

**REGULAR MEETING OF THE
MONTEREY PENINSULA AIRPORT DISTRICT
BOARD OF DIRECTORS
REVISED**

January 17, 2024 - 9:00 AM

**Monterey Regional Airport
200 Fred Kane Drive, Ste. 200
Monterey, CA 93940**

The Monterey Peninsula Airport District holds regular meetings at the Airport Board Room, with in-person attendance. Members of the public may attend the Board Meeting in person and request to speak to the Board when the Chair calls for public comment. In general, in person or emailed comments are preferred. Remote comments are allowed for Board meetings which take place in the Board Room, as outlined below.

The Monterey Peninsula Airport District will continue to broadcast the Board Meetings via Zoom video conference for viewing by the public. To view the Board meeting via Zoom video conference, please visit www.zoom.us/join and enter the following Meeting ID: **831 7098 4092**. If you do not have access to the internet, you may listen telephonically by calling (253) 215-8782 and entering the same Meeting ID.

Pursuant to Resolution 1862, members of the public may provide comments remotely for Board Meetings which are held in the Board Room. In the event that remote participation technology is unexpectedly not available, such as during an internet service outage, electrical outage, or other technological issue that prevents remote participation by the public, the meeting will not be continued or cancelled. Remote participation is provided as a courtesy and members of the public who rely upon remote participation to provide public comment do so at their own risk. When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9. The Secretary to the Board will call speaker names and unmute speaker microphones. You will have up to 3 minutes to provide your oral comments, pursuant to Board policy.

Members of the public are encouraged to provide written public comment by sending an email to info@montereyairport.com and include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)." Written comments should be received by 8:00 AM on the day of the meeting. All submitted comments will be provided to the Board for consideration and will be compiled as part of the record.

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

D. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Any person may address the Monterey Peninsula Airport District Board at this time on any item that is **NOT** on today's agenda and should be within the jurisdiction of the Monterey Peninsula Airport District Board. Comments concerning matters set forth on this agenda will be heard at the time the matter is considered.

E. CONSENT AGENDA - ACTION ITEMS

The Consent Agenda consists of those items which are routine and for which a staff recommendation has been prepared. A Board member, member of the audience, or staff may request that an item be placed on the deferred consent agenda for further discussion. One motion will cover all items on the Consent Agenda. The motion to approve will authorize the action or recommendation indicated.

- | | |
|---------|---|
| Approve | 1. <u>Minutes of the Rescheduled Regular Meeting of the Monterey Peninsula Airport District Board of Directors of December 13, 2023</u> |
| Approve | 2. <u>Minutes of the Special Meeting of the Monterey Peninsula Airport District Board of Directors of December 20, 2023</u> |

Approve 3. [Minutes of the Budget & Finance Committee Meeting of the Monterey Peninsula Airport District Board of Directors of January 8, 2024](#)

F. DEFERRED CONSENT AGENDA - ACTION ITEMS

G. REGULAR AGENDA - ACTION ITEMS

Approve 1. 2024 Board Member Committee & Liaison/Representative Appointments by Chair

a. Standing Committees:

- i. Budget and Finance _____
- ii. Air Service, Marketing, Community Relations _____
- iii. Airport Property Development and Leases _____

b. Ad-Hoc Committees:

- i. Local Jurisdiction Liaison _____

c. Liaison/Representatives:

- i. Local Agency Formation Commission _____
- ii. Regional Taxi Authority _____
- iii. Transportation Agency for Monterey County _____
- iv. Special Districts Association Liaison _____
- v. Association of Monterey Bay Area Governments _____

Presentation 2. [Tenant Parking Relocation Plan](#)

H. BOARD COMMITTEE REPORTS AND ACCEPTANCE OF DEPARTMENT REPORTS

Report on meetings attended by Board Members at Monterey Peninsula Airport District's expense -

AB1234. [The board receives department reports which do not require any action by the board.](#)

Standing Committees:

- i. Budget and Finance Director Leffel & Gaglioti
- ii. Air Service, Marketing, Community Relations Directors Sawhney & Pick
- iii. Airport Property Development and Leases Directors Sawhney & Miller

b. Ad-Hoc Committees:

- i. Local Jurisdiction Liaison Director Sawhney & Leffel

c. Liaison/Representatives:

- i. Local Agency Formation Commission Director Leffel
- ii. Regional Taxi Authority Director Pick
- iii. Transportation Agency for Monterey County Director Miller

- iv. Special Districts Association Liaison
- v. Association of Monterey Bay Area Governments

Director Sawhney
Director Miller

I. CLOSED SESSION

1. **POTENTIAL LITIGATION.** Pursuant to Gov. Code 54957.6(b)(2), the board will meet with the Executive Director and General Counsel related to potential exposure to litigation: two cases.

J. RECONVENE TO OPEN SESSION

K. PENDING REQUESTS FOR FUTURE AGENDA ITEMS

None.

L. DISCUSSION OF FUTURE AGENDAS

M. ADJOURNMENT

AGENDA DEADLINE

This is the final Agenda that has been posted on the bulletin board outside of the District Offices in the Terminal Building at the Monterey Regional Airport no less than 72 hours prior to the meeting.

All items submitted by the public for possible inclusion on the Board Agenda or in the Board packet must be received by 5:00 P.M. on the Friday before the first Wednesday of the month. This agenda is subject to revision and may be amended prior to the scheduled meeting.

Upon request and where feasible, the Monterey Peninsula Airport District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. To allow the District time within which to make appropriate arrangements, please submit a written request containing a brief description of the materials requested and preferred alternative format or auxiliary aid or service desired as far as possible in advance of the meeting. Requests should be sent to the District Secretary at 200 Fred Kane Drive, Suite 200, Monterey, California 93940.

MINUTES OF THE RESCHEDULED REGULAR MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

December 13, 2023 - 9:00 AM

The Monterey Peninsula Airport District holds regular meetings at the Airport Board Room, with in-person attendance. Members of the public may attend the Board Meeting in person and request to speak to the Board when the Chair calls for public comment. In general, in person or emailed comments are preferred. Remote comments are allowed for Board meetings which take place in the Board Room, as outlined below.

The Monterey Peninsula Airport District will continue to broadcast the Board Meetings via Zoom video conference for viewing by the public. To view the Board meeting via Zoom video conference, please visit www.zoom.us/join and enter the following Meeting ID: **831 7098 4092**. If you do not have access to the internet, you may listen telephonically by calling (253) 215-8782 and entering the same Meeting ID.

Pursuant to Resolution 1862, members of the public may provide comments remotely for Board Meetings which are held in the Board Room. In the event that remote participation technology is unexpectedly not available, such as during an internet service outage, electrical outage, or other technological issue that prevents remote participation by the public, the meeting will not be continued or cancelled. Remote participation is provided as a courtesy and members of the public who rely upon remote participation to provide public comment do so at their own risk. When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9. The Secretary to the Board will call speaker names and unmute speaker microphones. You will have up to 3 minutes to provide your oral comments, pursuant to Board policy.

Members of the public are encouraged to provide written public comment by sending an email to info@montereyairport.com and include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)." Written comments should be received by 8:00 AM on the day of the meeting. All submitted comments will be provided to the Board for consideration and will be compiled as part of the record.

A. CALL TO ORDER/ROLL CALL

Chair Sawhney called to order the rescheduled regular meeting of the Monterey Peninsula Airport Board of Directors at 9:03 AM. Directors Leffel, Miller, and Pick were present. Director Gaglioti was absent. The following staff were present: Deputy Executive Director Morello, District Counsel Huber, Deputy Executive Director Robare, Controller Wilson, and Acting Board Secretary Adams. Executive Director La Pier was absent.

B. PLEDGE OF ALLEGIANCE

Deputy Executive Director Morello led the Pledge of Allegiance.

C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

Deputy Executive Director Morello announced the Holiday Military Lounge would be opening in the Boardroom on Monday, December 18th, for active-duty military and their family.

D. PUBLIC COMMENTS ON NON-AGENDA ITEMS

No Public Comment.

E. CONSENT AGENDA - ACTION ITEMS

- | | |
|---------|---|
| Approve | 1. Minutes of the Air Carrier Service – Marketing – Community Relations Committee Meeting of the Monterey Peninsula Airport District Board of Directors of November 8, 2023 |
|---------|---|

- | | |
|---------|--|
| Approve | 2. Minutes of the Airport Property Development & Leases Committee Meeting of the Monterey Peninsula Airport District of November 9, 2023 |
| Approve | 3. Minutes of the Budget & Finance Committee Meeting of the Monterey Peninsula Airport District Board of Directors of November 14, 2023 |
| Approve | 4. Minutes of the Regular Meeting of the Monterey Peninsula Airport District Board of Directors of November 15, 2023 |
| Approve | 5. Minutes of the Special Meeting of the Monterey Peninsula Airport District Board of Directors of November 30, 2023 |

Director Leffel pulled Item E.2.

Director Leffel moved to approve Items E.1 and E.3 – E.5. Director Miller seconded. The minutes were unanimously approved by a roll call vote of 4-0 with Director Gaglioti absent.

F. DEFERRED CONSENT AGENDA - ACTION ITEMS

Director Leffel pulled Item E.2 because the minutes say the Forza Motors / Motion Products, Inc. (MPI) lease was already approved by the board, and she does not recall it being reviewed by the Finance Committee. Deputy Executive Director Morello stated this lease agreement was approved on February 16, 2022 with the caveat to amend the lease to include a three-month deposit instead of a two-month deposit.

Directors discussed District Counsel's idea of bringing the lease agreement back for ratification. Controller Wilson answered questions about his recent satisfactory financial review of MPI. Directors agreed by consensus to bring the MPI lease back before the board for review.

Director Leffel moved to approve Item E.2. Director Miller seconded. The minutes were unanimously approved by a roll call vote of 4-0 with Director Gaglioti absent.

G. REGULAR AGENDA - ACTION ITEMS

- | | |
|---------|--|
| Receive | 1. Annual Financial and Compliance Report for the Fiscal Years Ended June 30, 2023 and 2022 (Audit Report from Ryan Domino, LSL) |
|---------|--|

Ryan Domino, with LSL, attended the meeting via video conference. He presented an overview of the audits performed and the three reports included for fiscal years ended June 30, 2023 and 2022. Mr. Domino reviewed the audit process and procedures and the auditors' opinions.

No Public Comment.

Director Leffel reported the Finance Committee reviewed the Annual Financial and Compliance Report for Fiscal Years Ended June 30, 2023 and 2022.

Mr. Domino answered questions from the board.

Director Leffel moved acceptance of the Annual Financial and Compliance Report for the Fiscal Years Ended June 30, 2023 and 2022. Director Pick seconded the motion. The motion passed unanimously by a roll call vote of 4-0 with Director Gaglioti absent.

Presentation 2. Scenic Route 68 Corridor Improvements Project, Doug Bilse, Transportation Association of Monterey County (TAMC)

Deputy Executive Director Morello introduced Item G.2. noting that responses to the draft EIR for the Scenic Route 68 Corridor Improvements Project are due to Cal Trans by January 8, 2024. She then turned the floor over to Doug Bilse, Principal Engineer at Transportation Agency of Monterey County (TAMC).

Mr. Bilse made a presentation to the board that reviewed the purpose of the project, the proposed locations for wildlife under-crossings and the alternatives being considered for signal traffic control including roundabouts and widening of signal intersections.

Mr. Bilse answered questions and heard comments from Directors who voiced preferences and concerns. Mr. Bilse stressed that comments today would not be recorded; if the Airport, or anyone personally, would like to make comment on the draft EIR for the Scenic Route 68 Corridor Improvements Project they should be sent to Cal Trans by January 8, 2024. Deputy Executive Director Morello stated Staff would draft a comment letter from the Airport for the Executive Director to review that considers Directors' suggestions.

A break was taken from 10:33 AM to 10:41 AM.

Adopt 3. Resolution No. 1863, A Resolution Approving a Professional Services Agreement with Labor Consultants of California, Inc. to Provide Labor Monitoring Services in Support of the Safety Enhancement Program (SEP) Taxiway A Relocation – Phase B2 Commercial Apron

Item G.4 was considered prior to Item G.3.

Adopt 4. Resolution No. 1864, A Resolution Authorizing the Service Agreement between the Monterey Peninsula Airport District and Disaster Kleanup Specialists

Deputy Executive Director Morello introduced Brian Roth, Project Manager, who introduced Item G.4. He reviewed the Staff Report, saying this agreement is for service at 2801 Monterey Salinas Highway, Building C, which has been vacant since purchase. Staff has identified that hazardous materials abatement must be performed in order to determine the next steps for this building. The project is included in the Fiscal Year (FY) 2024 Amended Capital Improvement Program (CIP) Budget as a District Only funded project: 2801 Property Repairs in an amount of \$440,000.00. After completion of the Pavement Improvements there is a balance of \$132,292.00 remaining in that project.

There was no Public Comment.

Director Leffel motioned to adopt Resolution No. 1864, A Resolution Authorizing the Service Agreement between the Monterey Peninsula Airport District and Disaster Kleanup Specialists. Director Pick seconded the motion. The motion passed unanimously by a roll call vote of 4-0 with Director Gaglioti absent.

RESOLUTION NO. 1864

A RESOLUTION AUTHORIZING AND APPROVING THE SERVICE AGREEMENT BETWEEN THE MONTEREY PENINSULA AIRPORT DISTRICT AND DISASTER KLEANUP SPECIALISTS

WHEREAS, the Monterey Peninsula Airport District (MPAD) owns and operates the Monterey Regional Airport; and

WHEREAS, MPAD purchased the property of 2801 Monterey Salinas Highway on July 3, 2019 and upon purchase Building C was vacant; and

WHEREAS, Building C of 2801 Monterey Salinas Highway is known to contain Hazardous Materials; and

WHEREAS, the removal of hazardous materials must be performed by a contractor certified by the California Contractors' State License Board to conduct asbestos-related work and registered with the California Division of Occupational Safety and Health (DOSH) to perform abatement-related work; and

WHEREAS, contractors must be compliant with the requirements of the California Occupational Safety and Health (Cal/OSHA) for Asbestos (Title 8 CCR 1529) and Lead (Title 8 CCR 1532.1) during construction activities; and

WHEREAS, other State and Federal regulation and policy requirements must be met when dealing with the handling and disposal of hazardous materials.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: That MPAD contract with the firm Disaster Kleanup Specialists for a total amount not-to-exceed \$108,225.00 and the Executive Director, or his designee, is authorized and directed, for and on behalf of the District, to execute all documents necessary to comply with all regulations and controls for proper abatement of 2801 Monterey Salinas Highway Building C, including agreements and any amendments thereto. Such agreements and amendments executed by the Executive Director are hereby approved, as though set forth in full.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 13th day of December 2023 by the following roll call vote:

AYES:	DIRECTORS:	Pick, Leffel, Miller, Sawhney
NOES:	DIRECTORS:	None
ABSTAIN:	DIRECTORS:	None
ABSENT:	DIRECTORS:	Gaglioti

Adopt 3. Resolution No. 1863, A Resolution Approving a Professional Services Agreement with Labor Consultants of California, Inc. to Provide Labor Monitoring Services in Support of the Safety Enhancement Program (SEP) Taxiway A Relocation – Phase B2 Commercial Apron

Deputy Executive Director Morello introduced Item G.3.

There was no Public Comment.

Director Leffel moved to adopt Resolution No. 1863, A Resolution Approving a Professional Services Agreement with Labor Consultants of California, Inc. to Provide Labor Monitoring Services in Support of the Safety Enhancement Program (SEP) Taxiway A Relocation – Phase B2 Commercial Apron.

Director Miller seconded the motion. The motion passed unanimously by a roll call vote of 4-0 with Director Gaglioti absent.

RESOLUTION NO. 1863

A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH LABOR CONSULTANTS OF CALIFORNIA, INC. TO PROVIDE LABOR MONITORING SERVICES IN SUPPORT OF THE SAFETY ENHANCEMENT PROGRAM (SEP) TAXIWAY A RELOCATION – PHASE B2 COMMERCIAL APRON

WHEREAS, On November 26, 2018 the Board of Directors of the Monterey Peninsula Airport District (MPAD) approved Resolution No. 1730 certifying Final Environmental Impact Report (EIR) (SCH 2015121105), and Resolution No. 1731, approving Alternative 1 as the Airport Master Plan Project for Monterey Regional Airport; and

WHEREAS, On April 20, 2022, the BOD approved Resolution No. 1819 and certified the Revised Addendum to FEIR for the Minor Project Modifications and approved Resolution No. 1820 the Minor Project Modifications to the MRY Master Plan; and

WHEREAS, The FY23 Adopted Capital Improvement Budget contains Project 2023-01 Safety Enhancement Program (SEP) Phase B2 Commercial Apron Construction and the approved Airport Capital Improvement Program (ACIP) for FY 2022-2028 includes this SEP project phase; and

WHEREAS, The work and services to be performed under this proposed agreement with Labor Consultants of California is consistent with, and covered by, the Final EIR for the Airport Master Plan Project; and

WHEREAS, The Federal Aviation Administration (FAA) has executed a grant agreement for the Commercial Apron Construction under the Airport Improvement Program (AIP) with Discretionary and Entitlement Funds; and

WHEREAS, upon review of the experience and qualification data received, and background information obtained, Labor Consultants of California was determined to be the most suited firm to provide Labor Monitoring Program Management (LMPM) and support services as it relates to the Commercial Apron Construction Project.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: That MPAD contract with Labor Consultants of California for LMPM for the Commercial Apron Construction, in the amount not-to-exceed of \$64,800.00 and authorize the Executive Director, or his designee, to execute said contract.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 13th day of December 2023, by the following roll call vote:

AYES:	DIRECTORS:	Pick, Leffel, Miller, Sawhney
NOES:	DIRECTORS:	None
ABSTAIN:	DIRECTORS:	None
ABSENT:	DIRECTORS:	Gaglioti

H. CLOSED SESSION

1. **POTENTIAL LITIGATION.** Pursuant to Gov. Code 54957.6(b)(2), the board will meet with the Executive Director and General Counsel related to potential exposure to litigation: one case.

Directors entered Closed Session at 10:52 AM.

I. RECONVENE TO OPEN SESSION

Directors reconvened to Open Session at 1:22 PM. There was no reportable action.

J. BOARD COMMITTEE REPORTS AND ACCEPTANCE OF DEPARTMENT REPORTS

Standing Committees:

- | | |
|---|----------------------------|
| i. Budget and Finance | Director Leffel & Gaglioti |
| ii. Air Service, Marketing, Community Relations | Directors Sawhney & Pick |
| iii. Airport Property Development and Leases | Directors Sawhney & Miller |

b. Ad-Hoc Committees:

- | | |
|-------------------------------|---------------------------|
| i. Local Jurisdiction Liaison | Director Sawhney & Leffel |
|-------------------------------|---------------------------|

c. Liaison/Representatives:

- | | |
|---|------------------|
| i. Local Agency Formation Commission | Director Leffel |
| ii. Regional Taxi Authority | Director Pick |
| iii. Transportation Agency for Monterey County | Director Miller |
| iv. Special Districts Association Liaison | Director Sawhney |
| v. Association of Monterey Bay Area Governments | Director Miller |

There were no committee reports.

