

MINUTES OF THE REGULAR MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

January 18, 2023 - Immediately Following the Special Meeting (approximately 10:00am)

NOTICE REGARDING A RETURN TO IN-PERSON PUBLIC PARTICIPATION AT MONTEREY PENINSULA AIRPORT DISTRICT BOARD MEETINGS

Due to the expiration of certain directives contained in the Governor's Declaration of Emergency for the State of California (Executive Order N-29-20), the Board of Directors of the Monterey Peninsula Airport District will return to hold meetings at the Airport Board Room, with in-person attendance.

Due to recent increase in the transmission of the Omicron variant of the Coronavirus, and, as a result of the directives issued by the State of California and the Monterey County Public Health Officer intended to prevent the transmission of the coronavirus, the Airport may utilize the procedures outlined in AB361 to utilize alternative measures related to the conduct of remote meetings and remote comments by members of the public.

Should the Board implement the measures outlined in AB 361, members of the public may participate in the Board meeting via Zoom video conference. Please visit www.zoom.us/join and enter the following Meeting ID: **831 7098 4092**. If you do not have access to the internet, you may also participate telephonically by calling (253) 215-8782 and entering the same Meeting ID. Members of the public who wish to provide comment on an item on the agenda may do so during the meeting prior to the item being considered by the Board, as outlined below.

REMOTE PUBLIC COMMENTS

To make a public comment, the following options are available:

1. Before the Meeting via Email: Written comments can be emailed to info@montereyairport.com. Include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)." Written comments should be received by 8:00 AM on the day of the meeting. All submitted comments will be provided to the Board for consideration and will be compiled as part of the record.
2. During the Meeting via Oral Comments: When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9. The Secretary to the Board will call speaker names and unmute speaker microphones. You will have up to 3 minutes to provide your oral comments, pursuant to Board policy.

Public comments may also be made in person. Members of the public may attend the Board Meeting in person and request to speak to the Board when the Chair calls for public comment.

A. CALL TO ORDER/ROLL CALL

Chair Miller called to order the regular meeting of the Monterey Peninsula Airport District Board of Directors at 10:51 AM. Directors Pick, Leffel and Sabo were present. Director Leffel participated by Zoom videoconference. Director Sawhney was absent. The following staff were present: Executive Director La Pier, District Counsel Huber, Acting Board Secretary Adams, Deputy Executive Director Morello, and Controller Wilson.

B. PLEDGE OF ALLEGIANCE

Controller Wilson led the Pledge of Allegiance.

C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

None.

D. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

E. SEATING OF CHAIR

Chair Miller stated Director Sawhney, Chair Pro Tem, was absent due to illness. Nevertheless, District Counsel Huber has advised the Seating of the Chair must be done at our first regular meeting in January. Director Sabo made a motion to seat Chair Sawhney. Director Leffel seconded the motion. The motion passed unanimously by a 4-0 roll call vote with Director Sawhney absent.

F. SELECTION OF CHAIR PRO TEM

District Counsel Huber stated the rotation order of the Chair and Chair Pro Tem (sometimes referred to as the Vice Chair) is by Division number. Therefore, Director Sabo, representing Division 2, would be in line to be Chair Pro Tem. Director Leffel made a motion to approve Director Sabo as Chair Pro Tem. Director Pick seconded the motion. The motion passed unanimously by a 4-0 roll call vote with Director Sawhney absent.

Chair Miller thanked staff and fellow board members and officially stepped down as Chair. In Chair Sawhney’s absence, Chair Pro Tem Sabo was tasked with chairing the remainder of the meeting, beginning at 11:03 AM.

G. APPOINTMENT OF COMMITTEES BY CHAIR

a. Standing Committees:

- i. Budget and Finance
- ii. Air Service, Marketing, Community Relations
- iii. Airport Property Development and Leases

b. Ad-Hoc Committees:

- i. Local Jurisdiction Liaison

c. Liaison/Representatives:

- i. Local Agency Formation Commission
- ii. Regional Taxi Authority
- iii. Transportation Agency for Monterey County
- v. Special Districts Association Liaison
- v. Association of Monterey Bay Area Governments

Chair Pro Tem Sabo asked Directors for consent to table Item G. to a future meeting when the Chair could be here. There were no objections.

