

**REGULAR MEETING OF THE  
MONTEREY PENINSULA AIRPORT DISTRICT  
BOARD OF DIRECTORS**

**November 15 2023 - 9:00 AM**

**Monterey Regional Airport  
200 Fred Kane Drive, Ste. 200  
Monterey, CA 93940**

**AND**

**Hyatt Regency Crystal City Lobby  
2799 Richmond Highway  
Arlington, VA 22202**

The Monterey Peninsula Airport District holds regular meetings at the Airport Board Room, with in-person attendance. Members of the public may attend the Board Meeting in person and request to speak to the Board when the Chair calls for public comment. In general, in person or emailed comments are preferred. Remote comments are allowed for Board meetings which take place in the Board Room, as outlined below.

The Monterey Peninsula Airport District will continue to broadcast the Board Meetings via Zoom video conference for viewing by the public. To view the Board meeting via Zoom video conference, please visit [www.zoom.us/join](http://www.zoom.us/join) and enter the following Meeting ID: **831 7098 4092**. If you do not have access to the internet, you may listen telephonically by calling (253) 215-8782 and entering the same Meeting ID.

Pursuant to Resolution 1862, members of the public may provide comments remotely for Board Meetings which are held in the Board Room. In the event that remote participation technology is unexpectedly not available, such as during an internet service outage, electrical outage, or other technological issue that prevents remote participation by the public, the meeting will not be continued or cancelled. Remote participation is provided as a courtesy and members of the public who rely upon remote participation to provide public comment do so at their own risk. When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press \*9. The Secretary to the Board will call speaker names and unmute speaker microphones. You will have up to 3 minutes to provide your oral comments, pursuant to Board policy.

Members of the public are encouraged to provide written public comment by sending an email to [info@montereyairport.com](mailto:info@montereyairport.com) and include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)." Written comments should be received by 8:00 AM on the day of the meeting. All submitted comments will be provided to the Board for consideration and will be compiled as part of the record.

**A. CALL TO ORDER/ROLL CALL**

**B. PLEDGE OF ALLEGIANCE**

**C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS**

**D. PUBLIC COMMENTS ON NON-AGENDA ITEMS**

Any person may address the Monterey Peninsula Airport District Board at this time on any item that is **NOT** on today's agenda and should be within the jurisdiction of the Monterey Peninsula Airport District Board. Comments concerning matters set forth on this agenda will be heard at the time the matter is considered.

**E. CONSENT AGENDA - ACTION ITEMS**

The Consent Agenda consists of those items which are routine and for which a staff recommendation has been prepared. A Board member, member of the audience, or staff may request that an item be placed on the deferred consent agenda for further discussion. One motion will cover all items on the Consent Agenda. The motion to approve will authorize the action or recommendation indicated.

- Approve      1. [Minutes of the Rescheduled Regular Meeting of the Monterey Peninsula Airport District Board of Directors of October 24, 2023](#)
- Approve      2. [Approve Director Miller's Request to Attend SWAAAE Annual Airport Management Short Course, January 22-24, 2024, Monterey, CA](#)

- Approve 3. [Director Leffel's Request to Attend SWAAAE Annual Airport Management Short Course, January 22-24, 2024, Monterey, CA](#)
- Approve 4. [Director Leffel's Request to Attend AAAE Annual Conference and Exposition, April 28-30, 2024, Nashville, TN](#)

**F. DEFERRED CONSENT AGENDA - ACTION ITEMS**

**G. REGULAR AGENDA - ACTION ITEMS**

- Approve 1. [Proclamation In Recognition of Woody's at the Airport Being Voted #1 Sit Down Airport Restaurant by USA Today's 10Best Readers' Choice Awards Poll](#)
- Presentation 2. [Marketing and Public Relations Report by Chris Chidlaw, Chidlaw Marketing](#)
- Approve 3. [Second Amendment to Agreement for Professional Services Between the Monterey Peninsula Airport District and Cole Huber, LLP](#)
- Presentation 4. [General Aviation Update](#)

**H. BOARD COMMITTEE REPORTS AND ACCEPTANCE OF DEPARTMENT REPORTS**

Report on meetings attended by Board Members at Monterey Peninsula Airport District's expense -

AB1234. [The board receives department reports which do not require any action by the board.](#)

Standing Committees:

- i. Budget and Finance Director Leffel & Gaglioti
- ii. Air Service, Marketing, Community Relations Directors Sawhney & Pick
- iii. Airport Property Development and Leases Directors Sawhney & Miller

b. Ad-Hoc Committees:

- i. Local Jurisdiction Liaison Director Sawhney & Leffel

c. Liaison/Representatives:

- i. Local Agency Formation Commission Director Leffel
- ii. Regional Taxi Authority Director Pick
- iii. Transportation Agency for Monterey County Director Miller
- iv. Special Districts Association Liaison Director Sawhney
- v. Association of Monterey Bay Area Governments Director Miller

**I. PENDING REQUESTS FOR FUTURE AGENDA ITEMS**

- DRO FY24 Cost of Service for Police Services

**J. DISCUSSION OF FUTURE AGENDAS**

**K. ADJOURNMENT**

## **AGENDA DEADLINE**

This is the final Agenda that has been posted on the bulletin board outside of the District Offices in the Terminal Building at the Monterey Regional Airport no less than 72 hours prior to the meeting.

All items submitted by the public for possible inclusion on the Board Agenda or in the Board packet must be received by 5:00 P.M. on the Friday before the first Wednesday of the month. This agenda is subject to revision and may be amended prior to the scheduled meeting.

Upon request and where feasible, the Monterey Peninsula Airport District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. To allow the District time within which to make appropriate arrangements, please submit a written request containing a brief description of the materials requested and preferred alternative format or auxiliary aid or service desired as far as possible in advance of the meeting. Requests should be sent to the District Secretary at 200 Fred Kane Drive, Suite 200, Monterey, California 93940.

# RESCHEDULED REGULAR MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

**October 24, 2023 - 9:00 AM**

Due to the expiration of the COVID-19 California State of Emergency, the Monterey Peninsula Airport District will return to holding meetings at the Airport Board Room, with in-person attendance. Members of the public may attend the Board Meeting in person and request to speak to the Board when the Chair calls for public comment. In general, remote comments will not be allowed, except as outlined in the limited circumstances below.

The Monterey Peninsula Airport District will continue to broadcast the Board Meetings via Zoom video conference for viewing by the public. To view the Board meeting via Zoom video conference, please visit [www.zoom.us/join](http://www.zoom.us/join) and enter the following Meeting ID: **831 7098 4092**. If you do not have access to the internet, you may listen telephonically by calling (253) 215-8782 and entering the same Meeting ID.

In the event that a Board Member utilizes the procedure outlined in AB 2449 to attend a meeting, only then will remote public comments be allowed. Under those circumstances, when the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press \*9. The Secretary to the Board will call speaker names and unmute speaker microphones. You will have up to 3 minutes to provide your oral comments, pursuant to Board policy.

Members of the public who desire to make a public comment can send an email to [info@montereyairport.com](mailto:info@montereyairport.com) and include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)." Written comments should be received by 8:00 AM on the day of the meeting. All submitted comments will be provided to the Board for consideration and will be compiled as part of the record.

## **A. CALL TO ORDER/ROLL CALL**

*Chair Pro Tem Leffel called to order the Rescheduled Regular Meeting of the Monterey Peninsula Airport District Board of Directors at 9:00 AM. Directors Gaglioti, Pick, and Miller were present. Chair Sawhney was absent. The following staff were present: Executive Director La Pier, District Counsel Huber, Deputy Executive Director Morello, Controller Wilson, and Acting Board Secretary Adams.*

## **B. PLEDGE OF ALLEGIANCE**

*Director Pick led the Pledge of Allegiance.*

## **C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS**

*Executive Director La Pier announced he had a teleconference with a major airline carrier at 10:45 and would have to excuse himself from the meeting at that point if it was not yet adjourned.*

*Chair Pro Tem Leffel reported Woody's at the Airport was recently voted Best Airport Sit-Down Restaurant in the Country by USA Today's 10Best Readers' Choice Awards 2023.*

*Chair Pro Tem Leffel commended Staff for their terrific job hosting the CALAFCO mobile workshop last week. She remarked that it was very well received and thanked all those involved.*

## **D. PUBLIC COMMENTS ON NON-AGENDA ITEMS**

*None.*

## **E. CONSENT AGENDA - ACTION ITEMS**

Approve 1. Minutes of the Special Meeting of the Monterey Peninsula Airport District Board of Directors of September 15, 2023



- Approve 2. Minutes of the Air Carrier Service – Marketing – Community Relations Committee Meeting of the Monterey Peninsula Airport District Board of Directors of September 15, 2023
- Approve 3. Minutes of the Special Meeting of the Monterey Peninsula Airport District Board of Directors of September 20, 2023
- Approve 4. Minutes of the Regular Meeting of the Monterey Peninsula Airport District Board of Directors of September 20, 2023
- Approve 5. Minutes of the Airport Property Development & Leases Committee Meeting of the Monterey Peninsula Airport District Board of Directors of October 13, 2023
- Approve 6. Minutes of the Budget & Finance Committee Meeting of the Monterey Peninsula Airport District Board of Directors of October 17, 2023

*Director Pick motioned to approve Consent Agenda Items E.1 – E.6. Director Gaglioti seconded the motion. The motion passed unanimously with a roll call vote of 4-0 with Director Sawhney absent.*

**F. DEFERRED CONSENT AGENDA - ACTION ITEMS**

*None.*

**G. REGULAR AGENDA - ACTION ITEMS**

- Presentation 1. Air Service Consultant Quarterly Report by Mike Bown, Landrum & Brown

*Mike Bown with Landrum & Brown, Monterey Regional Airport’s Air Service Consultant, presented a Quarterly Air Service Performance Update with data through June 2023 and reviewed Key Industry Trends.*

*No Public Comment.*

- Appoint 2. Liaison/Representative to Transportation Agency for Monterey County (TAMC)

*Director Miller reported Chair Sawhney asked him to be the liaison/representative to Transportation Agency for Monterey County (TAMC) until next years’ committee appointments are made and this requires board approval.*

*No Public Comment.*

*Chair Pro Tem Leffel motioned to approve Director Miller as the liaison/representative to TAMC until next year’s committee appointments are made. Director Gaglioti seconded the motion. The motion passed unanimously by a roll call vote of 4-0 with Chair Sawhney absent.*

- Adopt 3. Resolution No. 1860, A Resolution Approving a Construction Contract between the Monterey Peninsula Airport District and Granite Rock Company for Well Water Infrastructure Improvements at 2801 Monterey Salinas Highway

*Deputy Executive Director Morello introduced Item G.3 and reviewed the history of the well water construction project. She reported the well at 2801 Monterey Salinas Highway has great capacity and the first project for the well water delivery system will be to bring non-potable water to the car rental Quick Turnaround facility (QTA), which will then be taken off of Cal Am potable water.*

Deputy Executive Director Morello reported there were two bids received and Granite Rock Company was slightly above the engineer's estimate but far below the other bid.

No Public Comment.

Deputy Executive Director Morello answered questions.

Director Pick motioned to adopt Resolution No. 1860, A Resolution Approving a Construction Contract between the Monterey Peninsula Airport District and Granite Rock Company for Well Water Infrastructure Improvements at 2801 Monterey Salinas Highway. Director Gaglioti seconded the motion. The motion passed unanimously by a roll call vote of 4-0 with Director Sawhney absent.

**RESOLUTION NO. 1860**

**A RESOLUTION APPROVING A CONSTRUCTION CONTRACT BETWEEN THE MONTEREY PENINSULA AIRPORT DISTRICT AND GRANITE ROCK COMPANY FOR WELL WATER INFRASTRUCTURE IMPROVEMENTS AT 2801 MONTEREY SALINAS HIGHWAY**

**WHEREAS**, on June 21, 2023 the Board of Directors of the Monterey Peninsula Airport District (MPAD) adopted Resolution No. 1848 approving the FY 2024 Capital Improvement Budget on June 17, 2020, which included the Water Distribution System; and

**WHEREAS**, On September 20, 2023 the Board Adopted Resolution No. 1858, Certifying the Mitigated Negative Declaration (MND) for the Well Water Improvements, Adopting Related Findings and Project Mitigation Measures, and Approving the Well Waterline Improvements Project; and

**WHEREAS**, the certified MND included the Mitigation Monitoring and Reporting Program (MMRP) for the proposed Well Water Improvements and identified the implementation and monitoring plan, and outlined the mitigation measure timeline.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT:** That MPAD contract with the firm of Granite Rock Company (Graniterock) to implement the construction activities related to the Well Water Infrastructure Improvements at 2801 Monterey Salinas Highway for a contract total amount not-to-exceed \$2,189,749.00 for the Monterey Regional Airport, and authorize the Executive Director, or his designee, to execute said contract.

**PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT:** This 24th day of October 2023, by the following roll call vote:

**AYES:** DIRECTORS: Gaglioti, Pick, Leffel, & Miller  
**NOES:** DIRECTORS: None  
**ABSTAIN:** DIRECTORS: None  
**ABSENT:** DIRECTORS: Sawhney

Adopt 4. Resolution No. 1861, A Resolution Approving a Professional Services Agreement with Coffman Associates to Provide Environmental Monitoring for Well Water Infrastructure Improvements at 2801 Monterey Salinas Highway

*Deputy Executive Director Morello introduced Item G-4. She reviewed the staff report stating the resolution certifying the Mitigated Negative Declaration for the Well Water Improvements was approved at the September regular board meeting. This is a professional services agreement to inform contractors of biological mitigations and train them regarding cultural resources and is a not-to-exceed time and materials contract.*

*No Public Comment.*

*Director Miller motioned to adopt Resolution No. 1861, A Resolution Approving a Professional Services Agreement with Coffman Associates to Provide Environmental Monitoring for Well Water Infrastructure Improvements at 2801 Monterey Salinas Highway. Director Gaglioti seconded the motion. The motion passed unanimously by a roll call vote of 4-0 with Director Sawhney absent.*

## **RESOLUTION NO. 1861**

### **A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH COFFMAN AND ASSOCIATES TO PROVIDE ENVIRONMENTAL MONITORING FOR WELL WATER INFRASTRUCTURE IMPROVEMENTS AT 2801 MONTEREY SALINAS HIGHWAY**

**WHEREAS**, on June 21, 2023 the Board of Directors of the Monterey Peninsula Airport District (MPAD) adopted Resolution No. 1848 approving the FY 2024 Capital Improvement Budget on June 17, 2020, which included the Water Distribution System; and

**WHEREAS**, On September 20, 2023 the Board Adopted Resolution No. 1858, Certifying the Mitigated Negative Declaration (MND) for the Well Water Improvements, Adopting Related Findings and Project Mitigation Measures, and Approving the Well Waterline Improvements Project; and

**WHEREAS**, the certified MND included the Mitigation Monitoring and Reporting Program (MMRP) for the proposed Well Water Improvements and identified the implementation and monitoring plan, and outlined the mitigation measure timeline; and

**WHEREAS**, The work and services to be performed by Coffman and Associates, Inc. under the proposed Agreement is consistent with, and covered by, the MND and MMRP.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT:** That MPAD contract with the firm of Coffman and Associates Inc. to implement the MMRP and provide construction monitoring activities related to the Well Water Infrastructure Improvements at 2801 Monterey Salinas Highway for a contract total amount not-to-exceed \$53,915.00 for the Monterey Regional Airport, and authorize the Executive Director, or his designee, to execute said contract.

**PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT:** This 24th day of October 2023, by the following roll call vote:

<b>AYES:</b>	<b>DIRECTORS:</b>	Gaglioti, Pick, Leffel & Miller
<b>NOES:</b>	<b>DIRECTORS:</b>	None
<b>ABSTAIN:</b>	<b>DIRECTORS:</b>	None
<b>ABSENT:</b>	<b>DIRECTORS:</b>	Sawhney

Adopt 5. Resolution No. 1862, A Resolution of the Monterey Peninsula Airport District to Establish a Remote Public Participation Policy for Board Meetings

*Counsel Huber introduced Item G.5 stating two meetings ago he was directed to bring a policy to allow public remote participation at board meetings.*

*There was a discussion about some of the recent local incidents of vile and offensive language by anonymous remote members of the public and the remedies the airport is able to employ.*

*No Public Comment.*

*Counsel Huber reiterated that the proposed policy is not a requirement in the event that remote participation technology is unexpectedly not available; members of the public who rely upon the availability of remote public participation do so at their own risk.*

*Director Pick motioned to adopt Resolution No. 1862, A Resolution of the Monterey Peninsula Airport District to Establish a Remote Public Participation Policy for Board Meetings. Director Gaglioti seconded the motion. The motion passed unanimously by a roll call vote of 4-0 with Director Sawhney absent.*

## **RESOLUTION NO. 1862**

### **A RESOLUTION OF THE MONTEREY PENINSULA AIRPORT DISTRICT TO ESTABLISH A REMOTE PUBLIC PARTICIPATION POLICY FOR BOARD MEETINGS**

**WHEREAS**, during the coronavirus pandemic, the Board of Directors (“Board”) of the Monterey Peninsula Airport District (“District”) used a virtual meeting tool that allowed the Board to continue holding meetings and provided a way for the public to participate in those meetings; and

**WHEREAS**, the Board recognizes that public participation is a critical component of the civic process and values the input it receives from members of the public during meetings; and

**WHEREAS**, the Board desires to make it easier for the public to comment during meetings by providing the public with a way to participate remotely in most public meetings of the Board in addition to attending meetings in person or submitting written comments in advance of the meeting; and

**WHEREAS**, the Board recognizes that it may not be feasible to provide the public with the option to participate remotely in every Board meeting, such as for site visits or during times when technological issues arise.

**NOW, THEREFORE, BE IT RESOLVED** that the Monterey Peninsula Airport District hereby establishes the following policy for remote public participation in Board Meetings:

1. District Meetings of the Board of Directors held in the Airport Board Room shall include an option for the public to participate remotely through video and/or telephone conferencing. This requirement shall not apply in the event that remote participation technology is unexpectedly not available, such as during an internet service outage, electrical outage, or other technological issue that prevents remote participation by the public. In the event that remote

participation technology is unavailable, the Board may briefly pause a meeting to give staff some time to troubleshoot the technological issue, however, members of the public who rely upon the availability of remote public participation do so at their own risk. An agenda item approved during a meeting in which remote participation technology was unavailable shall not invalidate the action, and no cause of action shall be created by the unavailability of remote public participation.

2. To the greatest extent possible, meetings of the Board of Directors should be scheduled to occur in the Board Room to enable remote public participation. However, the Board recognizes that not all meetings can occur in the Airport Board Room. Therefore, when the Board desires to meet somewhere other than the Airport Board Room, including but not limited to site visits, meetings with more attendees than able to fit within the Airport Board Room capacity limits, or for any other reason, remote participation shall not be available.
3. Board Meeting regular meeting schedules shall be established to allow use of the Airport Board Room to the extent possible to provide the public with the option to participate in meetings remotely.

**PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT:** This 24th day of October 2023.

<b>AYES:</b>	<b>DIRECTORS:</b>	Gaglioti, Pick, Leffel, & Miller
<b>NOES:</b>	<b>DIRECTORS:</b>	None
<b>ABSTAIN:</b>	<b>DIRECTORS:</b>	None
<b>ABSENT:</b>	<b>DIRECTORS:</b>	Sawhney

**H. BOARD COMMITTEE REPORTS AND ACCEPTANCE OF DEPARTMENT REPORTS**

Standing Committees:

- |   |                            |
|---|----------------------------|
| i. Budget and Finance                           | Director Leffel & Gaglioti |
| ii. Air Service, Marketing, Community Relations | Directors Sawhney & Pick   |
| iii. Airport Property Development and Leases    | Directors Sawhney & Miller |

b. Ad-Hoc Committees:

- |                               |                           |
|-------------------------------|---------------------------|
| i. Local Jurisdiction Liaison | Director Sawhney & Leffel |
|-------------------------------|---------------------------|

c. Liaison/Representatives:

- |   |                  |
|---|------------------|
| i. Local Agency Formation Commission            | Director Leffel  |
| ii. Regional Taxi Authority                     | Director Pick    |
| iii. Transportation Agency for Monterey County  | Vacant           |
| iv. Special Districts Association Liaison       | Director Sawhney |
| v. Association of Monterey Bay Area Governments | Director Miller  |

*No Public Comment.*

*No board reports or questions on Standing Committees.*

*There was no Air Service Committee meeting this month.*

*There was no Ad Hoc Committee meeting this month.*

*Chair Pro Tem Leffel reported on the LAFCO meeting.*

*There was no Regional Taxi Authority meeting.*

*Chair Pro Tem Leffel reported Chair Sawhney did not attend the Special Districts meeting, however three board members did attend.*

*Executive Director La Pier excused himself from the meeting at 10:45 AM.*

*Director Miller reported he missed the AMBAG meeting.*

*Since Executive Director La Pier was not available, Items K and L were discussed prior to Closed Session.*

#### **K. PENDING REQUESTS FOR FUTURE AGENDA ITEMS**

- Appoint Two Board Members to City of Monterey Communications Committee
- DRO FY24 Cost of Service for Police Services

*Chair Pro Tem Leffel asked for clarification on the first bullet point. Counsel Huber explained no committee has been formed or organized. The Ad Hoc Committee could fulfill the role contemplated. Chair Pro Tem Leffel asked to remove the item from pending future agenda items and the board concurred.*

#### **L. DISCUSSION OF FUTURE AGENDAS**

*Chair Pro Tem Leffel suggested the board approve a six-month contract extension for Cole Huber and require an RFP for a new legal contract that would begin July 1, 2024. Directors Pick and Miller concurred.*

*Director Gaglioti suggested adding a discussion about a compass rose for the GA community. He also made a request for information about the timing of the fuel island on the northside, tie downs, the wash rack location if we'll have one, and the oil dump location. Director Miller suggested an agenda item that gives a General Aviation Update, possibly past, current, and future. Director Gaglioti concurred and stated his request for information stands.*

*No Public Comment.*

*Prior to Closed Session Deputy Executive Director Morello introduced Whitney Robare, Deputy Executive Director of Operations and Maintenance. Ms. Robare spoke of her professional experience and her certifications.*

*A break was taken from 11:06 AM to 11:13 AM.*

#### **I. CLOSED SESSION**

- 1. EXECUTIVE DIRECTOR GOALS** [Government Code Section 54957(b)]. The Board will meet with the Executive Director and District Counsel to establish annual goals related to the following position: Executive Director.

*The board entered Closed Session at 11:13 AM.*

**J. RECONVENE TO OPEN SESSION**

*The board reconvened to Open Session at 1:23 PM. Chair Pro Tem Leffel announced there was no reportable action taken during Closed Session.*

**K. PENDING REQUESTS FOR FUTURE AGENDA ITEMS**

- Appoint Two Board Members to City of Monterey Communications Committee
- DRO FY24 Cost of Service for Police Services

*This item was discussed prior to Closed Session.*

**L. DISCUSSION OF FUTURE AGENDAS**

*This item was discussed prior to Closed Session.*

**M. ADJOURNMENT**

*The meeting adjourned at 11:23 PM.*

*Approved at the  
Meeting of November 15, 2023*

*Mary Ann Leffel, Chair Pro Tem*

**A T T E S T**

*Michael La Pier, AAE  
District Secretary*

**FISCAL YEAR 2024 CONFERENCES AND EVENTS.** As budgeted, and by Board Approval, members of the Board of Directors may attend four conferences in Fiscal Year 2024, the local CSDA Annual Conference & Exhibitor Showcase that occurs in August and the SWAAAE Annual Airport Management Short Course (Winter Conference) that occurs in January, as well as two conferences of individual preference. A list of FY 2024 conferences and events and attendance approvals to date is included below.