K. PENDING REQUESTS FOR FUTURE AGENDA ITEMS

None.

L. DISCUSSION OF FUTURE AGENDAS

None.

M. ADJOURNMENT

The meeting adjourned at 1:25 PM.

*Approved at the
Meeting of January 17, 2024*

Mary Ann Leffel, Chair

A T T E S T

*Michael La Pier
District Secretary*

MINUTES OF THE SPECIAL MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

DECEMBER 20, 2023 - 10:00 AM

HELD AT: Sand City – City Hall Council Chambers
1 Pendergrass Way, Sand City, CA

NOTICE REGARDING PUBLIC COMMENT FOR THIS SPECIAL BOARD MEETING

Members of the public may attend the Special Board Meeting in person and request to speak to the Board when the Chair calls for public comment. Members of the public will have up to 3 minutes to provide oral comments, pursuant to Board policy.

Remote comments by members of the public will not be accepted for this Special Meeting, except in writing as outlined below.

Members of the public who desire to make a written public comment can send an email to info@montereyairport.com and include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)." Written comments should be received by 8:00 AM on the day of the meeting. All submitted comments will be provided to the Board for consideration and will be compiled as part of the record.

A. CALL TO ORDER/ROLL CALL

The Special Meeting of the Monterey Peninsula Airport Board of Directors was called to order at 10:14 AM. Chair Sawhney, Director Gaglioti, Director Pick, Director Leffel, and Director Miller were present. The following staff were present: Executive Director La Pier, District Counsel Huber, and Acting Board Secretary Adams.

District Counsel Huber asked the board to consider an emergency amendment to today's agenda to add a second item to Closed Session. The second Closed Session item came to the attention of Airport staff subsequent to the posting of the agenda for today's meeting. Pursuant to Gov. Code 54954.2, Chair Sawhney is requesting that the Board add Item D.2, Potential Litigation, Pursuant to Gov. Code 54957.6(b)(2), the board will meet with the Executive Director and General Counsel related to potential exposure to litigation: one case. In addition, the Board may add Item B.2 for Public Comment on Non-Agenda Items if they so choose, but it is not required for a Special Meeting.

Director Leffel moved to add Items D.2 and B.2, as described by District Counsel Huber, to today's agenda. Director Pick seconded. The motion passed unanimously by a roll call vote of 5-0.

B.1 PLEDGE OF ALLEGIANCE

District Counsel Huber led the Pledge of Allegiance.

B.2 PUBLIC COMMENT ON NON-AGENDA ITEMS

Steve McDougall, a member of the Public, made Public Comment regarding his recent experience with American Airlines personnel at the Monterey Regional Airport.

C. REGULAR AGENDA - ACTION ITEMS

Approve 1. Seating of New Chair and Chair Pro Tem

Chair Sawhney read a statement related to a confidential investigation.

Chair Sawhney announced she will not attend the regular board meeting in January so the seating of the Chair will be done today.

Chair Sawhney distributed her personal summary notes of the December 13, 2023 Closed Session to the Board. Director Leffel commented that these notes relate to an item the Board agreed to keep Closed. She asked District Counsel Huber if they were now Open. Counsel Huber answered they are not Open unless they are read. He advised the notes could be pulled back or the Board could waive Attorney Client Privilege and choose to make the item public. Chair Sawhney pulled back the notes that she had distributed.

District Counsel Huber introduced Item C.1 stating that, pursuant to the Governance Manual, the Chair is seated at the first regular meeting of each calendar year. The Board requested this matter be moved to the next meeting of the Board. Accordingly, the Board will consider early removal of the Chair and seating the Chair Pro Tem as the Chair of the Board. In addition, the Board will consider seating a new Chair Pro Tem, which according to the Governance Manual would typically be from the next numerical District, in this case District #4, which is Director Miller.

Director Pick motioned to seat Director Leffel, current Chair Pro Tem, as Chair. Director Gaglioti seconded. The motion passed by a roll call vote of 4-0 with Chair Sawhney abstaining.

Chair Leffel motioned to seat Director Miller as Chair Pro Tem. Director Picked seconded. The motion passed unanimously by a roll call vote of 5-0.

D. CLOSED SESSION

1. **QUARTERLY GOAL UPDATE** [Government Code Section 54957(b)]. The Board will meet with the Executive Director and District Counsel to consider the quarterly goal update related to the following position: Executive Director.
2. **POTENTIAL LITIGATION.** Pursuant to Gov. Code 54957.6(b)(2), the board will meet with the Executive Director and General Counsel related to potential exposure to litigation: one case.

There was no Public Comment.

The board entered Closed Session at 10:33 AM.

The board reconvened to Open Session at 12:25 PM. There was no reportable action taken.

E. ADJOURNMENT

The meeting adjourned at 12:25 PM.

*Approved at the
Meeting of January 17, 2024*

Mary Ann Leffel, Chair

A T T E S T

*Michael La Pier
District Secretary*

MINUTES OF THE BUDGET & FINANCE COMMITTEE MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

January 8, 2024 – 10:30 AM

Due to the expiration of the COVID-19 California State of Emergency, the Monterey Peninsula Airport District will return to holding meetings at the Airport Board Room, with in-person attendance. Members of the public may attend the Committee Meeting in person and request to speak to the Committee Members when the Chair calls for public comment.

Alternatively, members of the public who desire to provide input as to any item can send an email to info@montereyairport.com and include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)." Written comments should be received by 8:00 AM on the day of the meeting. All submitted comments will be provided to the Committee Members for consideration and will be compiled as part of the record.

A. CALL TO ORDER

The meeting of the Budget & Finance Committee of the Monterey Peninsula Airport District was called to order at 10:39 AM. Director Leffel, Deputy Executive Director Morello, Controller Wilson, and Acting Board Secretary Adams were present. Executive Director La Pier was absent. Director Gaglioti was unexpectedly unable to attend.

B. COMMUNICATIONS / ANNOUNCEMENTS / INFORMATIONAL ITEMS

None.

C. PUBLIC COMMENTS

None.

D. REGULAR AGENDA – ACTION ITEMS

Discuss 1. General Update

Controller Wilson gave a general update on finance department activities. He announced the Monterey Peninsula Airport District's (MPAD's) PRISM membership is scheduled to begin March 31, 2024. He reviewed the expected cost of insurance under the existing program and the anticipated annual cost of insurance through PRISM.

Controller Wilson updated the committee on a new expected date to make final payments on the purchase of the northeast hangars.

Deputy Executive Director Morello answered questions about the grant draws for the ARFF facility. She stated the FAA is still reviewing the Final Engineer's Report (FER). Once the FER is accepted the final draw down can be submitted.

Controller Wilson gave an update on the communication with PFM regarding the assembly of the Team of Finance.

Deputy Executive Director Morello reviewed the details of the PFC application process and provided an overview of the Federal timing requirements for continuation of our PFC program.

Controller Wilson reported we will begin to solicit RFP/Q for Bond Tax Disclosure Counsel in the near future.

Controller Wilson answered questions regarding Legal Counsel billing and accrual, the Assistant Controller open position, and timing of a RFP/Q for Audit Services.

Discuss 2. Insurance Update

Item D.2 was discussed under Item D.1, General Update.

Review 3. FYTD Financial Statements

Controller Wilson reported enplanements are down year over year due to the DFW route temporarily reducing to once-a-day service.

Controller Wilson noted that 21 of the 24 box hangars are now rented.

There was a discussion about the special event and auction fees that were new in FY 2024.

Controller Wilson reported the solar array true up that occurs the end of November each year resulted in a \$37,000 net charge. Deputy Executive Director Morello explained that the date of the true up is based on the last adjustment, which is typically scheduled each year to coincide with the November date. She commented that additional meters were added to the NEM program specifically at 2801 Salinas Monterey Highway, and the relocated ARFF was a facility trade which should be a positive trade due to having newer, more efficient equipment in the new facility.

Review 4. Variance Analysis - MTD and YTD

No Discussion.

Review 5. Accounts Receivable Aged Invoice Report

No Discussion.

E. ADJOURNMENT

The meeting adjourned at 11:50 AM.

*Approved at the
Meeting of January 17, 2024*

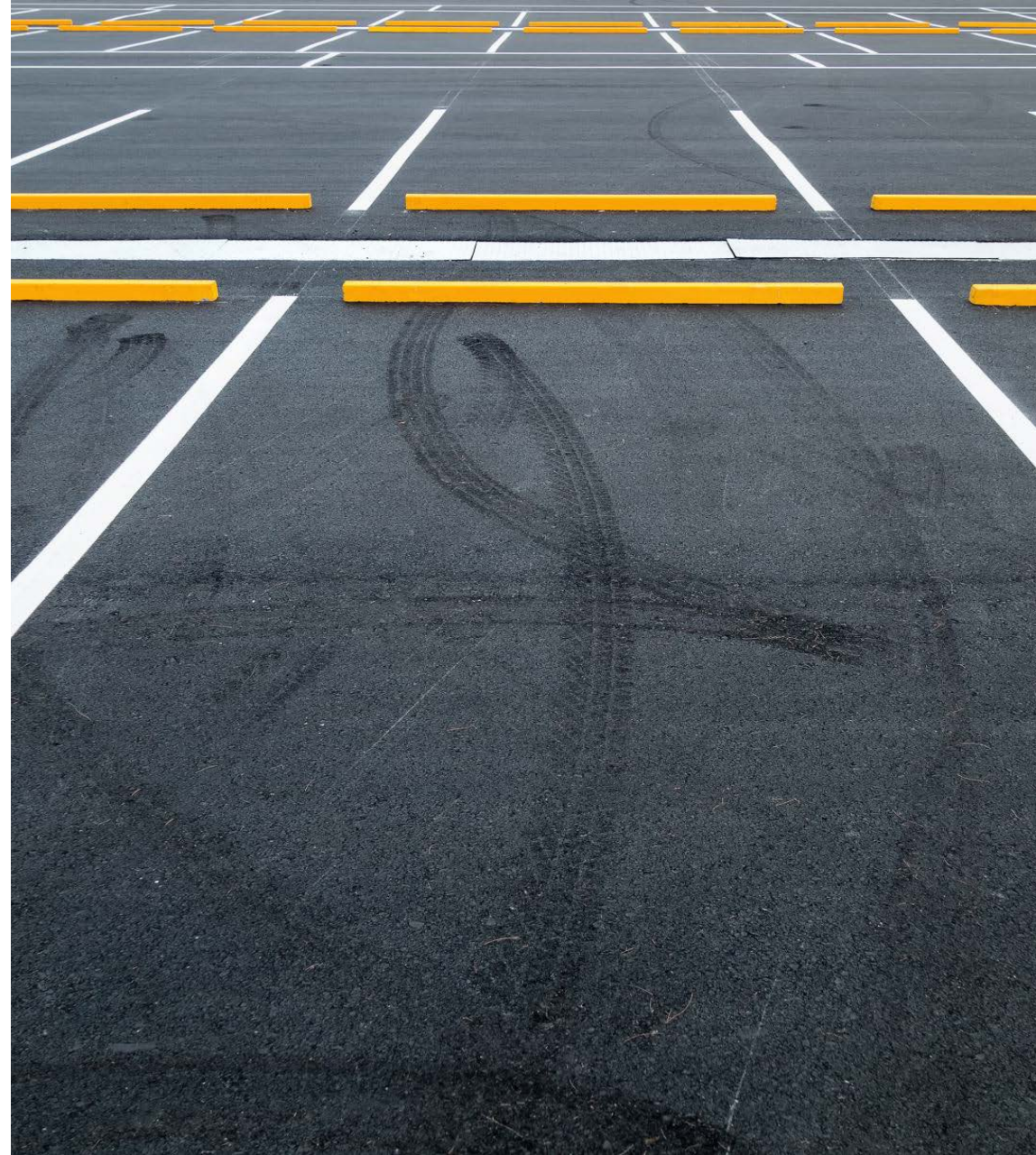
Mary Ann Leffel, Chair

A T T E S T

*Michael La Pier
District Secretary*



Tenant Parking Relocation



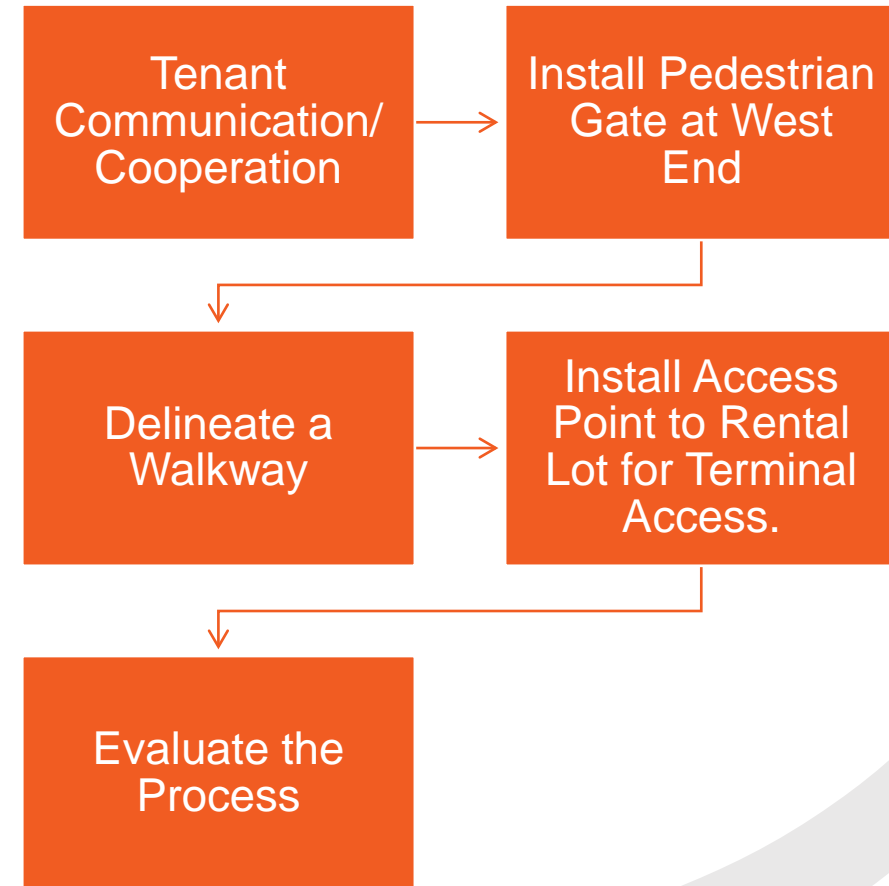


PURPOSE + OBJECTIVE



MODIFICATIONS

PARKING RELOCATION PLAN RECAP





ADDITIONAL MEASURES

- Increased Police Patrols
- Parking Enforcement
- Key Code Access Gate
- Other Commitments

AGENDA ITEM: H
DATE: January 17, 2024

TO: Michael La Pier, Executive Director, Monterey Regional Airport
FROM: Department Heads
SUBJECT: Monthly Department Reports

FINANCE AND ADMINISTRATION.

[Terminal Comment Card Log by Administration](#)
[Financial Summary by Mark Wilson, Controller](#)

FIRE.

[Monthly Fire Report by Monterey Fire Department](#)

OPERATIONS.

[Operations Report by Whitney Robare, Deputy Executive Director Operations and Maintenance](#)

PLANNING AND DEVELOPMENT.

[Planning and Environmental Monthly Project Report by Chris Morello, Deputy Executive Director](#)

POLICE.

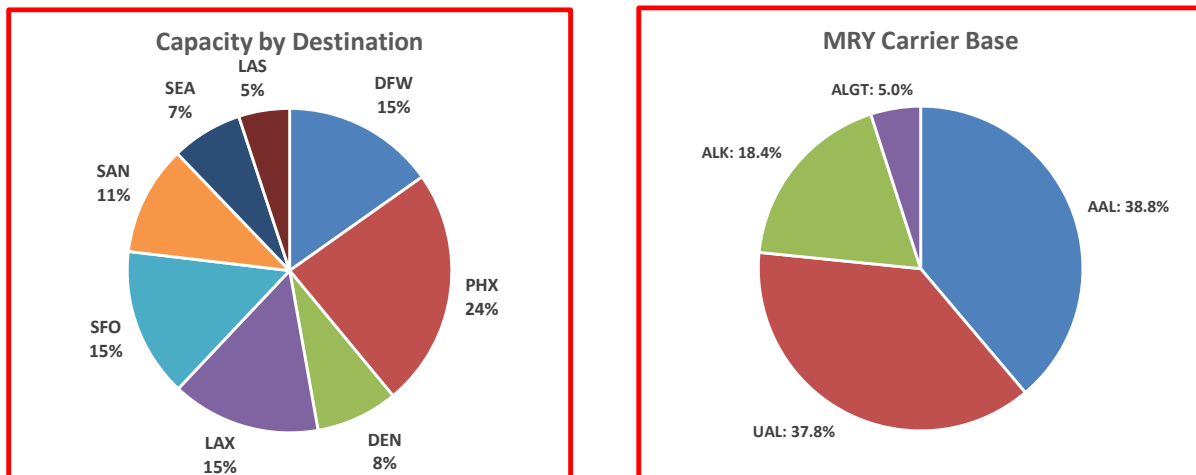
[Police Activity Report by Del Rey Oaks Police Department](#)

RATING	DATE OF VISIT	TIME OF VISIT	PURPOSE	FLIGHT	AIRLINE	COMMENT	CITY	STATE
POOR	12/28/2023	4:34 PM	Departing	-	Alaska	Not sure of flight number but the TSA agent who was checking people in was so rude. She kept taking people in the regular line and ignoring the people in pre check. She had dyed red hair. We fly in and out of San Diego all the time and this year was the worst experience I've ever had. My son flew in on American December 21st his flight was coming from Texas, they landed and sat on the plane for over 45 minutes before stairs were ever pushed to the plane. It was ridiculous! Super disappointed in the airport.	Salinas	CA
POOR	12/30/2023	12:00 PM	Arriving	UA5670	United	Waited for 1 hr on the plane while apparently the gate was being used and you couldn't open the other gate? Ridiculous lots of angry customers don't think they or I will fly out of this airport	Seaside	CA

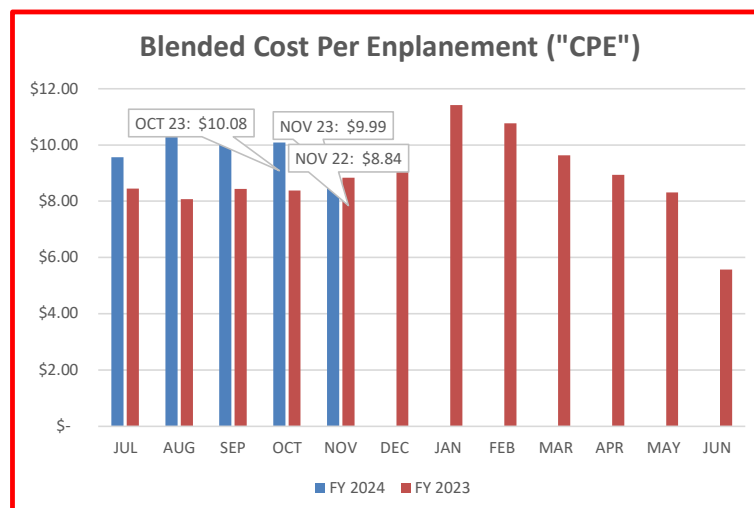
TO: Michael La Pier, Executive Director, Monterey Regional Airport
FROM: Mark Wilson, Controller
SUBJECT: Discussion and Analysis of the November 30, 2023 Financial Statements

KEY OPERATING STATISTICS. November enplanements were 22,268 (vs. 21,393 budgeted), up 11.6% from the 19,957 in the same period in 2022. November commercial airline landings were less than budgeted (343 actual vs. 348 budgeted). Total Passengers for the month of November were 44,238, up 11% from 39,778 in the same period in 2022. Total aircraft operations for November were 4,959, up from 4,889 in the same period in 2022, and Vehicle exit counts in the parking lots were 11,263, up 9.7% from the exit counts in November of 2022.

