

MINUTES OF THE REGULAR MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

April 17, 2024 - 9:00 AM

The Monterey Peninsula Airport District holds regular meetings at the Airport Board Room, with in-person attendance. Members of the public may attend the Board Meeting in person and request to speak to the Board when the Chair calls for public comment. In general, in person or emailed comments are preferred. Remote comments are allowed for Board meetings which take place in the Board Room, as outlined below.

The Monterey Peninsula Airport District will continue to broadcast the Board Meetings via Zoom video conference for viewing by the public. To view the Board meeting via Zoom video conference, please visit www.zoom.us/join and enter the following Meeting ID: **831 7098 4092**. If you do not have access to the internet, you may listen telephonically by calling (253) 215-8782 and entering the same Meeting ID.

Pursuant to Resolution 1862, members of the public may provide comments remotely for Board Meetings which are held in the Board Room. In the event that remote participation technology is unexpectedly not available, such as during an internet service outage, electrical outage, or other technological issue that prevents remote participation by the public, the meeting will not be continued or cancelled. Remote participation is provided as a courtesy and members of the public who rely upon remote participation to provide public comment do so at their own risk. When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9. The Secretary to the Board will call speaker names and unmute speaker microphones. You will have up to 3 minutes to provide your oral comments, pursuant to Board policy.

Members of the public are encouraged to provide written public comment by sending an email to info@montereyairport.com and include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)." Written comments should be received by 8:00 AM on the day of the meeting. All submitted comments will be provided to the Board for consideration and will be compiled as part of the record.

A. CALL TO ORDER/ROLL CALL

Chair Leffel called the Regular Meeting of the Monterey Peninsula Airport District Board of Directors to order at 9:01 AM. Director Pick, Director Sawhney, and Director Miller were present. Director Gaglioti was absent. Director Pick attended via videoconference from the alternate location posted on the agenda. The following staff were present: Executive Director La Pier, District Counsel Huber, Deputy Executive Director Robare, Controller Wilson, and Acting Board Secretary Adams.

B. PLEDGE OF ALLEGIANCE

Director Sawhney led the Pledge of Allegiance.

C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

Controller Wilson introduced Che Touch, the Monterey Peninsula Airport District's new Assistant Controller. Mr. Touch greeted the Board of Directors and expressed his pleasure to meet them.

F. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Chair Leffel opened Public Comments on Non-Agenda Items prior to Item D.1 – Closed Session and Item E. – Reconvene to Open Session.

Matt Pasztalaniec, a member of the public and hangar tenant, gave Public Comment regarding his concerns about the length of time it is taking for the general aviation fuel island and the tie downs near the new hangars to be completed.

D. CLOSED SESSION

1. **DISTRICT COUNSEL.** Pursuant to Gov. Code section 54957(b), the Board will meet with the Executive Director to consider the appointment related to the following position: District Counsel.

Director Leffel announced that during Closed Session the Board would interview legal firm candidates. She stated the current District Counsel would not be in Closed Session during prospective candidate interviews other than their own. District Counsel Huber added that during this Closed Session he would not be serving as District Counsel to the Monterey Peninsula Airport District.

There was no Public Comment.

E. RECONVENE TO OPEN SESSION (At 10:00 AM)

The Board reconvened to Open Session at 11:53 AM. Chair Leffel stated there was no reportable action and the meeting had adjourned at 11:43 AM due to loss of a quorum.

G. CONSENT AGENDA - ACTION ITEMS

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| Approve | 1. Minutes of the Regular Meeting of the Monterey Peninsula Airport District Board of Directors of March 20, 2024 |
| Approve | 2. Minutes of the Special Meeting of the Monterey Peninsula Airport District Board of Directors of March 22, 2024 |
| Approve | 3. Minutes of the Budget & Finance Committee Meeting of the Monterey Peninsula Airport District Board of Directors of April 8, 2024 |
| Approve | 4. Minutes of the Airport Property Development & Leases Committee Meeting of the Monterey Peninsula Airport District of April 9, 2024 |
| Approve | 5. Minutes of the Air Carrier Service – Marketing – Community Relations Meeting of the Monterey Peninsula Airport District of April 10, 2024 |

Items G.1 through G.5 were not considered.

H. DEFERRED CONSENT AGENDA - ACTION ITEMS

None.

I. REGULAR AGENDA - ACTION ITEMS

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| Presentation | 1. Cell Phone Data Presentation by Mike Bown, Short, Elliott, Hendrickson, Inc. (SEH) |
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Item I.1 was not presented.

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| Adopt | 2. Resolution No. 1868, A Resolution Authorizing a Professional Services Agreement with Lance, Soll & Lunghard, LLP (“LSL, LLP”) for Professional Audit Services |
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Item I.2 was not considered.

- Adopt 3. Resolution No. 1869, A Resolution Ordering an Election, Requesting the Monterey County Elections Department to Conduct the Election, Requesting Consolidation of the Election and Stating the Determination of the Board of Directors of the Monterey Peninsula Airport District with Respect to Candidates' Statements of Qualifications

Item 1.3 was not considered.

J. BOARD COMMITTEE REPORTS AND ACCEPTANCE OF DEPARTMENT REPORTS

Standing Committees:

- | | |
|---|----------------------------|
| i. Budget and Finance | Director Leffel & Gaglioti |
| ii. Air Service, Marketing, Community Relations | Directors Leffel & Pick |
| iii. Airport Property Development and Leases | Directors Miller & Pick |

b. Ad-Hoc Committees:

- | | |
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| i. Local Jurisdiction Liaison | Director Leffel & Miller |
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c. Liaison/Representatives:

- | | |
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| i. Local Agency Formation Commission | Director Leffel |
| ii. Regional Taxi Authority | Director Pick |
| iii. Transportation Agency for Monterey County | Director Miller |
| iv. Special Districts Association Liaison | Director Sawhney |
| v. Association of Monterey Bay Area Governments | Director Leffel |

There were no Committee or Liaison reports.

K. CLOSED SESSION

1. **PENDING LITIGATION.** Pursuant to Gov. Code 54956.9(a), the Board will meet with the Executive Director and General Counsel related to pending litigation: In the Matter of the Appeal of MONTEREY PENINSULA AIRPORT DISTRICT dba MONTEREY REGIONAL AIRPORT, OCCUPATIONAL SAFETY AND HEALTH APPEALS BOARD, Inspection No. 1660955.
2. **PENDING LITIGATION.** Pursuant to Gov. Code 54956.9(a), the Board will meet with the Executive Director and General Counsel related to pending litigation: ACCO-Wilson, Inc., v. Mill Construction Company, et al., Monterey County Superior Court, Case No. 24CV000921.
3. **POTENTIAL LITIGATION.** Pursuant to Gov. Code 54957.6(b)(4), the Board will meet with the Executive Director and General Counsel related to potential initiation of litigation: one case.
4. **POTENTIAL LITIGATION.** Pursuant to Gov. Code 54957.6(b)(2), the Board will meet with the Executive Director and General Counsel related to potential exposure to litigation: four cases.

Items K.1 through K.4 were not discussed.

L. RECONVENE TO OPEN SESSION

None.

M. PENDING REQUESTS FOR FUTURE AGENDA ITEMS

None.

N. DISCUSSION OF FUTURE AGENDAS

None.

O. ADJOURNMENT

The meeting adjourned at 11:43 AM.

*Approved at the
Meeting of April 24, 2024*



Mary Ann Leffel, Chair

ATTEST



*Michael La Pier
District Secretary*