**FISCAL YEAR 2024**

<b>Event</b>	<b>Dates</b>	<b>Location</b>
SWAAAE Annual Summer Conference	July 23-26, 2023	Phoenix, AZ
SMART Airports and Regions	July 19-21, 2023	Edmonton Alberta
CSDA Annual Conference & Exhibitor Showcase	Aug. 28-31, 2023	Monterey, CA
	<ul style="list-style-type: none"><li>• <i>Directors Miller &amp; Leffel approved May 17, 2023</i></li><li>• <i>Directors Sawhney &amp; Gaglioti approved July 19, 2023</i></li></ul>	
ACI-NA Annual Conference and Exhibition	Sept. 30-Oct. 3, 2023	Long Beach, CA
	<ul style="list-style-type: none"><li>• <i>Directors Miller &amp; Leffel approved May 17, 2023</i></li></ul>	
NBAA Business Aviation Convention & Exhibition	October 17-19, 2023	Las Vegas, NV
	<ul style="list-style-type: none"><li>• <i>Director Sawhney approved September 20, 2023</i></li></ul>	
SWAAAE Annual Airport Management Short Course	January 21-24, 2024	Monterey, CA
NBAA Leadership Conference	Feb. 6-8, 2024	Palm Springs, CA
AAAE/ACI-NA Washington Legislative Conference	March 14-15, 2024	Washington, DC
AAAE Annual Conference and Exposition	April 28-30, 2024	Nashville, TN
CSDA Special Districts Legislative Days	May 21–22, 2024	Sacramento, CA



MONTEREY PENINSULA AIRPORT DISTRICT

# Proclamation

## In Recognition of “Woody’s at the Airport” Being Voted #1 Sit Down Airport Restaurant by USA Today’s 10Best Readers’ Choice Awards Poll

***WHEREAS**, Monterey Peninsula Airport District wishes to recognize and applaud Tim Wood who, along with Chris Caul, opened a restaurant at the Monterey Regional Airport named “Woody’s at the Airport” in November 2020, during the height of a pandemic, and has since successfully created an airport dining experience beloved by travelers and local patrons alike;*

***WHEREAS**, USA Today’s 10Best Readers’ Choice Awards highlight the best of the best in contests covering categories such as destinations, food and drink, hotels, and “things to do”, with nominees in all categories submitted by a panel of experts and the final set of nominees selected by 10Best editors before being presented to the public;*

***WHEREAS**, “Woody’s at the Airport” was nominated in September 2023 by USA Today’s experts and editors in the category of Best Sit Down Restaurant at an Airport and was subsequently voted **#1 Sit Down Airport Restaurant in the U.S.A. in 2023** by their Readers’ Choice Poll, beating competition in major airport hubs such as Chicago, Phoenix, Houston, Philadelphia, and Orlando;*

***NOW, THEREFORE**, I, LisAnne Sawhney, Chair of the Monterey Peninsula Airport District, in concurrence with the Board of Directors, with gratitude and great pride in your accomplishment, do hereby celebrate and congratulate Chef Tim Wood and the entire team that makes “Woody’s at the Airport” both a local gem and a traveler’s delight; we look forward to many years of continued partnership.*

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LisAnne Sawhney  
Chair

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Mary Ann Leffel  
Vice Chair

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Carl Miller  
Board Director

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Danial D. Pick  
Board Director

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John Gaglioti  
Board Director



# Marketing & Public Relations

JULY - OCTOBER 2023



# Marketing Highlights

# MARKETING FOCUS

- During the reported period, fall and holiday travel were the focus
  - Television commercial featured several one-stop connections departing MRY to destinations across the country and world
  - Continued to promote multiple cities and airlines: Alaska to Seattle, United to Denver, American to Dallas and Phoenix
  - Produced new Holiday creative



# MARKETING PLACEMENT

## JULY

- Local News on KSBW
- British Open and US Women's Open Golf Coverage on Comcast
- Baseball on Comcast
- Baseball All-Star Game on KCBA
- Women's World Cup on KCBA

## AUGUST

- Local News on KSBW
- Golf FedEx Championship Playoffs on Comcast and KION
- SF 49er and Las Vegas Raider Pre-Season Football on KION
- Baseball on Comcast

## SEPTEMBER

- Local News on KSBW
- Ryder Cup Golf on Comcast
- SF 49er and Las Vegas Raider Football on KCBA and KION
- Baseball on Comcast

## OCTOBER

- Local News on KSBW
- SF 49er and Las Vegas Raider Football on KCBA and KION
- Baseball and World Series on KSBW
- Radio Schedules on KRML

# Public Relations Highlights

# PRESS RELEASES

- Increase in Passenger Traffic
- 25M Grant Announcement
- ARFF Ribbon Cutting
- SCASD Grant Announcement
- Military Lounge

# PRESS RELEASES

AUGUST 18, 2023 – The Monterey Regional Airport has seen an increase in passengers boarding commercial flights this summer, May through July, with a staggering 74,181 passengers embarking in just those three months.

SEPTEMBER 14, 2023 - United States Representative Jimmy Panetta (CA-19) announced \$25 million in federal funding to support enhancements to Monterey Regional Airport. Support was made possible through a fee-funded Federal Aviation Administration grant and the Bipartisan Infrastructure Investment and Jobs Act.

SEPTEMBER 15, 2023 – The Monterey Regional Airport was awarded two grants totaling \$25 million to support enhancements to the airport through the Airport Improvement Program (AIP) and the Bipartisan Infrastructure Investment and Jobs Act. U.S. Representative Jimmy Panetta (CA-19) announced the federal grants.

OCTOBER 3, 2023 – The Monterey Regional Airport (MRY) has been awarded a \$750,000 grant from the U.S. Department of Transportation under the Small Community Air Service Development Program (SCASDP) for a goal of non-stop service to Chicago.

OCTOBER 30, 2023 – Monterey Regional Airport (MRY) is pleased to announce a Holiday Military Lounge, which will be available to all active-duty military and their travel companions from December 18th through December 25th, 2023.



# LOCAL MEDIA COVERAGE INCLUDED

JULY 31, 2023 TESS KENNY **MONTEREY HERALD**

Monterey City Council to weigh in on next steps for fire services at airport

AUGUST 2, 2023 KARL COOKE **KION**

Monterey City Council unanimously approves fire services deal for Monterey Regional Airport

SEPTEMBER 1, 2023 MARY SCHLEY **THE CARMEL PINE CONE**

MRY seeks [federal grant] to get Chicago flights

SEPTEMBER 14, 2023 JAMES HERRERA **MONTEREY HERALD**

Rep. Panetta announces sizable federal funding for Monterey Regional Airport

SEPTEMBER 15, 2023 NATALY GUTIERREZ **KION**

Monterey Regional Airport gets federal funding for new terminal and expanded tarmac

SEPTEMBER 15, 2023 BRISA COLÓN **KSBW**

Monterey Regional Airport to build brand new terminal

SEPTEMBER 27, 2023 JAMES HERRERA **MONTEREY HERALD**

New Monterey Regional Airport ARFF facility unveiled - Monterey Fire Department personnel to move in Oct. 7

# LOCAL MEDIA COVERAGE (CONT'D)

SEPTEMBER 27, 2023 NATALY GUTIERREZ **KION**

What Federal workers can face on the Central Coast if there is a government shutdown

OCTOBER 3, 2023 CELIA JIMENEZ **MONTEREY COUNTY WEEKLY**

Monterey Regional Airport secures federal grant to add a direct flight to Chicago.

OCTOBER 3, 2023 RICARDO TOVAR **KION**

Federal funding awarded to Monterey Regional Airport to help expand flights to Chicago

OCTOBER 4, 2023 JAMES HERRERA **MONTEREY HERALD**

Monterey Regional Airport awarded \$750K grant to add service to Chicago

OCTOBER 6, 2023 MARY SCHLEY **CARMEL PINE CONE**

Airport gets \$750K to help launch service to Chicago

OCTOBER 12, 2023 CELIA JIMENEZ **MONTEREY COUNTY WEEKLY**

Grants bring Monterey Regional Airport one step closer to a new runway and terminal.

OCTOBER 13, 2023 JOSH COPITCH **KSBW**

Restaurant at Monterey's airport earns top honor

OCTOBER 19, 2023 JAMES HERRERA **MONTEREY HERALD**

Monterey Regional Airport's 'Woody's at the Airport' snags top spot - Monterey airport dining establishment voted the Best Airport Sit-Down Restaurant

# EXTERNAL MEDIA COVERAGE

JULY 1, 2023 CHRISTINE MOORE **SAN FRANCISCO MAGAZINE**

Life Aquatic Paradise does exist, for Northern Californians Carmel is only a drive away.

JULY 5, 2023 JOSH SENS **GOLF.COM**

Pebble Beach bound? Do these things, says LPGA pro who was raised there

AUGUST 1, 2023 **SALINAS VALLEY CHAMBER OF COMMERCE BUSINESS JOURNAL**

MRY's Daily Connections to Imperial Valley Another Example of Airport's Growth, Relevance

SEPTEMBER 18, 2023 **AVIATION PROS**

Monterey Regional Airport Awarded Two Federal Grants Totaling \$25 Million To Improve Airport Infrastructure

OCTOBER 1, 2023 JOEY GERARDI **AIRLINE GEEKS**

How Federal Funding Supports Service to Small U.S. Airports From Washington to Tennessee, 20 small airports are receiving nearly \$15 million in federal subsidies this year.

OCTOBER 4, 2023 BEA KARNES **PATCH**

Monterey Regional Airport Awarded Grant For Direct Service To Chicago

OCTOBER 4, 2023 **AMERICAN JOURNAL OF TRANSPORTATION**

Monterey Regional Airport awarded \$750,000 grant from Transportation Dept. to add non-stop service to Chicago

# TRAVEL ALERTS

JULY 24, 2023 MONTEREY REGIONAL AIRPORT

## Increase In Military Aircraft Traffic

There will be several military aircraft flying in and out of MRY for training this week, so you may see an increase in military aircraft traffic. #traveladvisory

AUGUST 25, 2023 MONTEREY REGIONAL AIRPORT

## Southbound Highway 1 to State Route 68 Ramp Closure

The ramp from southbound Highway 1 to State Route 68 will be closed tomorrow (8/26) from 8:00 AM until 4:00 PM. If traveling to the Airport during those hours, please allow extra driving time to ensure on-time boarding.

OCTOBER 16, 2023 MONTEREY REGIONAL AIRPORT

## Intermittent Travel Delays

The Airport is experiencing intermittent arrival and departure delays today, please check with your airline for the most up-to-date information.

# ROADSHOW PRESENTATIONS

- National Active and Retired Federal Employees Association
- Stillwater Club of Pebble Beach
- Sons of Retirement Organization
- Upcoming Roadshow Opportunities
  - Capitola Chamber of Commerce
  - Visit Santa Cruz
  - Santa Cruz Rotary
  - Neighborhood Groups
  - Pacific Grove Rotary



# OTHER PROJECTS

- Sponsorships
  - Artichoke Festival Golf Tournament
  - California Salinas Rodeo
  - California International Airshow
  - Farm Bureau Golf Tournament
  - MCHA Golf Tournament
  - Pure Insurance Championship
- Community Partnerships
  - Aptos Chamber of Commerce
  - Carmel Chamber of Commerce
  - Monterey Peninsula Chamber of Commerce
  - Salinas Valley Chamber of Commerce



# Thank You

## PREPARED BY:

CHRIS MORELLO - DEPUTY EXECUTIVE DIRECTOR - MONTEREY REGIONAL AIRPORT

CHRIS CHIDLAW - PRESIDENT - CHIDLAW MARKETING

**TO:** Monterey Peninsula Airport District Board of Directors  
**FROM:** Michael La Pier, Executive Director  
**SUBJ:** Legal Services Agreement with Cole Huber, LLP

**BACKGROUND.** Cole Huber, LLP has provided legal services for the Monterey Peninsula Airport District since March 2011. Scott Huber has served as General Counsel since April 2013. The Agreement has been extended several times, most recently in 2020. The current legal services agreement expires in December 2023. After discussing this matter with the Board, it would be beneficial to have a legal services agreement that coincides with the fiscal year so that any anticipated expenses can be planned for in the annual budget.

Accordingly, a six-month extension to the legal services agreement is proposed. The monthly retainer rate will remain the same during this time period at \$9,500 per month. Should the District desire, this six-month extension will also give the District the option to issue a Request for Proposals for legal services to ensure that the District will receive efficient and cost-effective legal services.

**SOURCE OF FUNDS.** The primary source of funding for legal services provided under the proposed agreement is the MPAD General Fund.

**FISCAL IMPACT.** \$9,500 per month.

**RECOMMENDATION.** Approve the Amendment to the Legal Services Agreement with Cole Huber, LLP.

**ATTACHMENTS.**

Second Amendment to Agreement for Professional Services Between the Monterey Peninsula Airport District and Cole Huber, LLP



**SECOND AMENDMENT TO AGREEMENT FOR PROFESSIONAL SERVICES  
BETWEEN THE MONTEREY PENINSULA AIRPORT DISTRICT  
AND COLE HUBER, LLP**

This Second Amendment dated November 15, 2023 is to the Agreement between the Monterey Peninsula Airport District (“District”) and Cole Huber LLP (“Counsel”).

In consideration of terms and conditions herein, District and Counsel agree that the Legal Services Agreement shall be amended as follows:

1. The Agreement shall be extended through June 30, 2024.
2. Conflicts between the Legal Services Agreement, including any prior amendments, and this Second Amendment to the Agreement shall be controlled by this Second Amendment. All other provisions within the Legal Services Agreement shall remain in full force and effect.

MONTEREY PENINSULA  
AIRPORT DISTRICT

COLE HUBER, LLP

\_\_\_\_\_  
Michael La Pier, Executive Director

\_\_\_\_\_  
Scott E. Huber

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
District Secretary

\_\_\_\_\_  
Special Counsel

**AGENDA ITEM: G-4**  
**DATE:** November 15, 2023

**TO:** Monterey Peninsula Airport District Board of Directors  
**FROM:** Michael La Pier, Executive Director  
**SUBJ:** General Aviation Update

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**BACKGROUND AND DISCUSSION.** The Board of Directors directed staff to return at a future meeting with an update on General Aviation opportunities at MRY.

Staff will provide a review of the Adopted Master Plan current and future General Aviation facilities.

Monterey Fuel Company will provide an update on the status of their Northeast Hangars Project.

**FISCAL IMPACT.** None.

**ATTACHMENTS.**

Adopted Final Master Plan March 2022 – Revised Addendum Final Environmental Impact Report - Environmentally Superior Alternative 1  
Airport Layout Plan (ALP)





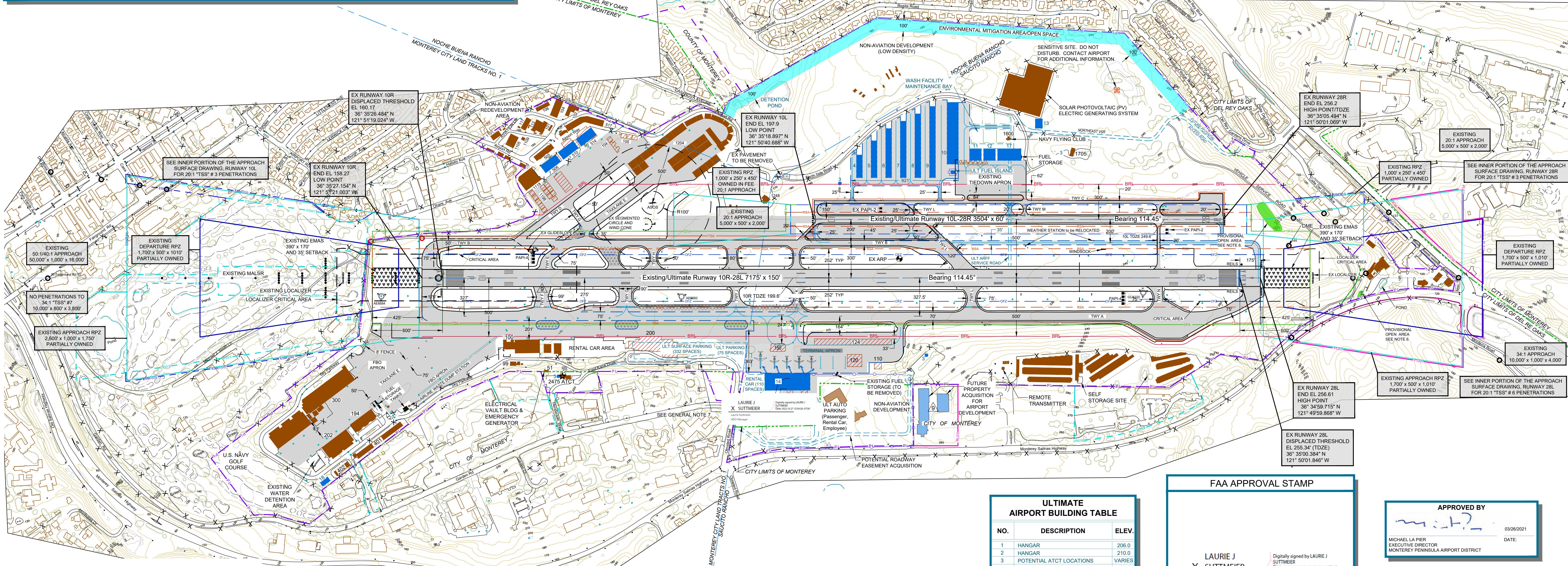
LEGEND	
	Airport Property Line
	Future Airfield Pavement
	Future Building
	Future Parking/Road
	Non-Aviation Development
	Non-Aviation Redevelopment
	To Be Removed/Abandoned
	Potential Property Acquisition
	Potential RPZ Property Acquisition
	Potential RPZ Easement Acquisition
	Environmental Mitigation Areas/ Open Space
	Runway Protection Zone (RPZ)
	Taxiway Identifier



NONSTANDARD CONDITION	APPLICABLE DESIGN STANDARD	STANDARD	CURRENT	ACTION
HOLD POSITION MARKING ON TAXIWAYS F, G, H, K	LOCATION DISTANCES FOR HOLD MARKINGS FOR AIRCRAFT APPROACH CATEGORY D	250' ± 1' FOR EVERY 100' ABOVE SEA LEVEL	200' SEPARATION RUNWAY CL TO HOLD POSITION	SHIFT TAXIWAY A, RELOCATE HOLDLINES 250'
RUNWAY CL TO TAXIWAY A CL SEPARATION DISTANCE	RW DESIGN STANDARDS FOR AIRCRAFT APPROACH CATEGORY D	400'	275' AND 327' CL AND 327.5' TO CL	EXISTING FAA WAIVER 08/04/1976 AND 07/19/1978: SHIFT TAXIWAY A TO 327.5' SEPARATION REQUEST MODIFICATION TO STANDARD
RUNWAY CL TO TAXIWAY B CL	RW DESIGN STANDARDS FOR AIRCRAFT APPROACH CATEGORY D	400'	300' CL TO CL	REQUEST MODIFICATION TO DESIGN STANDARD

SURVEY CONTROL STATIONS			
DESIGNATOR	PERMANENT IDENTIFIER	LATITUDE	LONGITUDE
ARP 3 MRY	AE6682	36° 35' 17.211" N	121° 50' 56.634" W
AP STA C MRY	GU4270	36° 35' 02.398" N	121° 50' 11.807" W
MRY D	AE6684	36° 35' 27.058" N	121° 51' 25.677" W

ARP 3 MRY: SET IN TOP OF CONCRETE POST;  
 AP STA C MRY: SET IN CONCRETE POST EMBEDDED IN GROUND;  
 FCH AP 1967 STA B: SET IN LIGHT STRUCTURE.



LEGEND		
EXISTING	ULTIMATE	DESCRIPTION
PL(U)	PL(U)	AIRPORT PROPERTY LINE
N/A	N/A	AIRPORT REFERENCE POINT (ARP)
N/A	N/A	AIRPORT ROTATING BEACON
ESM(U)	ESM(U)	AVIGATION EASEMENT
BRL	BRL	BUILDING RESTRICTION LINE
		CITY BOUNDARY
		COLONY BOUNDARY
		STRUCTURES ON AIRPORT
		STRUCTURE OFF AIRPORT
		DEMO BUILDING
		EMAS
		FENCING
		AIRPORT PAVEMENT
		ABANDON/REMOVE
		HOLD BAR
		ILSRUN UP AREA HOLD BAR
		GLIDESLOPE ANTENNA
		GLIDESLOPE CRITICAL AREA
		LOCALIZER CRITICAL AREA
		STANDARD OBJECT FREE AREA
		STANDARD RUNWAY SAFETY AREA
		PRECISION OBSTACLE FREE ZONE
		LOCALIZER CRITICAL AREA
		RUNWAY PROTECTION ZONE
		APPROACH SURFACE
		PAPI-4
		RUNWAY END IDENTIFIER LIGHTS (REILS)
		THRESHOLD LIGHTING
		LIGHTED WINDSOCK
		MALSR
		Airport Beacon
		ASOS, ATCT
		HRL, MTL
		Lighted Windcone
		Segmented Circle/Wind Cone
		TOPOGRAPHY

- GENERAL NOTES:**
- HORIZONTAL DATUM: NORTH AMERICAN DATUM 1983 - NAD83; VERTICAL DATUM: NORTH AMERICAN DATUM 1988 - NAVD88 SURVEYED BY TOVILL, INC., CONCORD, CA, JULY 1, 2011.
  - RUNWAY 10R-28L COORDINATES PROVIDED BY KIMLEY-HORN, ORANGE, CA.
  - CIVIL COLONY BOUNDARIES WERE OBTAINED FROM THE PUBLIC LAND SURVEY SYSTEM IN LIEU OF SECTION CORNERS WHICH ARE NOT AVAILABLE FOR THIS LOCATION.
  - THE USE OF STANDARD ENGINEERING MATERIALS ARRESTING SYSTEM (EMAS) ALLOWS FOR USE OF 425 FOOT RASA LENGTH BEYOND STOP END OF RUNWAY.
  - SEE SHEETS 9 THROUGH 12 FOR THRESHOLD SITING SURFACE PENETRATION DETAILS.
  - PROVISIONAL OPEN AREAS ARE DEPICTED ON THE AIRPORT LAYOUT PLAN IN ACCORDANCE WITH PARAGRAPH (3) OF THE 'SETTLEMENT AGREEMENT AND MUTUAL RELEASE OF CLAIMS', WHICH WAS ENTERED INTO BY THE MONTEREY PENINSULA AIRPORT DISTRICT AND HIGHWAY 68 COALITION IN ORDER TO TERMINATE MONTEREY COUNTY SUPERIOR COURT CASE NO. M112546. THE STIPULATED AMENDED JUDGMENT INCORPORATING THE REFERENCED SETTLEMENT AGREEMENT WAS ENTERED BY THE MONTEREY COUNTY SUPERIOR COURT ON OCTOBER 2, 2013.
  - SEE SHEETS 14 AND 15 FOR SOUTH TERMINAL AREA AND GENERAL AVIATION AREA DETAILS.
  - SEE INNER PORTION OF THE APPROACH SURFACE DRAWINGS SHEETS 9-12 FOR EXISTING AND ULTIMATE PT 77 APPROACH, TSS, AND IF WHEN APPLICABLE THE GOS AND ASSOCIATED TRAVERSE WAY ELEVATIONS. SEE SHEET SHEET 13 FOR DEPARTURE SURFACE.
  - PERIMETER FENCE IS 8" CHAIN LINK.

