

MINUTES OF THE REGULAR MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

January 19, 2022 - 9:00 AM

NOTICE REGARDING A RETURN TO IN-PERSON PUBLIC PARTICIPATION AT MONTEREY PENINSULA AIRPORT DISTRICT BOARD MEETINGS

Due to the expiration of certain directives contained in the Governor's Declaration of Emergency for the State of California (Executive Order N-29-20), the Board of Directors of the Monterey Peninsula Airport District will return to hold meetings at the Airport Board Room, with in-person attendance.

Due to recent increase in the transmission of the Omicron variant of the Coronavirus, and, as a result of the directives issued by the State of California and the Monterey County Public Health Officer intended to prevent the transmission of the coronavirus, the Airport may utilize the procedures outlined in AB361 to utilize alternative measures related to the conduct of remote meetings and remote comments by members of the public.

Should the Board implement the measures outlined in AB 361, members of the public may participate in the Board meeting via Zoom video conference. Please visit www.zoom.us/join and enter the following Meeting ID: 831 5980 6844. If you do not have access to the internet, you may also participate telephonically by calling (253) 215-8782 and entering the same Meeting ID. Members of the public who wish to provide comment on an item on the agenda may do so during the meeting prior to the item being considered by the Board, as outlined below.

REMOTE PUBLIC COMMENTS

To make a public comment, the following options are available:

1. Before the Meeting via Email: Written comments can be emailed to info@montereyairport.com. Include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)." Written comments should be received by 8:00 AM on the day of the meeting. All submitted comments will be provided to the Board for consideration and will be compiled as part of the record.
2. During the Meeting via Oral Comments: When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9. The Secretary to the Board will call speaker names and unmute speaker microphones. You will have up to 3 minutes to provide your oral comments, pursuant to Board policy.

Public comments may also be made in person. Members of the public may attend the Board Meeting in person and request to speak to the Board when the Chair calls for public comment.

A. CALL TO ORDER/ROLL CALL

Chair Cursio called to order the Regular Meeting of the Board of Directors at 9:03 AM. Directors Sawhney, Leffel, Sabo, and Miller were present. Director Sawhney and Chair Cursio attended via Zoom videoconference. The following staff were present: Executive Director La Pier, District Counsel Huber, Acting District Secretary Adams, Deputy Executive Director Bergholz and Deputy Director Morello. District Counsel and Deputy Directors Bergholz and Morello attended via Zoom videoconference.

B. PLEDGE OF ALLEGIANCE

Director Leffel led the Pledge of Allegiance.

C. ADOPTION OF AB 361 RESOLUTION TO ALLOW REMOTE MEETINGS

- Adopt
1. Resolution No. 1816, A Resolution of the Board of Directors of the Monterey Peninsula Airport District Making Findings and Determinations Pursuant to AB 361 or Virtual Meetings and Authorizing Virtual Board Member and Other District Meetings

Executive Director La Pier introduced item C.1 stating Resolution No. 1816 allows both the public and the board to attend meetings via Zoom videoconference and the public to provide comment via Zoom, in person, or in writing. Executive Director La Pier stated currently public comment is only allowed in person or in writing; this Resolution is at the request of the Board and staff recommends adoption.

Director Leffel moved to adopt Resolution No. 1816. Director Sawhney seconded the motion. The motion passed unanimously by a roll call vote of 5-0.

RESOLUTION NO. 1816

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT MAKING FINDINGS AND DETERMINATIONS UNDER AB 361 FOR VIRTUAL MEETINGS AND AUTHORIZING VIRTUAL BOARD MEMBER AND OTHER DISTRICT MEETINGS PURSUANT TO AB 361

The Board of Directors of the Monterey Peninsula Airport District does hereby find, order, and resolve as follows:

SECTION 1. Recitals.