In November 2023, American Airlines accounted for approximately 38.8% of the passenger enplanements. Monterey Regional Airport's enplaning passenger carrying capacity for November was 27,783 Seats, with an overall Passenger Load Factor of 80.1%.



In November, the Airport's blended CPE was \$9.99, compared to \$8.84 in the same period in 2022. The \$1.15 increase reflects the impact of the increased Rates & Charges implemented in FY24 (\$1.88) and partially offset by the favorable impact of increased enplanements.



LIQUIDITY AND CAPITAL RESOURCES. As of November 30, 2023 the Airport had unrestricted cash and investments of \$16.199M.

In 2022, the Airport received an FAA Grant Award of \$9.483M for the new ARFF building. In September 2023, the Airport received a \$23,053,049 Grant towards the \$43 Million Commercial Apron Project, and was awarded a \$3.0M Grant for Terminal design under the competitive BIL/ATP process. We are waiting on approval of the \$3,322,281 Grant for remaining Terminal Design costs under the BIL Entitlement program. In October 2023, the Airport was awarded a \$750,000 Grant from USDOT under the Small Community Air Service Development Program for a goal of non-stop service to Chicago.

As of November 30, 2023 the Airport had Restricted PFC cash and investments of \$1.758M and Restricted CFC cash and investments of \$1.162M.

The Current Ratio of unrestricted current assets to current liabilities is a very healthy 18.6X. This compares favorably to an overall Airport Industry Benchmark* of 5.39X. Days Cash on Hand (based on FY 24 Budgeted Operating Expenses), was 594.0, which is in line with the overall Airport Industry Benchmark* of 640.5 Days.

OPERATING INCOME. The Airport's higher than budgeted revenues and higher than budgeted operating expenses in November (due primarily to the higher than budgeted Property Insurance renewal) resulted in an operating income of \$166.9K, which is an unfavorable variance of \$15.6K to November's budgeted operating income of \$182.4K.

	OPERATING INCOME			
	November 2023 ACTUAL	November 2023 BUDGET	VARIANCE Favorable (Unfavorable)	
			\$	%
Operating Revenues	\$ 1,070,065	\$ 1,013,456	\$ 56,608	6%
Operating Expenses	(903,211)	(831,010)	(72,201)	-9%
Operating Income	<u>\$ 166,853</u>	<u>\$ 182,447</u>	<u>\$ (15,593)</u>	<u>-9%</u>

REVENUES. November 2023 combined reported Airport Operating Revenues were \$1,070K, which was \$56.6K/(6%) higher than budget (\$1,013K). This favorable variance was primarily due to higher Terminal Revenues, General Aviation, Other Operating, and Interest Income.

	November 2023 ACTUAL	November 2023 BUDGET	VARIANCE Favorable (Unfavorable)	
			\$	%
Terminal Revenues	\$ 613,056	\$ 612,364	\$ 692	0%
General Aviation	169,479	162,162	7,317	5%
Non-Aviation	179,801	179,839	(38)	0%
Other Operating	33,005	21,869	11,136	51%
Interest Income	74,724	37,222	37,502	101%
Total Operating Revenues	<u>\$ 1,070,065</u>	<u>\$ 1,013,456</u>	<u>\$ 56,608</u>	<u>6%</u>

* Source: Merritt Research Services Benchmark Central - Airport Medians for 2022.

Terminal Revenues:

Commercial Aviation fees (\$112.2K) for November were lower than budget (\$126.5K) due primarily to lower landing (\$7.7K), RON (\$.7K) and Apron fees (\$1.8K) and lower fuel flowage fees (\$4.0K). DMA reported fuel sales of 228,802 gallons to the airlines for the month (46% to American, 30% to United, 22% to Alaska, 1% to Allegiant).

Terminal Rents (\$173.4K) for November were materially on budget (\$171.0K).

TNC Permits, Trip Fees & Peer-to-Peer Rentals (\$24.4K) for November were higher than the budget (\$20.3K) by \$4.1K/20%. This favorable variance was primarily due to higher than budgeted TNC Trip Fees (\$3.1K) and Peer-to-Peer revenues (\$1.1K).

Terminal Concessions (\$26.8K) for November were materially on budget (\$25.0K).

Rental Car Concessions (\$146.2K) for November were higher than the budget (\$140.8K) by \$5.4K/4%. This favorable variance was due primarily to higher than budgeted revenue from Avis, Hertz, Budget and Enterprise, partially offset by lower than budgeted rental car activity for National/Alamo, and GO Rentals.

Parking Concession (\$130.1K) for November was higher than the budget (\$128.9K) by \$1.2K/1%. Parking Concession revenues for November were budgeted at 10,265 parked cars with an average of \$12.55 net to MPAD. In November the number of parked cars was more at 11,263 with an average of \$11.55 net to MPAD per car, resulting in a favorable variance.

General Aviation Revenues:

Heavy General Aviation revenues, including landing fees (\$138.1K) for November were higher than budget (\$116.2K) due primarily to higher fuel flowage (\$6.5K) and landing fees (\$5.3K). MJC and DMA reported fuel sales of 144,755 and 102,632 gallons of Jet A, respectively, for the month. MJC and DMA reported 329 and 285 revenue landings, respectively, for the month.

Light General Aviation revenues (\$31.4K) for November were lower than budget (\$45.9K) due primarily to budgeted rents for the Northeast box and corporate hangars which were not leased in November (\$21.7K), partially offset by unbudgeted rents on the Southeast T-Hangars (\$7.0K).

Non-Aviation Revenues:

Non-Aviation revenues (\$179.8K) for November were materially on budget (\$179.8K).

Other Operating Revenues:

Other Operating revenues (\$33.K) for November were higher than budget (\$21.9K) due primarily to higher than budgeted Business License Fees (\$8.0K).

Interest Income:

Interest Income (\$74.7K) for November exceeded budget (\$37.2K) due to higher than budgeted interest income earned on T-Bills.

EXPENSES. Total operating expenses of (\$903.2K) for November were higher than the budget (\$831.0K) by \$72K/9%. \$109K of this unfavorable variance is due to the unbudgeted increase in Property Liability Insurance, which renewed on November 1st. Other than the unfavorable variance in Business Expenses, favorable variances occurred in Salaries & Taxes, Employer Benefits and Professional Services, partially offset by higher Utilities; detailed analyses follows:

OPERATING EXPENSES - BY MAJOR CATEGORY TYPE				
	November 2023 ACTUAL	November 2023 BUDGET	VARIANCE Favorable (Unfavorable)	
			\$	%
Salaries & Taxes	\$ 199,133	\$ 221,264	\$ 22,131	10%
Employer Benefits	95,292	107,623	12,331	11%
Recruitment & Training	14,029	5,135	(8,894)	-173%
Business Expenses	137,713	37,981	(99,732)	-263%
Supplies & Materials	5,413	9,605	4,192	44%
Repairs & Maintenance	35,069	38,864	3,795	10%
Outside Services	269,061	269,661	600	0%
Professional Services	18,698	35,489	16,791	47%
Marketing, PR	18,920	22,550	3,630	16%
Utilities	92,478	64,939	(27,538)	-42%
Interest Expense	17,407	17,899	492	3%
Total Operating Expenses	<u>\$ 903,211</u>	<u>\$ 831,010</u>	<u>\$ (72,201)</u>	<u>-9%</u>

OPERATING EXPENSES - BY DEPARTMENT				
	November 2023 ACTUAL	November 2023 BUDGET	VARIANCE Favorable (Unfavorable)	
			\$	%
Admin & Finance	\$ 309,932	\$ 205,677	\$ (104,256)	-51%
Planning & Marketing	84,612	81,980	(2,632)	-3%
Maintenance	133,602	143,803	10,201	7%
Operations	51,785	67,314	15,529	23%
Police	113,456	115,550	2,094	2%
Fire	169,952	171,892	1,939	1%
Board of Directors	14,468	15,390	922	6%
Rental Properties	7,995	11,505	3,510	31%
Interest Expense	17,407	17,899	492	3%
Total Operating Expenses	<u>\$ 903,211</u>	<u>\$ 831,010</u>	<u>\$ (72,201)</u>	<u>-9%</u>

Salary & Taxes Expenses (\$199.1K) for November were lower than the budget (\$221.3K) by \$22K/10%. This favorable was primarily due to lower salaries and wages for the Admin & Finance Department (\$14.0K) due to the unfilled Assistant Controller position.

Employer Benefit Expenses (\$95.3K) for November were lower than the budget (\$107.6K) by \$12.3K/11.5%. This favorable variance was primarily due to lower CalPERS Health Insurance (\$8.2K) and lower CalPERS Retirement (\$2.3K) due to non-elected benefits and unfilled positions.

Personnel Recruitment, Training & Pre-Employment and Related Expenses (\$14.0K) for November were higher than Budget (\$5.1K) by \$8.9K/173% due primarily to higher Dues & Subscriptions (\$5.3K).

Business Expenses (\$137.7K) were higher than Budget (\$38.0K) by \$99.7K/263%. This unfavorable variance was primarily due to higher than budgeted Property Liability Insurance (\$108.7K) which was renewed on November 1st.

Supplies & Materials expenses (\$5.4K) for November were lower than Budget (\$9.6K) by \$4.2K/44%. This favorable variance was primarily due to lower than budgeted Custodial Supplies & Materials (\$2.2K) and District Vehicle Fuel (\$1.0K) expenses.

Repair & Maintenance expenses (\$35.1K) for November were lower than Budget (\$38.9K) by \$3.8K/10% due primarily to lower Airfield R&M (\$13.4K), Terminal R&M (\$2.4K) and Grounds R&M (\$2.1K), partially offset by higher Rental Space Repair & Maintenance (\$16.1K).

Outside Services expenses (\$269.1K) for November were materially on Budget (\$269.7K).

Professional Service expenses (\$18.7K) for November were lower than Budget (\$35.5K) by \$16.8K/47% due primarily to lower than budgeted Audit/Accounting (\$6.0K), Computer/LAN & IT expenses (\$6.0K) and Human Resources (\$4.3 K) expenses.

Marketing, Public Relations, Air Service Development and Social Media Marketing expenses (\$18.9K) for November were lower than Budget (\$22.5K) by \$3.6K/16%. This favorable variance was primarily due to the timing of payments for the Marketing Media buy (\$2.2K).

Utilities expenses, combined (\$92.5K) for November were higher than Budget (\$64.9K) by \$27.5K/42% due primarily to the annual adjustment to electricity expense for power off the Solar Array (\$20.6K) and higher than budgeted water expense (\$8.7K).

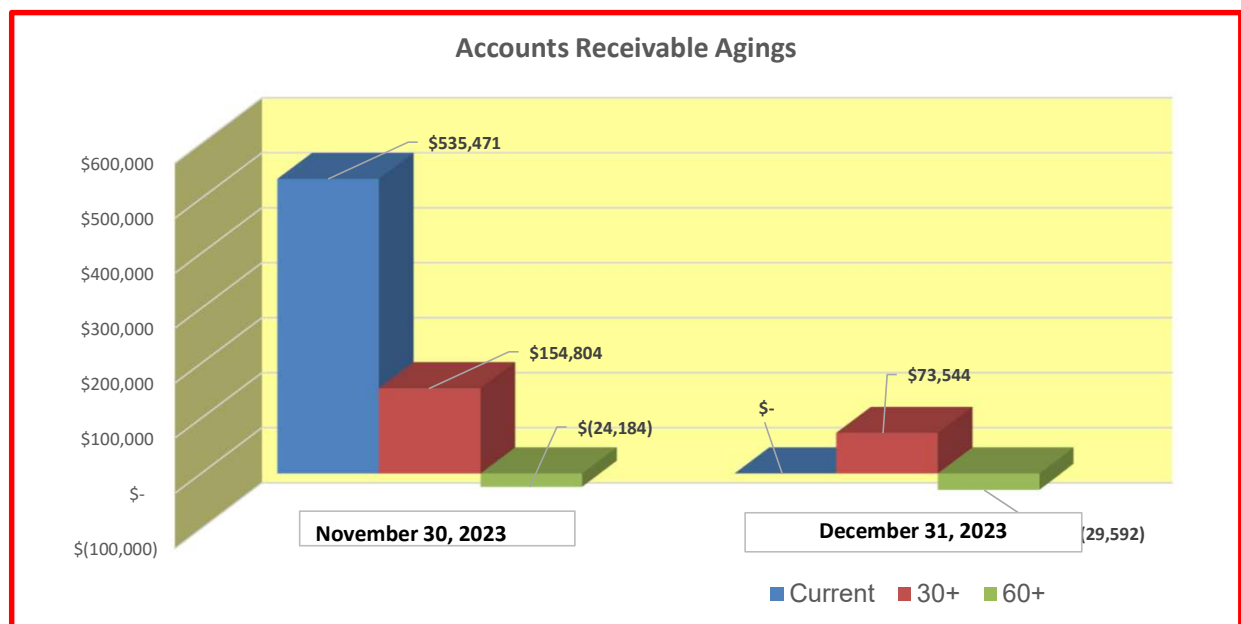
Interest expense (\$17.4K) for November was materially on budget (\$17.9K).

SELECTED BALANCE SHEET ANALYSES:

ACCOUNTS RECEIVABLE. The accounts receivable balance on November 30, 2023 was \$666.1K. This balance is \$37.5K or 5% lower than the October 31, 2023 balance (\$703.6K), and \$92.2K/16% higher than the \$573.9K balance on November 30, 2022. The accounts receivable balance over 60 days old on November 30, 2023, was -\$24.2K.

Chart 2 below graphically presents the aging of accounts receivable (1) as of November 30, 2023 and (2) prior to the next billing cycle (December 31, 2023).

Chart 2



Total accounts receivable of \$666.1K as of November 30, 2023 was comprised of \$224.2K/(33.7%) from Commercial Airlines, \$85.3K/(12.8%) from Rental Car companies, \$90.1K/(13.5%) from FBOs, \$122.8K/(18.4%) from Parking, \$28.K/(4.2%) from the Monterey Hi-Way Self Storage, \$31.8K/(4.8%) from TNCs and Taxis, \$20.7K/(3.1%) from Woody's and \$63.K/(9.5%) from all other customer accounts.

The District carries a \$10K allowance for doubtful accounts. Prepaid accounts receivable as of November 30, 2023 of \$69.1K have been reclassified to deferred revenue.

Chart 3 below graphically presents the composition of accounts receivable by major customer/concessionaire/tenant.

Chart 3

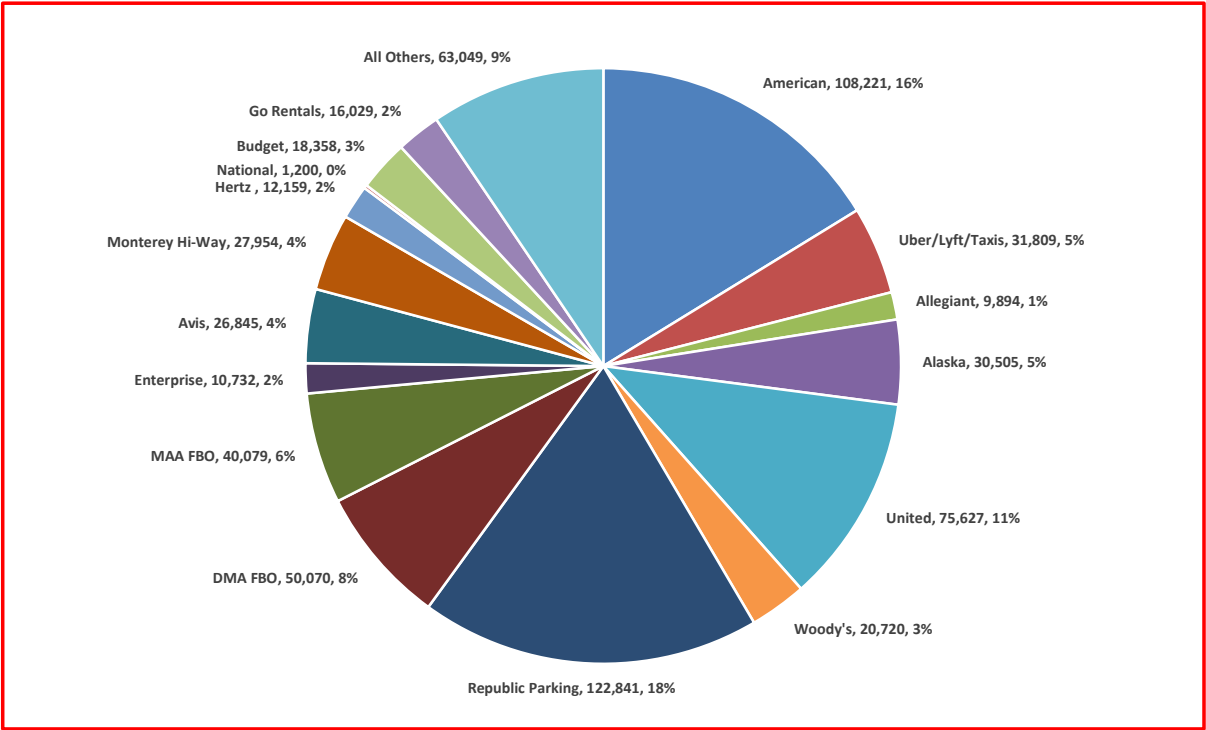
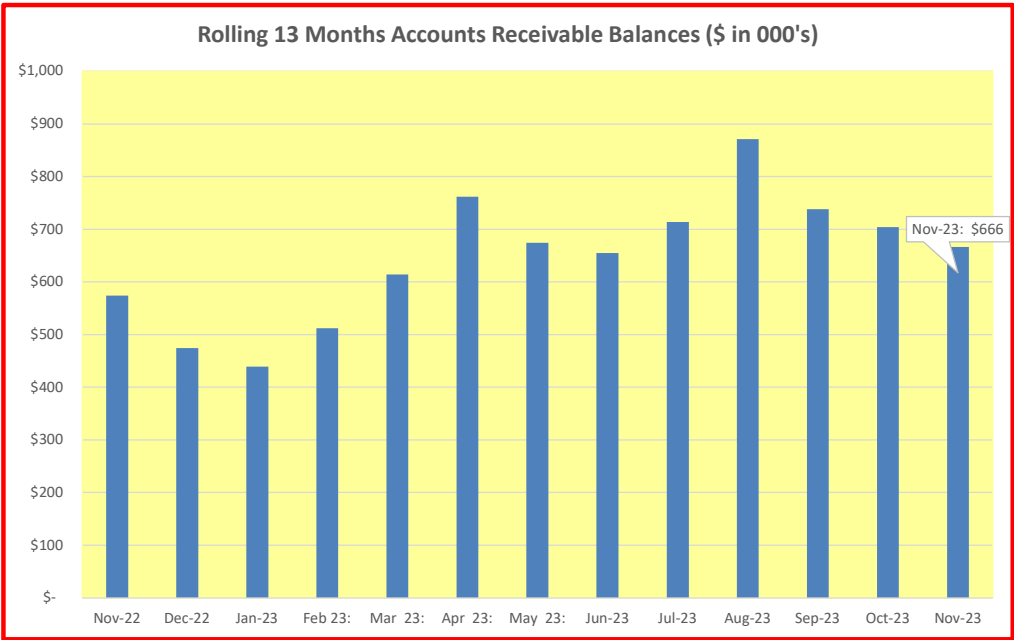


Chart 4 below depicts the total accounts receivable balances for the 13 months from November 2022 to November 2023.