H. CONSENT AGENDA - ACTION ITEMS

- Approve 1. Minutes of the Budget & Finance Committee Meeting of December 9, 2022
- Approve 2. Minutes of the Regular Board Meeting of December 14, 2022
- Approve 3. Minutes of the Airport Property Development & Leases Committee Meeting of January 11, 2023
- Approve 4. Minutes of the Air Carrier Service – Marketing – Community Relations Committee Meeting of January 11, 2023

Adopt 5. Resolution No. 1816-12, A Resolution of the Board of Directors of the Monterey Peninsula Airport District Making Findings and Determinations Pursuant to AB 361 or Virtual Meetings and Authorizing Virtual Board Member and Other District Meetings

Chair Pro Tem Sabo removed Items H.3 and H.4 because they were not able to be sent to Directors prior to the meeting. Director Pick made a motion to approve Consent Agenda Action Items H.1, H.2, and H.5. Director Leffel seconded the motion. The motion passed unanimously by a 4-0 roll call vote with Director Sawhney absent.

I. REGULAR AGENDA - ACTION ITEMS

Adopt 1. Resolution No. 1838, A Resolution Authorizing and Approving the Service Agreement between the Monterey Peninsula Airport District and Elite Painting Company

Executive Director La Pier introduced Regular Agenda Action Item I-1. He turned the floor over to Deputy Executive Director Morello who stated this project was approved in the FY '23 Capital Improvement Budget (CIP) and is necessary. She further advised there were two responses to the request for proposal and both were well under the project budget. Director Pick made a motion to approve Resolution No. 1838, A Resolution Authorizing and Approving the Service Agreement between the Monterey Peninsula Airport District and Elite Painting Company. Director Leffel seconded the motion.

No Public Comment.

Director Sabo asked if there was a warranty obligation for repair work. District Counsel Huber answered the Airport's standard contract has a warranty of good workmanship.

The motion passed unanimously by a 4-0 roll call vote with Director Sawhney absent.

RESOLUTION NO. 1838

A RESOLUTION AUTHORIZING AND APPROVING THE SERVICE AGREEMENT BETWEEN THE MONTEREY PENINSULA AIRPORT DISTRICT AND ELITE PAINTING COMPANY

WHEREAS, the Monterey Peninsula Airport District (MPAD) owns and operates the Monterey Regional Airport; and

WHEREAS, The Terminal building was last painted in 2009 and regular exterior painting is a critical component of preventative maintenance to protect the exterior of the building from elements such as water penetration, wind, UV rays, stains, and mold which can all cause degradation of the stucco, and

WHEREAS, the adoption of the Fiscal Year 2023 Capital Improvement Program (CIP) budget includes a project for Terminal Building Outside Painting; and

WHEREAS, Elite Painting Co. is qualified to provide the services needed to complete the Airport terminal painting project.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: That the Monterey Peninsula Airport District contract with Elite Painting Co. for a total amount not-to-exceed \$160,000.00 and directs the Executive Director of the District, or his designee, to execute the purchase order.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 18th day of January 2023 by the following roll call vote:

AYES:	DIRECTORS:	Pick, Leffel, Miller, Sabo
NOES:	DIRECTORS:	None
ABSTAIN:	DIRECTORS:	None
ABSENT:	DIRECTORS:	Sawhney

Adopt 2. Resolution No. 1839, A Resolution Amending Resolution No. 1824 and Approving the Amended Capital Improvement Program (CIP) Budget of the Monterey Peninsula Airport District for Fiscal Year Ending June 30, 2023

Executive Director La Pier introduced Regular Agenda Action Item I-2 saying the amendments were to add the Southeast Hangar Relocation Project under Project #2023-08 and to enhance the description of Project #2307 to include the West Hold Room upgrades.

Director Sabo asked if an approval to amend the CIP Budget was an approval of the West Hold Room upgrades. Executive Director La Pier answered no; it is approval to budget for it.