A. The Ralph M. Brown Act (Gov. Code § 54950 et seq.) generally requires local agencies meeting via teleconference, including through other virtual or electronic means, to provide public access at each location in which members of the legislative body are teleconferencing;

B. On September 16, 2021, the Governor signed AB 361 (in effect as of October 1, 2021 – Government Code Section 54953(e)), which allows legislative bodies to meet virtually provided there is a state of emergency, and either (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees;

C. The Governor issued a proclamation declaring a state of emergency on March 4, 2020, due to the COVID-19 pandemic, pursuant to section 8625 of the California Emergency Services Act, and this proclaimed state of emergency currently remains in effect;

D. State or local officials continue to impose and recommend measures to promote social distancing and because of the ongoing threat of COVID-19, meeting in person would present imminent risks to the health and safety of attendees;

E. The Board has considered the circumstances of the state of emergency and finds that the continuation of virtual meetings will allow for full participation by members of the public until social distancing recommendations are lifted; and

F. The Board of Directors of the Monterey Peninsula Airport District desires to hold virtual meetings pursuant to AB 361 and Government Code section 54953(e).

SECTION 2. Teleconference Meetings.

Consistent with the provisions of Government Code Section 54953(e), the Board of Directors finds and determines that the Board and all other legislative bodies of the Monterey Peninsula Airport District created by the Board of Directors shall be authorized to meet virtually in accordance with Government Code section 54953(e) and without compliance with section 54953(b)(3) based upon the findings and determinations hereby made by the Board of Directors.

SECTION 3. Effective Date.

This Resolution shall take effect immediately upon its adoption and remain in effect for 30 days or until such time as the Board of Directors reaffirms this resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Board of Directors and all other legislative bodies of the Monterey Peninsula Airport District may continue to teleconference without compliance with Government Code §54953(b)(3).

SECTION 4. Severability.

If any provision of this Resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The Board hereby declares that it would have adopted this Resolution irrespective of the invalidity of any particular portion thereof.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 19th day of January 2022 by the following roll call vote:

AYES:	DIRECTORS: Sawhney, Leffel, Sabo, Miller, Chair Cursio
NOES:	DIRECTORS: None
ABSTAIN:	DIRECTORS: None
ABSENT:	DIRECTORS: None

D. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

Executive Director La Pier stated the Monterey Regional Airport was presented with a certificate of appreciation from Defense Language Institute (DLI) in recognition of the Monterey Regional Airport's Military Holiday Lounge that took place during the 2021 Holiday season.

Director Sabo asked, for the benefit of the public, what is the potential of cancellations out of MRY due to 5G. Executive Director La Pier answered there is no known impact anticipated locally at this time. Director Sabo added it is critical to approaches where the airplane lands itself. We can't do that here so there should be no disruption.

E. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Any person may address the Monterey Peninsula Airport District Board at this time on any item that is **NOT** on today's agenda and should be within the jurisdiction of the Monterey Peninsula Airport District Board. Comments concerning matters set forth on this agenda will be heard at the time the matter is considered.

Howard Fosler, a member of the public, commented that, as a citizen of new Monterey, he would like to report the noise is greatly improved. He stated there are two flights daily that don't follow the procedure most days; but the others do.

F. SEATING OF CHAIR

Chair Cursio thanked all Board of Directors for their cooperation during a difficult year due to the pandemic. Directors expressed their appreciation to Chair Cursio and the staff. Chair Cursio welcomed Director Miller and turned his seat as Chair over to him.

G. SELECTION OF CHAIR PRO TEM

Chair Miller moved to nominate Director Sawhney as Chair Pro Tem. Director Leffel seconded the nomination. The nomination was unanimously approved by voice call vote.

H. APPOINTMENT OF COMMITTEES BY CHAIR

Chair Miller moved to nominate the following appointments:

- a. Standing Committees:
 - i. Budget and Finance Directors Sabo and Leffel
 - ii. Air Service, Marketing, Community Relations Directors Cursio and Miller
 - iii. Airport Property Development and Leases Directors Sawhney and Cursio
- b. Ad-Hoc Committees:
 - i. Local Jurisdiction Liaison Director Leffel Alt: Miller
- c. Liaison/Representatives:
 - i. Local Agency Formation Commission Director Leffel Alt: Sawhney
 - ii. Regional Taxi Authority Director Cursio Alt: Sawhney
 - iii. Transportation Agency for Monterey County Director Sabo Alt: Cursio
 - iv. Special Districts Association Liaison Director Leffel Alt: Miller
 - v. Association of Monterey Bay Area Governments Director Sawhney Alt: Sabo

Director Leffel stated there is no airport alternate for Local Agency Formation Commission (LAFCO) because Director Leffel represents all special districts as an elected official. The LAFCO Special District Alternate is also an elected position. The airport can assign someone to sit in on meetings and report but not sit on the dais.