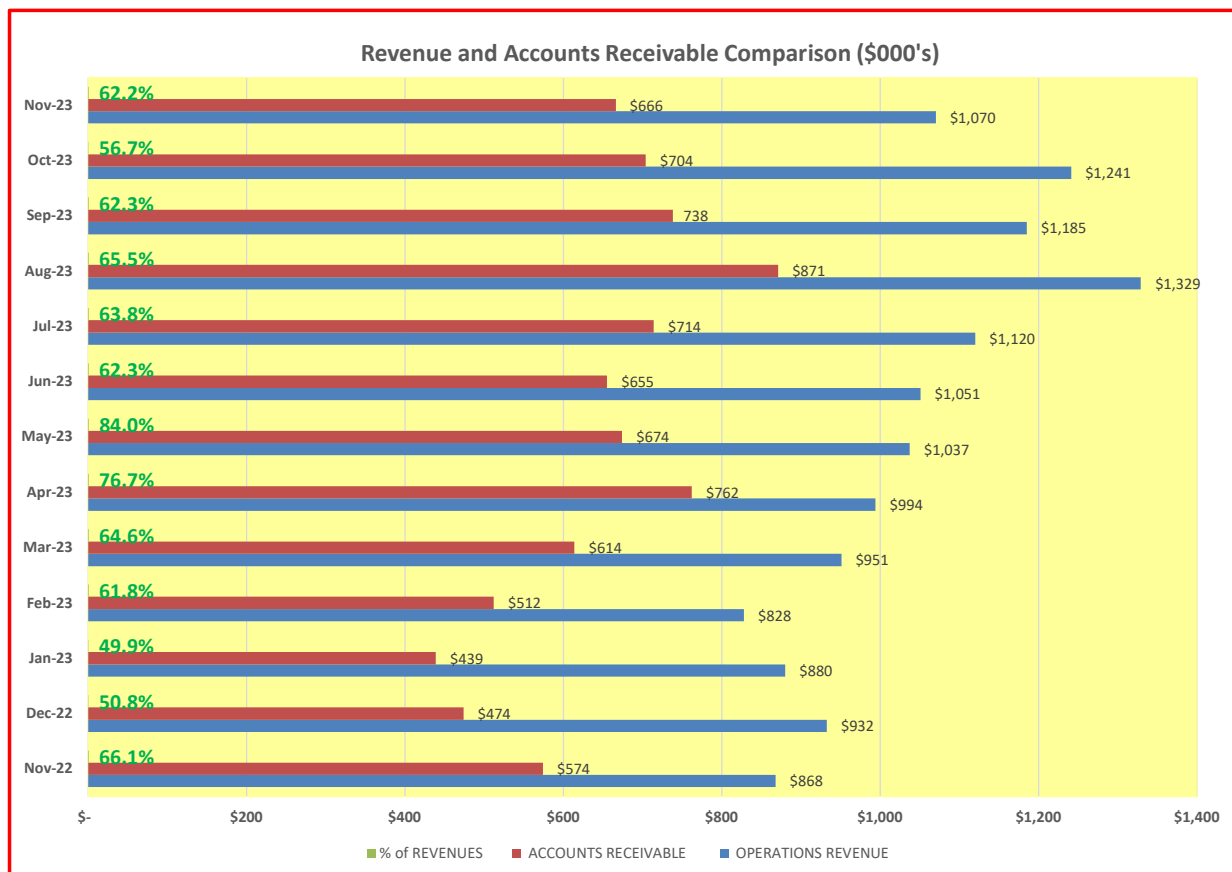
Chart 4



The balance of accounts receivable at month-end aligns with operating revenues in that month. The month-end balance of accounts receivable historically is approximately 50% to 70% of revenues. On November 30, 2023, accounts receivable is 62.2% of revenues and the rolling thirteen-month average is 63.6%.

Chart 5 below graphically presents the monthly comparison of accounts receivable to operating revenues.

Chart 5

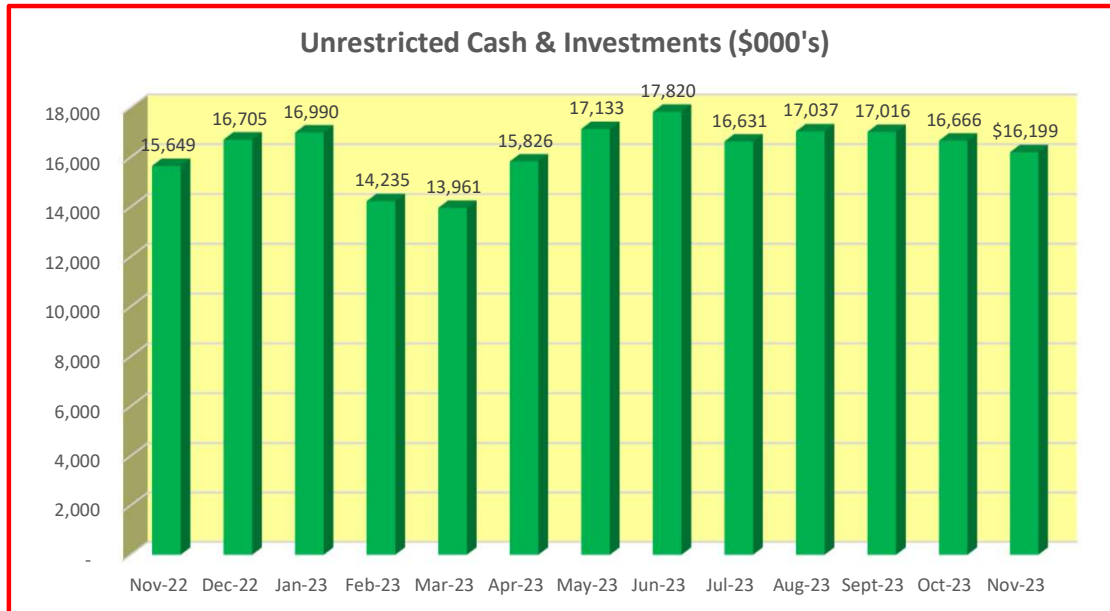


UNRESTRICTED CASH AND INVESTMENTS. The unrestricted cash and investments balance on November 30, 2023, was \$16.199M and the unrestricted cash and investments balance on October 31, 2023 was \$16.782M, a decrease of \$.584M.

The decrease in unrestricted cash and investments was primarily due to: (1) net cash outflows from unrestricted to restricted cash and investment accounts of \$986.1K, partially offset by (2) cash provided by Operating Activities of \$259K (see Statement of Cash Flows on Page 17 for more details).

Chart 6 graphically presents the monthly balances of unrestricted cash and investments.

Chart 6



SELECTED OPERATING STATISTICS:

ENPLANEMENTS AND LOAD FACTORS. The table below presents simple load factors for fiscal years 2018 to 2024. Load factors indicate the customer utilization of available airline seat capacity which generally correlates to customer use of TCP, Taxi and TNC services, parking, and other support services. Simple load factors do not include non-revenue enplanements. Historically, annual load factors range from approximately 70% to 77%; FY21 load factors reflect the impact of COVID-19. Commercial Airline aircraft types have a direct impact on capacity and potential changes in enplanements. As the mix of aircraft and destinations change, the goal is to have load factors sustained or increased, which indicates that customers are willing to use the services offered by the Airlines.

	November 30, 2023				FYTD			
Fiscal Year	Load Factors	Enplanements	Available Seats	Flights	Load Factors	Enplanements	Available Seats	Flights
2024	80.1%	22,268	27,783	343	76.7%	121,204	158,054	1,889
2023	77.4%	19,957	25,775	364	78.9%	105,338	133,555	1,980
2022	72.9%	22,123	30,350	439	75.3%	105,241	139,782	2,028
2021	51.7%	7,160	13,836	189	47.9%	33,120	69,158	956
2020	80.0%	19,507	24,386	397	76.8%	105,645	137,528	2,096
2019	69.7%	17,071	24,507	365	71.1%	81,375	114,431	1,724
2018	82.8%	15,576	18,806	297	79.0%	83,619	105,910	1,676

Airline/destination specific simple load factors for November 2023 were American/DFW 84.0%, American/PHX 79.8%, United/DEN 93.8%, United/LAX 79.0%, United/SFO 73.1% Alaska/SAN 80.9%, Alaska/SEA 83.1%, and Allegiant/LAS 79.1%. JSX did not operate in November.

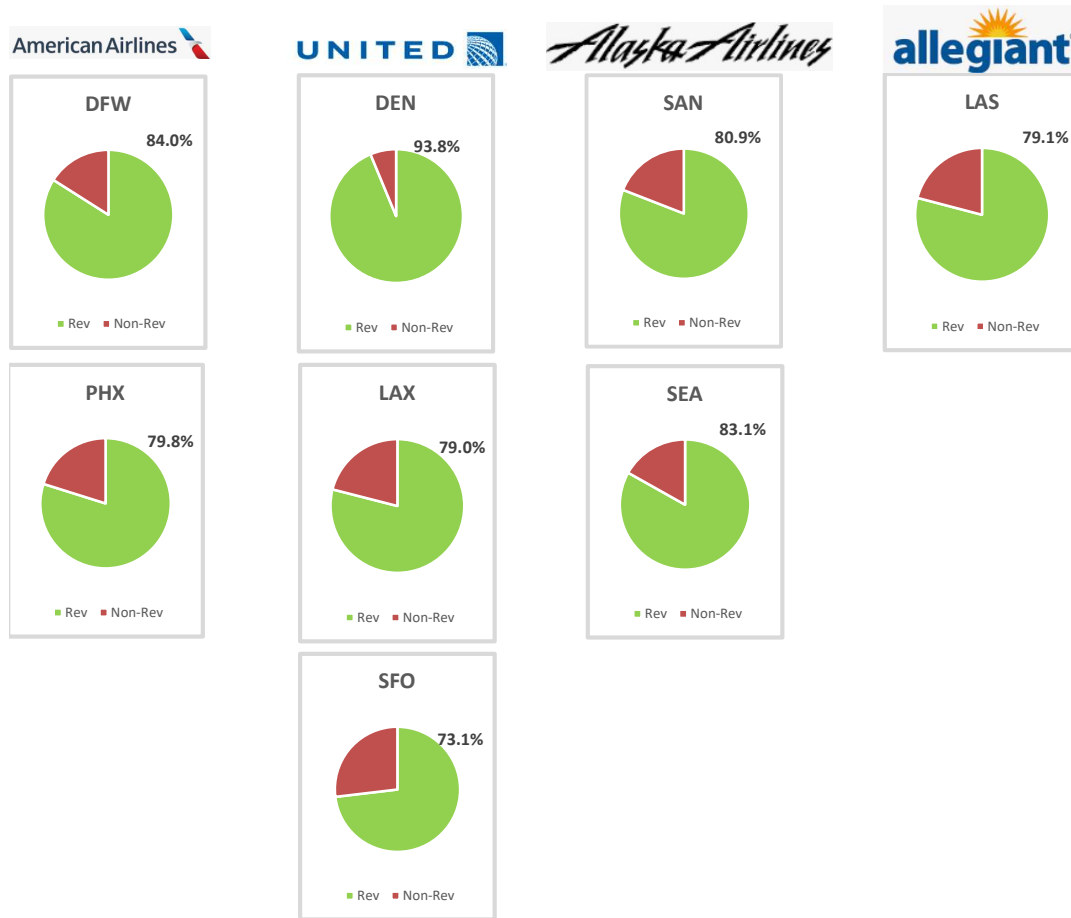
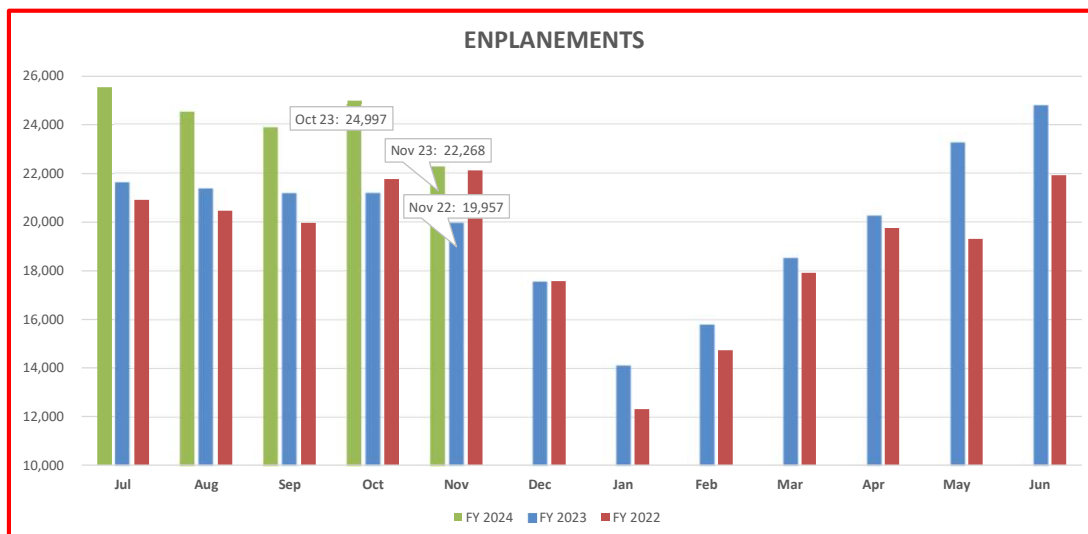


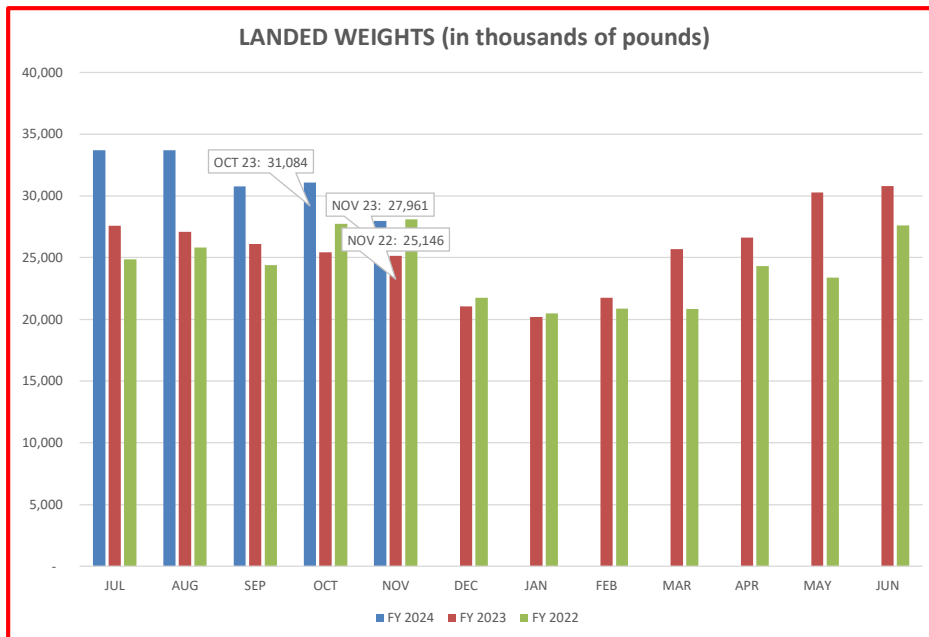
Chart 7 below presents a comparison of monthly enplanements for FY 2024 to all FY 2023 and FY 2022 enplanements (which reflect the seasonality of the Airport's historical business cycle). When comparing enplanements for November 2023 (22,268) and October 2023 (24,997), enplanements decreased by 2,729, due primarily to the reduction in American flights to DFW from twice a day to once a day. When comparing November 2023 to November 2022, enplanements increased by 2,311/11.6%: (22,268) vs. (19,957).



LANDED WEIGHTS. Chart 8 compares the Airport's landed weights for FY 2024 to FY 2023. We anticipate landed weights for FY 2024 to increase as American continues up-gauging with heavier aircraft (the Mainline A319 has a MGLW of 137,788 pounds, as compared to a MGLW of 74,957 pounds for the Regional Embraer 175).

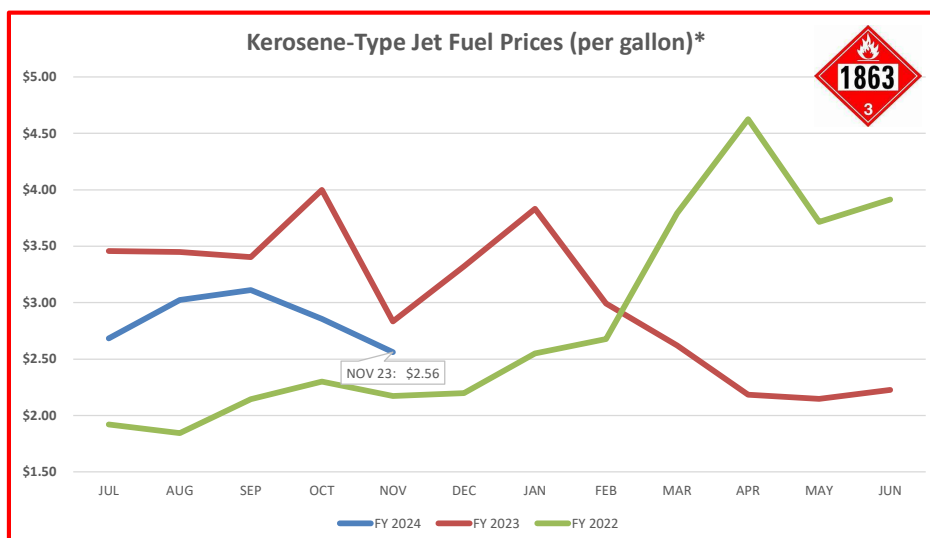
Total landed weights for November 2023 were 27,961K pounds, an increase of 2,815K pounds over the 25,146K pounds landed in the comparable period in 2022, and an decrease of 3,123K pounds over the 31,084K pounds landed in October 2023, due primarily to the reduction of American flights to DFW on the A319 from twice daily to once daily.

