

# MINUTES OF THE AIRPORT PROPERTY DEVELOPMENT & LEASES COMMITTEE MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

August 9, 2023 10:00 AM

## NOTICE REGARDING A RETURN TO IN-PERSON PUBLIC PARTICIPATION AT MONTEREY PENINSULA AIRPORT DISTRICT BOARD AND COMMITTEE MEETINGS

Due to the expiration of the COVID-19 California State of Emergency, the Monterey Peninsula Airport District will return to holding meetings at the Airport Board Room, with in-person attendance. Members of the public may attend the Committee Meeting in person and request to speak to the Committee Members when the Chair calls for public comment.

Alternatively, members of the public who desire to provide input as to any item can send an email to [info@montereyairport.com](mailto:info@montereyairport.com) and include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)." Written comments should be received by 8:00 AM on the day of the meeting. All submitted comments will be provided to the Committee Members for consideration and will be compiled as part of the record.

### A. CALL TO ORDER

*The meeting of the Monterey Peninsula Airport District Board of Directors was called to order at 11:06 AM. Directors Sawhney and Miller, Deputy Executive Director Morello, Controller Wilson, and Acting Board Secretary Adams were present. Executive Director La Pier was absent.*

### B. COMMUNICATIONS / ANNOUNCEMENTS / INFORMATIONAL ITEMS

*Director Miller gave an update on the outcome of the Special Board of Directors meeting to Director Sawhney, who had been absent from that meeting.*

### C. PUBLIC COMMENTS

*No Public Comment.*

### D. REGULAR AGENDA – ACTION ITEMS

- Review
1. Leasing Activity Review
    - TSA 2024
    - 2801 Monterey Salinas Highway / Kimley Horn

*Controller Wilson gave an update on the TSA lease that will expire October 1, 2024. He reviewed the terms and conditions of the current lease and the proposed terms of the new lease. Deputy Executive Director Morello added TSA is on a Federal fiscal year that begins on October 1<sup>st</sup> and, for GSA budget approvals, the negotiations start early.*

*There was a discussion about the amount of space TSA rents now and possible asks for space in the new terminal building.*

*Controller Wilson reviewed the terms and conditions of the lease on office space that was recently vacated at 2801 Monterey Salinas Highway. He stated there is interest in the space from Kimley Horn and some of their team toured the property last week.*

*Deputy Executive Director Morello answered questions about the use of the offices for Airport project management by Kimley Horn, saying the interest in that space is unrelated. Kimley Horn is looking for a local office space in order to have a presence here for various clientele in the area.*

Deputy Executive Director Morello gave an update on the progress of the fire station construction. She announced a ribbon cutting has been scheduled in September and will be announced soon.

**E. ADJOURNMENT**

The meeting adjourned at 10:31 AM.

Approved at the  
Meeting of August 16, 2023

  
Mary Ann Leffel, Chair Pro Tem

ATTEST



Michael La Pier, AAE  
District Secretary