Director Leffel seconded all nominations. The nominations were unanimously approved by voice call vote.

I. CONSENT AGENDA - ACTION ITEMS

The Consent Agenda consists of those items which are routine and for which a staff recommendation has been prepared. A Board member, member of the audience or staff may request that an item be placed on the deferred consent agenda for further discussion. One motion will cover all items on the Consent Agenda. The motion to approve will authorize the action or recommendation indicated.

- Approve 1. Minutes of the Committee Meeting of the Budget & Finance Committee December 13, 2021
- Approve 2. Minutes of the Regular Meeting of December 15, 2021
- Approve 3. Minutes of the Special Meeting of January 7, 2021
- Approve 4. Minutes of the Committee Meeting of the Air Carrier Service, Marketing and Community Relations Committee of January 10, 2022
- Approve 5. Minutes of the Committee Meeting of the Budget & Finance Committee January 11, 2022
- Approve 6. Minutes of the Committee Meeting of the Airport Property Development and Leases Committee of January 12, 2022

Director Sawhney asked to place items I.2, I.4, I.5, and I.6 on the deferred consent agenda. Director Leffel made a motion to approve items I.1 and I.3. Director Sabo seconded the motion. The motion passed 4-1 with a voice call vote with Director Sawhney abstaining.

Chair Miller apologized to the public and stated the Board will enter into closed session out of published agenda order to accommodate an outside legal party only available at that time. He added the Board will review item M.1 only and then resume the open session agenda.

M. CLOSED SESSION

1. EXISTING LITIGATION [Government Code section 54956.9(a)]. The Board will meet with the Executive Director and District Counsel to discuss existing litigation: City of Monterey v. Monterey Peninsula Airport District, et al., Monterey County Superior Court, Case No. 20CV002445.

Chair Miller asked for public comment on agenda item M.1. There was none.

The Board entered closed session at 9:30 AM.

The Board resumed open session at 10:59 AM. Chair Miller stated there was no report and no action taken.

Chair Miller stated Item J. will be deferred until after Item K.1, to accommodate the presenter.

K. REGULAR AGENDA - ACTION ITEMS

Presentation 1. Redrawing of Board Member Election District Boundaries

Executive Director La Pier introduced Item K.1 and stated this is the first of three meetings that will include time for public comment on the redrawing of Board Member Election District Boundaries.

Executive Director La Pier introduced the presenter, Doug Johnson with National Demographics Corporation, who is the Monterey Peninsula Airport District's consultant and attended via Zoom videoconference. Doug Johnson stated the goal is to get input from the Board prior to his company doing draft maps. The Board is also interested in public comment. He spoke to the existing District map and existing district demographics, noting the deviation from the ideal population should be no more than 10%.

Chair Miller asked for public comment.

Howard Fosler, a member of the public and representative for the League of Women Voters, was present. He stated the League of Women Voters is a nonpartisan political organization that encourages informed and active participation in government. He added the redistricting issue is important, they are interested in the process, and appreciate the opportunity to participate.

Director Leffel gave input regarding keeping more of Pacific Grove together by giving Division 4 a portion of the beach track currently in Division 3 and moving the line for Seaside to another major street to better balance Division 1 and 2.

There was discussion about what happens if there is a shift that creates an area where no Director resides. Doug Johnson noted you run out your term; they try to honor the vote of the people.

Howard Fosler, a member of the public, stated community of interest can work for and against you. Minorities get a voice in their area, but they only get one voice. He would spread out representation to 10% or less as has been discussed.

Executive Director La Pier stated the next step would be potential maps.

J. DEFERRED CONSENT AGENDA - ACTION ITEMS

Chair Miller stated Items I.2, I.4, and I.6 were pulled from consent agenda for discussion. Item I.5 is pulled until next meeting because the minutes were omitted from the printed Board packets due to a clerical error.

Director Sawhney stated Item I.2, Minutes of the Regular Meeting of December 15, 2021, do not reflect, in Item L., Discussion of Future Agendas, a request she believed she made to get an updated travel and event calendar. She stated she would like to get a request approved to attend a local program.

There was a discussion about the process to get Board attendance at an outside conference approved. Chair Miller asked that the updated travel and event calendar be brought up during Discussion of Future Agendas.