Chart 8



JET FUEL PRICES. Fuel (after crew costs) is an airline's largest operating cost, comprising as much as 29% of operating expenses. Rising fuel costs may put negative pressure on air carrier profitability, and as such it is an important macro indicator. Jet Fuel Prices are 100% correlated to fluctuations in crude oil spot prices, plus fluctuations in the Crack Spread (the Refinery's margin). Chart 9 tracks the historical wholesale prices over the last 3 fiscal years.

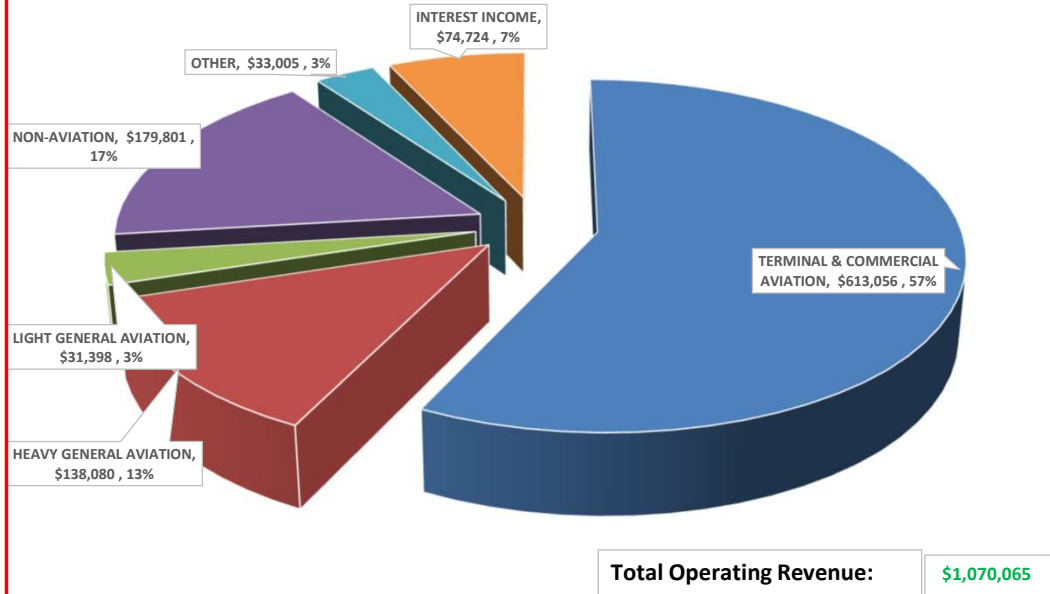
Chart 9



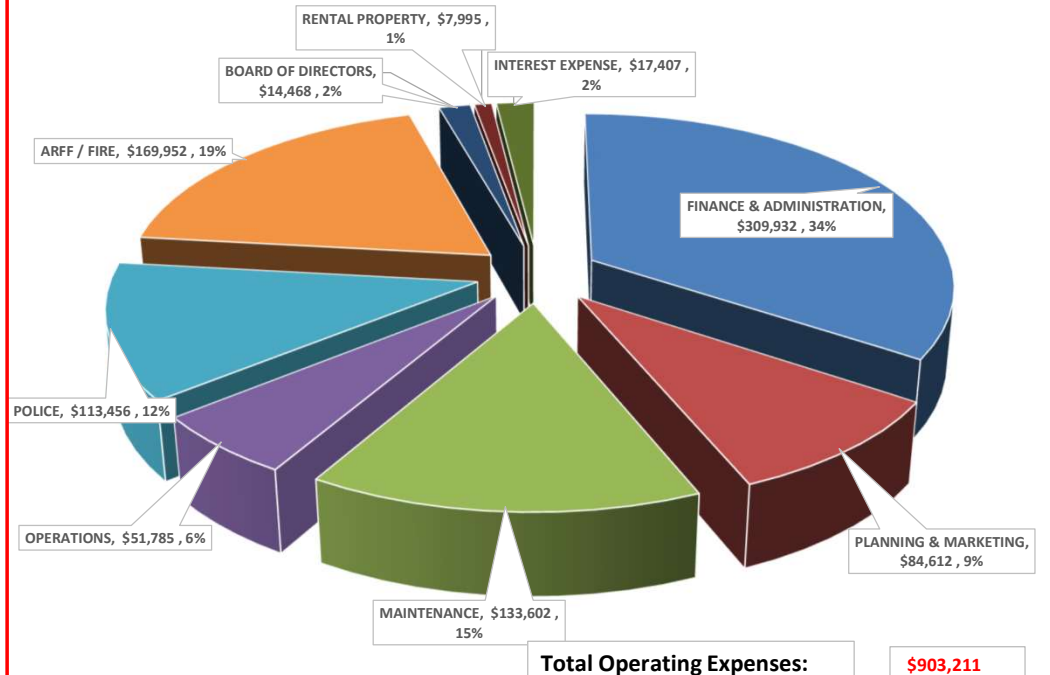
* Source: Federal Reserve Economic Data; Kerosene-Type Jet Fuel Prices: U.S. Gulf Coast.

Monterey Peninsula Airport District

November 2023 Operating Revenue

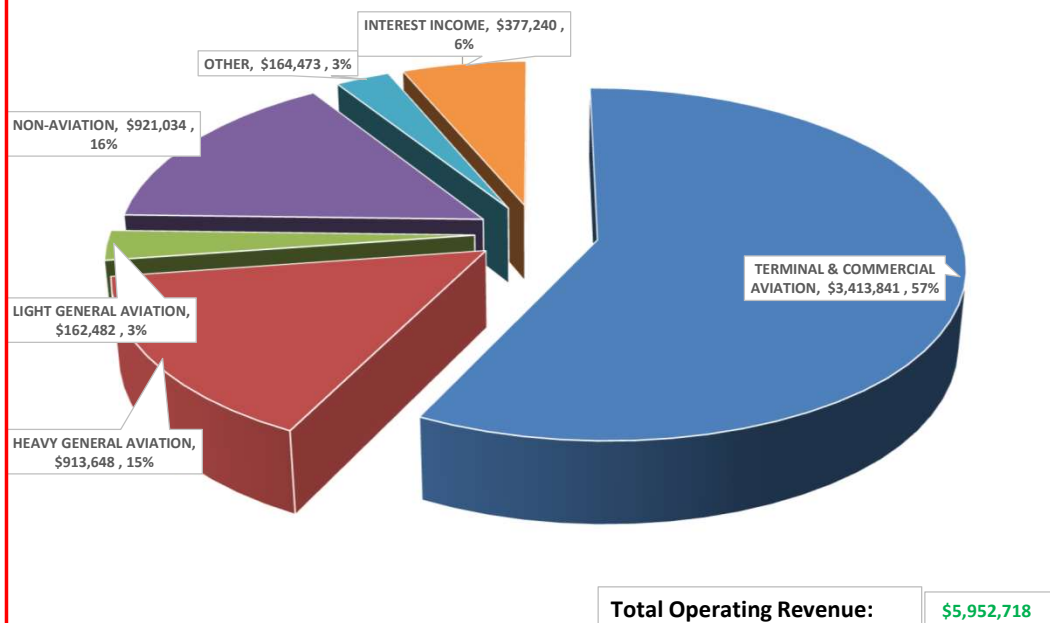


November 2023 Operating Expense

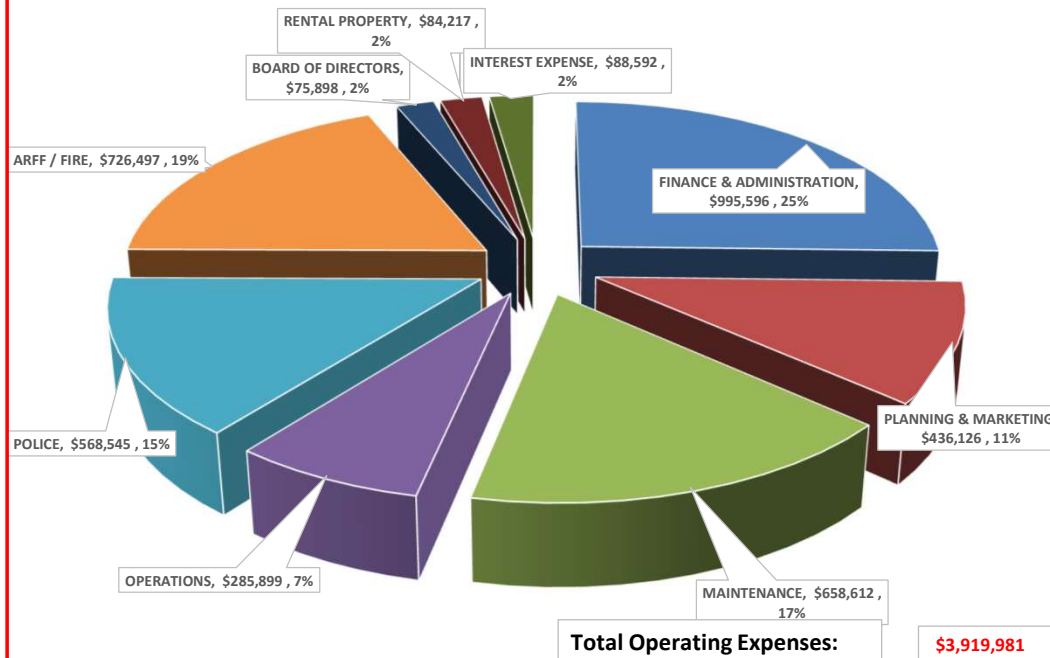


Monterey Peninsula Airport District

FY 2024 (November 2023) YTD Operating Revenue



FY 2024 (November 2023) YTD Operating Expenses



AIRPORT DISTRICT OPERATING AND FINANCIAL PERFORMANCE SUMMARY

November 2023

OPERATING STATISTICS	November 2023	Budget	%	November 2022	YTD FY 24	Budget	%	YTD FY 23
AIRPORT ACTIVITY								
Air Carrier Landings ¹	343	348	-1%	364	1,889	1,813	4%	1,980
Landed Weight (in thousands of pounds)	27,961	30,474	-8%	25,146	157,185	151,903	3%	131,524
Enplanements	22,268	21,393	4%	19,957	121,204	110,938	9%	105,288
Passengers (emp/dep)	44,238			39,778	242,808			211,177
Total Cargo (in pounds)	48,063			46,712	273,013			250,624
Commercial	1,355			1,271	8,145			8,211
General Aviation	3,395			3,393	16,690			16,742
Military	209			225	524			837
TOTAL AIRCRAFT OPERATIONS	4,959			4,889	25,359			25,790
VEHICLE EXIT COUNT								
Long Term (1) Lot	3,041	2,094	45%	2,028	15,605	10,111	54%	10,235
Upper Short Term (2) Lot	2,479	2,028	22%	2,094	12,540	10,451	20%	9,568
Lower Short Term (3) Premium Lot	5,743	6,143	-7%	6,143	29,766	29,470	1%	29,459
TOTAL VEHICLE EXIT COUNT	11,263	10,265	10%	10,265	57,911	50,032	16%	49,262

1: Cancelled Flight Landings: Current Month =0 (0 - Alaska /0 - Allegiant /0 - American /0 - United) FYTD = 16 (0 - Alaska /0 - Allegiant /3 - American /3 - United)

	November 2023 ACTUAL	November 2023 Budget	\$ ▲ Favorable ▼ Unfavorable	November 2022 ACTUAL	YTD FY 24 ACTUAL	Budget	\$ ▲ Favorable ▼ Unfavorable	YTD FY 23 ACTUAL
OPERATING REVENUE								
TERMINAL								
CA Landing, RON, Apron, and Fuel Flowage Fees	\$ 112,188	\$ 126,467	(\$14,279) ▼	88,549	\$ 657,460	\$ 630,598	\$26,862 ▲	458,358
Rents	173,424	170,966	2,458 ▲	144,936	866,846	854,830	12,016 ▲	725,279
TCP, Taxi & TNC Operator Permits	-	433	(433) ▼	570	6,533	2,165	4,368 ▲	2,212
Taxi Trip Fees	3,022	2,739	283 ▲	2,907	15,037	19,601	(4,564) ▼	19,024
TNC Trip Fees and Peer-to-Peer Rentals	21,328	17,113	4,215 ▲	17,113	126,187	92,748	33,439 ▲	89,662
Concessions	26,776	25,015	1,761 ▲	22,610	136,320	130,088	6,232 ▲	117,276
Rental Car	146,226	140,777	5,449 ▲	120,989	935,322	958,669	(23,347) ▼	908,667
Parking	130,091	128,854	1,237 ▲	108,959	670,136	586,030	84,106 ▲	496,573
HEAVY GENERAL AVIATION								
GA Landing and Special Event Fees	34,161	28,855	5,306 ▲	30,155	309,910	268,947	40,963 ▲	231,975
FBO Rent	63,239	53,199	10,040 ▲	58,677	316,193	292,707	23,486 ▲	293,385
Fuel Flowage Fees	40,681	34,195	6,486 ▲	33,331	287,544	243,373	44,171 ▲	236,041
LIGHT GENERAL AVIATION	31,398	45,913	(14,515) ▼	33,513	162,482	178,245	(15,763) ▼	168,878
NON-AVIATION	179,801	179,839	(38) ▼	182,259	921,034	933,863	(12,829) ▼	914,625
OTHER OPERATING REVENUE	33,005	21,869	11,136 ▲	22,985	164,473	109,345	55,128 ▲	164,431
INTEREST INCOME	74,724	37,222	37,502 ▲	451	377,240	228,582	148,658 ▲	9,244
TOTAL OPERATING REVENUE	\$ 1,070,065	\$ 1,013,456	\$56,608 ▲	\$ 868,003	\$ 5,952,718	\$ 5,529,791	\$422,927 ▲	\$ 4,835,631
OPERATING EXPENSE								
Finance & Administration	\$ 309,932	\$ 205,677	(\$104,256) ▼	230,332	\$ 995,596	\$ 1,021,121	\$25,524 ▲	986,785
Planning & Marketing	84,612	81,980	(2,632) ▼	51,982	436,126	537,279	101,153 ▲	293,352
Maintenance & Custodial Services	133,602	143,803	10,201 ▲	113,185	658,612	751,964	93,352 ▲	636,191
Airport Operations	51,785	67,314	15,529 ▲	46,449	285,899	358,029	72,130 ▲	220,728
Police Services	113,456	115,550	2,094 ▲	97,773	568,545	576,791	8,246 ▲	494,973
ARFF/Fire Services	169,952	171,892	1,939 ▲	137,539	726,497	749,746	23,249 ▲	688,405
Board of Directors	14,468	15,390	922 ▲	26,002	75,898	79,151	3,253 ▲	90,421
Office Rentals	7,995	11,505	3,510 ▲	6,132	84,217	74,758	(9,459) ▼	81,655
Interest Expense	17,407	17,899	492 ▲	1,957	88,592	89,494	902 ▲	9,785
TOTAL OPERATING EXPENSE	\$ 903,211	\$ 831,010	(\$72,201) ▼	\$ 711,350	\$ 3,919,981	\$ 4,238,331	\$318,349 ▲	\$ 3,502,296
OPERATING INCOME	\$ 166,853	\$ 182,447	(\$15,593) ▼	\$ 156,653	\$ 2,032,736	\$ 1,291,460	\$741,276 ▲	\$ 1,333,335
DISTRICT CAPITAL EXPENDITURES (See Page 20)	\$ (10,918)	\$ -	(\$10,918) ▼	\$ (603,922)	\$ (2,055,263)	\$ (3,452,328)	\$1,397,065 ▲	\$ (1,892,148)
DEBT SERVICE - PRINCIPAL ONLY	\$ (83,336)			\$ (17,460)	\$ (101,103)			\$ (87,300)

MONTEREY PENINSULA AIRPORT DISTRICT

Statements of Net Position

	November 30, 2023 (Unaudited)	June 30, 2023 (Audited)
ASSETS:		
Current assets:		
Unrestricted:		
Cash	\$ 1,225,131	\$ 1,983,524
Investments - L.A.I.F.	57,628	492,500
Investments - T-Bills	14,036,167	14,470,883
Investments - Negotiable CDs	879,615	873,032
Accounts receivable, net of \$10,000 allowance	656,092	644,659
Accrued Interest receivable	17,254	159,451
Leases receivable (GASB 87), current portion ⁽¹⁾	1,073,014	1,073,013
FAA Grant Receivable	-	941,320
Prepaid and other assets	635,929	340,723
	<u>18,580,828</u>	<u>20,979,105</u>
Restricted:		
Cash	437,207	2,910,566
Investments - T-Bills	3,063,449	396,872
Investments - Negotiable CDs	292,672	290,389
Accrued Interest Receivable	1,609	1,517
Total restricted current assets	<u>3,794,936</u>	<u>3,599,344</u>
Total Current Assets	<u>22,375,764</u>	<u>24,578,449</u>
Noncurrent assets:		
Leases receivable (GASB 87), net of current portion ⁽¹⁾	9,573,582	9,574,583
Tenant receivable, net of current portion	15,035	40,260
Right-of-Use (GASB 96), net of current portion	11,581	11,581
Capital assets:		
Construction-in-Process	20,081,760	12,068,064
Non-depreciable land	4,206,755	4,206,755
Depreciable capital assets, net	73,034,531	75,504,376
Total Capital assets:	<u>97,323,045</u>	<u>91,779,195</u>
Total Noncurrent assets:	<u>106,923,242</u>	<u>101,405,619</u>
Total Current and Noncurrent assets:	<u>129,299,007</u>	<u>125,984,068</u>
DEFERRED OUTFLOWS OF RESOURCES:		
Actuarial valuation of deferred outflows related to pensions ⁽²⁾	5,098,192	5,098,192
Actuarial valuation of deferred outflows related to OPEB ⁽⁴⁾	310,596	310,596
	<u>5,408,788</u>	<u>5,408,788</u>
LIABILITIES:		
Current liabilities:		
Accounts Payable	398,979	1,228,176
Accrued liabilities	143,298	87,174
Accrued Interest	115,643	38,008
Unearned revenues, current portion	92,440	53,024
Loans payable, current portion	346,678	346,678
SBITA (GASB 96) liability	11,581	11,581
Funds held in trust (CFCs)	1,311,316	1,055,030
Accrued compensated absences, current portion	40,124	30,689
Total Current Liabilities	<u>2,460,059</u>	<u>2,850,360</u>
Long-term liabilities:		
Security deposits	423,961	449,333
Unearned revenues, net of current portion	217,469	221,167
Accrued compensated absences, net of current portion	140,986	140,986
Actuarial valuation of net pension liability ⁽⁶⁾	5,802,890	5,802,890
Actuarial valuation of OPEB liability ⁽⁷⁾	1,560,497	1,560,497
Loans payable, net of current portion	5,531,797	5,632,900
Total Long-Term Liabilities	<u>13,677,599</u>	<u>13,807,773</u>
Total Liabilities	<u>16,137,658</u>	<u>16,658,133</u>
DEFERRED INFLOWS OF RESOURCES:		
Actuarial valuation of deferred inflows related to pensions ⁽³⁾	5,009,360	5,009,360
Actuarial valuation of deferred inflows related to OPEB ⁽⁵⁾	901,675	901,675
Deferred inflows related to leases (GASB 87) ⁽¹⁾	10,646,596	10,647,596
Total Deferred Inflows of Resources	<u>16,557,631</u>	<u>16,558,631</u>
NET POSITION:		
Net investment in capital assets	91,299,831	84,679,500
Restricted - unspent Passenger Facilities Charges	24,692	1,664,398
Restricted - Cash Assets	371,825	1,007,340
Unrestricted	10,316,159	10,824,852
	<u>\$ 102,012,505</u>	<u>\$ 98,176,090</u>

See Notes to Statements of Net Position.