AIRPORT DATA			
OWNER: Monterey Peninsula Airport District	NPIAS SERVICE LEVEL: Primary Commercial Service		
CITY: Unincorporated	COUNTY: Monterey		
MONTEREY REGIONAL AIRPORT (MRY)		EXISTING	ULTIMATE
AIRPORT REFERENCE CODE	D-III	D-III	
CRITICAL AIRCRAFT	MD-88	MD-88	
AIRPORT ELEVATION	256.6' MSL	256.6' MSL	
MEAN MAXIMUM TEMPERATURE OF HOTTEST MONTH	69.3° September		
AIRPORT REFERENCE POINT (NAD 83)	Latitude 36° 35' 13.028" N	Longitude 121° 50' 34.019" W	Longitude 121° 50' 34.019" W
AIRPORT NAVAIDS	PAPI-4 (10R-28L), REIL (28L), MALSR (10R), ASOS, Localizer, Glideslope (10R), Airport Beacon	REIL (28L), MALSR (10R), ASOS, Localizer, Glideslope (10R), Airport Beacon	
MISCELLANEOUS FACILITIES	ASOS, ATCT	ASOS, ATCT	
	HRL, MTL	HRL, MTL	
	Lighted Windcone	Lighted Windcone	
	Segmented Circle	Segmented Circle	

NAVAID OWNERSHIP	
NAVAID	OWNER
MALSR	FAA
PAPI-4	FAA
REIL	FAA
Beacon	Airport
PAPI-2	Airport

RUNWAY COORDINATES (NAD 83)			
RUNWAY	LATITUDE	LONGITUDE	ELEV.
EXISTING RUNWAY 10R	36° 35' 27.154" N	121° 51' 21.003" W	158.27
EXISTING RUNWAY 10R DISPLACED THRESHOLD	36° 35' 26.484" N	121° 51' 19.024" W	160.17
EXISTING RUNWAY 28L	36° 34' 59.715" N	121° 49' 59.888" W	256.61
EXISTING RUNWAY 28L DISPLACED THRESHOLD	36° 35' 00.384" N	121° 50' 01.848" W	256.34
EXISTING RUNWAY 10L	36° 35' 18.897" N	121° 50' 40.688" W	197.9
EXISTING RUNWAY 28R	36° 35' 05.944" N	121° 50' 01.069" W	256.2

EXISTING AIRPORT BUILDING TABLE		
NO.	DESCRIPTION	ELEV.
51	VAULT BLDG	216.3
99	MAINTENANCE BLDG	182.9
100	DEL MONTE AVIATION, FBO	208.8
101	STORAGE BLDG	154.2
102	TENANT BLDG	159.1
104	TENANT BLDG (TBR)	176.2
105	HANGARS (TBR)	175.9
113	TENANT BLDG	164.1
117	TENANT BLDG	160.2
106	TENANT BLDG	152.8
110	MAINTENANCE HANGAR (TBR)	242.0
120	FBO MAINTENANCE (TBR)	248.5
124	HANGAR (TBR)	237.7
130	HANGAR (TBR)	239.1
140	HANGAR (TBR)	238.8
150	PUBLIC SAFETY BLDG (TBR)	220.8
194	MONTEREY JET CENTER, FBO	193.4
200	TERMINAL BLDG (TBR)	219.7
202	MONTEREY JET CENTER, FBO	199.0
301	MONTEREY JET CENTER, FBO	199.7
401	SELF STORAGE	182.5
402	SELF STORAGE	181.9
505	TENANT BLDG (TBR)	186.5
506	TENANT BLDG (TBR)	206.5
510	HANGAR (TBR)	210.3
514	HANGAR	194.6
517	BHH-TENANT	177.9
1101	SEARLE ELECTRIC	158.7
1105	TENANT BLDG	156.0
1109	TENANT BLDG	146.8
1118	SELF STORAGE	196.7
1198	HANGAR (TBR)	177.7
1204	NSSI HANGARS	189.9
1248	TENANT BLDG	198.6
1600	NAVY FLYING CLUB	246.9
1705	OLD ASR BUILDING	269.0
2475	AIRPORT BEACON ON FAA TOWER	301.0

ULTIMATE AIRPORT BUILDING TABLE			
NO.	DESCRIPTION	ELEV.	
1	HANGAR	206.0	
2	HANGAR	210.0	
3	POTENTIAL ATCT LOCATIONS	VARIES	
4	T-HANGARS	226.0	
5	T-HANGARS	227.0	
6	T-HANGARS	228.0	
7	T-HANGARS	229.0	
8	T-HANGARS	232.0	
9	T-HANGARS	234.0	
10	BOX HANGARS	237.0	
11	HANGAR	243.0	
12	HANGAR	244.0	
13	MAINTENANCE BUILDING/YARD	245.0	
14	TERMINAL BUILDING	248.0	
15	HANGAR	248.0	
16	HANGAR	209.0	
17	ARFF BUILDING	VARIES	
18	SELF STORAGE	177.0	

**FAA APPROVAL STAMP**

Laurie J. Suttmeier  
 ADG Manager

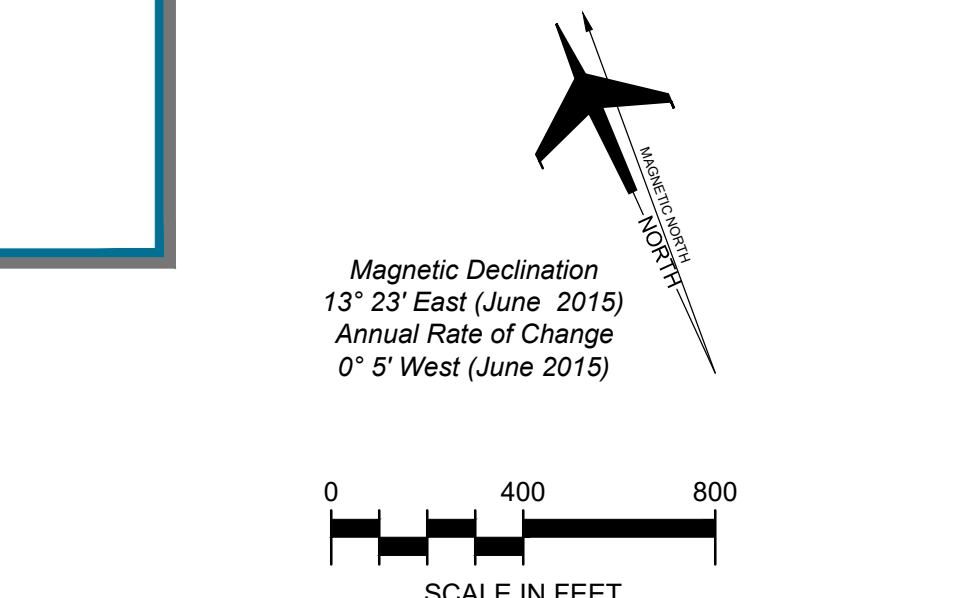
Digitally signed by LAURIE J SUTTMEIER  
 Date: 2022.10.27 15:59:28 -0700

**APPROVED BY**

Michael La Pier  
 EXECUTIVE DIRECTOR  
 MONTEREY PENINSULA AIRPORT DISTRICT

DATE: 03/26/2021

NO.	REVISIONS	DATE	BY	APPD.
1	RECONFIGURATION OF PAVEMENT PER INFIELD & TAXIWAY F IMPROVEMENTS PROJECT AND FUTURE ACQUISITION OF 2901 MONTEREY SALINAS HWY	3/12/21	KH	ES
2	AIRPORT MASTER PLAN EIR ADDENDUM	08/12/20	DP	JK
3	AIRFIELD SAFETY ENHANCEMENT PROJECT	03/18/20	DP	JH
4	AIRPORT MASTER PLAN ENVIRONMENTAL IMPACT REPORT (NOVEMBER 26, 2019)	10/01/19	DP	JH
5	ULTIMATE AUTO PARKING	02/19/19	DP	JH
6	ADDED FUTURE SOLAR PHOTOVOLTAIC ELECTRIC GENERATING SYSTEM	03/01/17	DH	JH
7	MASTER PLAN/ALP UPDATE	05/19/16	DH	JH
8	ULTIMATE RUNWAY 28L END AND EMAS SHIFTED 8 FEET WEST; REVISED THE DECLARED DISTANCES FOR RUNWAY 10R-28L; REVISED RUNWAY 28L END COORDINATES AND ELEVATION; REVISED THE RELOCATED VEHICLE SERVICE ROAD ALIGNMENT ON EAST END; AND ADDED PROVISIONAL OPEN AREAS PER THE SETTLEMENT AGREEMENT. ADDED RDC AND TDG TO RUNWAY DATA TABLE. TSS LINTYPE ADDED TO LEGEND TABLE. LINTYPES FOR NAVAD CRITICAL AREAS ADDED TO LEGEND; ILS HOLD BAR ADDED TO LEGEND AND RUNWAY PLAN VIEW. OBSTACLES TO AIRSPACE AND TERPS RECENTLY CLEARED NOTED ON ALP.	02/21/14	DH	JH
9	THE DRAFT AIRPORT DATA SHEET AND AIRPORT LAYOUT PLAN SUBMITTED TO FAA IN AUGUST 2010 WERE REVISED PER FAA COMMENTS. REVISIONS WERE MADE TO THE NONSTANDARD TABLE AND RUNWAY DATA TABLE.	06/21/11	DH	JH



**MONTEREY REGIONAL AIRPORT AIRPORT LAYOUT PLAN**

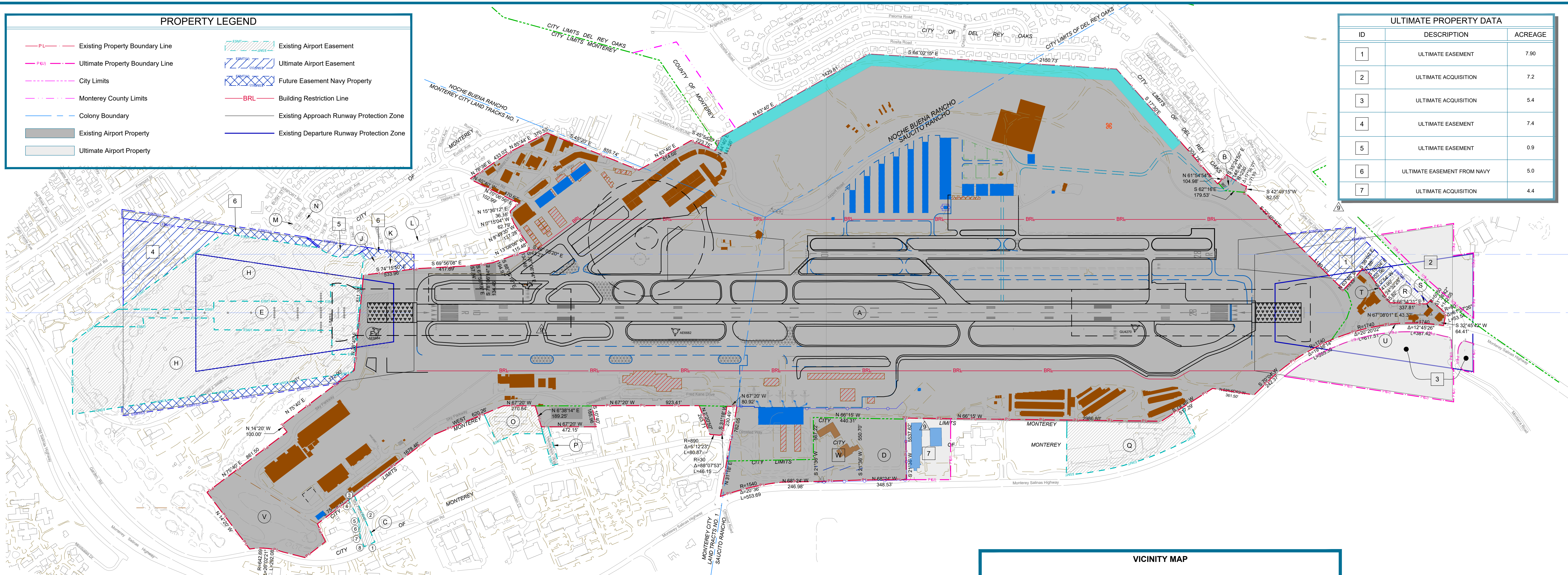
MONTEREY, CALIFORNIA

PLANNED BY: Patrick C. Taylor  
 REVISOR: K. Huetz, Kinley Horn  
 DETAILED BY: Diana L. Hopkins  
 APPROVED BY: James M. Harris, P. Melvin, Kinley Horn

MARCH 2021 SHEET 3 OF 17

**Coffman Associates**  
 Airport Consultants  
 www.coffmanassociates.com

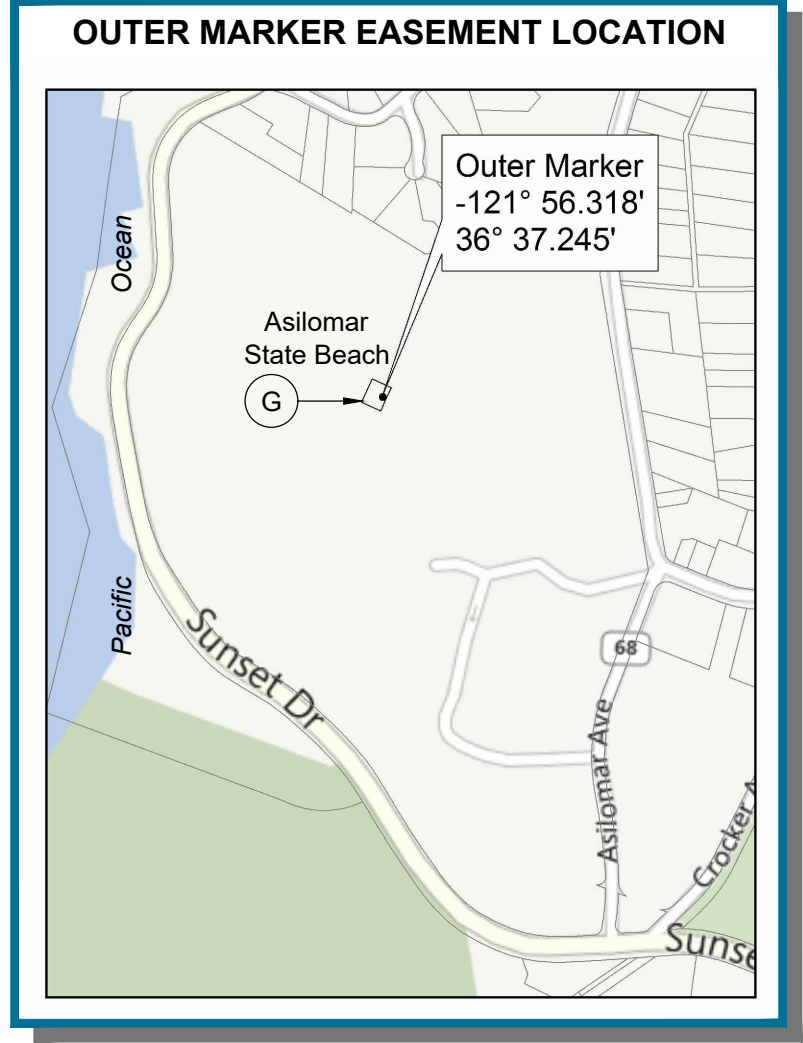




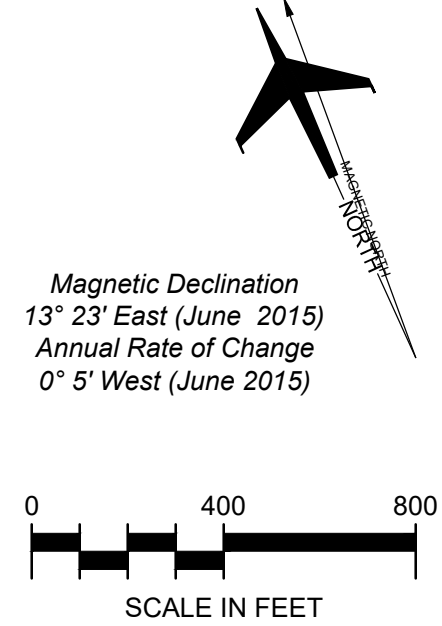
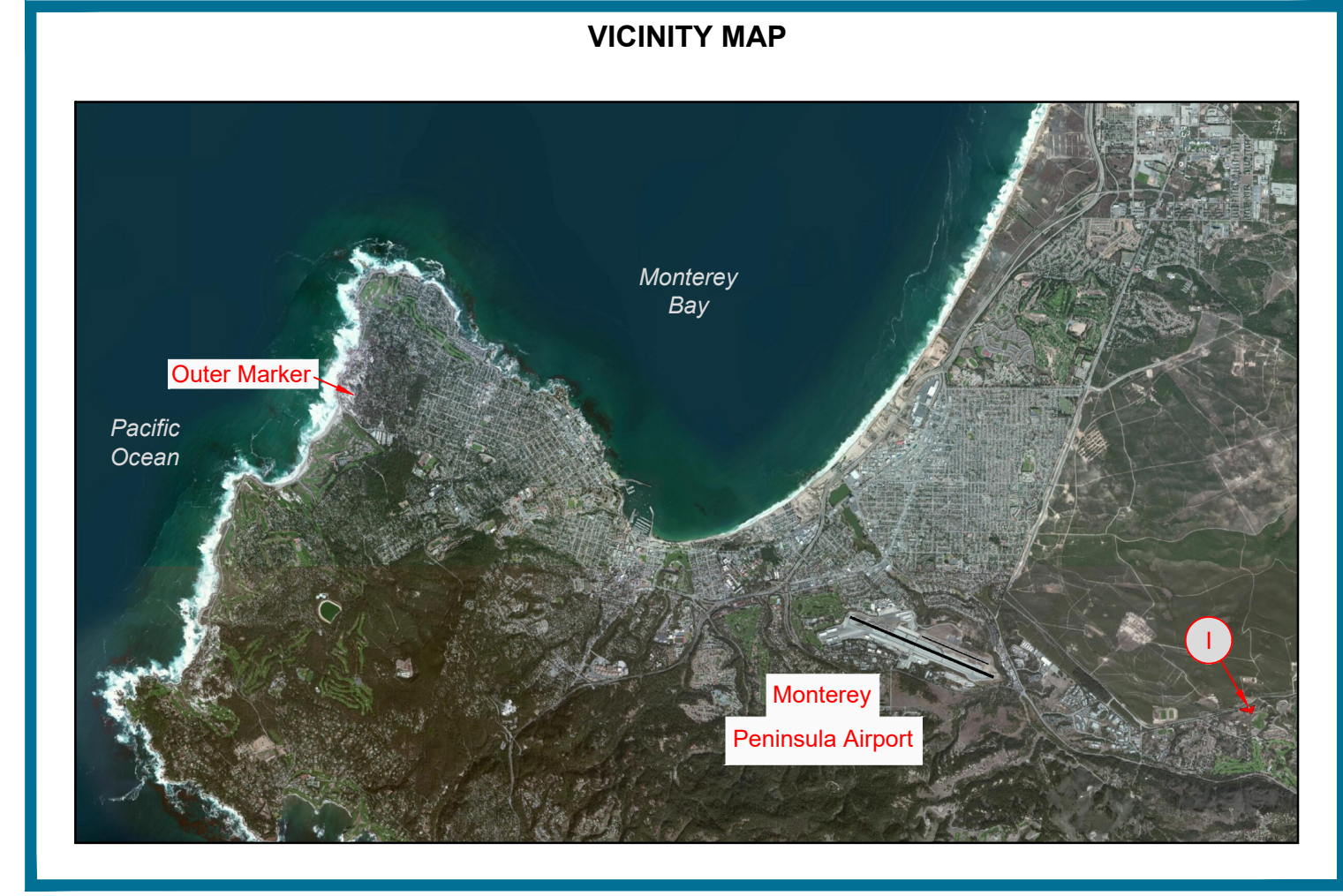
PROPERTY LEGEND	
— PL —	Existing Property Boundary Line
— P(UL) —	Ultimate Property Boundary Line
---	City Limits
---	Monterey County Limits
---	Colony Boundary
█	Existing Airport Property
█	Ultimate Airport Property
▨	Existing Airport Easement
▨	Ultimate Airport Easement
▨	Future Easement Navy Property
— BRL —	Building Restriction Line
---	Existing Approach Runway Protection Zone
---	Existing Departure Runway Protection Zone

ULTIMATE PROPERTY DATA		
ID	DESCRIPTION	ACREAGE
1	ULTIMATE EASEMENT	7.90
2	ULTIMATE ACQUISITION	7.2
3	ULTIMATE ACQUISITION	5.4
4	ULTIMATE EASEMENT	7.4
5	ULTIMATE EASEMENT	0.9
6	ULTIMATE EASEMENT FROM NAVY	5.0
7	ULTIMATE ACQUISITION	4.4

EXISTING PROPERTY DATA									
ID	APN	DATE ACQUIRED	GRANTOR	GRANTEE	DESCRIPTION	TYPE OF INTEREST	ACREAGE	FEDERAL PROJECT NO.	DOCUMENT REFERENCE
A	013-221-020-000	1942 TO 1988	-	MONTEREY PENINSULA AIRPORT	FROM EXHIBIT 'A' DATED JULY 2002	FEE SIMPLE	493.0	-	-
B	012-601-023-000	1988	-	MONTEREY PENINSULA AIRPORT	LOT 10, DEL REY GARDENS SUBDIVISION NO. 2, CITY OF DEL REY OAKS	FEE SIMPLE	0.55	-	-
C	013-311-005-000	1995	STATE OF CALIFORNIA	MONTEREY PENINSULA AIRPORT	SKYPARK WAY ROAD EASEMENT FROM STATE OF CALIFORNIA DEPT. OF TRANSPORTATION	RIGHT-OF-WAY EASEMENT	0.67	-	DIRECTORS DEED DD1501-01-01
D	013-221-015-000	2003	-	MONTEREY PENINSULA AIRPORT	SUBDIVISION OF 10 ACRE PARCEL IN RANCHO SAUCITO VOLUME 7, SURVEYS - PAGE 149	FEE SIMPLE	4.36	-	-
E	013-221-016-000	1996	MONTEREY PENINSULA AIRPORT	US GOVERNMENT	EASEMENT C WITHIN U.S. NAVY GOLF COURSE (APPROACH LIGHT SYSTEM)	NON-EXCLUSIVE RIGHT-OF-WAY EASEMENT	10.95	DTFA08-95-L-15082	-
F	013-221-020-000	1996	MONTEREY PENINSULA AIRPORT	US GOVERNMENT	EASEMENT D WITHIN APN 013-221-020-000 (APPROACH LIGHT SYSTEM)	NON-EXCLUSIVE RIGHT-OF-WAY EASEMENT	2.67	DTFA08-95-L-15082	-
G	EAS-81-46-010541	1982	-	-	EASEMENT PORTION OF PARCEL ON ASILOMAR PROPERTY	EASEMENT FOR OUTER MARKER	0.11	-	-
H	013-221-016-000	1996	US GOVERNMENT	MONTEREY PENINSULA AIRPORT	AVIGATION EASEMENT	EASEMENT	61.01	EASEMENT	MONTEREY COUNTY DOCUMENT # 9887869
I	173-141-005	2012	BISHOP MANTOSH & MONTOSH	MONTEREY PENINSULA AIRPORT	CONVEYED BY DEED GRANT	FEE SIMPLE	3.026	-	MONTEREY COUNTY DOCUMENT # 2012020877
J	013-221-003-000	1996	MONTEREY PENINSULA AIRPORT	US GOVERNMENT	RIGHT-OF-WAY EASEMENT	EASEMENT	0.37	DTFA08-95-L-15082	-
K	013-221-003-000	1996	MONTEREY PENINSULA AIRPORT	US GOVERNMENT	RIGHT-OF-WAY EASEMENT	EASEMENT	0.46	DTFA08-95-L-15082	-
L	013-221-003-000	1996	MONTEREY PENINSULA AIRPORT	US GOVERNMENT	RIGHT-OF-WAY EASEMENT	EASEMENT	0.10	DTFA08-95-L-15082	-
M	013-231-035-000	1991	GARY LEE SAGE	MONTEREY PENINSULA AIRPORT	AVIGATION EASEMENT	EASEMENT	0.171	-	MONTEREY COUNTY REEL 2608, PAGE 215
N	013-231-034-000	1991	GARY LEE SAGE	MONTEREY PENINSULA AIRPORT	AVIGATION EASEMENT	EASEMENT	0.151	-	MONTEREY COUNTY REEL 2608, PAGE 215
O	013-321-006-000	2010	COMCAST OF CALIFORNIA	MONTEREY PENINSULA AIRPORT	AVIGATION EASEMENT	EASEMENT	2.501	-	MONTEREY COUNTY DOCUMENT # 2010100742
P	013-221-020-000	2014	COMCAST OF CALIFORNIA	MONTEREY PENINSULA AIRPORT	AVIGATION EASEMENT	EASEMENT	0.471	-	MONTEREY COUNTY DOCUMENT # 2010100742
Q	265-021-012-000, 265-021-008-000	1993, 2003	CALVARY CHAPEL	MONTEREY PENINSULA AIRPORT	AVIGATION EASEMENT	EASEMENT	8.961	-	MONTEREY COUNTY REEL 3116, PAGE 100
R	012-601-032-000	2002	OROSCO FAMILY TRUST	MONTEREY PENINSULA AIRPORT	AVIGATION EASEMENT	EASEMENT	1.281	-	MONTEREY COUNTY DOCUMENT # 200208194
S	259-021-002-000	1973	OROSCO FAMILY TRUST	MONTEREY PENINSULA AIRPORT	RIGHT-OF-WAY EASEMENT	EASEMENT	0.041	-	MONTEREY COUNTY DOCUMENT # 2000028045
T	-	-	MONTEREY PENINSULA AIRPORT	CALIFORNIA-AMERICAN WATER COMPANY	UTILITY EASEMENT	EASEMENT	0.131	-	MONTEREY COUNTY REEL 3345, PAGE 1239
U	-	-	MONTEREY PENINSULA AIRPORT	CALIFORNIA-AMERICAN WATER COMPANY	UTILITY EASEMENT	EASEMENT	0.00231	-	MONTEREY COUNTY REEL 3345, PAGE 1239
V	013-221-020-000	2014	-	-	NAVY GOLF COURSE WITHIN MONTEREY AIRPORT PROPERTY	RECIPROCATING AGREEMENT	8.671	-	-
W	013-222-001, 003, 006, 007, 008	JULY 3, 2019	-	MONTEREY PENINSULA AIRPORT	2801 MONTEREY SALINAS HIGHWAY, CITY OF MONTEREY, CA	FEE SIMPLE	5.65	03-06-0159-070-2019	MONTEREY COUNTY REEL 1813, PAGE 551