Director Sabo stated Item I.2, Minutes of the Regular Meeting of December 15, 2021, do not reflect his comments during the presentation that there were no bond financing alternatives, and when he was told there was a presentation made in October to the Budget and Finance committee that the full Board did not receive, he requested for it to be sent to them. He asked that the Minutes of the Regular Meeting of December 15, 2021 be amended to reflect that. Chair Miller asked that the minutes be amended, and any presentation be sent to Director Sabo.

Director Sawhney stated Item I.4, Minutes of the Air Carrier Service Committee meeting of January 10, 2022 do not reflect an update to the strategic marketing plan. She asked if that was given to the committee, stating it was overdue by six months. Chair Miller stated we had Mr. Chidlaw of Chidlaw Marketing do a presentation in the past. Executive Director La Pier added there were two presentations to the Board and two to the Air Service committee and it was presented as a marketing plan; he believes that has been accomplished. Director Sawhney said the iteration came to the Board a second time but there was no strategic plan.

Director Sawhney stated on Item I.6, Minutes of the Airport Property Development & Leases Committee meeting of January 12, 2022, there was a discussion about Sky Park. She asked if we have financial details that have been shared with the Board. Executive Director La Pier answered this has not been brought to the Board yet; we just received part of the financials. Chair Miller added that will be reported out on, but they are still in the negotiation phase, and we do not want to interfere with that. Sawhney stated she was looking for clarity; there is nothing to amend on the minutes.

Chair Miller asked Director Sawhney if she could now make a motion to approve Items I.2, I.4, and I.6. Sawhney made a motion to approve those minutes with one amendment to I.2 so that Item L. states that she thinks we need a strategic meeting and not just a financial meeting. Director Leffel seconded the motion. The motion passed unanimously by voice call vote.

Chair Miller noted Item I.5 was tabled until the next regular meeting.

K. REGULAR AGENDA - ACTION ITEMS

Presentation 1. Redrawing of Board Member Election District Boundaries

This presentation was given out of order and just prior to Item J.

- Adopt 2. Resolution No. 1812, A Resolution Authorizing and Approving the Service Agreement between the Monterey Peninsula Airport District and Granite Drilling Company, Inc.

Executive Director La Pier introduced Item K.2 stating Resolution No. 1812, A Resolution Authorizing and Approving the Service Agreement between the Monterey Peninsula Airport District and Granite Drilling, and Resolution 1813, A Resolution Authorizing and Approving the Service Agreement between the Monterey Peninsula Airport District and Bierman Hydrogeologic, go hand in hand. Deputy Director Morello referred to the Staff Report and reviewed the history of this item. She noted there are two properties and Granite Drilling will be used to drill the wells while Bierman Hydrogeologic will do the testing for quality and capacity and oversee the drilling. She added there would be a third step, which is conveyance and pumps; those are determined by depth and capacity.

There was no public comment.

Director Sabo asked if Granite Drilling was selected by competing bid or direct selection. Chair Miller answered this was reviewed by the Lease Committee and there are only two companies; one was deemed not satisfactory.

There was a discussion about capacity projections and Chair Miller noted there is no guarantee until you drill; estimates were done based on historical conditions. Executive Director La Pier added Bierman gave ballpark numbers and thought it was a reasonable assumption we could generate at least one (1) acre foot of potable water. Director Sabo asked that we review output figures before we move to the distribution phase. Executive Director La Pier stated that would be a Board decision. The goal is to get the QTA off potable water.

Director Cursio stated the Lease Committee reviewed and recommends approval.

Director Leffel moved to adopt Resolution No. 1812. Director Cursio seconded the motion. The motion passed unanimously by a roll call vote of 5-0.

RESOLUTION NO. 1812

A RESOLUTION AUTHORIZING AND APPROVING THE SERVICE AGREEMENT BETWEEN THE MONTEREY PENINSULA AIRPORT DISTRICT AND GRANITE DRILLING COMPANY, INC.