Notes to Statement of Net Position
As of Nov. 30, 2023

	Lease Receivable	Lease Interest	Total Lease Payments
1. Lease Receivable (GASB 87)			
Current:			
FY 2024	\$ 1,073,014	\$ 419,353	\$ 1,492,367
Noncurrent:			
FY 2025	1,011,166	376,462	1,387,628
FY 2026	963,291	335,558	1,298,849
FY 2027	1,009,339	294,952	1,304,291
FY 2028	753,742	256,507	1,010,249
FY 2029-FY2033	2,273,229	930,468	3,203,697
FY 2034-FY2038	1,013,424	620,612	1,634,036
FY 2039-FY2043	990,675	429,584	1,420,259
FY 2044-FY2048	1,031,456	209,214	1,240,670
FY 2048-FY2053	528,260	48,723	576,983
	9,574,582	3,502,080	13,076,662
	\$ 10,647,596	\$ 3,921,433	\$ 14,569,029

The District recognizes lease revenues by category and three categories were impacted by the implementation of GASB 87: General Aviation, Terminal Concessions and Non-Aviation revenue categories.

GASB 87 specifically excludes Regulated leases for which the District is the lessor. Terminal space, aircraft hangars, and recreational vehicle parking space future lease revenue are excluded.

2. Deferred Outflows of Resources related to Pensions	Combined	Miscellaneous	Safety
Pension contributions subsequent to measurement date	\$ 627,970	\$ 163,779	\$ 464,191
Changes of Assumptions	588,906	237,316	351,590
Differences between expected and actual experience	190,821	46,509	144,312
Net Difference between Projected and Actual Earnings	974,857	424,218	550,639
Adjustments due to differences in proportions	57,913	41,834	16,079
Difference in actual to proportionate share contribution	2,657,725	616,663	2,041,062
	\$ 5,098,192	\$ 1,530,319	\$ 3,103,682

3. Deferred Inflows of Resources related to Pensions	Combined	Miscellaneous	Safety
Differences between expected and actual experience	\$ 69,015	\$ 31,149	\$ 37,866
Adjustments due to differences in proportions	4,510,691	954,611	3,556,080
Differences between actual contributions and the proportionate share of contributions	429,653	64,710	364,943
	\$ 5,009,359	\$ 1,050,470	\$ 3,958,889

The District's proportion of the net pension liability was based on the District's share of the actuarial accrued liability of the cost-sharing plan, less the District's share of the fiduciary net position.

4. Deferred Outflows of Resources related to OPEB	
Changes in assumptions	\$ 131,614
Differences between expected and actual experience	106,767
Contributions made subsequent to the Measurement Date	72,215
	\$ 310,596

5. Deferred Inflows of Resources related to OPEB	
Changes in assumptions	\$ 419,478
Differences between expected and actual experience	482,197
	\$ 901,675

6. Net Pension Liability	
CalPERS - Miscellaneous Plan (6/30/2022 Measurement Date)	\$ 2,315,936
CalPERS - Safety Plan (6/30/2022 Measurement Date)	3,486,953
	\$ 5,802,889

7. Total OPEB Liability	
Police	\$ 695,401
Fire	338,285
Miscellaneous Plan	526,811
	\$ 1,560,497

MONTEREY PENINSULA AIRPORT DISTRICT
Statement of Cash Flows

	November 2023 (Unaudited)	FYTD 2024 (Unaudited)
CASH FLOWS FROM OPERATING ACTIVITIES:		
Receipts from customers	\$ 1,111,141	\$ 5,830,675
Payments to vendors for goods and services	(706,689)	(3,607,049)
Payments for employees pension and OPEB benefits	(42,584)	(212,588)
Payments to employees for services	(247,860)	(1,178,531)
Net Cash Provided (Used) by Operating Activities	114,007	832,508
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:		
Proceeds from FAA Grants and Passenger Facilities Charges	1,213,456	5,223,491
Proceeds from Customer Facilities Charges	747	25,236
Acquisition and construction of capital assets	(0)	(7,996,170)
Interest paid on loans	(10,957)	(10,957)
Principal paid on loans	(83,336)	(101,103)
Net cash provided (used) by capital and related financing activities	1,119,909	(2,859,503)
CASH FLOWS FROM INVESTING ACTIVITIES:		
Investment income received	73,618	519,346
Investments matured (purchased)	(8,433,487)	(1,805,853)
Net cash (used) by investing activities	(8,359,869)	(1,286,508)
CASH FLOWS FROM NON-OPERATING ACTIVITIES:	-	81,750
Net Change in Cash and Cash equivalents	(7,125,953)	(3,231,753)
Cash and Cash Equivalents at Beginning of Period	8,788,290	4,894,090
Cash and Cash Equivalents at End of Period	\$ 1,662,337	\$ 1,662,337
STATEMENT OF NET POSITION		
CLASSIFICATION OF CASH AND CASH EQUIVALENTS:		
Unrestricted	\$ 1,225,131	\$ 1,225,131
Restricted	437,207	437,207
Total cash and cash equivalents	\$ 1,662,337	\$ 1,662,337
Reconciliation of operating loss to net cash provided (used) by operating activities:		
Operating Loss after Depreciation and Amortization	\$ (364,913)	\$ (841,393)
Adjustments to reconcile operating loss to net cash provided by operating activities:		
Depreciation and amortization	474,449	2,585,481
(Increase) decrease in:		
Accounts receivable	37,500	(11,433)
Prepaid and other current assets	92,952	(258,400)
Increase (decrease) in:		
Accounts payable	(222,321)	(966,210)
Accrued liabilities	14,732	44,674
Interest Payable	-	-
Security deposits	629	(25,373)
Unearned revenues	77,671	292,003
Accrued compensated absences	3,307	13,158
Total Adjustments	478,920	1,673,901
Net cash provided (used) by operating activities	\$ 114,007	\$ 832,508
Non-cash capital and related financing activities:		
Acquisition of capital assets in accounts payable	\$ 144,740	\$ 144,740
Accrued interest on CEC and CalTrans loans	\$ 17,407	\$ 88,592

**MONTEREY PENINSULA AIRPORT DISTRICT
FINANCIAL STATEMENTS UNAUDITED**

	FY 2024 November ACTUAL	FY 2024 YEAR-TO-DATE ACTUAL
SOURCES AND USES OF CASH -- OPERATIONS		
SOURCES OF CASH:		
CASH RECEIVED - OPERATING REVENUE	\$ 995,341	\$ 5,575,478
CASH RECEIVED - INTEREST INCOME	74,724	377,240
CASH RECEIVED	1,070,065	5,952,718
USES OF CASH -- OPERATIONS:		
CASH (DISBURSED) - OPERATING EXPENSE	(885,804)	(3,831,390)
CASH (DISBURSED) - DEBT SERVICE (INTEREST EXPENSE)	(17,407)	(88,592)
CASH (DISBURSED) - DEBT SERVICE (PRINCIPAL REDUCTION)	(83,336)	(101,103)
CASH (DISBURSED)	(986,547)	(4,021,084)
CHANGE IN CASH POSITION FROM OPERATIONS & DEBT SERVICE	83,517	1,931,633
USES OF CASH -- CAPITAL PROGRAM:		
CASH (DISBURSED) - ALL CAPITAL PROJECTS (See Page 20)	(144,740)	(8,082,907)
CASH REIMBURSED - ALL CAPITAL PROJECTS (See Page 21)	1,119,644	4,792,251
CHANGE IN CASH POSITION FROM CAPITAL PROGRAM	974,903	(3,290,656)
CHANGE IN CASH POSITION FROM OPERATIONS, CAPITAL & DEBT SERVICE	<u>\$ 1,058,421</u>	<u>\$ (1,359,023)</u>

FISCAL YEAR 2024
FINANCIAL STATEMENTS UNAUDITED
Construction-In-Progress
November 30, 2023

Project Number/AIP #	Project Name	Balance at 30-Jun-23	FYTD Additions	FYTD Placed in Service	Balance at November 30, 2023	Total Spent And/Or Committed	Total Project Budget	Percentage Physically Complete
CFC Funded:								
2019-03	Water Distribution System	\$ 937,761	\$18,321		\$ 956,082	\$ 3,199,746	\$2,828,058	34%
FAA/PFC Funded:								
2022-01/AIP 79	SEP Phase B1/B2/B3 - ARFF D & C	5,279,526	5,047,938		10,327,464	11,161,991	11,209,740	92%
2023-01	SEP Phase D1 - Terminal Design	195,858	757,409		953,266	5,999,950	3,664,550	26%
2024-01	SEP Phase D1 - Terminal Design (BIL ATP)	0	24,017		24,017	(included)	3,150,000	1%
2023-03	Commercial Apron	0	179,958		179,958	41,226,842	44,707,180	0%
		5,475,384	6,009,322	0	11,484,706	58,388,783	62,731,470	
District Only Funded:								
2020-14	Northwest Building Abatement	203,879	-		203,879	203,879	350,000	58%
2023-03	Commercial Apron ¹	-	81,834		81,834	81,834	81,834	0%
2023-04	2801 Property Repairs	40,871	266,837		307,707	415,932	440,000	70%
2023-05	Fred Kane to Skypark Paving	31,661	257,016		288,677	288,677	350,000	82%
2023-08	SE Hangar Relocation - \$7M	5,309,298	1,328,609		6,637,907	7,080,527	7,100,000	93%
2024-03	Airfield and Property Maintenance	-	100,493		100,493	100,493	225,000	45%
2024-04	Terminal Area Improvements	-	20,475		20,475	41,000	55,000	37%
		5,585,709	2,055,263	-	7,640,972	8,212,342	8,601,834	
		\$ 11,998,854	\$ 8,082,907	\$ -	\$ 20,081,760	\$ 69,800,871	\$ 74,161,362	
FY 2024 Closed Projects:								
2023-07	West Hold Room Passenger flow upgrades	\$ 69,210	\$ 58,004	\$ (127,214)	\$ -		\$ 165,000	100%

¹Funds advanced by District as authorized by Resolution #1855.

FISCAL YEAR 2024
Airport Capital Improvements / Capital Expenditures
FINANCIAL STATEMENTS UNAUDITED
November 30, 2023

Airport Improvement Programs

District Expenditures
AIP -- FAA Funded Expenditures
AIP -- PFC Funded Expenditures
AIP -- CFC Funded Expenditures
Total Capital Improvement Expenditures

Actual FY 2024		
Current Period		
\$	30,267.73	21%
	104,429.00	72%
	10,043.40	7%
	-	0%
\$	144,740.13	100%

Actual FY 2024		
Year-To-Date		
\$	2,814,172.16	35%
	4,761,067.00	59%
	489,346.50	6%
	18,320.93	0%
\$	8,082,906.59	100%

FY 2024 District Capital Expenses/Budget:

CFC Funded:

2019-03 Water Distribution System

FAA/PFC Funded:

2022-01 SEP Phase B1/B2/B3-ARFF Design

2023-01 SEP Phase D1 Terminal Design

2023-03 Commercial Apron Construction

2024-01 Terminal Design (BIL ATP)

District Funded:

2020-14 Northwest Building Abatement

2023-03 Commercial Apron Construction¹

2023-04 2801 Property Repairs

2023-05 Fred Kane to Skypark Pavement Improvements

2023-08 Southeast Hangar Relocation

2024-02 Vehicle Replacement

2024-03 Airfield and Property Maintenance

2024-04 Terminal Area Improvements

	November 2023	Budget	Actual FYTD	Budget FYTD
	\$ -	-	\$ 18,320.93	\$ 1,975,532.00
	-	342,849.00	5,047,938.35	6,400,216.00
	17,850.02	272,428.00	757,408.84	1,382,913.00
	101,031.22	3,027,180.00	179,957.82	5,997,180.00
	14,941.18	262,500.00	24,017.33	1,312,500.00
	133,822.42	3,904,957.00	6,009,322.34	15,092,809.00
	-	-	-	146,000.00
	(1,500.00)	-	81,833.86	400,000.00
	-	-	266,836.50	415,000.00
	-	-	257,016.00	320,000.00
	-	-	1,328,609.25	1,791,328.00
	-	-	-	100,000.00
	12,417.71	-	100,492.71	225,000.00
	-	-	20,475.00	55,000.00
	10,917.71	-	2,055,263.32	3,452,328.00
	\$ 144,740.13	\$ 3,904,957.00	\$ 8,082,906.59	\$ 20,520,669.00

¹Funds advanced by District as authorized by Resolution #1855.

FISCAL YEAR 2024
FINANCIAL STATEMENTS UNAUDITED
Reimbursements of Construction-In-Progress
Nov. 30, 2023

Project Number/AIP #	Project Name	FAA	PFC	CFC	Totals
Jul 2023 Reimbursements					
CFC Funded:					
2019-03	Water Distribution System			\$ 10,513	\$ 10,513
FAA/PFC Funded:					
2021-04/AIP 76	SEP Phase 1 A1- Commercial Apron Design	52,501			52,501
		52,501	-	10,513	63,014
Aug 2023 Reimbursements					
CFC Funded:					
2019-03	Water Distribution System			3,123	3,123
FAA/PFC Funded:					
2021-04/AIP 76	SEP Phase 1 A1- Commercial Apron Design	888,819			888,819
		888,819	-	3,123	891,942
Sept 2023 Reimbursements					
CFC Funded:					
2019-03	Water Distribution System			4,273	4,273
FAA/PFC Funded:					
2021-04/AIP 76	SEP Phase 1 A1- Commercial Apron Design	2,706,796			2,706,796
		2,706,796	-	4,273	2,711,069
Oct 2023 Reimbursements					
CFC Funded:					
2019-03	Water Distribution System			6,582	6,582
FAA/PFC Funded:					
2021-04/AIP 76	SEP Phase 1 A1- Commercial Apron Design	-			-
		-	-	6,582	6,582
Nov 2023 Reimbursements					
CFC Funded:					
2019-03	Water Distribution System			747	747
FAA/PFC Funded:					
2021-04/AIP 76	SEP Phase 1 A1- Commercial Apron Design	1,118,897			1,118,897
		1,118,897	-	747	1,119,644
	FYTD Totals	\$4,767,013	\$0	\$25,238	\$4,792,251

FISCAL YEAR 2024
Schedule Of Cash and Investments
FINANCIAL STATEMENTS UNAUDITED

	<u>Par Value</u>	<u>Settle Date</u>	<u>Maturity Date</u>	<u>Value At Nov. 30, 2023</u>	<u>Yield/ Interest Rate</u>
UNRESTRICTED:					
U.S. Treasury Bills - MPAD (JP Morgan custodian):					
U.S. Treasury Bill - \$7,095,000 - 1 Month	7,095,000.00	11/28/23	12/26/23	7,066,354.33	5.30%
U.S. Treasury Bill - \$6,998,000 - 1 Month	6,998,000.00	11/21/23	12/19/23	6,969,812.37	5.29%
	<u>14,093,000.00</u>			<u>14,036,166.70</u>	
Pooled Money Investment Account - MPAD					
State of California - Local Agency Investment Fund		Various	Various	<u>65,462.67</u>	2.07%
Money Market Account - MPAD					
JP Morgan Chase - District Reserve - Money Market Account				<u>2,131.83</u>	0.01%
Royal Alliance - Certificates of Deposits and Cash Equivalents - MPAD					
American Express NATL BK		04/13/22	04/15/24	200,000.00	2.25%
Capital One Bank USA New York CFT DEP ACT/365		04/13/22	04/15/25	250,000.00	2.60%
Goldman Sachs Bk USA New York CTF DEP ACT/365		04/13/22	04/15/25	200,000.00	2.25%
Sallie Mae BK Salt Lake City UT CTF DEP ACT/365		06/28/22	07/08/24	<u>250,000.00</u>	3.30%
				900,000.00	
Cash And Cash Equivalents		Various	Various	<u>11,862.32</u>	Variable
				<u>911,862.32</u>	
General Accounts - MPAD					
JP Morgan Chase - various checking accounts				<u>1,211,136.42</u>	
MPAD Cash and Investments - Unrestricted				16,226,759.94	
Less: L.A.I.F. 6/30/2023 Fair Value Adjustment				(7,835.16)	
Less: CDs Nov. 30, 2023 matrix pricing adjustment				<u>(20,385.50)</u>	
Unrestricted Cash and Investments				<u>\$ 16,198,539.28</u>	
Unrestricted Cash				\$ 1,225,130.57	
Unrestricted Investments				14,973,408.71	
				<u>\$ 16,198,539.28</u>	

FISCAL YEAR 2024 Schedule Of Cash and Investments FINANCIAL STATEMENTS UNAUDITED					
	Par Value	Purchase Date	Maturity Date	Value At Nov. 30, 2023	Yield/ Interest Rate
RESTRICTED:					
Tenant's Security Deposits - RESTRICTED:					
U.S. Treasury Bills - MPAD (JP Morgan custodian):					
U.S. Treasury Bill - \$405,000 - 3 Months	405,000.00	11/02/23	2/1/24	<u>\$ 399,666.26</u>	5.37%
Passenger Facility Charges (PFCs) - RESTRICTED:					
Chase Bank - Passenger Facility Charges (PFCs)				<u>\$ 27,097.92</u>	0.01%
U.S. Treasury Bill - \$1,432,000 - 1 Month	1,432,000.00	11/28/23	12/26/23	<u>1,426,216.71</u>	5.30%
Royal Alliance - Certificates of Deposits and Cash Equivalents:					
American Express NATL BK		04/13/22	04/15/24	100,000.00	2.60%
Capital One Bank USA New York CFT DEP ACT/365		04/13/22	04/15/25	100,000.00	3.15%
Goldman Sachs Bk USA New York CTF DEP ACT/365		04/13/22	04/15/24	100,000.00	2.25%
Cash and Cash Equivalents		Various	Various	4,921.86	Variable
				<u>304,921.86</u>	
				<u>\$ 1,758,236.49</u>	
Customer Facility Charges (CFCs) - RESTRICTED:					
U.S. Treasury Bill - \$909,000 - 1 Month	909,000.00			<u>\$ 905,328.90</u>	5.30%
Chase Bank - Customer Facility Charges (CFCs)				<u>256,882.18</u>	0.01%
				<u>\$ 1,162,211.08</u>	
Tenant's Security Deposits - RESTRICTED:					
Chase Bank - Money Market Account				<u>\$ 31,680.46</u>	0.01%
Airport Improvement Program - RESTRICTED:					
Chase Bank - AIP Checking Account				<u>\$ 114,942.33</u>	
CalTrans Annual Debt Service - RESTRICTED:					
U.S. Treasury Bill - \$341,000 - 6 Months	341,000.00	09/25/23	3/21/24	<u>\$ 332,236.73</u>	5.42%
Chase Bank - Checking Account				<u>1,682.00</u>	
				<u>\$ 333,918.73</u>	
Sub-Total: MPAD Cash and Investments - Restricted				3,800,655.35	
Less: CDs Nov. 30, 2023 matrix pricing adjustment				<u>(7,328.00)</u>	
Restricted Cash and Investments				<u>\$ 3,793,327.35</u>	
Restricted Cash				<u>\$ 437,206.75</u>	
Restricted Investments				<u>3,356,120.60</u>	
				<u>\$ 3,793,327.35</u>	



MONTEREY FIRE DEPARTMENT

Report to Airport Board of Directors

December 2023

1. Incident Responses

Engine assigned to Fire Station 16 (Airport) responded to a total of 65 incidents during the month as follows:

- MPAD property – 12
- City of Monterey – 47
- Other Cities in Monterey Fire Jurisdiction – 4
- Auto / Mutual Aid – 2

2. Training

Personnel completed a total of 34.5 hours of Airport related training during the month.