COURSE TABLE SKYPARK WAY ROAD EASEMENT					
COURSE NO.	BEARING	DISTANCE	RADIUS	DELTA	ARC LENGTH
1	S 88°43'30" W	96.50	-	-	-
2	S 01°16'30" W	433.49	-	-	-
3	N 75°40' E	67.95	-	-	-
4	N 07°16'30" W	160.57	-	-	-
5	-	-	183.5	26°00'	83.27
6	N 18°43'30" E	74.50	-	-	-
7	-	-	191.5	20°00'	66.85
8	N 01°16'30" W	41.00	-	-	-



No.	REVISIONS	DATE	BY	APPD.
1	RECONFIGURATION OF PAVEMENT PER INFIELD & TAXIWAY F IMPROVEMENTS PROJECT AND FUTURE ACQUISITION OF 2901 MONTEREY SALINAS HWY	3/12/21	KH	ES
2	AIRPORT MASTER PLAN EIR ADDENDUM	08/12/20	DP	JK
3	AIRFIELD SAFETY ENHANCEMENT PROJECT	03/18/20	DP	JH
4	AIRPORT MASTER PLAN ENVIRONMENTAL IMPACT REPORT (NOVEMBER 26, 2018)	10/01/19	DP	JH
5	ULTIMATE AUTO PARKING	02/18/19	DP	JH
6	ADDED FUTURE SOLAR PHOTOVOLTAIC GENERATING SYSTEM	03/01/17	DH	JH
7	MASTER PLAN/ALP UPDATE	05/19/16	DH	JH
8	ULTIMATE RUNWAY 28L END AND EMAS SHIFTED 8 FEET WEST; REVISED THE DECLARED DISTANCES FOR RUNWAY 10R-28L; REVISED RUNWAY 28L END COORDINATES AND ELEVATION; REVISED THE RELOCATED VEHICLE SERVICE ROAD ALIGNMENT ON EAST END; AND ADDED PROVISIONAL OPEN AREAS PER THE SETTLEMENT AGREEMENT. ADDED RDC AND TDG TO RUNWAY DATA TABLE. TSS LINTYPE ADDED TO LEGEND TABLE. LINTYPES FOR NAVIAD CRITICAL AREAS ADDED TO LEGEND; ILS HOLD BAR ADDED TO LEGEND AND RUNWAY PLAN VIEW. OBSTACLES TO AIRSPACE AND TERPS RECENTLY CLEARED NOTED ON ALP.	02/21/14	DH	JH
9	THE DRAFT AIRPORT DATA SHEET AND AIRPORT LAYOUT PLAN SUBMITTED TO FAA IN AUGUST 2010 WERE REVISED PER FAA COMMENTS. REVISIONS WERE MADE TO THE NONSTANDARD TABLE AND RUNWAY DATA TABLE.	06/21/11	DH	JH

**MONTEREY REGIONAL AIRPORT**  
**EXHIBIT "A"**  
**AIRPORT PROPERTY MAP**

**MONTEREY, CALIFORNIA**

PLANNED BY: Patrick C. Taylor	REVISED BY: R. Huete, Kimley Horn
DETAILED BY: Diana L. Hopkins	APPROVED BY: P. Melvin, Kimley Horn
APPROVED BY: James M. Harris	

MARCH 2021 SHEET 17a of 17



**AGENDA ITEM: H**  
**DATE:** November 15, 2023

**TO:** Michael La Pier, Executive Director, Monterey Regional Airport  
**FROM:** Department Heads  
**SUBJECT:** Monthly Department Reports

**FINANCE AND ADMINISTRATION.**

[Terminal Comment Card Log by Administration](#)  
[Financial Summary by Mark Wilson, Controller](#)

**FIRE.**

[Monthly Fire Report by Monterey Fire Department](#)

**OPERATIONS.**

[Operations Report by Whitney Robare, Deputy Executive Director Operations and Maintenance](#)

**PLANNING AND DEVELOPMENT.**

[Planning and Environmental Monthly Project Report by Chris Morello, Deputy Executive Director](#)

**POLICE.**

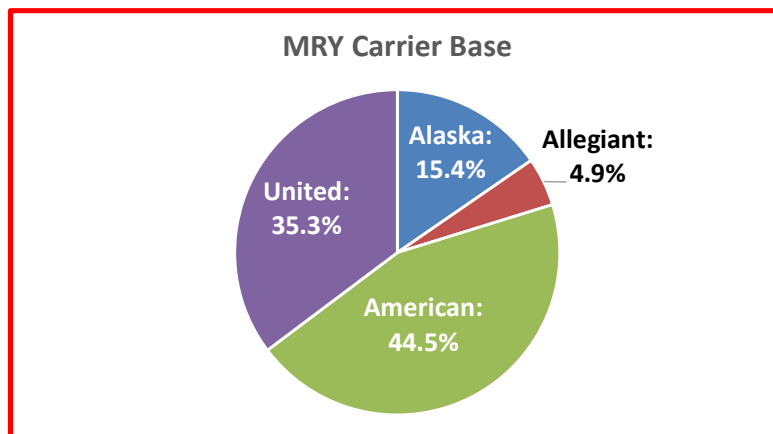
[Police Activity Report by Del Rey Oaks Police Department](#)

RATING	DATE OF VISIT	TIME OF VISIT	PURPOSE	FLIGHT	AIRLINE	COMMENT	CITY	STATE
POOR	10/15/2023	12:00 PM	Departing	4729	United	Hello when trying to go thru security, your system was not recognizing our valid Real ID drivers license from Colorado. We were required to go back to the front desk, then sent from the front desk back to security. The security and front desk refused to talk to each other about our situation. Both my brother and I presented VALID COLORADO driver licenses that were REAL ID and your security machine would not valid them. We also had three children with us. We then were treated poorly by your security staff, required to go the end of the line, and over 30 people were allowed to go in front of us. and when we were finally allowed to go thru, they required only us to take off our shoes - NO ONE ELSE WAS REQUIRED TO TAKE OFF SHOES - , my son and brother were required to be cavity searched. We were harassed, targeted for something your system caused. We had valid colorado IDs and were told they do not work and we need to provide different IDs and were even told when we went to a colorado, we needed to get different driver licenses. Our drivers licenses were 100% valid, current and the new REAL ID. We travel thru airports all the time with these exact IDs. It was unacceptable to be treated that poorly by your system, then by your awful staff. - completely discourteous as if we did something wrong. Awful.	Centennial	CO
EXCELLENT	10/17/2023	5:00 AM	Departing	-	American	Excellent service!	Monterey	CA

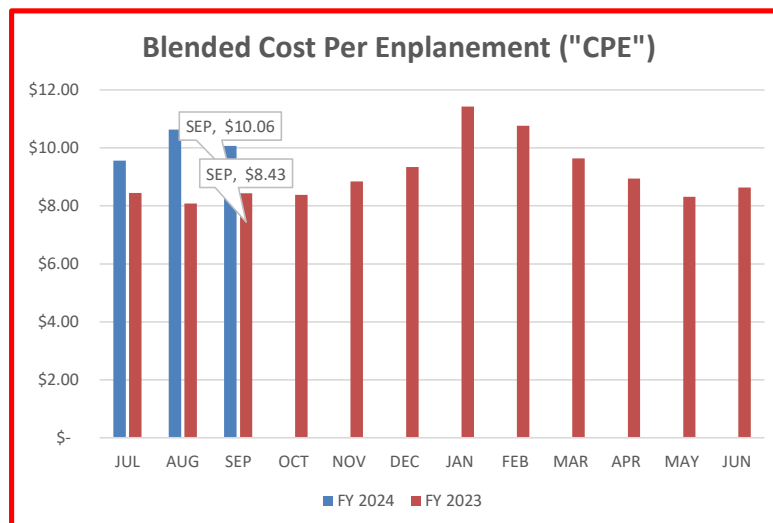
**TO:** Michael La Pier, Executive Director, Monterey Regional Airport  
**FROM:** Mark Wilson, Controller  
**SUBJECT:** Discussion and Analysis of the September 30, 2023 Financial Statements

**KEY OPERATING STATISTICS.** September enplanements were 23,874 (vs. 21,407 budgeted), up 11.8% from the 21,171 in the same period in 2022. September commercial airline landings were less than budgeted (362 actual vs. 429 budgeted). Total Passengers for the month of September were 47,526, up 8.0% from 42,176 in the same period in 2022. Total aircraft operations for September were 4,736, down from 5,045 in the same period in 2022, and Vehicle exit counts in the parking lots were 11,104, up 13.1% from the exit counts in September of 2022.

In September 2023, American Airlines accounted for approximately 44.5% of the passenger enplanements. Monterey Regional Airport's enplaning passenger carrying capacity for September was 30,500 Seats.



In September the Airport's blended CPE was \$10.06, compared to \$8.43 in the same period in 2022. The \$1.63 increase reflects the impact of the increased Rates & Charges implemented in FY24(\$1.87) and partially offset by the favorable impact of increased enplanements.





LIQUIDITY AND CAPITAL RESOURCES. As of September 30, 2023 the Airport had unrestricted cash and investments of \$17.016M.

In 2022, the Airport received an FAA Grant Award of \$9.483M for the new ARFF building. In September 2023 the Airport received a \$23,053,049 Grant towards the \$43 Million Commercial Apron Project, and was awarded a \$3.0M Grant for Terminal design under the competitive BIL/ATP process. We are waiting on approval of the \$3,322,281 Grant for remaining Terminal Design costs under the BIL Entitlement program. In October 2023, the Airport was awarded a \$750,000 Grant from USDOT under the Small Community Air Service Development Program for a goal of non-stop service to Chicago.

As of September 30, 2023 the Airport had Restricted PFC cash and investments of \$1.796M and Restricted CFC cash and investments of \$1.049M.

The Current Ratio of unrestricted current assets to current liabilities is a very healthy 20.7X. This compares favorably to an overall Airport Industry Benchmark\* of 5.39X. Days Cash on Hand (based on FY 24 Budgeted Operating Expenses), was 625.0, which is in line with the overall Airport Industry Benchmark\* of 640.5 Days.

OPERATING INCOME. The Airport's higher than budgeted revenues and lower than budgeted operating expenses in September resulted in an operating income of \$457.9K, which is a favorable variance of \$150.8K to September 's budgeted operating income of \$307.1K.

OPERATING INCOME				
	September 2023 ACTUAL	September 2023 BUDGET	VARIANCE Favorable (Unfavorable)	
			\$	%
Operating Revenues	\$ 1,185,221	\$ 1,086,451	\$ 98,770	9%
Operating Expenses	(727,365)	(779,399)	52,034	7%
Operating Income	<u>\$ 457,856</u>	<u>\$ 307,052</u>	<u>\$ 150,804</u>	<u>49%</u>

REVENUES. September 2023 combined reported Airport Operating Revenues were \$1,185K, which was \$98.8K (9%) higher than budget (\$1,086K). This favorable variance was primarily due to higher Terminal Revenues, General Aviation, Other Operating, and Interest Income.

	September 2023 ACTUAL	September 2023 BUDGET	VARIANCE Favorable (Unfavorable)	
			\$	%
Terminal Revenues	\$ 678,819	\$ 654,217	\$ 24,602	4%
General Aviation	205,003	173,607	31,396	18%
Non-Aviation	188,470	188,506	(36)	0%
Other Operating	29,483	21,869	7,614	35%
Interest Income	83,447	48,252	35,194	73%
Total Operating Revenues	<u>\$ 1,185,221</u>	<u>\$ 1,086,451</u>	<u>\$ 98,770</u>	<u>9%</u>

\* Source: Merritt Research Services Benchmark Central - Airport Medians for 2022.

**Terminal Revenues:**

Commercial Aviation fees (\$129.2K) for September were higher than budget (\$126.3K) due primarily to higher landing (\$1.6K), RON (\$2.0K) and gate usage (\$0.9K) fees, partially offset by lower fuel flowage fees (\$2.4K).

Terminal Rents (\$174.1K) for September were materially on budget (\$171.0K).

TNC Permits, Trip Fees & Peer-to-Peer Rentals (\$29.9K) for September were higher than the budget (\$23.6K) by \$6.20K/26%. This favorable variance was primarily due to higher than budgeted TNC (\$3.6K) and Peer-to-Peer revenues (\$3.6K), partially offset by lower Taxi revenues (\$0.7K).

Terminal Concessions (\$24.2K) for September were lower than the budget (\$25.7K) by \$1.5K/6%. This favorable variance was primarily due to lower than budgeted revenues for Woody's.

Rental Car Concessions (\$189.7K) for September were lower than the budget (\$191.7K) by \$2.0K/1%. This unfavorable variance was due primarily to lower than budgeted rental car activity for National/Alamo, and GO Rentals, partially offset by higher than budgeted revenue from Avis, Hertz, Budget and Enterprise.

Parking Concession (\$131.8K) for September was higher than the budget (\$115.9K) by \$15.8K/14%. Parking Concession revenues for September were budgeted at 9,818 parked cars with an average of \$11.81. In September the number of parked cars was more at 11,104 with an average of \$11.87 per car, resulting in a favorable variance.

**General Aviation Revenues:**

Heavy General Aviation revenues, including landing fees (\$171.8K) for September were higher than budget (\$140.5K) due primarily to higher fuel flowage (\$14.7K) and landing fees (\$13.2K).

Light General Aviation revenues (\$33.2K) for September were materially on budget (\$33.1K).

**Non-Aviation Revenues:**

Non-Aviation revenues (\$188.5K) for September were materially on budget (\$188.5K).

**Other Operating Revenues:**

Other Operating revenues (\$29.5K) for September were higher than budget (\$21.9K) due primarily to higher than budgeted Utility Chargebacks.

**Interest Income:**

Interest Income (\$83.4K) for September exceeded budget (\$48.3K) due to higher than budgeted interest income earned on T-Bills.

EXPENSES. Total operating expenses of (\$727.4K) for September were lower than the budget (\$779.4K) by \$52K/7%. This favorable variance was primarily due to lower Salaries & Taxes, Employer Benefits, Recruitment & Training expenses, partially offset by higher Professional Services; detailed analyses follows:

**OPERATING EXPENSES - BY MAJOR CATEGORY TYPE**

	September 2023	September 2023	VARIANCE	
	ACTUAL	BUDGET	Favorable (Unfavorable) \$	%
Salaries & Taxes	\$ 183,243	\$ 221,483	\$ 38,239	17%
Employer Benefits	95,705	107,545	11,839	11%
Recruitment & Training	6,846	14,005	7,159	51%
Business Expenses	33,095	35,631	2,537	7%
Supplies & Materials	4,253	9,605	5,352	56%
Repairs & Maintenance	26,949	30,524	3,575	12%
Outside Services	234,403	235,256	853	0%
Professional Services	49,497	38,439	(11,058)	-29%
Marketing, PR	32,674	30,050	(2,624)	-9%
Utilities	43,293	38,962	(4,330)	-11%
Interest Expense	17,407	17,899	492	3%
<b>Total Operating Expenses</b>	<b>\$ 727,365</b>	<b>\$ 779,399</b>	<b>\$ 52,034</b>	<b>7%</b>

**OPERATING EXPENSES - BY DEPARTMENT**

	September 2023	September 2023	VARIANCE	
	ACTUAL	BUDGET	Favorable (Unfavorable) \$	%
Admin & Finance	\$ 204,504	\$ 181,289	\$ (23,215)	-13%
Planning & Marketing	81,417	96,671	15,255	16%
Maintenance	112,959	136,918	23,959	17%
Operations	56,096	71,389	15,293	21%
Police	113,643	115,550	1,907	2%
Fire	129,765	134,987	5,223	4%
Board of Directors	2,623	17,190	14,568	85%
Rental Properties	8,953	7,505	(1,448)	-19%
Interest Expense	17,407	17,899	492	3%
<b>Total Operating Expenses</b>	<b>\$ 727,365</b>	<b>\$ 779,399</b>	<b>\$ 52,034</b>	<b>7%</b>

Salary & Taxes Expenses (\$183.2K) for September were lower than the budget (\$221.5K) by \$38K/17%. This favorable variance was primarily due to lower salaries and wages for the Ops Department (\$11.0K), the Admin & Finance Department (\$6.8K), the Planning and Marketing Department (\$9.6K) and the Maintenance Department (\$10.7K) due to unfilled positions.

Employer Benefit Expenses (\$95.7K) for September were lower than the budget (\$107.5K) by \$11.8K or 11.0%. This favorable variance was primarily due to lower CalPERS Health Insurance (\$6.90K) and lower CalPERS Retirement (\$2.6K) due to unfilled positions.

Personnel Recruitment, Training & Pre-Employment and Related Expenses (\$6.8K) for September lower than Budget (\$14.K) due primarily to lower Conferences & Seminars (\$3.6K) and Recruitment (\$2.8K) expenses.

Business Expenses (\$33.1K) were lower than the budget (\$35.6K) by \$2.5K/7%. This favorable variance was primarily due to lower than budgeted telecommunications Expense (\$2.3K).

Supplies & Materials expenses (\$4.3K) for September were lower than the budget (\$9.6K) by \$5.4K or 56%. This favorable variance was primarily due to lower than budgeted Custodial Supplies & Materials (\$2.5K) and District Vehicle Fuel (\$2.4K) expenses.

Repair & Maintenance expenses (\$26.9K) for September were lower than budget (\$30.5K) due primarily to lower Airfield (\$3.7K) and District Vehicle R&M (\$3.6K), partially offset by higher General (\$2.5K) Repairs & Maintenance.

Outside Services expenses (\$234.4K) for September were materially on budget (\$235.3K).

Professional Service expenses of (\$49.5K) for September were higher than Budget (\$38.4K). due primarily to the timing of payments for the Annual Audit (\$23.2K), partially offset by the timing of payments for District Legal Counsel (\$10.9K) expenses.

Marketing, Public Relations, Air Service Development and Social Media Marketing expenses (\$32.7K) for September were higher than the budget (\$30.10K) by \$2.6K or 8.7%. This unfavorable variance was primarily due to the timing of payments for the Marketing Media buy (\$25.4K) , partially offset by the timing of lower Public Relations (\$19.4K).

Utilities expenses, combined (\$43.3K) for September were higher than budget (\$39.K) due primarily to higher than budgeted water expense.

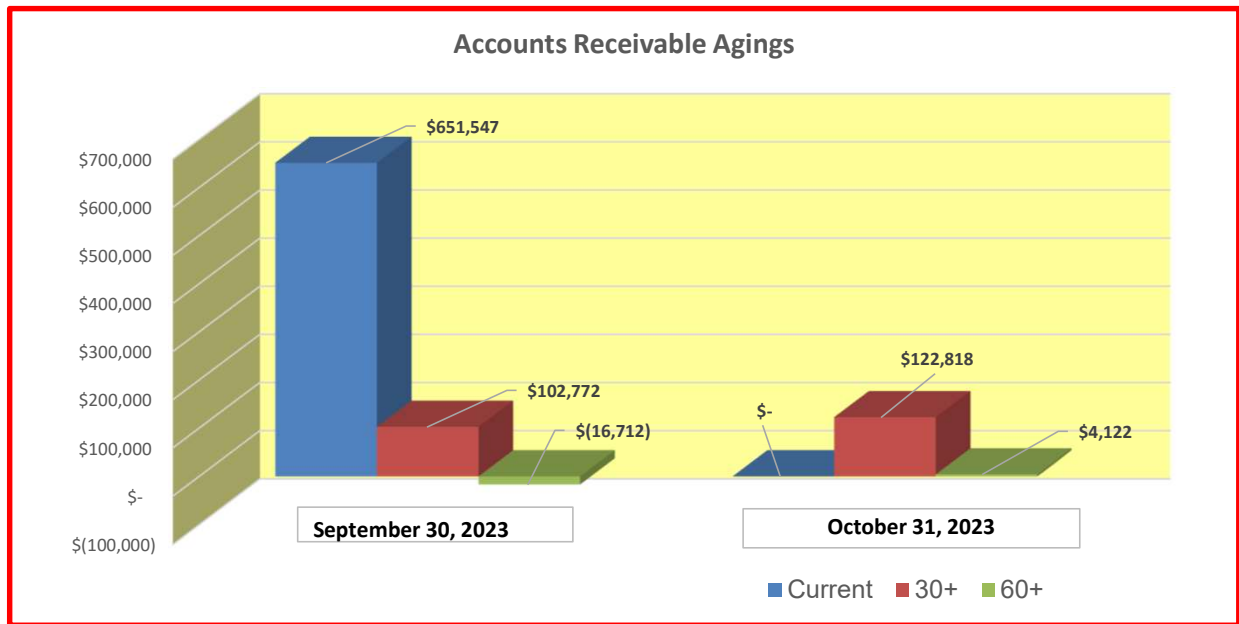
Interest expense (\$17.4K) for September was materially on budget (\$17.9K).

**SELECTED BALANCE SHEET ANALYSES:**

ACCOUNTS RECEIVABLE. The accounts receivable balance on September 30, 2023 was \$737.6K. This balance is \$123.6K or 14% lower than the August 31, 2023 balance (\$861.2K), and \$58.K/7% lower than the \$795.6K balance on September 30, 2022. The accounts receivable balance over 60 days old on September 30, 2023, was -\$16.7K.

Chart 2 below graphically presents the aging of accounts receivable (1) as of September 30, 2023 and (2) prior to the next billing cycle (October 31, 2023).

**Chart 2**



Total accounts receivable of \$737.6K as of September 30, 2023 was comprised of \$204.K/(27.7%) from Commercial Airlines, \$148.K/(20.1%) from Rental Car companies, \$131.7K/(17.9%) from FBOs, \$124.5K/(16.9%) from Parking, \$32.7K/(4.4%) from the Monterey Hi-Way Self Storage, \$34.7K/(4.7%) from TNCs and Taxis, \$15.7K/(2.1%) from Woody’s and \$46.2K/(6.3%) from all other customer accounts.

The District carries a \$10K allowance for doubtful accounts. Prepaid accounts receivable as of September 30, 2023 of \$61.3K have been reclassified to deferred revenue.