WHEREAS, the Monterey Peninsula Airport District (MPAD) owns and operates the Monterey Regional Airport; and

WHEREAS, In November 2021, Emergency Replacement Water Well Replacement permit and Destruction permit were granted for the 2999 Monterey Salinas Highway location.; and

WHEREAS, In December 2021, Emergency Replacement Water Well Replacement permit and Destruction permit were granted for the 2801 Monterey Salinas Highway well location.; and

WHEREAS, The emergency well permits authorize the construction of replacement wells at these locations; and

WHEREAS, The permits also require that the existing water wells shall be properly destroyed within 180 days of the replacement wells becoming operational.; and

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: That the Monterey Peninsula Airport District contract with Granite Drilling Company Inc. for a total amount not-to-exceed \$380,500.00 and directs the Executive Director of the District, or his designee, to execute the purchase order.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 19th day of January 2022 by the following roll call vote:

AYES:	DIRECTORS: Sawhney, Cursio, Leffel, Sabo, Chair Miller
NOES:	DIRECTORS: None
ABSTAIN:	DIRECTORS: None
ABSENT:	DIRECTORS: None

Adopt 3. Resolution No. 1813, A Resolution Authorizing and Approving the Service Agreement between the Monterey Peninsula Airport District and Bierman Hydrogeologic

Executive Director La Pier introduced Item K.3 saying this is the companion resolution to Resolution No. 1812. Deputy Director Morello stated, in addition to oversight and analysis of quality and quantity, Bierman Hydrogeologic will also manage the permitting.

Director Cursio stated the Lease Committee reviewed and recommends adoption.

There was no public comment.

Director Sawhney moved to adopt Resolution No. 1813. Director Leffel seconded the motion. The motion passed unanimously by a roll call vote of 5-0.

RESOLUTION NO. 1813

A RESOLUTION AUTHORIZING AND APPROVING THE SERVICE AGREEMENT BETWEEN THE MONTEREY PENINSULA AIRPORT DISTRICT AND BIERMAN HYDROGEOLOGIC

WHEREAS, the Monterey Peninsula Airport District (MPAD) owns and operates the Monterey Regional Airport; and

WHEREAS, In November 2021, Emergency Replacement Water Well Replacement permit and Destruction permit were granted for the 2999 Monterey Salinas Highway well location.; and

WHEREAS, In December 2021, Emergency Replacement Water Well Replacement permit and Destruction permit were granted for the 2801 Monterey Salinas Highway well location.; and

WHEREAS, The emergency well permits authorize the construction of replacement wells at these locations; and

WHEREAS, The permits also require that the existing water wells shall be properly destroyed within 180 days of the replacement wells becoming operational.; and

WHEREAS, Bierman Hydrogeologic will be responsible for oversight and submittal of the permit and testing requirements as set forth by the County.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: That the Monterey Peninsula Airport District contract with Granite Drilling Company Inc. for a total amount not-to-exceed \$60,000.00 and directs the Executive Director of the District, or his designee, to execute the purchase order.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 19th day of January 2022 by the following roll call vote:

AYES:	DIRECTORS: Sawhney, Cursio, Leffel, Sabo, Chair Miller
NOES:	DIRECTORS: None
ABSTAIN:	DIRECTORS: None
ABSENT:	DIRECTORS: None

Adopt 4. Resolution No. 1814, A Resolution Amending Resolution No. 1803 and Approving the Amended Operating Budget of The Monterey Peninsula Airport District for Fiscal Year Ending 2022

Executive Director La Pier introduced Item K.4 saying this is related to a conservative FY2022 budget due to the COVID-19 pandemic. This Amended Operating Budget more accurately reflects the current financial situation and allows for new expenditures.

Deputy Director Bergholz reviewed the amended budget by revenue category saying we have brought the budget in line with actual service. Deputy Director Bergholz reviewed the two categories of expenses that had changes. Lower labor expenses relate to two positions that we intended to fill earlier; one of which is just now filled and another that has not yet been filled. He noted there is an increase in temporary personnel expenses due to temp-to-hire positions and increases to Marketing and Public Relations for increased promotional activity.

Chair Miller announced Legal Counsel entered the boardroom at 12:39 PM.

Executive Director La Pier stated Air Service and Finance Committees reviewed the proposed changes and additions to our current marketing plan. Executive Director La Pier gave an overview of the new activities planned. Director Sawhney stated she has concerns about approving more marketing dollars without a strategic document. Executive Director La Pier stated the additions are consistent with our September Sales and Marketing Plan.

There was a discussion about what Director Sawhney would like to see in terms of a strategic document. There was a discussion about what was expected after feedback and input was given to the Sales and Marketing Plan last fall. Director Sawhney stated she does not think we have a document we need for marketing and public relations.