Director Leffel made a motion to approve Resolution No. 1839, A Resolution Amending Resolution No. 1824 and Approving the Amended Capital Improvement Program (CIP) Budget of the Monterey Peninsula Airport District for Fiscal Year Ending June 30, 2023. Director Miller seconded the motion. The motion passed unanimously by a roll call vote of 4-0 with Director Sawhney absent.

RESOLUTION NO. 1839

A RESOLUTION AMENDING RESOLUTION NO. 1824 AND APPROVING THE AMENDED CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET OF THE MONTEREY PENINSULA AIRPORT DISTRICT FOR FISCAL YEAR ENDING JUNE 30, 2023

WHEREAS, Executive Staff recommends the Fiscal Year 2023 Capital Budget be amended to reflect proposed changes in District Capital Projects; and

WHEREAS, it is the desire of the Board of Directors to amend the "Fiscal Year 2023 Capital Budget" to reflect the inclusion of changes impacting the Capital Budget; and

WHEREAS, it is the desire of the Board of Directors to amend the "Fiscal Year 2023 Capital Budget" to include changes in capital expenditures identified since the approval of Resolution No. 1824; and

WHEREAS, the revenues and expenditures of the District for the Fiscal Year 2023 are hereby appropriated as set forth and segregated in the amended Capital Budget; and

WHEREAS, all amended capital expenditures for the Fiscal Year 2023 as set forth in the District Amended Capital Budget shall be payable in such time, form and manner as is prescribed by the Monterey Peninsula Airport District Act and by Resolution No. 1424, a Resolution Establishing Fiscal Control Policies and Procedures for the Monterey Peninsula Airport District; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT, that the Fiscal Year 2023 District Capital Budget is amended for a total amount of \$24,407,705.00 effective immediately.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 18th day of January 2023 by the following roll call vote:

AYES:	DIRECTORS:	Pick, Leffel, Miller, Sabo
NOES:	DIRECTORS:	None
ABSTAIN:	DIRECTORS:	None
ABSENT:	DIRECTORS:	Sawhney

J. BOARD COMMITTEE REPORTS AND ACCEPTANCE OF DEPARTMENT REPORTS

Standing Committees:

- | | |
|---|----------------------------|
| i. Budget and Finance | Directors Sabo & Leffel |
| ii. Air Service, Marketing, Community Relations | Director Miller & Pick |
| iii. Airport Property Development and Leases | Directors Sawhney & Miller |

b. Ad-Hoc Committees:

- | | |
|-------------------------------|----------------------------|
| i. Local Jurisdiction Liaison | Director Leffel and Miller |
|-------------------------------|----------------------------|

c. Liaison/Representatives:

- | | | |
|---|------------------|--------------|
| i. Local Agency Formation Commission | Director Leffel | Alt: Sawhney |
| ii. Regional Taxi Authority | Director Leffel | Alt: Sawhney |
| iii. Transportation Agency for Monterey County | Director Sabo | Alt: Sawhney |
| iv. Special Districts Association Liaison | Director Leffel | Alt: Miller |
| v. Association of Monterey Bay Area Governments | Director Sawhney | Alt: Sabo |

Director Pick reported for the Air Service Committee.

Director Miller reported for the Lease Committee.

Director Leffel reported for the Finance Committee.

There was no Local Jurisdiction meeting.

Director Leffel reported the January LAFCO meeting will be January 23rd.

Chair Pro Tem Sabo had nothing to report from the TAMC meeting.

Director Miller reported the Special District meeting was cancelled. The next one is scheduled in April.

Director Miller stated Director Sawhney is absent, but the AMBAG meeting was cancelled.

There were no Public Comments.

K. PENDING REQUESTS FOR FUTURE AGENDA ITEMS

None.

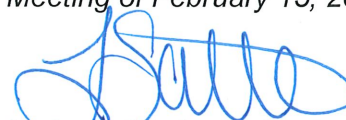
L. DISCUSSION OF FUTURE AGENDAS

None.

M. ADJOURNMENT

The meeting adjourned at 11:51 AM.

*Approved at the
Meeting of February 15, 2022*



LisAnne Sawhney, Chair

ATTEST



*Michael La Pier, AAE
District Secretary*