**Chart 3** below graphically presents the composition of accounts receivable by major customer/concessionaire/tenant.

**Chart 3**

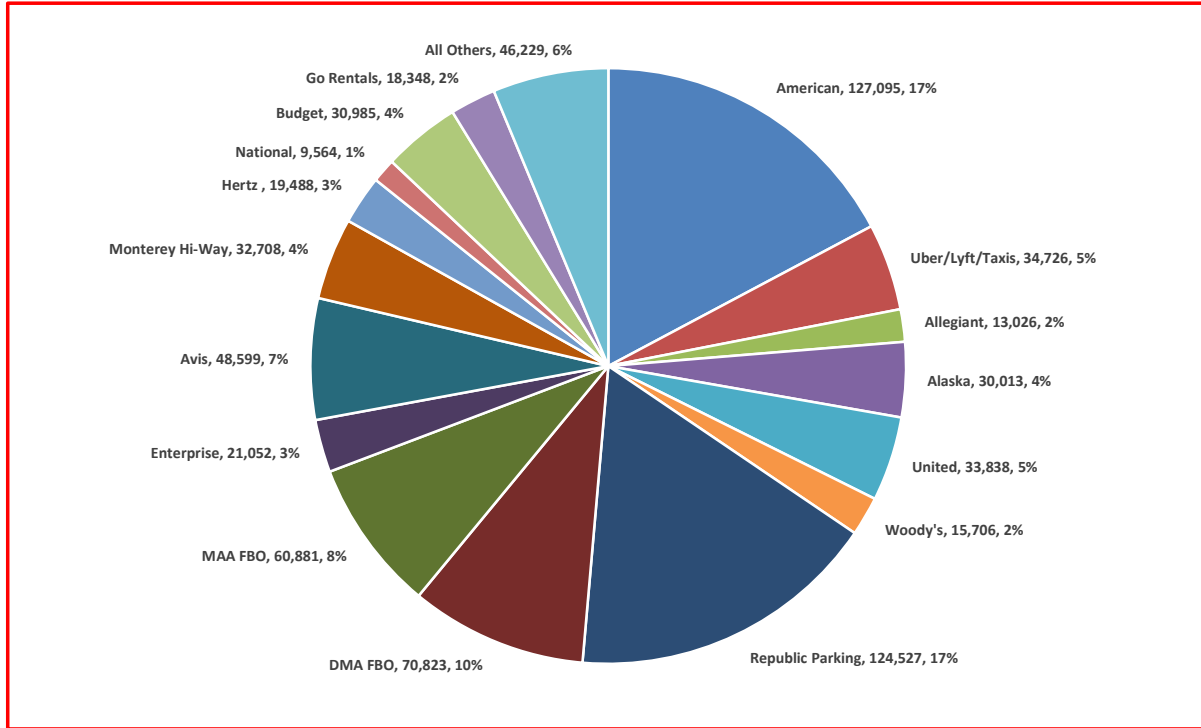
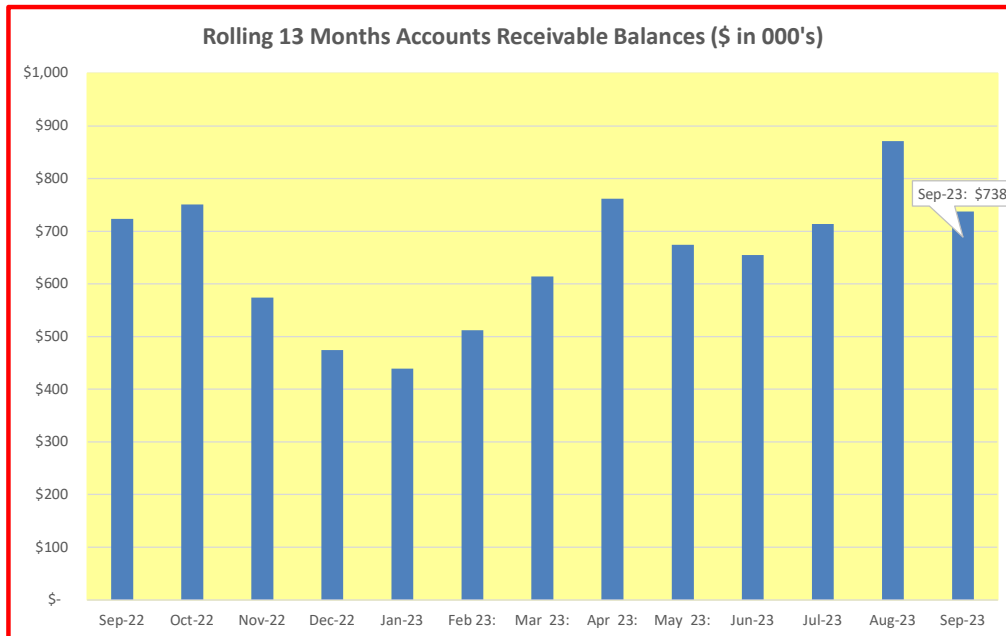


Chart 4 below depicts the total accounts receivable balances for the 13 months from September 2022 to September 2023.

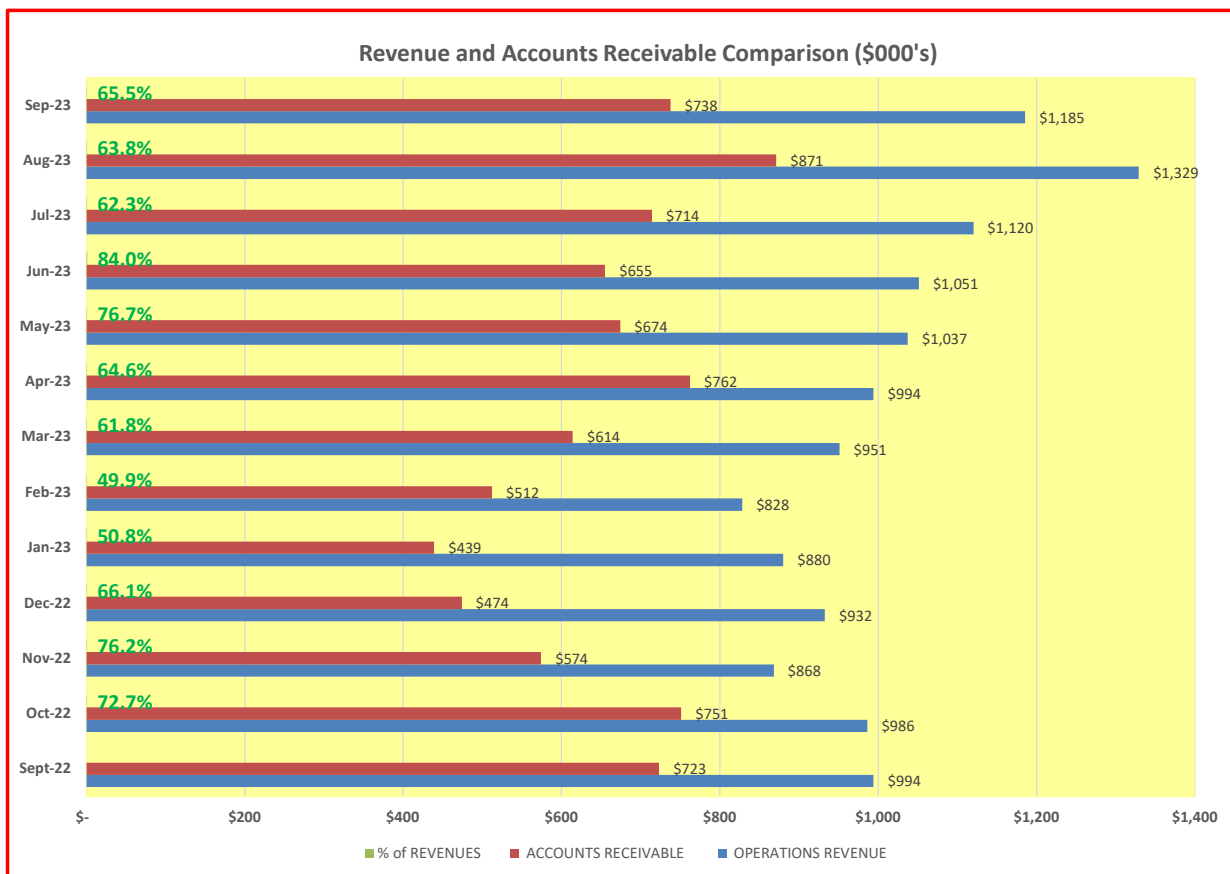
**Chart 4**



The balance of accounts receivable at month-end aligns with operating revenues in that month. The month-end balance of accounts receivable historically is approximately 50% to 70% of revenues. On September 30, 2023, accounts receivable is 65.5% of revenues and the rolling thirteen-month average is 65.9%.

**Chart 5** below graphically presents the monthly comparison of accounts receivable to operating revenues.

**Chart 5**

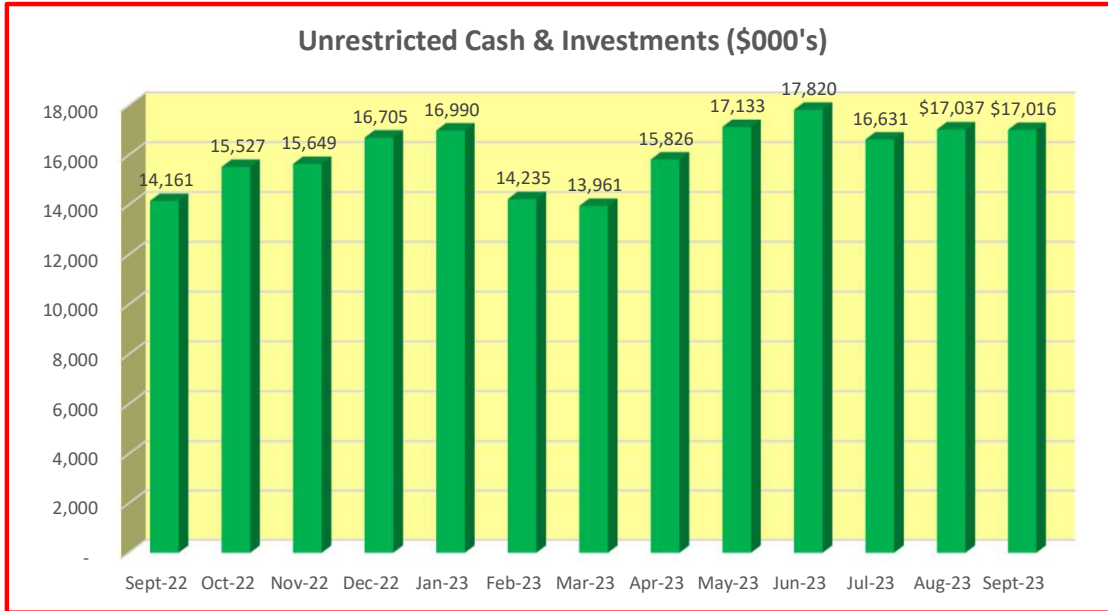


**UNRESTRICTED CASH AND INVESTMENTS.** The unrestricted cash and investments balance on September 30, 2023, was \$17.016M and the unrestricted cash and investments balance on August 31, 2023 was \$17.037M, a decrease of \$.02M.

The decrease in unrestricted cash and investments was primarily due to: (1) cash used by Operating Activities of \$2,580K, (2) the net cash provided by Capital and Related Financing Activities of \$2,382K, and (3) the net cash provided by Investing Activities of \$65.9K (see Statement of Cash Flows on Page 17 for more details).

Chart 6 graphically presents the monthly balances of unrestricted cash and investments.

Chart 6



**SELECTED OPERATING STATISTICS:**

**ENPLANEMENTS AND LOAD FACTORS.** The table below presents simple load factors for fiscal years 2018 to 2024. Load factors indicate the customer utilization of available airline seat capacity which generally correlates to customer use of TCP, Taxi and TNC services, parking, and other support services. Simple load factors do not include non-revenue enplanements. Historically annual load factors range from approximately 70% to 77%; FY21 load factors reflect the impact of COVID-19. Commercial Airline aircraft types have a direct impact on capacity and potential changes in enplanements. As the mix of aircraft and destinations change, the goal is to have load factors sustained or increased, which indicates that customers are willing to use the services offered by the Airlines.

Fiscal Year	September 30, 2023				FYTD			
	Load Factors	Enplanements	Available Seats	Flights	Load Factors	Enplanements	Available Seats	Flights
2024	78.3%	23,874	30,478	362	77.2%	73,939	95,776	1,146
2023	81.5%	21,171	25,974	391	78.5%	64,197	81,748	1,212
2022	75.9%	19,971	26,329	398	77.3%	61,350	79,337	1,148
2021	48.5%	6,667	13,746	196	45.4%	18,089	39,812	557
2020	76.1%	20,961	27,562	412	75.1%	64,893	86,410	1,290
2019	75.9%	14,630	19,284	285	71.0%	46,429	65,398	971
2018	82.2%	16,374	19,918	320	76.7%	50,892	66,314	1,047



Airline/destination specific simple load factors for September 2023 were Alaska/SAN 82.3%, Alaska /SEA 79.1% American/DFW 78.7%, American/PHX 76.6%, United/DEN 92.6%, United/LAX 79.4%, United/SFO 71.8%, and Allegiant/LAS 82.5%. JSX did not operate in September.

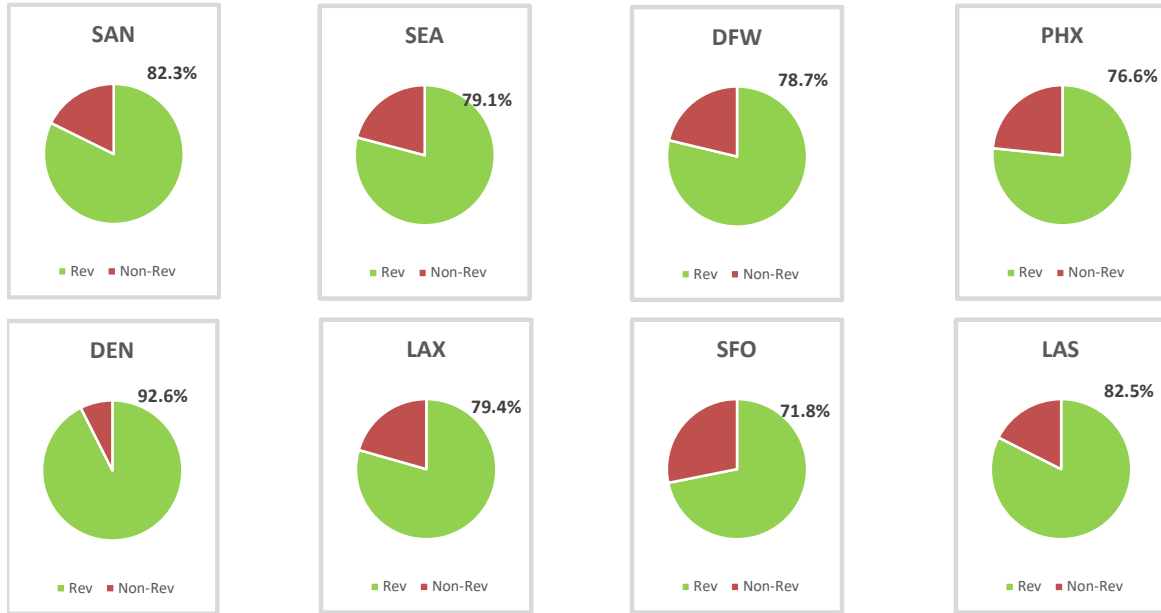
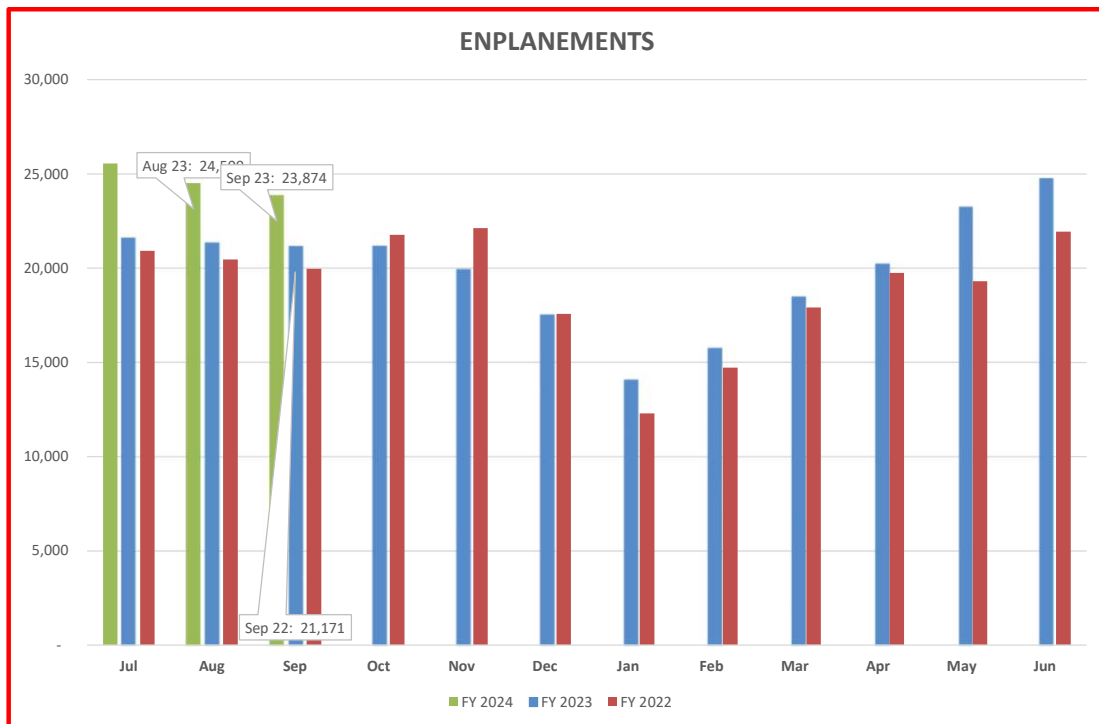


Chart 7 below presents a comparison of monthly enplanements for FY 2024 to all FY 2023 and FY 2022 enplanements (which reflect the seasonality of the Airport's historical business cycle). When comparing enplanements for September 2023 (23,874) and August 2023 (24,509), enplanements decreased by 635. When comparing September 2023 to September 2022, enplanements increased by 2,703/12.8%: (23,874) vs. (21,171).

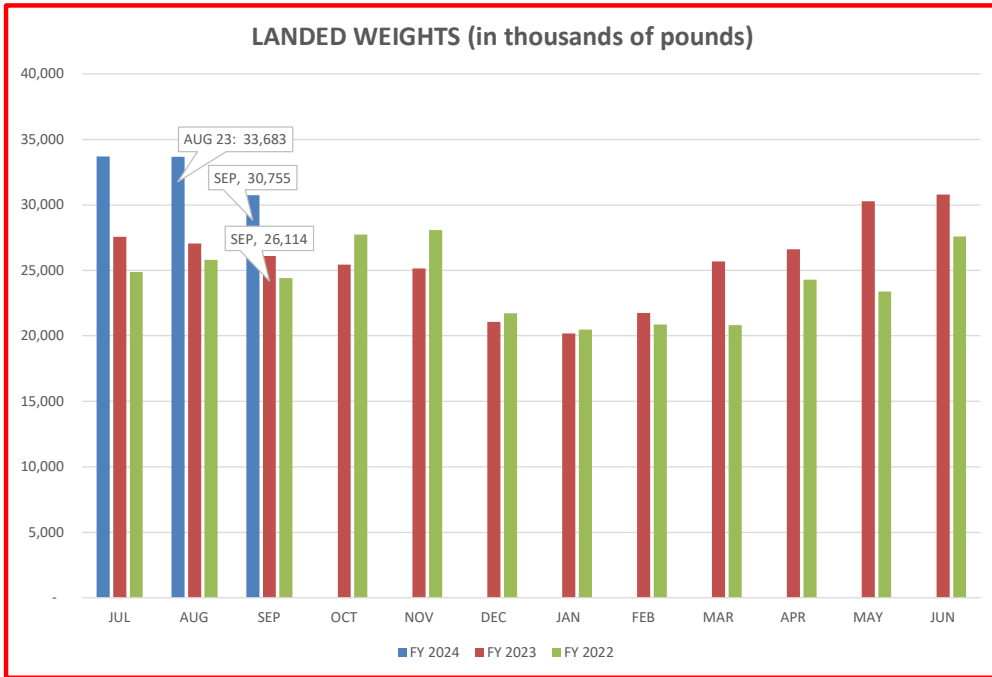
Chart 7



**LANDED WEIGHTS.** Chart 8 compares the Airport's landed weights for FY 2024 to FY 2023. We anticipate landed weights for FY 2024 to increase as American continues up-gauging with heavier aircraft (the Mainline A319 has a MGLW of 137,788 pounds, as compared to a MGLW of 74,957 pounds for the Regional Embraer 175).

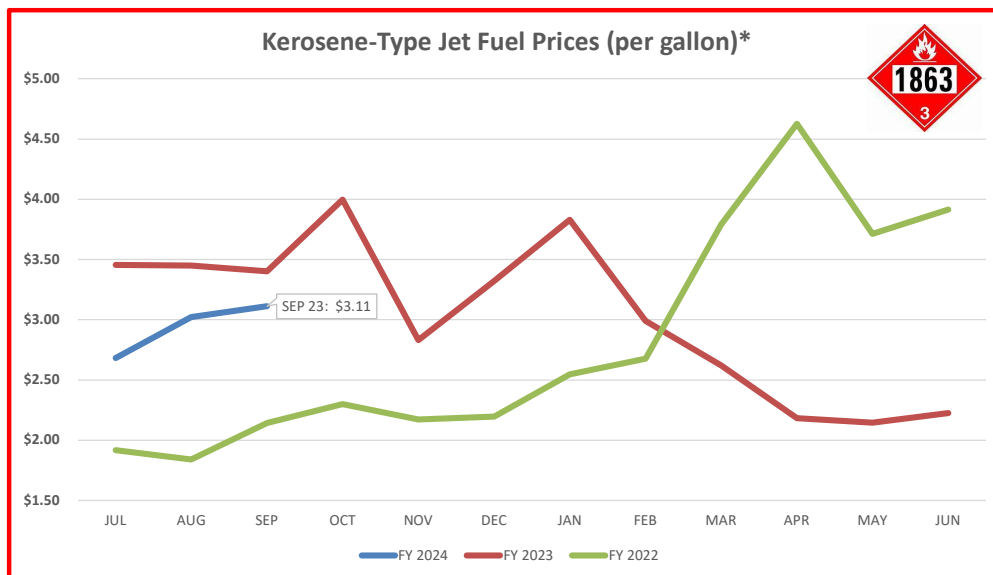
Total landed weights for September 2023 were 30,755 thousand pounds, an increase of 4,641 thousand pounds over the 26,114 thousand pounds landed in the comparable period in 2022, and a decrease of 2,928 thousand pounds over the 33,683 thousand pounds landed in August 2023.

Chart 8



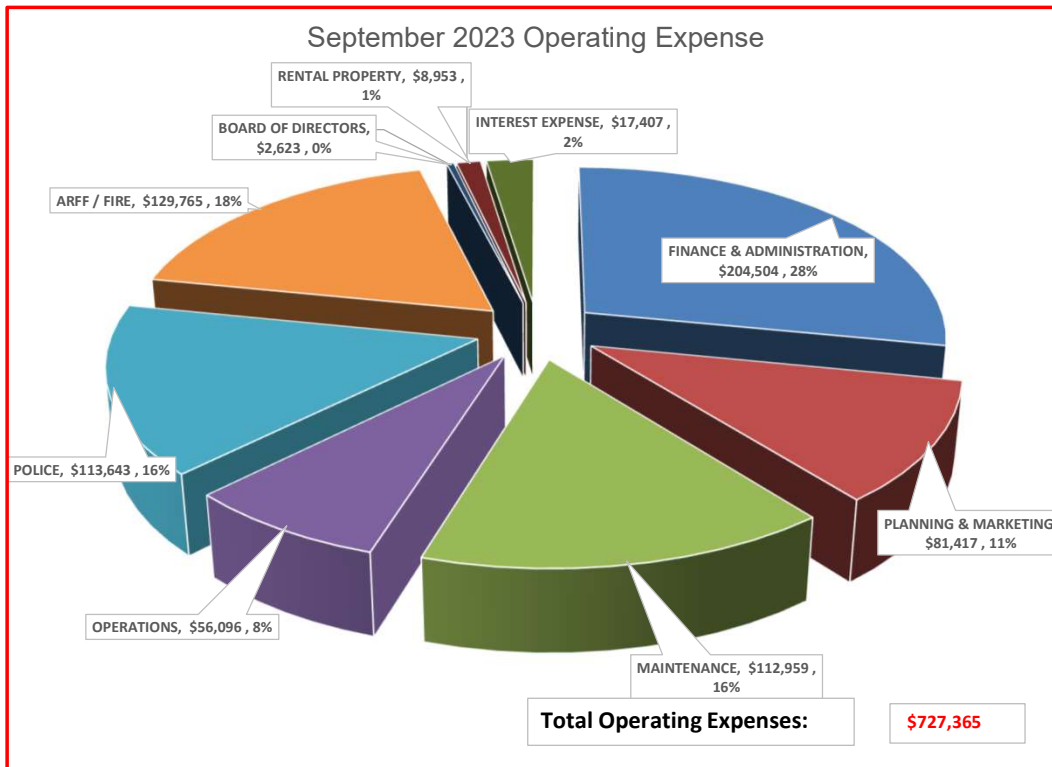
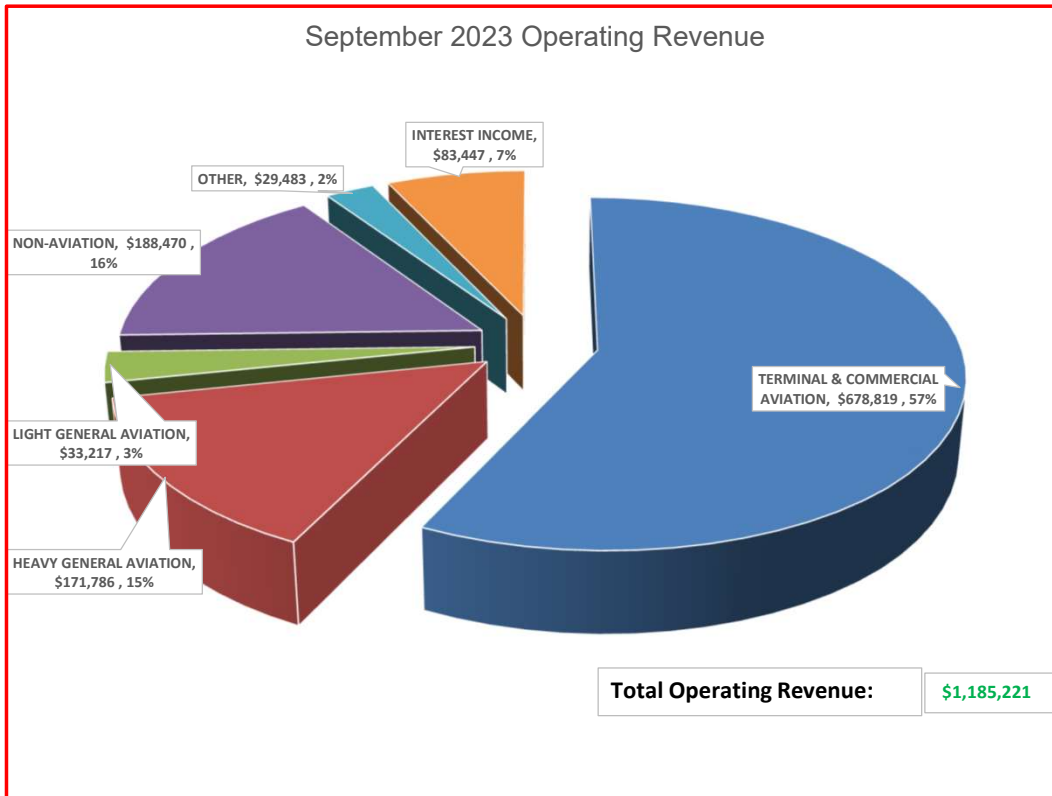
**JET FUEL PRICES.** Fuel (after crew costs) is an airline's largest operating cost, comprising as much as 29% of operating expenses. Rising fuel costs may put negative pressure on air carrier profitability, and as such it is an important macro indicator. Chart 9 tracks the historical wholesale prices over the last 3 fiscal years.