Cursio asked if the Finance Committee recommends this Resolution. Leffel said the Directors were split. Sawhney stated she was waiting for additional detail that did not come. She does not recommend for that reason. Director Sabo noted there are other things he would like to see done in terms of marketing, but the marketing plan is a staff decision. He supports the additional expenditures.

There was a discussion about the position of Property Specialist, which has not yet been filled.

Chair Miller asked what CARES funds are still available. Executive Director La Pier stated \$8.3 million in the first, \$2.1 million in the third, and none in the second.

Director Sabo made a motion to adopt Resolution No. 1814. Director Leffel seconded the motion. The motion passed 4 to 1 by roll call vote with Director Sawhney voting no.

RESOLUTION NO. 1814

A RESOLUTION AMENDING RESOLUTION NO. 1803 AND APPROVING THE AMENDED OPERATING BUDGET OF THE MONTEREY PENINSULA AIRPORT DISTRICT FOR FISCAL YEAR ENDING 2022

WHEREAS, Executive Staff recommends the Fiscal Year 2022 Operating Budget be amended to reflect material financial changes in expected District operations.

WHEREAS, it is the desire of the Board of Directors to amend the "Fiscal Year 2022 Operating Budget" and include expected changes in revenues and expenditures identified since the approval of Resolution No. 1803.

WHEREAS, the revenues and expenditures of the District for the Fiscal Year 2022 are hereby appropriated as set forth and segregated in the amended Operating Budget, and

WHEREAS, all amended operating expenditures for the Fiscal Year 2022 as set forth in the District Amended Operating Budget shall be payable in such time, form and manner as is prescribed by the Monterey Peninsula Airport District Act and by Resolution No. 1424, a Resolution Establishing Fiscal Control Policies and Procedures for the Monterey Peninsula Airport District, and

WHEREAS, all debt service expenditures, interest and principal, for the Fiscal Year 2022 are identified and shall be payable in such time, form and manner as prescribed by contract or covenant, are hereby approved, and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT, that the Fiscal Year 2022 District Operating Budget is changed from a projected retained earnings of \$74,285 to a projected retained earnings of \$1,631,007 effective immediately.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 19th day of January 2022 by the following roll call vote:

AYES:	DIRECTORS: Cursio, Leffel, Sabo, Chair Miller
NOES:	DIRECTORS: Sawhney
ABSTAIN:	DIRECTORS: None
ABSENT:	DIRECTORS: None

Adopt 5. Resolution No. 1815, A Resolution Amending Resolution No. 1804 and Approving the Amended Capital Improvement Program (CIP) Budget of The Monterey Peninsula Airport District for Fiscal Year Ending June 30, 2022

Executive Director La Pier introduced Resolution No. 1815, stating there is only one amendment which is adding to the deck repair that has already been approved. There are ancillary fees to getting the work completed. Deputy Director Morello stated the additional expense is \$250k.

Director Cursio asked if the Finance Committee recommended adopting Resolution No. 1815. Director Sawhney answered yes.

Director Leffel made a motion to adopt Resolution No. 1815. Director Cursio seconded the motion. The motion passed unanimously by roll call vote.

RESOLUTION NO. 1815

A RESOLUTION AMENDING RESOLUTION NO. 1804 AND APPROVING THE AMENDED CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET OF THE MONTEREY PENINSULA AIRPORT DISTRICT FOR FISCAL YEAR ENDING JUNE 30, 2022

WHEREAS, Executive Staff recommends the Fiscal Year 2022 Capital Budget be amended to reflect proposed changes in District Capital Projects; and

WHEREAS, it is the desire of the Board of Directors to amend the "Fiscal Year 2022 Capital Budget" to reflect the inclusion of changes impacting the Capital Budget; and

WHEREAS, it is the desire of the Board of Directors to amend the "Fiscal Year 2022 Capital Budget" to include changes in capital expenditures identified since the approval of Resolution No. 1804; and

WHEREAS, the revenues and expenditures of the District for the Fiscal Year 2022 are hereby appropriated as set forth and segregated in the amended Capital Budget; and

WHEREAS, all amended capital expenditures for the Fiscal Year 2022 as set forth in the District Amended Capital Budget shall be payable in such time, form and manner as is prescribed by the Monterey Peninsula Airport District Act and by Resolution No. 1424, a Resolution Establishing Fiscal Control Policies and Procedures for the Monterey Peninsula Airport District; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT, that the Fiscal Year 2022 District Capital Budget is amended for a total amount of \$19,735,177 effective immediately.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 19th day of January 2022 by the following roll call vote:

AYES:	DIRECTORS: Sawhney, Cursio, Leffel, Sabo, Chair Miller
NOES:	DIRECTORS: None
ABSTAIN:	DIRECTORS: None
ABSENT:	DIRECTORS: None

A break was taken from 1:12 PM until 1:26 PM.

