airport Instrument Approach Capability Analysis by David Flint, Operations Manager

David Flint, MRY Operations Manager, presented Item G.1, introducing himself to the Board and presenting the findings of the Lean Engineering assessment and evaluation of the approach capabilities at Monterey Regional Airport.

Public Comment: Mike Dawson, member of the public, requested clarification on what a "precision approach" is. He also asked if staff knew what the probability is for a flight leaving or landing in SFO. David Flint responded, explaining that a precision approach is an approach with a component of vertical navigation. He also explained the traditional issues with flights arriving and departing from SFO, and from the west coast in general.

Adopt 2. Resolution No. 1690, a Resolution Approving the Bid for the Airfield Lighting and Vault Upgrades and Authorize Execution of a Contract with Kobo Utility Construction Corp.

Chris Morello, MRY Senior Planning Manager, presented Item G.2.

Director Miller moved to adopt Resolution No. 1690. Director Leffel seconded the motion. The motion passed by a roll call vote of 5-0.

RESOLUTION NO. 1690

A RESOLUTION APPROVING THE BID FOR THE AIRFIELD LIGHTING AND VAULT UPGRADES AND AUTHORIZE EXECUTION OF A CONTRACT WITH KOBO UTILITY CONSTRUCTION CORP.

WHEREAS, the Board of Directors of the Monterey Peninsula Airport District (MPAD) approved resolution 1672 approval to submit the FY2017-2022 Airport Capital Improvement Plan (ACIP) on November 9, 2016, which included the Replacement Airfield Electrical Vault; and

WHEREAS, representatives of the Federal Aviation Administration (FAA) have indicated a willingness to fund the Airfield Lighting and Vault Upgrades; and a grant application has been submitted to the FAA using Airport Improvement Program (AIP) FAA-FY2017 Entitlement funds to construct the said improvements; and

WHEREAS, representatives of the Federal Aviation Administration (FAA) approved the Specifications Airfield Lighting and Vault Upgrades dated June 2017 and authorized Monterey Regional Airport (MRY) to advertise the bid on June 9, 2017; and

WHEREAS, invitation for Bids was published in the Monterey Herald on June 9, 2017 and an Addendum was issued on June 20, 2017. Sealed bid proposals were received on June 28, 2017 at 1:00 p.m. PST and publically opened; and

WHEREAS, after considering the bids received for the performance of the proposed purchase, it is in the best interest of the Airport to accept the bid of Kobo Utility Construction Corp., and

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: That MPAD contract with the firm of Kobo Utility Construction Corp. of Sandwich, Massachusetts in the amount of \$1,254,705.00 for the Airfield Lighting and Vault Upgrades for the Monterey Regional Airport, and authorize the Executive Director, or his designee, to execute said contract.

BE IT FURTHER RESOLVED THAT execution of said contract is conditioned upon receipt of a grant from the FAA in compliance with the grant application and budget as provided to the FAA.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 12th day of July 2017, by the following roll call vote:

AYES:	DIRECTORS:	Leffel, Miller, Sabo, Searle, Chair Nelson
NOES:	DIRECTORS:	None
ABSTAIN:	DIRECTORS:	None
ABSENT:	DIRECTORS:	None

Approve 3. Terminal Gift Shop Concession Agreement

Executive Director La Pier presented Item G.3.

Director Miller moved to approve the Gift Shop Concession Agreement with the edits from staff. Director Sabo seconded the motion. The motion passed unanimously.

Discussion 4. Rescheduling the September Regular Board Meeting

Director Leffel presented Item G.4, recommending that the September Regular Board Meeting be rescheduled to Tuesday, September 12th due to a conflict with the ACI-NA Annual Conference and Exhibition that a few of the Directors are scheduled to attend. Upon discussion, the conclusion was made that there would not be a conflict. The September Board meeting will take place at its regularly scheduled time, September 13th at 10:00 am.

H. ACCEPTANCE OF DEPARTMENT REPORTS

(The board receives department reports which do not require any action by the board)

I. BOARD COMMITTEE REPORTS

(Report on meetings attended by Board Members at Monterey Peninsula Airport District's expense - AB1234)

a. Standing Committees:

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| i. Local Jurisdiction Liaison | Directors Miller & Nelson |
| ii. Budget and Finance | Directors Leffel & Sabo |
| iii. Air Service, Marketing, Community Relations | Directors Miller & Nelson |
| iv. Airport Property Development & Leases | Directors Leffel & Nelson |
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| b. <u>Ad-Hoc Committees:</u> | |
| i. Noise Mitigation | Directors Nelson & Sabo |
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| c. <u>Liaison/Representatives:</u> | |
| i. Local Agency Formation Commission | Director Leffel Alt: Searle |
| ii. Regional Taxi Authority | Director Leffel Alt: La Pier |
| iii. Transportation Agency for Monterey County | Director Sabo Alt: Nelson |
| iv. Water Management District (Policy Advisory) | Director Searle Alt: Leffel |
| v. Special Districts Association Liaison | Director Miller Alt: Leffel |

J. CLOSED SESSION

1. **LABOR NEGOTIATIONS** (Government Code section 54957.6) The Board will meet with the Executive Director and District Counsel to discuss labor negotiations for the following represented groups: All MPAD Employee Bargaining Units.
2. **LABOR NEGOTIATIONS** (Government Code section 54957(b)) The Board will meet with the Executive Director and District Counsel to consider the evaluation of performance related to the following position: Executive Director.
3. **REAL PROPERTY NEGOTIATIONS** (Government Code Section 54956.8) The Board will meet with Real Property Negotiators, Executive Director and District Counsel, regarding the properties identified as 2801 Monterey-Salinas Highway, Monterey, CA 93940.
4. **ANTICIPATED LITIGATION** (Government Code section 54956.9(d)(2)) The Board will meet with the Executive Director and District Counsel regarding anticipated litigation – two cases.

K. RECONVENE TO OPEN SESSION

Chair Nelson reported that no action was taken during Closed Session.

L. PENDING REQUESTS FOR FUTURE AGENDA ITEMS

M. DISCUSSION OF FUTURE AGENDAS

No new items were added.

N. ADJOURNMENT

The meeting adjourned at 4:19 pm.

Minutes Approved at the Regular
Meeting of August 9, 2017



Matthew Nelson, Chair

ATTEST



Michael La Pier, AAE
District Secretary