Chart 9

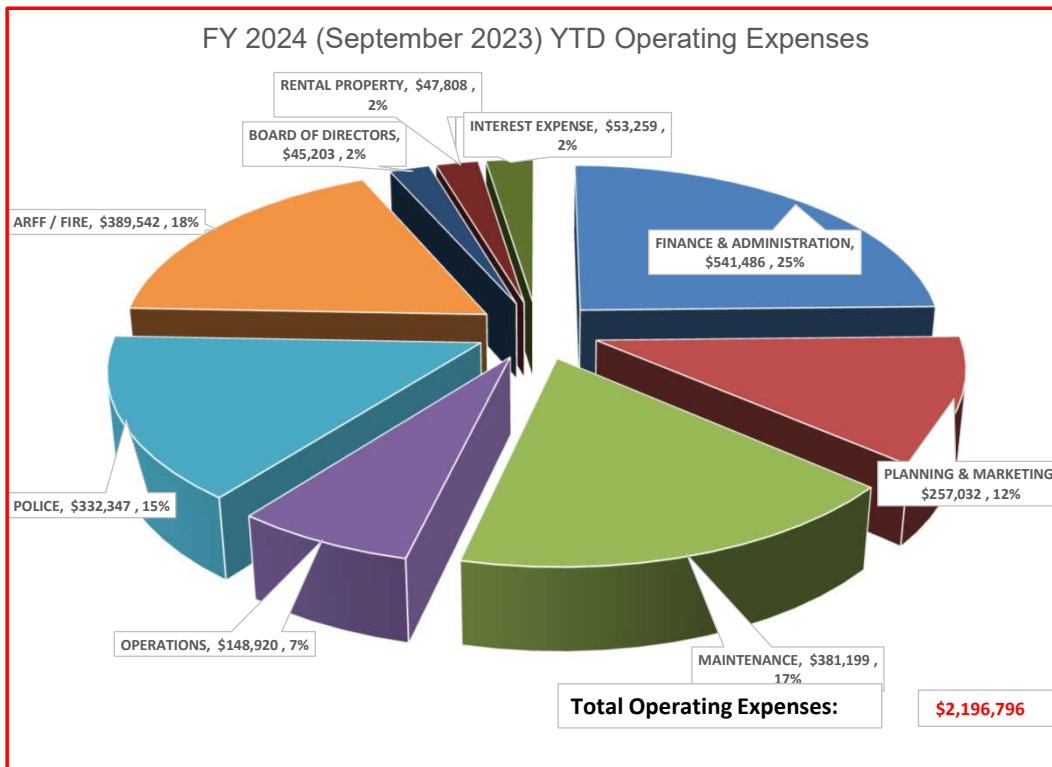
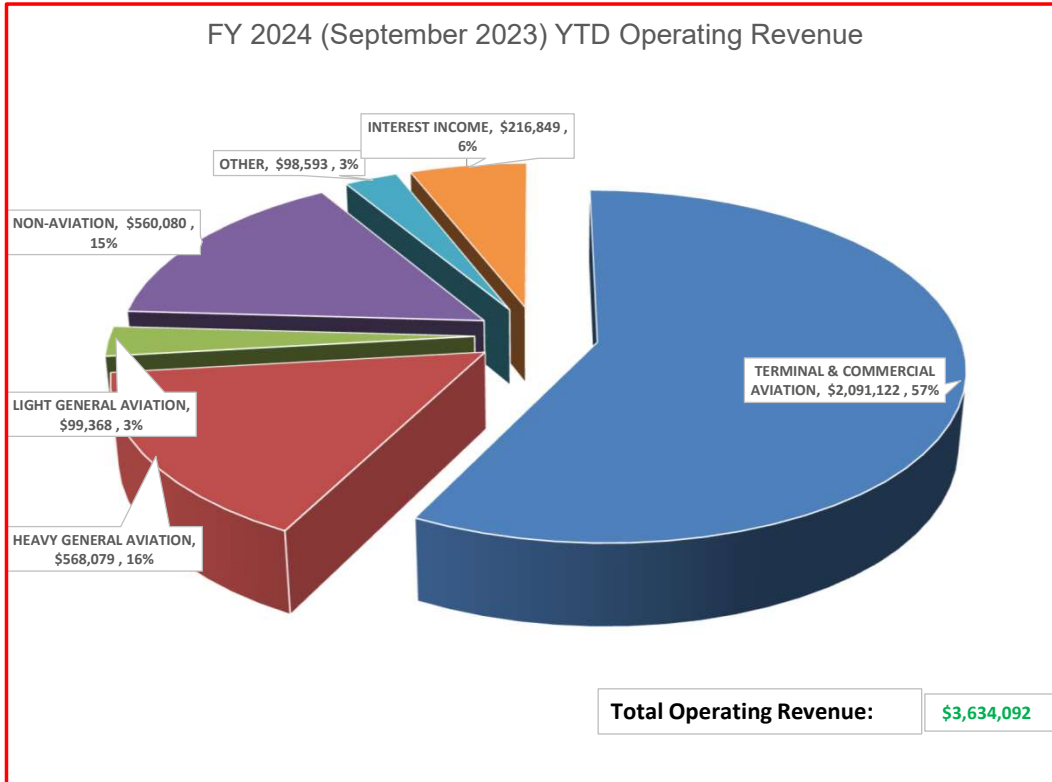


\* Source: Federal Reserve Economic Data; Kerosene-Type Jet Fuel Prices: U.S. Gulf Coast.

Monterey Peninsula Airport District



Monterey Peninsula Airport District



# AIRPORT DISTRICT OPERATING AND FINANCIAL PERFORMANCE SUMMARY

## Sept. 30, 2023

OPERATING STATISTICS	Sept. 30, 2023	Budget	%	Sept. 30, 2022	YTD FY 24	Budget	%	YTD FY 23
<b>AIRPORT ACTIVITY</b>								
Air Carrier Landings <sup>1</sup>	362	429	-16%	391	1,146	1,269	-10%	1,212
Landed Weight (in thousands of pounds)	30,755	30,115	2%	26,114	98,139	90,321	9%	80,760
Enplanements	23,874	22,362	7%	21,171	73,939	67,302	10%	64,147
Passengers (emp/dep)	47,526			42,176	148,927			129,021
Total Cargo (in pounds)	54,119			45,282	178,750			157,505
Commercial	1,611			1,616	5,000			5,116
General Aviation	3,021			3,251	9,632			10,351
Military	104			178	349			488
<b>TOTAL AIRCRAFT OPERATIONS</b>	<b>4,736</b>			<b>5,045</b>	<b>14,981</b>			<b>15,955</b>
<b>VEHICLE EXIT COUNT</b>								
Long Term (1) Lot	3,181	2,048	55%	2,048	8,879	5,687	56%	6,033
Upper Short Term (2) Lot	2,345	2,061	14%	2,061	7,428	6,249	19%	5,244
Lower Short Term (3) Premium Lot	5,578	5,709	-2%	5,709	17,950	17,106	5%	17,095
<b>TOTAL VEHICLE EXIT COUNT</b>	<b>11,104</b>	<b>9,818</b>	<b>13%</b>	<b>9,818</b>	<b>34,257</b>	<b>29,042</b>	<b>18%</b>	<b>28,372</b>

1: Cancelled Flight Landings: Current Month = 0 (0 - Alaska / 0 - Allegiant / 0 - American / 0 - United) FYTD = 5 (0 - Alaska / 0 - Allegiant / 0 - American / 5 - United)

	Sept. 30, 2023 ACTUAL	Sept. 30, 2023 Budget	Var. \$	Sept. 30, 2022 ACTUAL	YTD FY 24 ACTUAL	Budget	Var. \$	YTD FY 23 ACTUAL
<b>OPERATING REVENUE</b>								
<b>TERMINAL</b>								
CA Landing, RON, Apron, and Fuel Flowage Fees	\$ 129,208	\$ 126,317	\$2,891 ▲	92,693	\$ 402,469	\$ 376,781	\$25,688 ▲	278,973
Rents	174,099	170,965	3,134 ▲	144,936	520,823	512,895	7,928 ▲	434,807
TCP Operator Permits	-	433	(433) ▼	420	2,500	1,299	1,201 ▲	1,223
Taxi Operator Permits & Trip Fees	3,113	3,612	(499) ▼	3,780	12,334	13,406	(1,072) ▼	12,492
TNC Permits, Trip Fees and Peer-to-Peer Rentals	26,773	19,592	7,181 ▲	18,768	78,053	56,751	21,302 ▲	54,279
Concessions	24,163	25,695	(1,531) ▼	23,134	81,574	78,746	2,828 ▲	70,905
Rental Car	189,685	191,674	(1,989) ▼	181,673	609,766	643,994	(34,228) ▼	613,992
Parking	131,777	115,929	15,848 ▲	98,118	383,603	316,886	66,717 ▲	268,927
<b>HEAVY GENERAL AVIATION</b>								
GA Landing Fees	51,522	38,341	13,181 ▲	40,069	201,705	183,217	18,488 ▲	147,607
FBO Rent	63,239	59,877	3,362 ▲	58,677	189,716	179,631	10,085 ▲	176,031
Fuel Fees	57,025	42,306	14,719 ▲	41,236	176,658	151,762	24,896 ▲	146,795
<b>LIGHT GENERAL AVIATION</b>								
NON-AVIATION	33,217	33,083	134 ▲	33,657	99,368	99,249	119 ▲	101,148
OTHER OPERATING REVENUE	188,470	188,506	(36) ▼	187,049	560,080	565,518	(5,438) ▼	551,655
OTHER OPERATING REVENUE	29,483	21,869	7,614 ▲	42,882	98,593	65,607	32,986 ▲	115,716
INTEREST INCOME	83,447	48,252	35,194 ▲	8,063	216,849	149,230	67,620 ▲	12,586
<b>TOTAL OPERATING REVENUE</b>	<b>\$ 1,185,221</b>	<b>\$ 1,086,451</b>	<b>\$ 98,770</b>	<b>\$ 975,154</b>	<b>\$ 3,634,092</b>	<b>\$ 3,394,972</b>	<b>\$ 239,120</b>	<b>\$ 2,987,137</b>

<b>OPERATING EXPENSE</b>								
Finance & Administration	\$ 204,504	\$ 181,289	\$23,215 ▲	230,332	\$ 541,486	\$ 600,600	(\$59,114) ▼	602,390
Planning & Marketing	81,417	96,671	(15,255) ▼	51,982	257,032	361,958	(104,926) ▼	160,563
Maintenance & Custodial Services	112,959	136,918	(23,959) ▼	113,185	381,199	431,994	(50,795) ▼	390,740
Airport Operations	56,096	71,389	(15,293) ▼	46,449	148,920	214,600	(65,680) ▼	133,546
Police Services	113,643	115,550	(1,907) ▼	97,773	332,347	342,113	(9,766) ▼	299,108
ARFF/Fire Services	129,765	134,987	(5,223) ▼	137,539	389,542	403,650	(14,108) ▼	412,596
Board of Directors	2,623	17,190	(14,568) ▼	26,002	45,203	48,970	(3,767) ▼	61,560
Office Rentals	8,953	7,505	1,448 ▲	6,132	47,808	52,681	(4,874) ▼	54,339
Interest Expense	17,407	17,899	(492) ▼	1,957	53,259	23,031	30,228 ▲	5,871
<b>TOTAL OPERATING EXPENSE</b>	<b>\$ 727,365</b>	<b>\$ 779,399</b>	<b>\$ (52,034)</b>	<b>\$ 711,350</b>	<b>\$ 2,196,796</b>	<b>\$ 2,479,599</b>	<b>\$ (282,802)</b>	<b>\$ 2,120,712</b>

<b>OPERATING INCOME</b>	<b>\$ 457,856</b>	<b>\$ 307,052</b>	<b>\$ 150,804</b>	<b>\$ 263,804</b>	<b>\$ 1,437,295</b>	<b>\$ 915,373</b>	<b>\$ 521,922</b>	<b>\$ 866,424</b>
<b>DISTRICT CAPITAL EXPENDITURES (See Page 20)</b>	<b>\$ (1,066,196)</b>	<b>\$ (1,413,468)</b>	<b>\$347,272 ▲</b>	<b>\$ (23,490)</b>	<b>\$ (2,098,861)</b>	<b>\$ (2,678,708)</b>	<b>\$579,847 ▲</b>	<b>\$ (23,490)</b>

<b>DEBT SERVICE - PRINCIPAL ONLY</b>	<b>\$ (4,442)</b>			<b>\$ (17,460)</b>	<b>\$ (13,325)</b>			<b>\$ (52,379)</b>
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**MONTEREY PENINSULA AIRPORT DISTRICT**

Statements of Net Position

	September 30, 2023 (Unaudited)	June 30, 2023 (Unaudited)
<b>ASSETS:</b>		
Current assets:		
Unrestricted:		
Cash	\$ 704,875	\$ 1,983,524
Investments - L.A.I.F.	57,628	492,500
Investments - T-Bills	15,376,055	14,470,883
Investments - Negotiable CDs	877,704	873,032
Accounts receivable, net of \$10,000 allowance	727,607	644,659
Accrued Interest receivable	60,029	159,451
Leases receivable (GASB 87), current portion <sup>(1)</sup>	1,073,014	1,092,200
FAA Grant Receivable	-	941,320
Prepaid and other assets	728,435	352,304
	<u>19,605,346</u>	<u>21,009,873</u>
Restricted:		
Cash	255,714	2,910,566
Investments - T-Bills	3,118,403	396,872
Investments - Negotiable CDs	290,916	290,389
Accrued Interest Receivable	11,038	1,517
Total restricted current assets	<u>3,676,071</u>	<u>3,599,344</u>
<b>Total Current Assets</b>	<b><u>23,281,417</u></b>	<b><u>24,609,217</u></b>
Noncurrent assets:		
Leases receivable (GASB 87), net of current portion <sup>(1)</sup>	9,573,582	9,554,396
Tenant receivable, net of current portion	15,035	40,260
Right-of-Use (GASB 96), net of current portion	11,581	11,581
Capital assets:		
Construction-in-Process	19,659,500	24,860,622
Non-depreciable land	4,206,755	4,206,755
Depreciable capital assets, net	74,196,665	62,700,239
Total Capital assets:	<u>98,062,920</u>	<u>91,767,616</u>
Total Noncurrent assets:	<b><u>107,663,117</u></b>	<b><u>101,373,853</u></b>
Total Current and Noncurrent assets:	<b><u>130,944,534</u></b>	<b><u>125,983,070</u></b>
<b>DEFERRED OUTFLOWS OF RESOURCES:</b>		
Actuarial valuation of deferred outflows related to pensions <sup>(2)</sup>	5,098,192	5,098,192
Actuarial valuation of deferred outflows related to OPEB <sup>(4)</sup>	310,596	310,596
	<u>5,408,788</u>	<u>5,408,788</u>
<b>LIABILITIES:</b>		
Current liabilities:		
Accounts Payable	2,775,309	1,228,176
Accrued liabilities	126,574	87,174
Unearned revenues, current portion	107,351	53,024
Accrued compensated absences, current portion	36,589	30,689
Interest Payable	91,267	38,008
Loans payable, current portion	346,678	346,678
Funds held in trust (CFCs)	1,214,515	1,055,030
<b>Total Current Liabilities</b>	<b><u>4,698,283</u></b>	<b><u>2,838,779</u></b>
Long-term liabilities:		
Security deposits	469,813	449,333
Unearned revenues, net of current portion	218,948	221,167
Accrued compensated absences, net of current portion	140,986	140,986
SBITA (GASB 96) liability	11,581	11,581
Loans payable, net of current portion	5,619,575	5,632,900
Actuarial valuation of net pension liability <sup>(6)</sup>	5,802,890	5,802,890
Actuarial valuation of OPEB liability <sup>(7)</sup>	1,560,497	1,560,497
<b>Total Long-Term Liabilities</b>	<b><u>13,824,289</u></b>	<b><u>13,819,354</u></b>
<b>Total Liabilities</b>	<b><u>18,522,572</u></b>	<b><u>16,658,133</u></b>
<b>DEFERRED INFLOWS OF RESOURCES:</b>		
Actuarial valuation of deferred inflows related to pensions <sup>(3)</sup>	5,009,360	5,009,360
Actuarial valuation of deferred inflows related to OPEB <sup>(5)</sup>	901,675	901,675
Deferred inflows related to leases (GASB 87) <sup>(1)</sup>	10,646,596	10,646,596
Total Deferred Inflows of Resources	<u>16,557,631</u>	<u>16,557,631</u>
<b>NET POSITION:</b>		
Net investment in capital assets	89,559,076	84,679,500
Restricted - unspent Passenger Facilities Charges	(7,059)	1,664,305
Restricted - Cash Assets	176,782	1,007,340
Unrestricted	11,544,321	10,824,949
	<u>\$ 101,273,119</u>	<u>\$ 98,176,094</u>

See Notes to Statements of Net Position.

**MONTEREY PENINSULA AIRPORT DISTRICT**  
Statement of Cash Flows

	<b>September 2023 (Unaudited)</b>	<b>FYTD 2024 (Unaudited)</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Receipts from customers	\$ 1,294,264	\$ 3,566,366
Payments to vendors for goods and services	(3,599,083)	(2,625,061)
Payments for employees pension and OPEB benefits	(42,531)	(127,639)
Payments to employees for services	(233,072)	(686,901)
<b>Net Cash Provided (Used) by Operating Activities</b>	<b>(2,580,422)</b>	<b>126,764</b>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>		
Proceeds from FAA Grants and Passenger Facilities Charges	2,892,241	3,924,740
Proceeds from Customer Facilities Charges	4,273	17,908
Acquisition and construction of capital assets	(509,649)	(5,181,059)
Interest paid on loans	-	-
Principal paid on loans	(4,442)	(13,325)
<b>Net cash provided (used) by capital and related financing activities</b>	<b>2,382,423</b>	<b>(1,251,737)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>		
Investment income received	65,877	306,750
Investments matured (purchased)	(4,268,321)	(3,197,029)
<b>Net cash (used) by investing activities</b>	<b>(4,202,444)</b>	<b>(2,890,279)</b>
<b>CASH FLOWS FROM NON-OPERATING ACTIVITIES:</b>		
	-	81,750
Net Change in Cash and Cash equivalents	(4,400,443)	(3,933,501)
Cash and Cash Equivalents at Beginning of Period	5,361,032	4,894,090
Cash and Cash Equivalents at End of Period	<b>\$ 960,589</b>	<b>\$ 960,589</b>
<b>STATEMENT OF NET POSITION</b>		
<b>CLASSIFICATION OF CASH AND CASH EQUIVALENTS:</b>		
Unrestricted	\$ 704,875	\$ 704,875
Restricted	255,714	255,714
<b>Total cash and cash equivalents</b>	<b>\$ 960,589</b>	<b>\$ 960,589</b>
<b>Reconciliation of operating loss to net cash provided (used) by operating activities:</b>		
Operating Loss after Depreciation and Amortization	\$ (82,633)	\$ (149,643)
Adjustments to reconcile operating loss to net cash provided by operating activities:		
Depreciation and amortization	474,449	1,423,347
(Increase) decrease in:		
Accounts receivable	123,584	(82,948)
Prepaid and other current assets	(126,612)	(350,906)
Increase (decrease) in:		
Accounts payable	(3,034,666)	(982,731)
Accrued liabilities	18,470	48,560
Interest Payable	-	-
Security deposits	468	20,479
Unearned revenues	68,438	211,592
Accrued compensated absences	(21,920)	(10,987)
<b>Total Adjustments</b>	<b>(2,497,789)</b>	<b>276,407</b>
<b>Net cash provided (used) by operating activities</b>	<b>\$ (2,580,422)</b>	<b>\$ 126,764</b>
<b>Non-cash capital and related financing activities:</b>		
Acquisition of capital assets in accounts payable	\$ 2,537,591	\$ 2,537,591
Accrued interest on CEC and CalTrans loans	<b>\$ 17,407</b>	<b>\$ 53,259</b>

**MONTEREY PENINSULA AIRPORT DISTRICT**  
Statement of Cash Flows

	<b>September 2023 (Unaudited)</b>	<b>FYTD 2024 (Unaudited)</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Receipts from customers	\$ 1,294,264	\$ 3,566,366
Payments to vendors for goods and services	(3,599,083)	(2,625,061)
Payments for employees pension and OPEB benefits	(42,531)	(127,639)
Payments to employees for services	(233,072)	(686,901)
<b>Net Cash Provided (Used) by Operating Activities</b>	<b>(2,580,422)</b>	<b>126,764</b>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</b>		
Proceeds from FAA Grants and Passenger Facilities Charges	2,892,241	3,924,740
Proceeds from Customer Facilities Charges	4,273	17,908
Acquisition and construction of capital assets	(509,649)	(5,181,059)
Interest paid on loans	-	-
Principal paid on loans	(4,442)	(13,325)
<b>Net cash provided (used) by capital and related financing activities</b>	<b>2,382,423</b>	<b>(1,251,737)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>		
Investment income received	65,877	306,750
Investments matured (purchased)	(4,268,321)	(3,197,029)
<b>Net cash (used) by investing activities</b>	<b>(4,202,444)</b>	<b>(2,890,279)</b>
<b>CASH FLOWS FROM NON-OPERATING ACTIVITIES:</b>		
	-	81,750
Net Change in Cash and Cash equivalents	(4,400,443)	(3,933,501)
Cash and Cash Equivalents at Beginning of Period	5,361,032	4,894,090
Cash and Cash Equivalents at End of Period	<b>\$ 960,589</b>	<b>\$ 960,589</b>
<b>STATEMENT OF NET POSITION</b>		
<b>CLASSIFICATION OF CASH AND CASH EQUIVALENTS:</b>		
Unrestricted	\$ 704,875	\$ 704,875
Restricted	255,714	255,714
<b>Total cash and cash equivalents</b>	<b>\$ 960,589</b>	<b>\$ 960,589</b>
<b>Reconciliation of operating loss to net cash provided (used) by operating activities:</b>		
Operating Loss after Depreciation and Amortization	\$ (82,633)	\$ (149,643)
Adjustments to reconcile operating loss to net cash provided by operating activities:		
Depreciation and amortization	474,449	1,423,347
(Increase) decrease in:		
Accounts receivable	123,584	(82,948)
Prepaid and other current assets	(126,612)	(350,906)
Increase (decrease) in:		
Accounts payable	(3,034,666)	(982,731)
Accrued liabilities	18,470	48,560
Interest Payable	-	-
Security deposits	468	20,479
Unearned revenues	68,438	211,592
Accrued compensated absences	(21,920)	(10,987)
<b>Total Adjustments</b>	<b>(2,497,789)</b>	<b>276,407</b>
<b>Net cash provided (used) by operating activities</b>	<b>\$ (2,580,422)</b>	<b>\$ 126,764</b>
<b>Non-cash capital and related financing activities:</b>		
Acquisition of capital assets in accounts payable	\$ 2,537,591	\$ 2,537,591
Accrued interest on CEC and CalTrans loans	<b>\$ 17,407</b>	<b>\$ 53,259</b>