L. BOARD COMMITTEE REPORTS AND ACCEPTANCE OF DEPARTMENT REPORTS

Report on meetings attended by Board Members at Monterey Peninsula Airport District's expense - AB1234.

The board receives department reports which do not require any action by the board.

a. Standing Committees:

Discussions limited to 3 minutes on matters not covered in committee minutes.

- | | |
|---|----------------------------|
| i. Budget and Finance | Directors Leffel & Sawhney |
| ii. Air Service, Marketing, Community Relations | Directors Cursio & Sabo |
| iii. Airport Property Development and Leases | Directors Cursio & Miller |

b. Ad-Hoc Committees:

Discussions limited to 3 minutes.

- | | |
|-------------------------------|---------------------------|
| i. Local Jurisdiction Liaison | Directors Leffel & Miller |
|-------------------------------|---------------------------|

c. Liaison/Representatives:

Discussions limited to 3 minutes.

- | | | |
|---|-----------------|--------------|
| i. Local Agency Formation Commission | Director Leffel | Alt: Sawhney |
| ii. Regional Taxi Authority | Director Leffel | Alt: Sawhney |
| iii. Transportation Agency for Monterey County | Director Sabo | Alt: Cursio |
| iv. Special Districts Association Liaison | Director Miller | Alt: Leffel |
| v. Association of Monterey Bay Area Governments | E.D. La Pier | Alt: Sabo |

The Board discussed the Staff and Committee Reports.

M. CLOSED SESSION

The Board entered closed session at 2:22 PM. Item M.1 was previously discussed in closed session directly after Item I., Consent Agenda.

1. **EXISTING LITIGATION** [Government Code section 54956.9(a)]. The Board will meet with the Executive Director and District Counsel to discuss existing litigation: City of Monterey v. Monterey Peninsula Airport District, et al., Monterey County Superior Court, Case No. 20CV002445.
2. **REAL PROPERTY NEGOTIATIONS** [Government Code Section 54956.8]. The Board will meet with Real Property Negotiators, Executive Director and District Counsel, regarding the properties identified as 7.24 acres commonly known as DMA Eastside Leasehold Area.
3. **EVALUATION** [Government Code Section 54957(b)]. The Board will meet with the Executive Director and District Counsel to consider the performance related to the following position: Executive Director.

N. RECONVENE TO OPEN SESSION

The Regular Meeting of the Monterey Peninsula Airport District Board of Directors reconvened at 4:32 PM. Chair Miller stated no reportable action was taken during closed session.

O. PENDING REQUESTS FOR FUTURE AGENDA ITEMS

None.

P. DISCUSSION OF FUTURE AGENDAS

- *Approve Updates to MPAD Governance Manual and Board Operating Rules and Procedures to Reflect Legal Counsel Review*
- *Review District Policy and Use Agreement for Electronic Tablets by the Board of Directors and Key District Staff*
- *Approve Board Attendance at Future Conferences and Events*
- *Approve Update to Employment Handbook Harassment Policy*

Director Sawhney asked that staff prepare and distribute a meeting cadence document that will show new committee and board assignments and when those meetings take place.

Director Sawhney asked staff to update the conference and events list in preparation for Board conference attendance approvals.

Director Leffel noted the Finance Committee will add a Business License update to their report next month.

Director Leffel suggested the Air Service Committee receive a report on marketing spend to date by category, i.e., television, radio, etc.

Director Leffel requested a financial cover page that has the balance left on the COVID-19 grant funds.

Director Leffel noted we will need to reschedule the Board Workshop dates.

Q. ADJOURNMENT

The meeting was adjourned at 4:50 PM.

Minutes Approved at the
Meeting of February 16, 2022



Carl M. Miller, Chair

ATTEST



Michael La Pier, AAE
District Secretary