Currently the following numbers of personnel are qualified in the ARFF training program:

- Awareness (familiar with operations at the Airport): 76
- Operational (qualified to work at Airport, but live fire training not current): 34
- Technician (fully qualified to be the designated ARFF fire engineer): 12

3. Other

- We are continuing to streamline the processes working in a new north station and the South Side Response Location during the day.
- We are preparing for the annual comprehensive FAA Inspection that will take place in February 2024

4. Incident List – On Airport property incidents

Alarm Date / Time	Response Time	Location	Incident Type
12/1/2023 9:52 AM	0:08:18	300 Sky Park DR	Assist invalid
12/2/2023 5:47 PM	0:02:05	401 Sky Park WAY	Person in distress, other
12/8/2023 1:04 AM	0:10:56	200 Fred Kane DR	Heat detector activation due to malfunction
12/10/2023 3:59 AM	0:05:35	200 Fred Kane DR	System malfunction, other
12/10/2023 12:10 PM	0:00:59	200 Fred Kane DR	No incident found on arrival at dispatch address
12/11/2023 6:08 PM	0:04:41	1174 Airport RD	No incident found on arrival at dispatch address
12/15/2023 2:02 PM	0:04:42	1174 Airport RD	Alarm system activation, no fire - unintentional
12/18/2023 3:58 AM	0:05:41	200 Fred Kane DR	Alarm system sounded due to malfunction
12/18/2023 2:56 PM	0:07:01	200 Fred Kane DR	Smoke detector activation, no fire - unintentional
12/23/2023 7:58 AM	0:03:46	200 Fred Kane DR	Smoke detector activation due to malfunction
12/28/2023 12:55 PM	0:04:00	200 Fred Kane DR	EMS call, excluding vehicle accident with injury
12/28/2023 1:40 PM	0:04:55	300 Sky Park DR	Assist invalid

TO: Michael La Pier, Executive Director
FROM: Operations Department
DATE: January 17, 2024
SUBJ: Operations Report

The following is a summary of activity of general Airport Operations for December 2023 and planned airline activities for January 2024.

1. The following reports are attached:

- December 2023 Noise Comment Report
- Operating and Expense Reports for the Taxi (through December 2023) and TNC ground transportation systems (through November 2023)
- Commercial Flight Cancellations & Delays Report for December 2023
- Commercial Flight Schedule for January 2024

2. Below is the summary of scheduled airline activity for January 2024:

Alaska Air operated by SkyWest / Horizon

- SAN operates daily using the E175.
- SEA operated daily from the 1st-7th. Operated by E175's.
- Total of 112 flights (Arrivals and Departures)

Allegiant Air

- Continues to operate twice weekly to LAS using the Airbus 319/320 series
- Scheduled to operate a total of 18 flights (Arrivals and Departures)

United operated by SkyWest

- SFO operates twice a day using E175's and occasionally CRJ700's.
- LAX operates twice a day using the CRJ 700 and E175.
- DEN operates one daily flight using the E175.
- Scheduled to operate a monthly total of 291 flights (Arrivals and Departures)

American Eagle operated by Mesa / Envoy

- PHX operates three flights a day using a mix of E175, CRJ700 and A319 aircraft.
- DFW operates once a day using A319's.
- Scheduled to operate a monthly total of 225 flights (Arrivals and Departures)

Cumulatively speaking, the airlines have increased flights by 56 (646 vs 590) compared to January 2023, an increase of 9%. The number of available seats has increased by approximately 26% (52,178 vs. 41,154).

MRY AIRPORT NOISE COMMENT LOG DECEMBER 2023

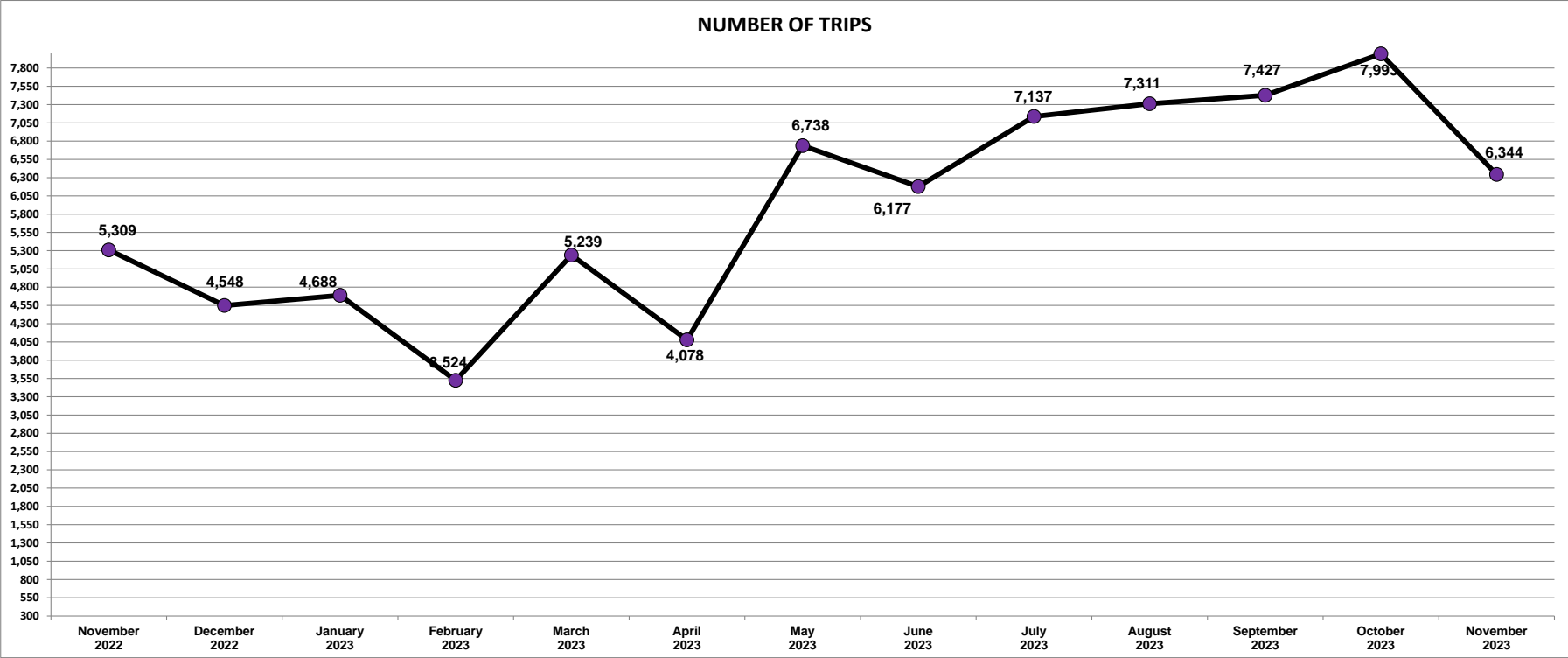
	Name	Location (Address)	Incident Date	Incident Time	Aircraft ID	</> of Flight	Comments	By	Action Taken	Notes
1	Jeffrey Latts	Pasadera	12/13/2023	7:30 PM	E175	28L App	aircraft on approach to MRY flew overhead of residence address shown above -- substantially north of the highway 68 corridor that is typically used.	MC	Responded by saying commercial arrival flew the RNAV approach, possibly due to waether, possibly due to safety concerns during hours of darkness.	
2	Kathleen Grzanowski	Pasadera	12/19/2023	1:04 AM	E175	28L App	I don't know as it was dark and not sure if landing or taking off. Obviously private jet. It went RIGHT OVER MY HOME FULL THROTTLE - not even an attempt to do noise abatement. It woke me from a dead sleep and I finally was able to return to sleep 2 hours later. This is ridiculous. Is the person that flew on that jet so important that the pilot couldn't even attempt to fly over the golf course at a lower speed to muffer the loud sound, Can I write my CA representatives to fight flights after 11pm?	KC	Responded by saying that the noise that you heard appears to be from the late arrival from SFO. This is one of the larger aircraft that serve the airport and probably the reason the aircraft sounded like it was at full throttle. The aircraft was on the RNAV approach to 28 Left which pilots frequently use at night for safe navigation around the terrain in the vicinity of the airport. Your submission has been logged.	
3	Wayne Marien	DRO	12/22/2023	3:30 PM	T-6G	Pattern	Single engine propeller; wing under general aviation airplane. Individual seems to be doing take offs and landings and circles around Del Rey Oaks, Monterey area continually.	MC	Acknowledged observation.	
AIR OPERATIONS ORIGINATING FROM ANOTHER AIRPORT										

AIR OPERATIONS OF UNKNOWN ORIGIN										

MONTHLY TOTALS and COMPARISONS

	Dec-22	Dec-21	% Change	Other Airport	UNKNOWN ORIGINS
Number of Complaints:	3	0	200%	0	0
Number of Operations:	4,270	3,676	16%		
			% Change		
Annual Total	88	64	38%	0	0

Transportation Network Companies (TNCs)



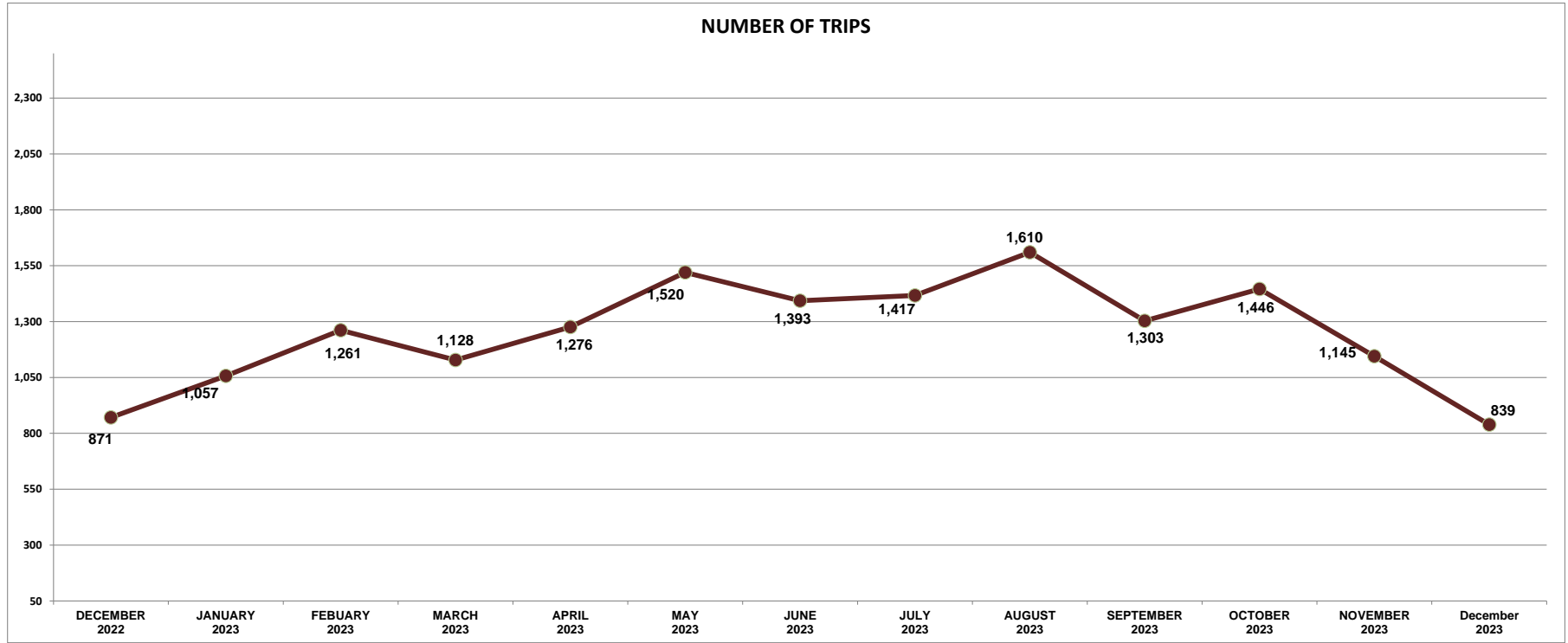
	2022 November	2022 December	2023 January	2023 February	2023 March	2023 April	2023 May	2023 June	2023 July	2023 August	2023 September	2023 October	2023 November
NUMBER OF TRIPS	5,309	4,548	4,688	3,524	5,239	4,078	6,738	6,177	7,137	7,311	7,427	7,993	6,344
NUMBER OF TNCs	2	2	2	2	2	2	2	2	2	2	2	2	2
TNC TRIP FEES	\$ 15,927	\$ 13,644	\$ 14,064	\$ 10,572	\$ 15,717	\$ 12,234	\$ 20,214	\$ 18,531	\$ 21,411	\$ 21,933	\$ 22,281	\$ 23,979	\$ 19,032
TNC PAYMENT PENALTIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TNC - TOTAL REVENUE	\$ 15,927	\$ 13,644	\$ 14,064	\$ 10,572	\$ 15,717	\$ 12,234	\$ 20,214	\$ 18,531	\$ 21,411	\$ 21,933	\$ 22,281	\$ 23,979	\$ 19,032

Cumulative 12-Month Operating Income: \$ 213,612

Fiscal Year To Date (July 2023 - June 2024) Operating Income: \$ 108,636

13-MONTH ROLLING COMPARISON

Taxis



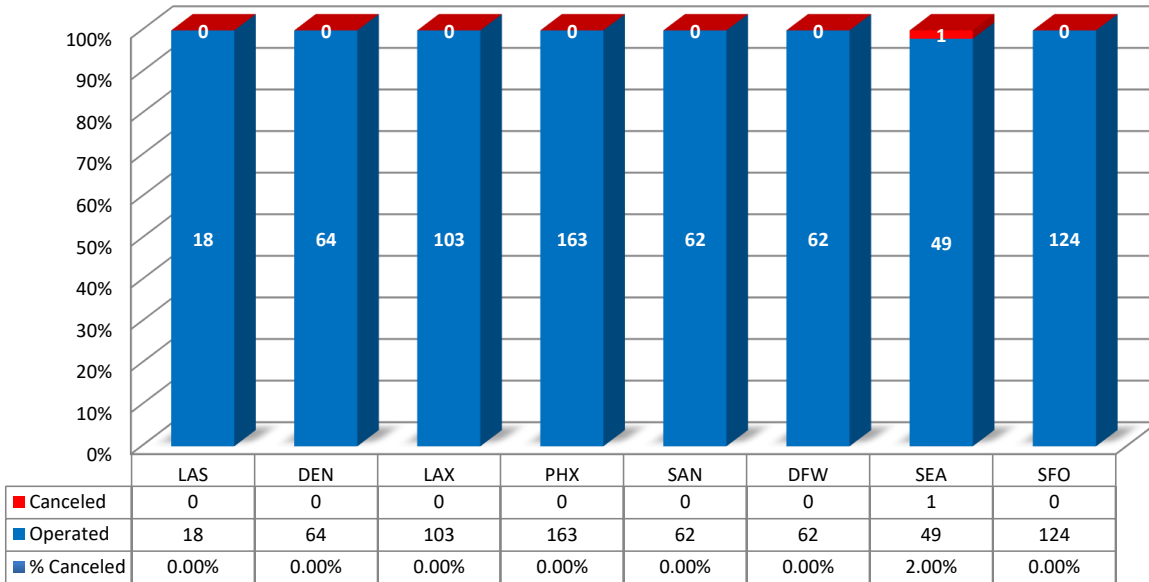
	2022 DECEMBER	2023 JANUARY	2023 FEBUARY	2023 MARCH	2023 APRIL	2023 MAY	2023 JUNE	2023 JULY	2023 AUGUST	2023 SEPTEMBER	2023 OCTOBER	2023 NOVEMBER	2023 December
NUMBER OF TRIPS	871	1,057	1,261	1,128	1,276	1,520	1,393	1,417	1,610	1,303	1,446	1,145	839
PERMITS SOLD	0	1	1	1	0	0	12	14	0	1	2	0	0
TAXI TRIP FEES	\$ 2,613	\$ 3,171	\$ 3,783	\$ 3,384	\$ 3,828	\$ 4,560	\$ 4,179	\$ 4,251	\$ 4,830	\$ 3,909	\$ 4,338	\$ 3,435	\$ 2,517
TAXI PERMIT FEES	\$0	\$25	\$100	\$100	\$100	\$100	\$100	\$1,200	\$0	\$100	\$100	\$200	\$0
TAXI - TOTAL REVENUE	\$ 2,613	\$ 3,196	\$ 3,883	\$ 3,484	\$ 3,928	\$ 4,660	\$ 4,279	\$ 5,451	\$ 4,830	\$ 4,009	\$ 4,438	\$ 3,635	\$ 2,517
CURB MGMT CONTRACT													
OBD LICENSING	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,916	\$ 2,916	\$ 2,916	\$ 2,916	\$ 2,916	\$ 2,916
TAXI - TOTAL EXPENSE	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,916	\$ 2,916	\$ 2,916	\$ 2,916	\$ 2,916	\$ 2,916
OPERATING INCOME / (LOSS)	\$ 530	\$ 1,113	\$ 1,800	\$ 1,401	\$ 1,845	\$ 2,577	\$ 2,196	\$ 2,535	\$ 1,914	\$ 1,093	\$ 1,522	\$ 719	\$ (399)
FYTD 2024 (July 2023 - June 2024) OPERATING INCOME / (LOSS)													\$ 9,580
CUMULATIVE (12-MONTH) OPERATING INCOME / (LOSS)													\$ 18,846