MONTEREY PENINSULA AIRPORT DISTRICT  
 FINANCIAL STATEMENTS UNAUDITED

	FY 2024 September ACTUAL	FY 2024 YEAR-TO-DATE ACTUAL
<hr/>		
<b>SOURCES AND USES OF CASH -- OPERATIONS</b>		
<b>SOURCES OF CASH:</b>		
CASH RECEIVED - OPERATING REVENUE	\$ 1,101,775	\$ 3,417,242
CASH RECEIVED - INTEREST INCOME	<u>83,447</u>	<u>216,849</u>
CASH RECEIVED	<u>1,185,221</u>	<u>3,634,092</u>
<b>USES OF CASH -- OPERATIONS:</b>		
CASH (DISBURSED) - OPERATING EXPENSE	(709,959)	(2,143,538)
CASH (DISBURSED) - DEBT SERVICE (INTEREST EXPENSE)	(17,407)	(53,259)
CASH (DISBURSED) - DEBT SERVICE (PRINCIPAL REDUCTION)	<u>(4,442)</u>	<u>(13,325)</u>
CASH (DISBURSED)	<u>(731,807)</u>	<u>(2,210,122)</u>
CHANGE IN CASH POSITION FROM OPERATIONS & DEBT SERVICE	<u>453,414</u>	<u>1,423,970</u>
<b>USES OF CASH -- CAPITAL PROGRAM:</b>		
CASH (DISBURSED) - ALL CAPITAL PROJECTS (See Page 20)	(3,047,240)	(7,718,651)
CASH REIMBURSED - ALL CAPITAL PROJECTS (See Page 21)	<u>2,711,069</u>	<u>3,666,025</u>
CHANGE IN CASH POSITION FROM CAPITAL PROGRAM	<u>(336,172)</u>	<u>(4,052,626)</u>
CHANGE IN CASH POSITION FROM OPERATIONS, CAPITAL & DEBT SERVICE	<u>\$ 117,242</u>	<u>\$ (2,628,656)</u>

**FISCAL YEAR 2023**  
**FINANCIAL STATEMENTS UNAUDITED**  
**Construction-In-Progress**  
**September 30, 2023**

<b>Project Number/AIP #</b>	<b>Project Name</b>	<b>Balance at 30-Jun-23</b>	<b>FYTD Additions</b>	<b>FYTD Placed in Service</b>	<b>Balance at September 30, 2023</b>	<b>Total Project Budget</b>	<b>Percentage Physically Complete</b>
<b>CFC Funded:</b>							
2019-03	Water Distribution System	937,761.07	\$17,574		\$ 955,335	\$2,828,058	34%
<b>PFC Funded:</b>							
2020-04	CCTV and Perimeter Camera System	109,401.02	-	(109,401.02)	-	200,000	100%
<b>FAA Funded:</b>							
2020-12/AIP 73	Northside GA Apron Construction	9,253,249	-	(9,253,249.32)	-	11,000,000	100%
2021-04/AIP 76	SEP Phase 1 A1- Commercial Apron Design	3,151,276	-	(3,151,275.77)	-	3,350,000	100%
2022-01/AIP 79	SEP Phase B1/B2/B3 - ARFF D & C	5,279,526	4,893,007		10,172,533	11,209,740	91%
2023-01	SEP Phase D1 - Terminal Design	195,858	709,209		905,066	3,775,000	24%
<b>District Only Funded:</b>							
2020-14	Northwest Building Abatement	203,879	-		203,879	350,000	58%
2022-03	Vehicle Replacement	73,396	-	(73,396)	-	80,000	100%
2023-03	Commercial Apron	-	86,334		86,334	44,707,180	0%
2023-04	2801 Property Repairs	40,871	265,598		306,469	350,000	88%
2023-05	Fred Kane to Skypark Paving	31,661	251,766		283,427	250,000	113%
2023-06	Airfield Vehicle Gates - \$100K	45,236	-	(45,236)	-	100,000	100%
2023-07	Terminal Building Painting	160,000	-	(160,000)	-	160,000	100%
2023-07	West Hold Room Passenger flow upgrades	69,210	58,004	(127,213.91)	-	165,000	100%
2023-08	SE Hangar Relocation - \$7M	5,309,298	1,328,609		6,637,907	7,000,000	95%
2024-03	Airfield and Property Maintenance	-	88,075		88,075		
2024-04	Terminal Area Improvements	-	20,475		20,475		
		<b>\$ 24,860,622</b>	<b>\$ 7,718,651</b>	<b>\$ (12,919,772)</b>	<b>\$ 19,659,500</b>	<b>\$ 85,524,978</b>	

**FISCAL YEAR 2023**  
**Airport Capital Improvements / Capital Expenditures**  
**FINANCIAL STATEMENTS UNAUDITED**  
**September 30, 2023**

**Airport Improvement Programs**

District Expenditures	
AIP -- FAA Funded Expenditures	
AIP -- PFC Funded Expenditures	
AIP -- CFC Funded Expenditures	
<b>Total Capital Improvement Expenditures</b>	

Actual FY 2024	
Current Period	
<b>\$ 1,152,587.00</b>	38%
1,709,175.00	56%
176,082.47	6%
9,396.00	0%
<b>\$ 3,047,240.47</b>	100%

Actual FY 2024	
Year-To-Date	
<b>\$ 2,805,069.43</b>	36%
4,438,720.00	58%
459,445.74	6%
15,415.74	0%
<b>\$ 7,718,650.91</b>	100%

**FY 2024 District Capital Expenses/Budget:**

	<u>September 2023</u>	<u>Budget</u>	<u>Actual FYTD</u>	<u>Budget FYTD</u>
<b>CFC Funded:</b>				
2019-03 Water Distribution System	\$ 9,396.00	179,222.00	\$ 17,574.39	\$ 1,975,532.00
<b>FAA/PFC Funded:</b>				
2022-01 SEP Phase B1/B2/B3-ARFF Design	1,882,257.47	1,614,342.00	4,893,007.09	4,443,025.00
2023-01 SEP Phase D1 Terminal Design	89,390.75	293,201.00	709,208.82	838,057.00
2023-03 Commercial Apron Construction		620,000.00	\$	850,000.00
2024-01 Terminal Design (BIL ATP)		262,500.00		787,500.00
	<u>1,971,648.22</u>	<u>2,790,043.00</u>	<u>5,602,215.91</u>	<u>6,918,582.00</u>
<b>District Funded:</b>				
2020-14 Northwest Building Abatement		-	-	40,000.00
2023-03 Commercial Apron Construction <sup>1</sup>	3,000.00	200,000.00	86,333.86	200,000.00
2023-04 2801 Property Repairs	265,598.00	335,000.00	265,598.00	415,000.00
2023-05 Fred Kane to Skypark Pavement Improvements	246,128.50	320,000.00	251,765.50	320,000.00
2023-07 West Hold Room Passenger Flow Upgrades		-	58,004.00	-
2023-08 Southeast Hangar Relocation	442,919.75	463,468.00	1,328,609.25	1,348,708.00
2024-02 Vehicle Replacement		45,000.00		100,000.00
2024-03 Airfield and Property Maintenance	88,075.00	50,000.00	88,075.00	200,000.00
2024-04 Terminal Area Improvements	20,475.00	-	20,475.00	55,000.00
	<u>1,066,196.25</u>	<u>1,413,468.00</u>	<u>2,098,860.61</u>	<u>2,678,708.00</u>
	<b><u>\$ 3,047,240.47</u></b>	<b><u>\$ 4,382,733.00</u></b>	<b><u>\$ 7,718,650.91</u></b>	<b><u>\$ 11,572,822.00</u></b>

<sup>1</sup>Funds advanced by District as authorized by Resolution #1833.

**FISCAL YEAR 2023**  
**FINANCIAL STATEMENTS UNAUDITED**  
**Reimbursements of Construction-In-Progress**  
**Sept. 30, 2023**

Project Number/AIP #	Project Name	FAA	PFC	CFC	Totals
<b>Jul 2023 Reimbursements</b>					
<b>CFC Funded:</b>					
2019-03	Water Distribution System			\$ 10,513	\$ 10,513
<b>FAA/PFC Funded:</b>					
2021-04/AIP 76	SEP Phase 1 A1- Commercial Apron Design	52,501			52,501
		<u>52,501</u>	-	10,513	<u>63,014</u>
<b>Aug 2023 Reimbursements</b>					
<b>CFC Funded:</b>					
2019-03	Water Distribution System			3,123	3,123
<b>FAA/PFC Funded:</b>					
2021-04/AIP 76	SEP Phase 1 A1- Commercial Apron Design	888,819			888,819
		<u>888,819</u>	-	<u>3,123</u>	<u>891,942</u>
<b>Sept 2023 Reimbursements</b>					
<b>CFC Funded:</b>					
2019-03	Water Distribution System			4,273	4,273
<b>FAA/PFC Funded:</b>					
2021-04/AIP 76	SEP Phase 1 A1- Commercial Apron Design	2,706,796			2,706,796
		<u>2,706,796</u>	-	<u>4,273</u>	<u>2,711,069</u>
	FYTD Totals	<u>\$3,648,116</u>	<u>\$0</u>	<u>\$17,909</u>	<u>\$3,666,025</u>

**FISCAL YEAR 2023**  
Schedule Of Cash and Investments  
FINANCIAL STATEMENTS UNAUDITED

	Par Value	Purchase Date	Maturity Date	Value At Sept. 30, 2023	Yield/ Interest Rate
<b>UNRESTRICTED:</b>					
<b>U.S. Treasury Bills - MPAD (JP Morgan custodian):</b>					
U.S. Treasury Bill - \$1,000,000 - 1 Month	1,000,000.00	09/21/23	10/17/23	996,263.94	5.28%
U.S. Treasury Bill - \$7,442,000 - 1 Month	7,442,000.00	09/26/23	10/24/23	7,412,034.37	5.28%
U.S. Treasury Bill - \$3,513,000 - 2 Month	3,513,000.00	09/5/23	10/31/23	3,499,384.93	5.28%
U.S. Treasury Bill - \$1,500,000 - 1 Month	1,500,000.00	09/7/23	10/5/23	1,494,192.75	5.27%
U.S. Treasury Bill - \$2,000,000 - 1 Month	2,000,000.00	07/05/23	10/5/23	1,974,178.75	4.95%
	<u>15,455,000.00</u>			<u>15,376,054.74</u>	
<b>Pooled Money Investment Account - MPAD</b>					
State of California - Local Agency Investment Fund		Various	Various	<u>65,462.67</u>	2.07%
<b>Money Market Account - MPAD</b>					
JP Morgan Chase - District Reserve - Money Market Account				<u>2,131.65</u>	0.01%
<b>Royal Alliance - Certificates of Deposits and Cash Equivalents - MPAD</b>					
American Express NATL BK		04/13/22	04/15/24	200,000.00	2.25%
Capital One Bank USA New York CFT DEP ACT/365		04/13/22	04/15/25	250,000.00	2.60%
Goldman Sachs Bk USA New York CTF DEP ACT/365		04/13/22	04/15/25	200,000.00	2.25%
Sallie Mae BK Salt Lake City UT CTF DEP ACT/365		06/28/22	07/08/24	<u>250,000.00</u>	3.30%
				900,000.00	
Cash And Cash Equivalents		Various	Various	<u>4,091.10</u>	Variable
				<u>904,091.10</u>	
<b>General Accounts - MPAD</b>					
JP Morgan Chase - various checking accounts				<u>698,651.89</u>	
				17,046,392.05	
				(7,835.16)	
				<u>(22,296.00)</u>	
				<b>\$ 17,016,260.89</b>	
				<b>\$ 704,874.64</b>	
				<b>16,311,386.25</b>	
				<b>\$ 17,016,260.89</b>	

**FISCAL YEAR 2023**  
Schedule Of Cash and Investments  
FINANCIAL STATEMENTS UNAUDITED

	Par Value	Purchase Date	Maturity Date	Value At Sept. 30, 2023	Yield/ Interest Rate
<b>RESTRICTED:</b>					
<b>Tenant's Security Deposits - RESTRICTED:</b>					
<b>U.S. Treasury Bills - MPAD (JP Morgan custodian):</b>					
U.S. Treasury Bill - \$400,000 - 3 Months	400,000.00	08/09/23	11/02/23	<u>\$ 395,114.39</u>	5.31%
<b>Passenger Facility Charges (PFCs) - RESTRICTED:</b>					
Chase Bank - Passenger Facility Charges (PFCs)				<u>\$ 663.53</u>	0.01%
U.S. Treasury Bill - \$1,500,000 - 1 Month	1,500,000.00	09/07/22	10/03/22	<u>1,494,407.29</u>	
<b>Royal Alliance - Certificates of Deposits and Cash Equivalents:</b>					
American Express NATL BK		04/13/22	04/15/24	100,000.00	2.60%
Capital One Bank USA New York CFT DEP ACT/365		04/13/22	04/15/25	100,000.00	3.15%
Goldman Sachs BK USA New York CTF DEP ACT/365		04/13/22	04/15/24	100,000.00	2.25%
Cash and Cash Equivalents		Various	Various	1,361.09	Variable
				<u>301,361.09</u>	
				<u>\$ 1,796,431.91</u>	
<b>Customer Facility Charges (CFCs) - RESTRICTED:</b>					
Chase Bank - Customer Facility Charges (CFCs)				\$ 152,261.66	0.01%
U.S. Treasury Bill - \$900,000 - 1 Month	900,000.00	09/07/23	10/03/23	<u>896,644.38</u>	
				<u>\$ 1,048,906.04</u>	
<b>Tenant's Security Deposits - RESTRICTED:</b>					
Chase Bank - Money Market Account				<u>\$ 75,225.99</u>	0.01%
<b>Airport Improvement Program - RESTRICTED:</b>					
Chase Bank - AIP Checking Account				<u>\$ 24,520.00</u>	
<b>CalTrans Annual Debt Service - RESTRICTED:</b>					
U.S. Treasury Bill - \$341,000 - 6 Months	341,000.00	09/25/23	3/21/24	\$ 332,236.73	5.42%
Chase Bank - Checking Account				1,682.00	
				<u>\$ 333,918.73</u>	
Sub-Total: MPAD Cash and Investments - Restricted				3,674,117.06	
Less: CDs Sept. 30, 2023 matrix pricing adjustment				<u>(9,084.00)</u>	
Restricted Cash and Investments				<u>\$ 3,665,033.06</u>	
Restricted Cash				\$ 255,714.27	
Restricted Investments				3,409,318.79	
				<u>\$ 3,665,033.06</u>	



# MONTEREY FIRE DEPARTMENT

## Report to Airport Board of Directors

October 2023

### 1. Incident Responses

Engine assigned to Fire Station 16 (Airport) responded to a total of 22 incidents during the month as follows:

- MPAD property – 7
- City of Monterey – 14
- Other Cities in Monterey Fire Jurisdiction – 0
- Auto / Mutual Aid – 1

### 2. Training

Personnel completed a total of 73.75 hours of Airport related training during the month.

Currently the following numbers of personnel are qualified in the ARFF training program:

- Awareness (familiar with operations at the Airport): 76
- Operational (qualified to work at Airport, but live fire training not current): 34
- Technician (fully qualified to be the designated ARFF fire engineer): 12

### 3. Other

- We have moved into the new North Side station and are occupying the South Side Response Location during the day. A big thank you to Whitney Robare and her team for working with us to get through the punch list of items that still need resolution in the new station.

### 4. Incident List – on Airport property incidents

Alarm Date / Time	Response Time	Location	Incident Type
10/4/2023 5:11 PM	0:02:50	100 Sky Park DR	Gasoline or other flammable liquid spill
10/5/2023 12:24 PM	0:03:40	200 Fred Kane DR	Dispatched & canceled en route
10/6/2023 3:00 PM	0:01:55	200 Fred Kane DR	Good intent call, other
10/14/2023 1:11 PM	0:00:28	200 Fred Kane DR	Smoke detector activation due to malfunction
10/18/2023 6:31 PM	0:08:40	200 Fred Kane DR	Removal of victim(s) from stalled elevator
10/29/2023 8:06 PM	0:10:51	200 Fred Kane DR	EMS call, party transported by non-fire agency
10/29/2023 8:22 PM	0:00:02	200 Fred Kane DR	Smoke detector activation due to malfunction

**TO:** Michael La Pier, Executive Director  
**FROM:** Operations Department  
**DATE:** November 1, 2023  
**SUBJ:** Operations Report

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The following is a summary of activity of general Airport Operations for October 2023 and planned airline activities for November 2023.

1. The following reports are attached:

- October 2023 Noise Comment Report
- Operating and Expense Reports for the Taxi (through October 2023) and TNC ground transportation systems (through September 2023)
- Commercial Flight Cancellations & Delays Report for October 2023
- Commercial Flight Schedule for November 2023

2. Below is the summary of scheduled airline activity for November 2023:

Alaska Air operated by SkyWest

- Continues to use the Embraer E175 aircraft to SAN once a day increasing to twice a day in the second half of the month.
- SEA operates once a day using the E175 with the occasional break in service during the holiday period.
- Scheduled to operate a total of 132 flights (Arrivals and Departures)

Allegiant Air

- Continues to operate twice weekly to LAS using the Airbus 319/320 series.
- Scheduled to operate a total of 18 flights (Arrivals and Departures)

United operated by SkyWest

- SFO operates twice a day using the E175.
- LAX is scheduled to operate twice daily operating an E175 aircraft.
- DEN is scheduled to operate once a day using the E175 aircraft.
- Scheduled to operate a monthly total of 293 flights (Arrivals and Departures)

American Eagle operated by Mesa / Envoy

- PHX is scheduled to operate three flights a day using the CRJ 700 aircraft.
- DFW drops to once a day from the 5<sup>th</sup> and continues with the A319.
- Scheduled to operate a monthly total of 239 flights (Arrivals and Departures)



Cumulatively speaking, flights have decreased by 60 flights (682 vs 742) compared to November 2022, a decrease of 8%. The number of available seats has increased by approximately 18% (55,036 vs. 46,640).

**MRY AIRPORT NOISE COMMENT LOG  
OCTOBER 2023**

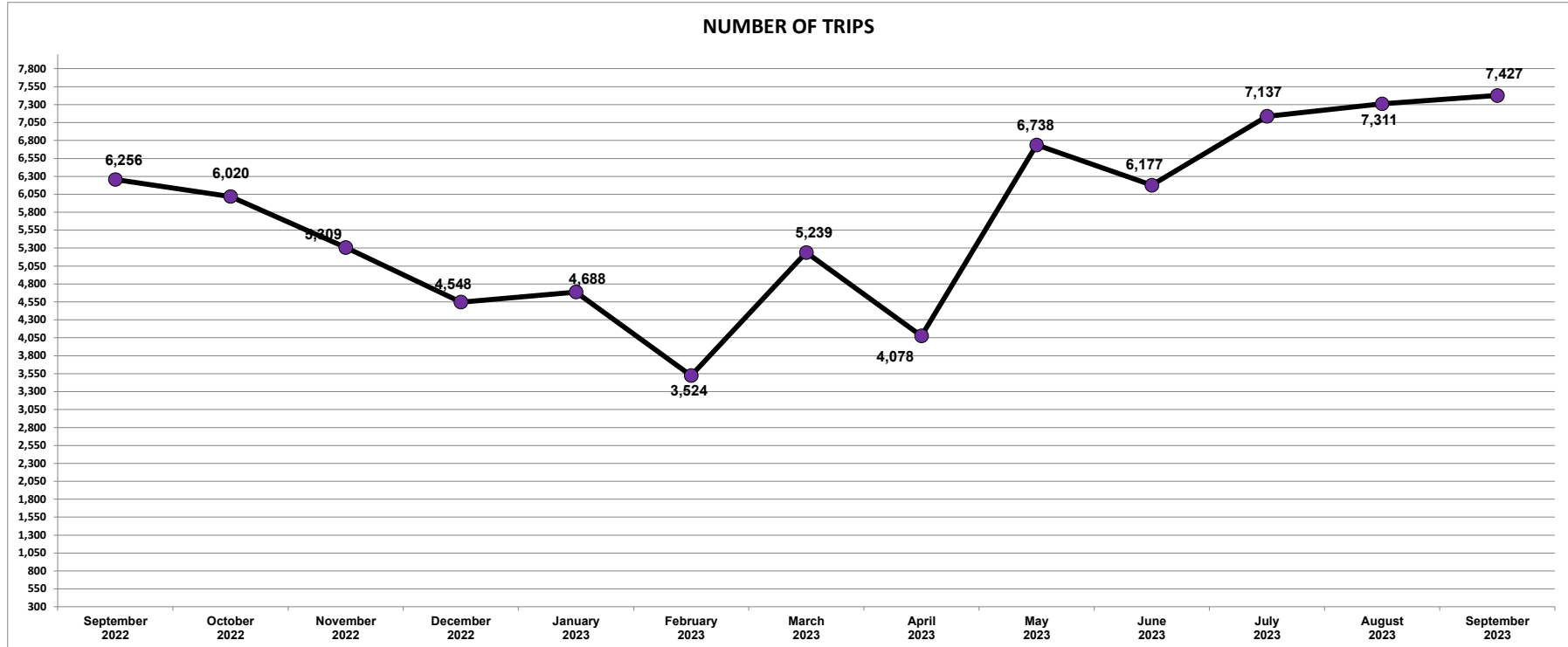
Name	Location (Address)	Incident Date	Incident Time	Aircraft ID	</> of Flight	Comments	By	Action Taken	Notes	
<b>AIR OPERATIONS CENTERED AT MONTEREY AIRPORT</b>										
1	Jed Martin	DRO	10/2/2023	12:30	N53456	pattern	Hello, N53456 has taken off and circled multiple times over the last few hours. I have personally observed it doing so 5 times. It has likely done so many more. It is loud, annoying, and disturbs work. Combined with the multitude of other small engine flights, this plane impacts the quality of life of everyone who has to listen to it... day after day, over and over again. Regards, Jed	BR	Acknowledged the complaint.	
2	Ed Dickie	Monterey State Beach	10/6/2023	9:00 AM	Mil Jets	28L Dep	Two military jets took off and turned left over Monterey city rather out to sea before turning. Extremely loud and could of been handled better by the pilots by simply following recommended routes rather than sharply turning back over noise sensitive communities. I do feel this feedback should be passed on despite the military being given more leeway.	BR	Acknowledged the complaint.	
3	Richard Clark	Oak Grove	10/06/20023	5:50 PM	Military	28L Dep	The military aircraft (presumably from the Salinas Air show) make so much AVOIDABLE noise it's just amazing. Every car alarm in the neighborhood goes off. This is, of course, not the first time this had happened. They do not need to take off in tandem at full throttle. Nor do they need make intentional, low passes over the Navy School. They scare the crap out of all our pets and very young children. WHY IS THIS ALLOWED?	BR	Acknowledged the complaint.	
4	Kathleen Grzanowski	Pasadera	10/7/2023	1:24AM	Unk	Unk	It woke us up so loud enough. It went right over our house at a low level and the engines were full on instead of attempting noise abatement. Really?? Why can this be allowed. My husband is 81 years old and had a stroke late July. Is it right for an airplane to fly so low so late full engine at this time of nite? Honestly need to consider exploring options with our Congressman. I have noticed it's SLIGHTLY better during the day with these huge Airbus and 737 planes at least attempting to go over the golf course but they still are not clueing in that the speed, height and loudness of the engine going DIRECTLY OVER MY house is obnoxious. Please try to formally change this.	BR	Acknowledged the complaint.	



**MONTHLY TOTALS and COMPARISONS**

	<b>October-23</b>	<b>October-22</b>	% Change	<b>Other Airport</b>	<b>UNKNOWN ORIGINS</b>
Number of Complaints:	10	9	11%	0	0
Number of Operations:	6,150	5,330	15%		
			% Change		
Annual Total	81	63	29%	0	0

Transportation Network Companies (TNCs)



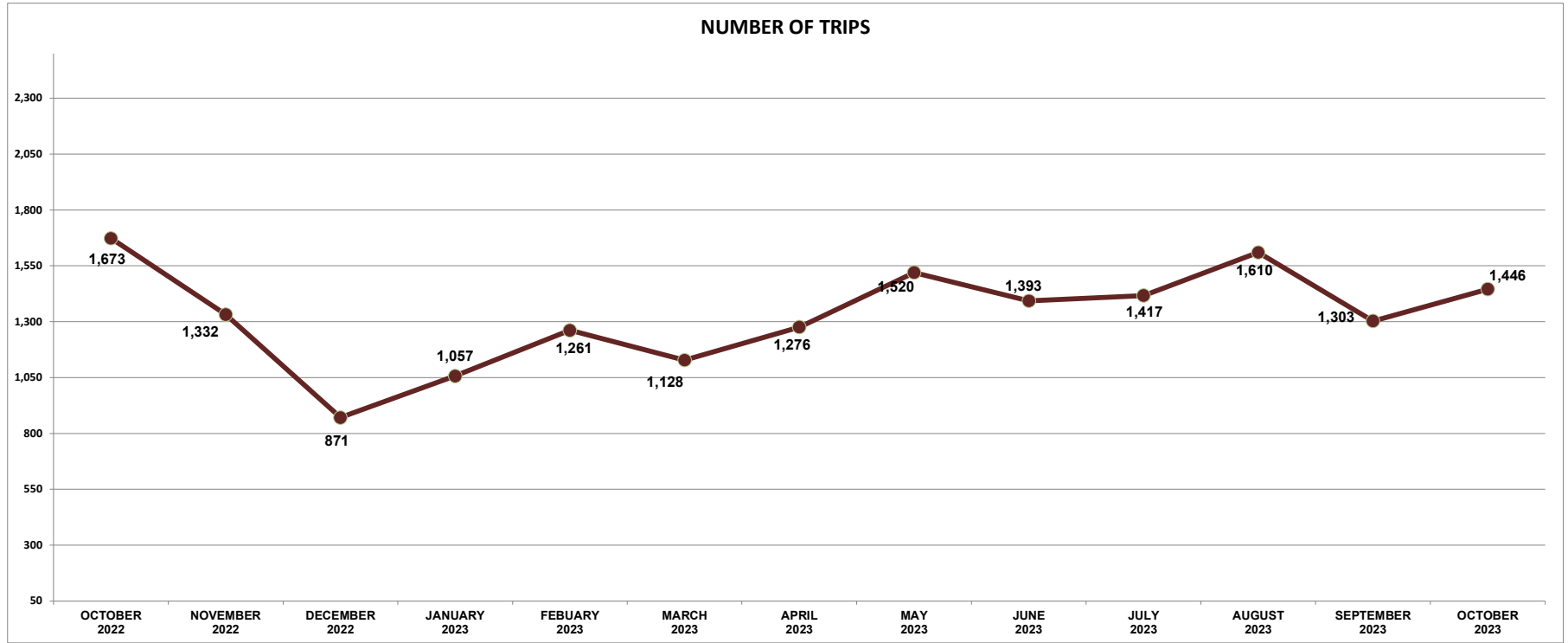
	2022 September	2022 October	2022 November	2022 December	2023 January	2023 February	2023 March	2023 April	2023 May	2023 June	2023 July	2023 August	2023 September
NUMBER OF TRIPS	6,256	6,020	5,309	4,548	4,688	3,524	5,239	4,078	6,738	6,177	7,137	7,311	7,427
NUMBER OF TNCs	2	2	2	2	2	2	2	2	2	2	2	2	2
TNC TRIP FEES	\$ 18,768	\$ 18,060	\$ 15,927	\$ 13,644	\$ 14,064	\$ 10,572	\$ 15,717	\$ 12,234	\$ 20,214	\$ 18,531	\$ 21,411	\$ 21,933	\$ 22,281
TNC PAYMENT PENALTIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TNC - TOTAL REVENUE	\$ 18,768	\$ 18,060	\$ 15,927	\$ 13,644	\$ 14,064	\$ 10,572	\$ 15,717	\$ 12,234	\$ 20,214	\$ 18,531	\$ 21,411	\$ 21,933	\$ 22,281

Cumulative 12-Month Operating Income: \$ 204,588

Fiscal Year To Date (July 2023 - June 2024) Operating Income: \$ 65,625

13-MONTH ROLLING COMPARISON

Taxis

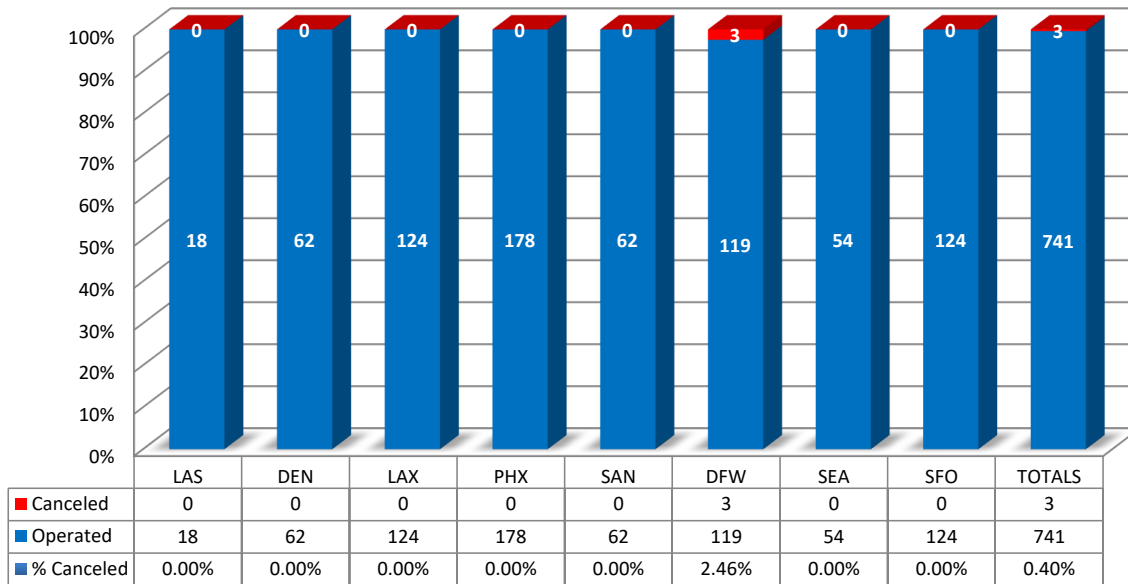


	2022	2022	2022	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023
	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	OCTOBER
NUMBER OF TRIPS	1,673	1,332	871	1,057	1,261	1,128	1,276	1,520	1,393	1,417	1,610	1,303	1,446	1,446
PERMITS SOLD	0	0	0	1	1	1	0	0	12	14	0	1	2	2
TAXI TRIP FEES	\$ 5,019	\$ 3,996	\$ 2,613	\$ 3,171	\$ 3,783	\$ 3,384	\$ 3,828	\$ 4,560	\$ 4,179	\$ 4,251	\$ 4,830	\$ 3,909	\$ 4,338	\$ 4,338
TAXI PERMIT FEES	\$ 0	\$ 0	\$ 0	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 1,400	\$ 0	\$ 0	\$ 200	\$ 200
TAXI - TOTAL REVENUE	\$ 5,019	\$ 3,996	\$ 2,613	\$ 3,271	\$ 3,883	\$ 3,484	\$ 3,928	\$ 4,660	\$ 4,279	\$ 5,651	\$ 4,830	\$ 3,909	\$ 4,538	\$ 4,538
CURB MGMT CONTRACT														
OBD LICENSING	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,916	\$ 2,916	\$ 2,916	\$ 2,916	\$ 2,916	\$ 2,916	\$ 2,916
TAXI - TOTAL EXPENSE	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,083	\$ 2,916	\$ 2,916	\$ 2,916	\$ 2,916	\$ 2,916	\$ 2,916	\$ 2,916
OPERATING INCOME / (LOSS)	\$ 2,936	\$ 1,913	\$ 530	\$ 1,188	\$ 1,800	\$ 1,401	\$ 1,845	\$ 1,744	\$ 1,363	\$ 2,735	\$ 1,914	\$ 993	\$ 1,622	\$ 1,622
FYTD 2024 (July 2023 - June 2024) OPERATING INCOME / (LOSS)														\$ 7,264
CUMULATIVE (12-MONTH) OPERATING INCOME / (LOSS)														\$ 21,984

\* February 1st swap to "OBD" system

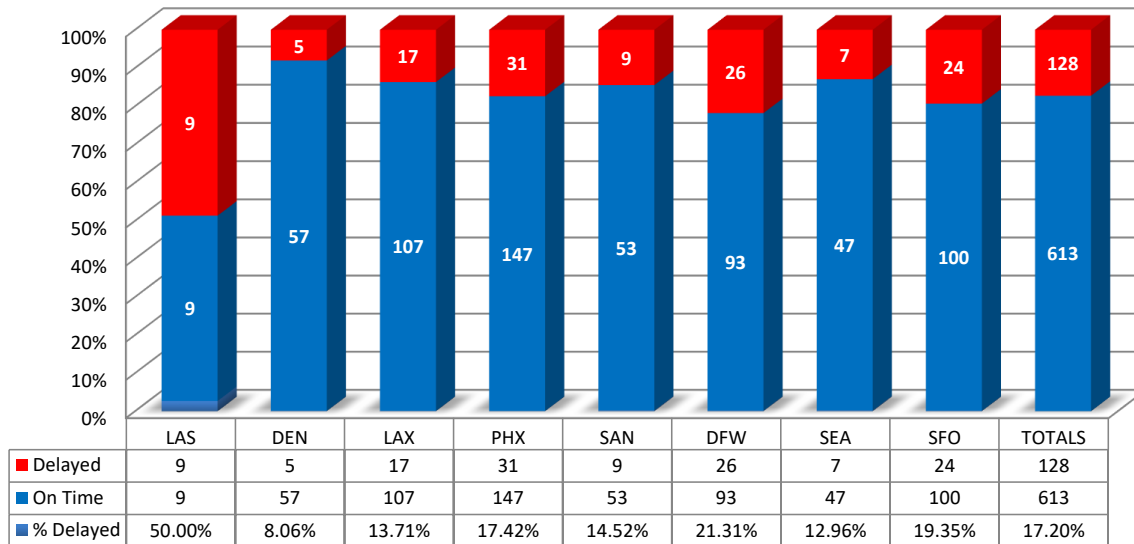
# OCTOBER 2023

## October Commercial Flights Operated vs. Canceled



**TOTAL CANCELATIONS: 3**

## October Commercial Flights On Time vs. Delayed



**TOTAL DELAYED FLIGHTS: 128**

|

|





## Monterey Regional Airport November 2023 Flight Schedule



		ARRIVALS					DEPARTURES						
Aircraft Type (Seats)	FROM	AIRLINE	FLIGHT	TIME	SCHD	TO	AIRLINE	FLIGHT	TIME	SCHD	Aircraft Type (Seats)		
EMB175 (76)	LAX		5310	9:53 AM	DAILY	DFW		1835	5:10 AM	1-4	A319 (128))		
CRJ700 (66)	PHX		6364	10:21 AM	DAILY EX 28, 29	SFO		5515	6:10PM	DAILY EX 24	EMB175 (76)		
EMB175 (76)	SAN		3446	10:35 AM	17-30 EX 23	PHX		3122	6:10AM	DAILY EX 28, 29	CRJ700 (66)		
A319 (128))	DFW		2212	12:00 PM	DAILY EX 23	PHX		6364	9:56 AM	5-30	CRJ700 (66)		
EMB175 (76)	SFO		5844 5479	9:00AM 12:05 PM	28 DAILY	LAX		5692 5658	10:00 AM 10:40 AM	28 DAILY	CRJ700 (66)		
EMB175 (76)	DEN		5438	1:40PM	DAILY EX 23	PHX		3127	11:03 AM	1-4	CRJ700 (66)		
EMB175 (76)	SAN		3488	2:30PM	DAILY Ex 23, 29, 30	SAN		3464	11:15 AM	17-30 EX 23	EMB175 (76)		
CRJ700 (66)	PHX		4228	3:50 PM	DAILY	DFW		2879	12:40 PM	DAILY EX 23	A319 (128)		
EMB175 (76)	SEA		3319	3:45 PM 5:35 PM	1-16 17-30 EX 23, 29	DEN		5667	12:50 PM	DAILY EX 23	EMB175 (76)		
CRJ700 (66)	PHX		4836	6:55 PM	DAILY EX 23, 25, 26	SFO		4729	2:25 PM	DAILY	EMB175 (76)		
EMB175 (76)	LAX		5398	7:45 PM	DAILY EX 23	SAN		3488	3:50 PM	DAILY EX 23, 29, 30	EMB175 (76)		
A319 (126)	DFW		1563	10:00PM	1-4	SEA		3307	4:25 PM 6:25 PM	1-16 17-30 EX 23, 29	EMB175 (76)		
CRJ700 (66)	PHX		4836	10:52 PM	25-26	PHX		4828	4:20 PM	DAILY EX 23	CRJ700 (66)		
EMB175 (76)	SFO		5670	11:30 PM	DAILY EX 23	LAX		5410	8:20 PM	DAILY EX 23	EMB175 (76)		
A319 (156))	LAS		63 112 63 119	1:01 PM 2:24PM 3:24 PM 4:26 PM	6,13 3,10 20, 27 17, 22, 26	LAS		64	1:50 PM 3:14PM 4:14 PM 5:16 PM	6,13 3,10 20, 27 17, 22, 26	A319 (156))		

\*Flight Schedule is general information and subject to change. Schedules are updated monthly and can change daily. Please contact your airline for further information.

**TO:** Michael La Pier, Executive Director  
**FROM:** Chris Morello, Deputy Executive Director  
**DATE:** November 1, 2023  
**SUBJ:** Planning and Capital Projects Monthly Report

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Attached is the current monthly Project Report for the Planning and Maintenance Departments with the following highlights for October 2023:

➤ **ARFF Construction**

- The Fire personnel relocated and began responding from the Northeast location on October 18, 2023.
- Hazard abatement on the southside location was completed in October 2023. Due to a delay in PG&E disconnecting the utilities to the southside location, demolition of the southside facility is slated for the end of November 2023.

➤ **Landside Parking and Road Pavement Improvements**

- The second coat of striping was completed on October 28, 2023 and the project will be closed out. The contractor did an excellent job at minimizing impacts to all of our passengers and tenants.

➤ **Southeast Hangar Relocation**

- The 19 Airport southeast hangar tenants that have opted to move to the northeast ramp were notified on October 26, 2023 of the parameters for the move.
- The letter included security and safety protocols that must be followed in the initial move in window:
  - Relocation Access and Timing
  - Future Billing Information
  - Badge Access
  - Airport Access to the Northside
  - Hangar Key Transfer
- Tenants were required to make an appointment for their first move to the northeast ramp and some tenants began to make the initial move on Monday, October 30, 2023.

➤ **Annual Holiday Military Lounge**

- The lounge is scheduled to be open at 4:00 am on Monday December 18 and will remain open through the last departure on Monday December 25, 2023. See attached flyers.

➤ **Commercial Ramp Construction**

- Graniterock Construction will begin to mobilize on November 27, 2023.
- Hazardous material abatement and hangar demolition will be the first activities that will occur and should begin in early December 2023.



**MONTEREY REGIONAL  
AIRPORT WELCOMES OUR  
MILITARY TRAVELERS**

# **HOLIDAY MILITARY LOUNGE**

---

**DECEMBER 18-25, 2023  
4:00 AM - LAST FLIGHT**

**ADMINISTRATION OFFICE  
SECOND FLOOR OF  
TERMINAL BUILDING**

**For active duty only.**

Complimentary meals, snacks,  
beverages, comfortable seating  
and wi-fi available.

## **DETAILS.**

The Military Lounge will be available to active duty U.S. military traveling on orders or for personal reasons during the December holiday traveling season. The Lounge will be provided as a courtesy of the airport, and is not associated with the USO. Overnight accommodations will not be available.

**FOR MORE INFORMATION,  
CONTACT US AT (831) 648-7000.**

To make arrangements for large group accommodations, please email [operations@montereyairport.com](mailto:operations@montereyairport.com)

**THANK YOU FOR  
YOUR SERVICE**

# Treat our Troops

HELP US SERVE UP CHEER  
THIS HOLIDAY SEASON

Purchase a \$10 meal from  
**WOODY'S AT THE AIRPORT**  
for our servicemen and women.

Complimentary meals will be made  
available to active duty military at  
the Monterey Regional Airport  
Holiday Military Lounge.

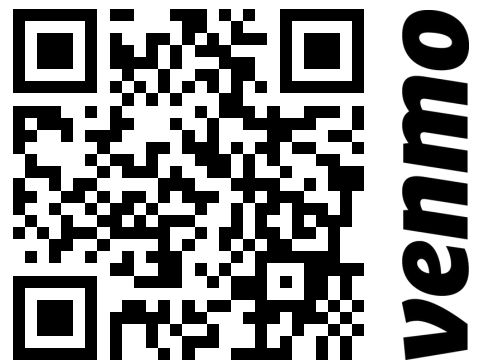
MONTEREY REGIONAL AIRPORT  
**HOLIDAY  
MILITARY  
LOUNGE**

DECEMBER 18-25, 2023  
4:00 AM - LAST FLIGHT

ADMINISTRATION OFFICE  
SECOND FLOOR OF TERMINAL BUILDING



SCAN TO  
PURCHASE



**NO VENMO? NO PROBLEM!**

Ask your server to add a \$10  
servicemember meal to your tab.



FUNDING				EXPENDITURES				STATUS			
PROJECT #	AIP #	PFC	Total Project Budget	Spent in Prior Fiscal Years	FY 2024 Expenditures to Date	10/31/2023	% Physical Complete	Project Name	Current Status	4 Week Look Ahead	
<b><u>ACTIVE FEDERALLY-FUNDED PROJECTS:</u></b>											
1	2022-01	79	18-22-C-00-MRY	\$11,209,740	\$5,279,526	\$4,893,769	\$10,173,295	97%	<b>SEP Phase C1/C2/C3 ARFF Design/Construction Demo/Airfield Access</b>	Mill Construction and Mar Jang Architects have completed the footprint design based on AIP eligibility and the site positioning. The AIP grant was executed on September 22, 2022. The contract for construction was approved at the September 2022 BOD meeting.	The fire personnel moved into the new location on October 18, 2023. Hazardous abatement was completed on the southside location on October 27, 2023. Demolition is tentatively scheduled to begin on November 27, 2023 after PG&E disconnects the utilities.
2	2023-01	TBD	18-22-C-00-MRY	\$3,664,550	\$195,858	\$709,209	\$905,066	5%	<b>SEP Phase D1 Terminal Design</b>	The contract for Terminal Design was approved at the April 5, 2023 meeting. Staff are working with HOK on the phase 1 schedule of activities.	MRY is still awaiting the BIL entitlement grant that will fund 47% of the HOK design and 100% of KHA and PFM contracts. FAA has indicated that we will receive that grant agreement in the first quarter of FY2024.
3	2024-01	81	18-22-C-00-MRY	\$3,157,895	\$0	\$0	\$0	5%	<b>SEP Phase D1 Terminal Design</b>	The contract for Terminal Design was approved at the April 5, 2023 meeting. Staff are working with HOK on the phase 1 schedule of activities.	The BIL ATP grant application was executed on September 13, 2023 which will fund 53% of the HOK design services.
4	2023-02	TBD	18-22-C-00-MRY	\$2,170,000	\$0	\$0	\$0	0%	<b>RUNWAY 28L-10R TREATMENT</b>		No work has started at this time.
5	2023-03	80	18-22-C-00-MRY	\$44,707,180	\$0	\$86,334	\$86,334	0%	<b>SEP Phase B2 Commercial Apron Construction</b>	The low bid contract of \$41,046,883.83 by Graniterock Vanguard JV was approved at the June 21st board meeting.	The Phase 1 grant was executed on September 13, 2023. A Notice to Proceed was provided on 9/22/2023 to Kimley Horn and C&S Engineers for the project management and inspections services. Graniterock Construction will begin mobilization on 11/27/2023.

FUNDING				EXPENDITURES				STATUS			
PROJECT #	AIP #	PFC	Total Project Budget	Spent in Prior Fiscal Years	FY 2024 Expenditures to Date	10/31/2023	% Physical Complete	Project Name	Current Status	4 Week Look Ahead	
<b><u>OUTSIDE FUNDED PROJECTS:</u></b>											
8	2019-03	N/A	N/A	\$2,828,058	\$937,761	\$17,574	\$955,335	45%	<b>WATER DISTRIBUTION SYSTEM</b>	After CEQA MND Certification, the project bid notification was provided to contractors. A contract award, to Grantirock Company was approved at the October, 24, 2023 BOD meeting.	Graniterock Company is in the process of executing the contract and submitting the required performance, material labor bonds, and insurance certificate.
9	2023-08	N/A	N/A	\$7,100,000	\$5,309,298	\$1,328,609	\$6,637,907	80%	<b>SOUTHEAST HANGAR PURCHASE</b>	A purchase agreement with Monterey Fuel Company was approved at the January meeting.	A construction permit for full construction was provided to Avila Construction in May 2023. MFC has committed to a completion of the project for mid-to-late October 2023.
<b><u>DISTRICT ONLY FUNDED PROJECTS</u></b>											
11	2020-14	N/A	N/A	\$350,000	\$203,879	\$0	\$203,879	0%	<b>NORTHWEST BUILDING ABATEMENT</b>		Staff are evaluating building 1105 Airport Way.
12	2024-02	N/A	N/A	\$100,000	\$0	\$0	\$0	100%	<b>VEHICLE REPLACEMENT</b>		
13	2023-04	N/A	N/A	\$440,000	\$40,871	\$265,598	\$306,469	5%	<b>2801 PROPERTY REPAIRS</b>	A bid award to Coastal Paving was approved at the July board meeting and contract execution is in process.	Coastal Paving completed the paving and first coat of striping in September of 2023. The 2nd coat of striping was completed on October 28. The project will be closed out in November.
14	2023-05	N/A	N/A	\$350,000	\$31,661	\$251,766	\$283,427	5%	<b>FRED KANE-SKYPARK PAVEMENT IMPROVEMENTS</b>		Same as 2023-04 above.
15	2024-03	N/A	N/A	\$225,000		\$88,075	\$88,075	33%	<b>AIRFIELD AND PROPERTY MAINTENANCE</b>	Runway Safe completed the inspection and testing in August 2023 and a report was provided in the planning department cover report in the October Board package. No issues were found with the EMAS.	

FUNDING				EXPENDITURES				STATUS			
	PROJECT #	AIP #	PFC	Total Project Budget	Spent in Prior Fiscal Years	FY 2024 Expenditures to Date	10/31/2023	% Physical Complete	Project Name	Current Status	4 Week Look Ahead
16	2024-04	N/A	N/A	\$55,000		\$20,475	\$20,475	0%	<b>TERMINAL AREA IMPROVEMENTS</b>	A contract for the Gate 1 Courtyard wall height increase was approved at the 9/20/2023 meeting.	Staff have provided a notice to proceed to Coast Counties Glass. Installation should commence in November of 2023.



# POLICE

## DEL REY OAKS

# MONTHLY POLICE ACTIVITY REPORT

October 2023

**TO:** Michael La Pier, Executive Director  
**FROM:** Commander Roger Guzman  
**DATE:** November 1, 2023  
**SUBJECT:** Police Activity Report for OCTOBER 2023

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The following is a summary of significant activity in the Police Department in OCTOBER, 2023:

### Highlights

Del Rey Oaks Police Officers responded to approx 6 **door and gate alarms** in OCTOBER. Boarding Gate 4 alarm sending alarms every time the gate is used, First Alarm contacted to fix issue, several hundred false alarms received throughout the month.

### Training

Officer Dowson provided updated training regarding MRY OPS. Officers conducted annual drivers training. Meeting with Mark Curtis and Monterey Fire about individual responsibilities during Emergency Responses to MRY.

### Calls for Service

1. 10/05/23 4:00 PM Ofcr Andoy  
Northside Airport: Area 8  
Illegal dumping site located in dirt lot off North Rd. Officer identified a Ford F-150 with trailer as the dumping subject. Images of vehicle shared with Airport Staff.
2. 10/09/2023 2:00 PM Ofcr Dowson  
Terminal: Customer service  
Passenger contacted in Main Terminal with an open beverage, not purchased at Airport. Passenger disposed of the beverage and was admonished about alcoholic beverage consumption locations in the Terminal.
3. 10/14/23 10:05 AM Ofcr Dowson  
Terminal: 415 PC  
Officer dispatched to a 415 PC at the American Ticket Counter. Passenger very upset about lost plane-side checked in bag. Passenger bag was located in baggage room after she initially claimed it was not her bag.
4. 10/28/23 6:15 AM Ofcr Tang  
Terminal: Arrest  
Subject was arrested after being admonished with a Trespass Warning about returning to the Monterey Regional Airport without a flight or rental car. Subject had prior incident at SFO where she was also arrested for trespassing.

END OF REPORT.