* February 1st swap to "OBD" system

December 2023

December Commercial Flights

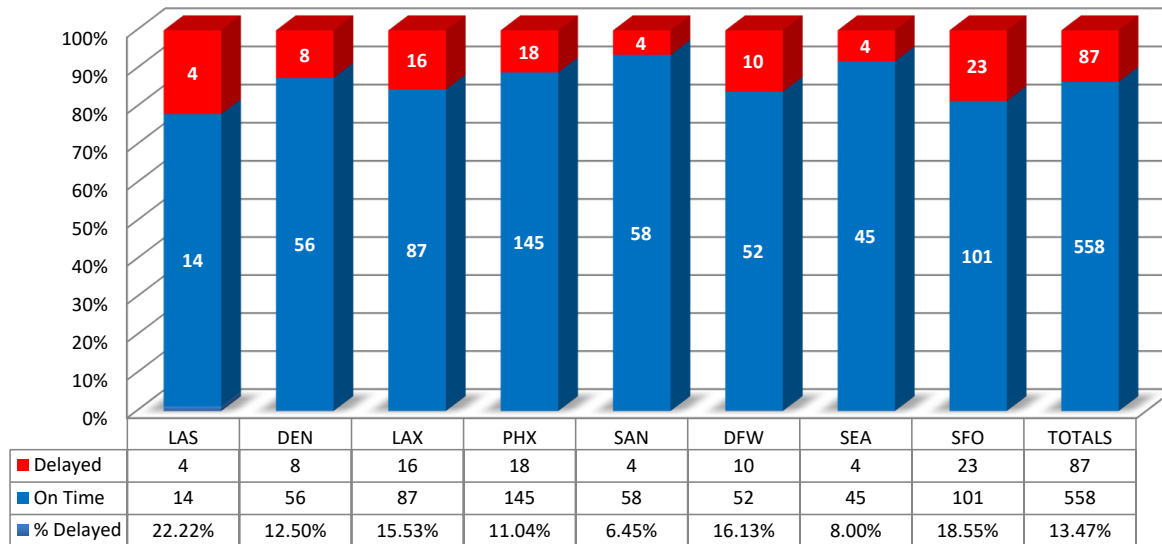
Operated vs. Canceled



TOTAL CANCELED FLIGHTS: 1

December Commercial Flights

On Time vs. Delayed



TOTAL DELAYED FLIGHTS: 87



Monterey Regional Airport January 2024 Flight Schedule



Aircraft Type (Seats)	ARRIVALS					DEPARTURES					Aircraft Type (Seats)
	FROM	AIRLINE	FLIGHT	TIME	SCHD	TO	AIRLINE	FLIGHT	TIME	SCHD	
CRJ700 (66)	PHX	American Airlines	3088	9:20 AM	Daily EX 4, 5, 14	PHX	American Airlines	3434	6:00 AM	DAILY EX 14	CRJ700 (66)
EMB175 (76)	LAX	UNITED	5310	9:45 AM	9-31	SFO	UNITED	5515	6:05AM 8:30 AM	DAILY EX 1 9	EMB175 (76)
EMB175 (76)	SFO	UNITED	5479	12:00 PM	DAILY	LAX	UNITED	5214 4757	6:00 AM 8:00 AM	9 6/7	CRJ700 (66)
A319 (128))	DFW	American Airlines	2212	12:00 PM	DAILY	DEN	UNITED	5530	6:45 AM	9	EMB175 (76)
EMB175 (76)	DEN	UNITED	5438	1:20 PM	DAILY	PHX	American Airlines	3088	9:56 AM	DAILY EX 4, 5	CRJ700 (66)
A319 (156))	LAS	allegiant	112	2:30 PM 2:55PM 4:00 PM	15, 19, 26 12, 22, 29 2, 5, 8	LAX	UNITED	5658	10:30 AM	DAILY EX 6/7	EMB175 (76)
CRJ700 (66)	PHX	American Airlines	4228	3:50 PM	DAILY	DFW	American Airlines	2212	12:40PM	DAILY	A319 (128))
EMB175 (76)	SAN	Alaska	3346	3:50 PM	1-7, M/TH/F/S/S	DEN	UNITED	5620	12:40 PM	DAILY	EMB175 (76)
EMB175 (76)	SEA	Alaska	3307	5:01 PM	1-7	SFO	UNITED	4729	2:10 PM	DAILY	EMB175 (76)
CRJ700 (66)	PHX	American Airlines	4836 3430	7:10 PM 10:27 PM	1-7 8-31	LAS	allegiant	114	3:20 PM 3:50 PM 4:40 PM	15, 19, 26 12, 22, 29 2, 5, 8	A319 (156))
EMB175 (76)	SFO	UNITED	5495	7:30 PM	8	PHX	American Airlines	4828	4:20 PM	DAILY	CRJ700 (66)
EMB175 (76)	DEN	UNITED	5241	7:40 PM	8	SAN	Alaska	3346	4:30 PM	1-7, M/TH/F/S/S	EMB175 (76)
EMB175 (76)	LAX	UNITED	5398	7:30 PM 10:20 PM	8-31 1-8	SEA	Alaska	3307	5:00 PM	1-7	EMB175 (76)
EMB175 (76)	SFO	UNITED	5670	11:35 PM	DAILY	LAX	UNITED	5482	8:20 PM	9-31	EMB175 (76)

*Flight Schedule is general information and subject to change. Schedules are updated monthly and can change daily. Please contact your airline for further information.

TO: Michael La Pier, Executive Director
FROM: Chris Morello, Deputy Executive Director
DATE: January 2, 2024
SUBJ: Planning/Marketing and Capital Projects Monthly Report

Attached is the current monthly Project Report for the Planning and Maintenance Departments with the following highlights for December 2023:

➤ **ARFF Project**

- The demolition of the former ARFF facility was completed by the end of December 2023.

➤ **2023 Holiday Military Lounge**

- An estimated 700+ troops and their travel companions participated in the Lounge, which included participants from all Military branches, as well as international students.
- The Airport hosted the Annual Lounge with generous support from:
 - ✓ Del Monte Aviation (*It's It* Ice Cream Bars)
 - ✓ Monterey Jet Center (fresh baked cookies each day)
 - ✓ Sunridge Farms (Energy Go Packs)
 - ✓ Taylor Farms (Fresh Fruit and Vegetable Snack Packs) and
 - ✓ Woody's at the Airport through the "*Treat Our Troops*" community supported campaign (breakfast burritos and lunch sandwiches).
- The Airport provided a variety of snacks, and drinks (coffee/tea/hot chocolate/water/seltzer/Gatorade). Everything was available for eat-in and/or take-out. Family activity books were provided to those traveling with children.
- In addition to the Lounge, prepacked Airport snack to-go-bags and Woody's sandwiches were stocked in the Cockpit (secure side snack bar) and handed out to troops who went directly through security.
- Airport staff provided resources to transform the Boardroom into a comfortable setting, published a plethora of media and social media posts, developed in-terminal graphics on the electronic screens, and opened and restocked the Lounge each day between 4:30 a.m. and the last departure flight.
- The final aspect, perishable items that were not needed in the Lounge were provided to the Morale Welfare and Recreation Unit of the Presidio and were delivered to troops that remained on duty or were unable to travel during the Holidays.

➤ **Commercial Ramp Construction**

- Graniterock Construction began to mobilize on November 27, 2023.
- Hazardous material abatement and hangar demolition was completed in December 2023.

- AC Pavement removal and grading of the southeast ramp area is scheduled to begin on January 2, 2024.
 - In preparation for the above work, relocation of the terminal tenant parking from the southeast location to Skypark Drive was required. The maintenance staff created a dedicated walkway through the Quick Turn Around Facility for foot travel for the tenants parking on Skypark Drive. All tenants began parking at the new location on January 1, 2024.
- Preparing and reconfiguring the temporary long term parking area will begin in January and the area should be completed for long term parking relocation in late March or early April 2024.

FUNDING				EXPENDITURES				STATUS			
PROJECT #	AIP #	PFC	Total Project Budget	Spent in Prior Fiscal Years	FY 2024 Expenditures to Date	12/31/2023	% Physical Complete	Project Name	Current Status	4 Week Look Ahead	
ACTIVE FEDERALLY-FUNDED PROJECTS:											
1	2022-01	79	18-22-C-00-MRY	\$11,209,740	\$5,279,526	\$5,047,938	\$10,327,464	98%	SEP Phase C1/C2/C3 ARFF Design/Construction Demo/Airfield Access	The fire personnel moved into the new location on October 18, 2023. Hazardous abatement was completed on the southside location on October 27, 2023. Demolition began on November 28, 2023 after PG&E disconnected the utilities.	Demolition of the building and building pad was completed in December 2023. Demolition of the utilities will be completed in January 2024.
2	2023-01	TBD	18-22-C-00-MRY	\$3,664,550	\$195,858	\$739,559	\$935,416	5%	SEP Phase D1 Terminal Design	The contract for Terminal Design was approved at the April 5, 2023 meeting. Staff are working with HOK on the phase 1 schedule of activities.	MRY is still awaiting the BIL entitlement grant that will fund 47% of the HOK design and 100% of KHA and PFM contracts. FAA has indicated that we will receive that grant agreement in the first quarter of FY2024.
3	2024-01	81	18-22-C-00-MRY	\$3,157,895	\$0	\$24,017	\$24,017	5%	SEP Phase D1 Terminal Design	The BIL ATP grant application was executed on September 13, 2023 which funds 53% of the HOK design services. HOK made a presentation to the BOD on 11/30/23 and a design concept was chosen.	HOK began schematic design on Alternative 2B after the 11/30/2023 board meeting.
4	2023-02	TBD	18-22-C-00-MRY	\$2,170,000	\$0	\$0	\$0	0%	RUNWAY 28L-10R TREATMENT		No work has started at this time.
5	2023-03	80	18-22-C-00-MRY	\$44,707,180	\$0	\$362,364	\$362,364	0%	SEP Phase B2 Commercial Apron Construction	A notice to proceed was executed on 11/30/2023 and Graniterock Construction began mobilization.	Graniterock Company completed the demolition of the hangars in December 2023. Grading and AC Pavement removal and grading of the southeast ramp area is scheduled to begin on January 2, 2024.

FUNDING				EXPENDITURES				STATUS			
PROJECT #	AIP #	PFC	Total Project Budget	Spent in Prior Fiscal Years	FY 2024 Expenditures to Date	12/31/2023	% Physical Complete	Project Name	Current Status	4 Week Look Ahead	
OUTSIDE FUNDED PROJECTS:											
8	2019-03	N/A	N/A	\$2,828,058	\$937,761	\$18,321	\$956,082	45%	WATER DISTRIBUTION SYSTEM	After CEQA MND Certification, the project bid notification was provided to contractors. A contract award, to Graniterock Company was approved at the October, 24, 2023 BOD meeting.	Graniterock Company is in the process of scheduling the construction activities.
9	2023-08	N/A	N/A	\$7,100,000	\$5,309,298	\$1,328,609	\$6,637,907	80%	SOUTHEAST HANGAR PURCHASE	A construction permit for full construction was provided to Avila Construction in May 2023.	MFC completed the project and all tenants moved to the new location by 11/26/2023. Staff are working with MFC to complete the punchlist items and provide final purchase payment.
DISTRICT ONLY FUNDED PROJECTS											
11	2020-14	N/A	N/A	\$350,000	\$203,879	\$0	\$203,879	0%	NORTHWEST BUILDING ABATEMENT		Staff are evaluating building 1105 Airport Way.
12	2024-02	N/A	N/A	\$100,000	\$0	\$0	\$0	100%	VEHICLE REPLACEMENT		
13	2023-04	N/A	N/A	\$440,000	\$40,871	\$267,837	\$308,707	75%	2801 PROPERTY REPAIRS	Coastal Paving completed the paving and first coat of striping in September of 2023. The 2nd coat of striping was completed on October 28, 2023.	Building C hazmat abatement was approved at the BOD meeting on 12/13/2023. The contractor is planning to begin by the end of January 2024.
14	2023-05	N/A	N/A	\$350,000	\$31,661	\$257,016	\$288,677	100%	FRED KANE-SKYPARK PAVEMENT IMPROVEMENTS		Pavement improvements were completed on 10/28/2023.
15	2024-03	N/A	N/A	\$225,000		\$100,493	\$100,493	50%	AIRFIELD AND PROPERTY MAINTENANCE	Runway Safe completed the inspection and testing in August 2023 and a report was provided in the Planning Department cover report in the October Board package. No issues were found with the EMAS.	The additional project components are currently being evaluated. Staff will bring information forward once evaluations have been completed.

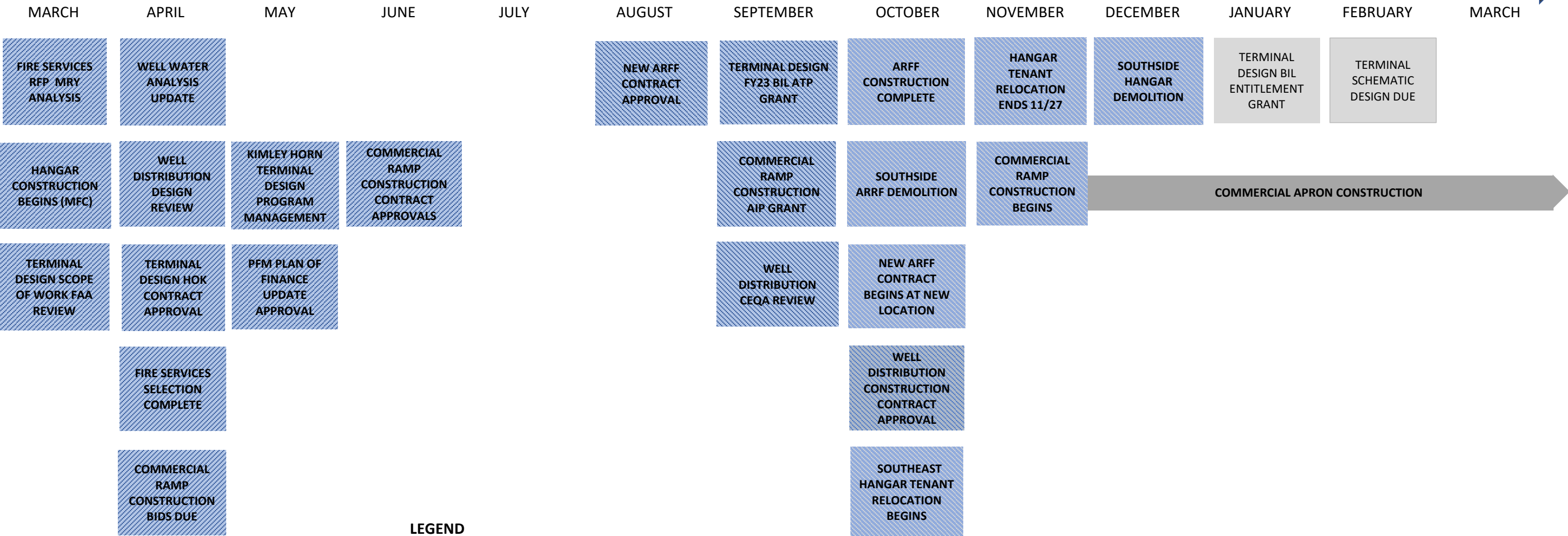
FUNDING				EXPENDITURES			STATUS				
	PROJECT #	AIP #	PFC	Total Project Budget	Spent in Prior Fiscal Years	FY 2024 Expenditures to Date	12/31/2023	% Physical Complete	Project Name	Current Status	4 Week Look Ahead
16	2024-04	N/A	N/A	\$55,000		\$20,475	\$20,475	0%	TERMINAL AREA IMPROVEMENTS	A contract for the Gate 1 Courtyard wall height increase was approved at the 9/20/2023 meeting.	Staff have provided a notice to proceed to Coast Counties Glass. Installation should commence in January 2024.



SAFETY ENHANCEMENT PROGRAM (SEP)

2023

2024



AIP Airport Improvement Program
ARFF Aircraft Rescue and Fire Fighting
ATP Airport Terminals Program

BIL Bipartisan Infrastructure Law
FAA Federal Aviation Administration

MFC Monterey Fuel Company
MRY Airport Staff

LEGEND

Action Items Board of Directors

Action Item - All

Item Completed

TERMINAL DESIGN AND PLAN OF FINANCE MODIFICATIONS BASED ON DESIGN WILL START

INTERNAL VISIONING

EXTERNAL VISIONING

SCHEMATIC DESIGN DEVELOPMENT



POLICE

DEL REY OAKS

MONTHLY POLICE ACTIVITY REPORT

December 2023

TO: Michael La Pier, Executive Director
FROM: Commander Roger Guzman
DATE: January 1, 2024
SUBJECT: Police Activity Report for DECEMBER 2023

The following is a summary of significant activity in the Police Department in DECEMBER, 2023:

Highlights

Del Rey Oaks Police Officers responded to approx 8 **door and gate alarms** in DECEMBER. Boarding Gate 4 alarm sending alarms every time the gate is used, First Alarm contacted to fix issue, several hundred false alarms received throughout the month.

Training

Officer Dowson provided updated training regarding MRY OPS. Officers conducted annual drivers training. Meeting with Mark Curtis and Monterey Fire about individual responsibilities during Emergency Responses to MRY.

Calls for Service

1. 12/08/23 1:00 AM Ofcr Tang
Terminal: Fire Alarms
Multiple days of sounding alarm panels, 12/8,12/10,12/17,12/18. Monterey Fire was called to reset the alarm panels.
2. 12/09/2023 2:00 PM Ofcr Bough
Terminal: TSA Checkpoint
Passenger attempted to carry a replica firearm through the TSA Checkpoint. Report taken for documentation purposes.
3. 12/10/23 10:58 PM Ofcr Gomez
AOA: Trespassing
Officers notified of a male walking on the Jet Center Ramp with no AOA badge. Before contact was made the male entered an aircraft and took off.
4. 12/24/23 4:30 PM Ofcr Dowson
AOA: Animals on Airfield
FAA Tower reported several coyotes on the active runway. Aircraft departures were delayed. FAA guided Officers to the coyotes on 10R-28L just west of Taxiway N. Two coyotes were chased off the AOA and ran north towards Area 8 just east of the new Fire House. No holes in or under the fence-line were located.

END OF REPORT.