

**MINUTES OF THE REGULAR MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS**

**October 10, 2018 - 10:00 AM - Board Room**

**A. CALL TO ORDER/ROLL CALL**

*Chair Miller called to order the Regular Meeting of the Board of Directors at 10:00 AM. Directors Cursio, Nelson and Sabo were present. Director Leffel arrived at 10:09 AM. The following District Officers were present: Executive Director La Pier, District Counsel Huber, Acting District Secretary Porter and Deputy Executive Director Bergholz.*

**B. PLEDGE OF ALLEGIANCE**

*Executive Director La Pier led the Pledge of Allegiance.*

**C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS**

*Executive Director La Pier noted that an attachment was passed out to each member of the Board as an attachment to the Minutes of the Air Carrier Service, Marketing and Community Relations Committee of September 10, 2018. He also stated that some of the environmental team members from Coffman were present to deliver a brief recap of the previous days public meeting.*

*Jim Harris, President, Coffman Associates, stated that the draft Environmental Impact Report for the proposed Airport Master Plan was presented at a public meeting the night before and comments were received (4-5 oral comments and 2-3 written comments). Members of the public from Monterey, Del Rey Oaks and the Kona neighborhood were in attendance. He noted that most comments centered around the topics of the development of the North Side road and traffic and land use compatibility on the North Side. He stated that the comment period would close on October 31<sup>st</sup> and once closed, formal responses to each comment would be made. The EIR would then be brought to the Board for formal action.*

*Executive Director La Pier stated that CAPT Rich "Coyote" Wiley, Naval Support Activity Monterey Commanding Officer, would not be in attendance and the presentation (Item G.2) would be tabled until a future date.*

*Chair Miller acknowledged the media coverage that the Airport received on the inaugural flight celebration for United's new service to Denver International Airport and thanked staff for their work in putting the celebratory event together.*

*Executive Director La Pier also acknowledged staff and Chidlaw Marketing for their efforts in regards to the event.*

**D. PUBLIC COMMENTS**

*None.*

**E. CONSENT AGENDA – ACTION ITEMS**

*(The Consent Agenda consists of those items which are routine and for which a staff recommendation has been prepared. A Board member, member of the audience or staff may request that an item be placed on the deferred consent agenda for further discussion. One motion will cover all items on the Consent Agenda. The motion to approve will authorize the action or recommendation indicated.)*

- Approve 1. Minutes of the Committee Meeting of the Budget and Finance Committee of September 10, 2018
- Approve 2. Minutes of the Committee Meeting of the Air Carrier Service, Marketing and Community Relations Committee of September 10, 2018
- Approve 3. Minutes of the Committee Meeting of the Airport Property Development and Leases Committee of September 10, 2018
- Approve 5. Minutes of the Special Meeting of September 10, 2018
- Approve 4. Minutes of the Regular Meeting of September 12, 2018
- Approve 5. Minutes of the Special Meeting of September 20, 2018

*Director Nelson moved to approve Consent Agenda Items E.1 through E.5. Director Leffel seconded the motion. The motion passed unanimously.*

**F. DEFERRED CONSENT AGENDA - ACTION ITEMS**

*None.*

**G. REGULAR AGENDA - ACTION ITEMS**

- Adopt 1. Resolution No. 1725, A Resolution of the Board of Directors of the Monterey Peninsula Airport District Upon the Retirement of Commander Al Porter Acknowledging his 11 Years of Distinguished and Dedicated Service to the District

*Executive Director La Pier presented Item G.1, acknowledging Commander Al Porter's hard work in keeping the Police Department glued together, especially through all the changes over the last year.*

*Chief Jeff Hoyne echoed La Pier's comments and wished Al all the best in retirement.*

*Director Sabo stated that Al brought up and enhanced the level of professionalism with in the Police Department and thanked him for his service to the District. Directors Cursio, Nelson and Leffel offered their congratulations and thanked Al for his leadership.*

*Deputy Executive Director Bergholz stated that airport staff always counted on Al, and his attitude and service were greatly appreciated.*

*Public Comment: Matt Wright, General Manager, Monterey Fuel Company, spoke on behalf of Monterey Fuel Company in congratulating Al for his service and wished him the best of luck in his retirement.*

*Chair Miller read and presented the Resolution to Commander Porter. Director Sabo moved to adopt Resolution No. 1725. Director Leffel seconded the motion. The motion passed unanimously by a roll call vote of 5-0.*

**RESOLUTION NO. 1725**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT UPON THE RETIREMENT OF COMMANDER AL PORTER ACKNOWLEDGING HIS 11 YEARS OF DISTINGUISHED AND DEDICATED SERVICE TO THE DISTRICT**

**WHEREAS**, Commander Al Porter has faithfully served as an employee of the Monterey Regional Airport's Police Department since October 1, 2007, providing more than ten years of service and commitment, and will retire from service on October 4, 2018; and

**WHEREAS**, Commander Porter's knowledge, professionalism and work ethic, has truly complimented the mission of the Monterey Peninsula Airport District; and

**WHEREAS**, Commander Porter's loyalty and dedication to the District and his fellow officers has been noticed throughout the airport by employees, Board of Directors, tenants and the public; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of the Monterey Peninsula Airport District commend Commander Porter for his 11 years of distinguished and dedicated service to the District; and

**BE IT FURTHER RESOLVED**, that the valuable services of Commander Porter be memorialized by resolution on the occasion of his retirement on October 4, 2018.

**PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT:** This 10th day of October 2018 by the following roll call vote:

<b>AYES:</b>	<b>DIRECTORS:</b>	Cursio, Leffel, Nelson, Sabo, Chair Miller
<b>NOES:</b>	<b>DIRECTORS:</b>	None
<b>ABSTAIN:</b>	<b>DIRECTORS:</b>	None
<b>ABSENT:</b>	<b>DIRECTORS:</b>	None

Presentation 2. State of the Base Briefing by CAPT Rich "Coyote" Wiley, Naval Support Activity Monterey Commanding Officer

*Item G.2 was tabled until a future date.*

Presentation 3. Association of Monterey Bay Area Governments (AMBAG) Regarding Ex Officio Board Membership

*Executive Director La Pier introduced Item G.3, stating that the presentation was by request of the Board.*

*Maura Towney, Executive Director, Association of Monterey Bay Area Governments (AMBAG), presented to the Board, providing an overview of AMBAG including information on their Board as well as the benefits, programs and services they provide. She also noted the regional collaboration and coordination efforts that they make. She stated that she would take the Board's request to become an Ex-Officio member to the AMBAG Executive Committee for approval and will be in communication with airport staff.*

Approve 4. Conditional Lease Extension for 4 Locals, Incorporated

*Executive Director La Pier presented Item G.4. He stated the 4 Locals, Incorporated (Golden Tee) has expressed interest in selling their business but the remaining term of their lease is very short, which is not an endearing selling point. He explained the conditions of the proposed lease extension.*

*District Counsel Huber stated that he would add the following clause to the conditional lease extension: "In the event that the Airport constructs and utilizes a new terminal for passenger use at any time during the extended term as outlined in this paragraph, this extended term shall terminate immediately upon relocation of the airport services to the new terminal without compensation to Lessee."*

Director Leffel moved to approve the Conditional Lease Extension for 4 Locals, Incorporated with the suggested amendment from District Counsel. Director Cursio seconded the motion. The motion passed unanimously by a roll call vote of 5-0.

A break was taken from 11:22 AM to 11:31 AM.

Adopt 5. Resolution No. 1726, A Resolution Authorizing and Approving the Creation of a Part-Time Operations Supervisor Position and Amending the Fiscal Year 2019 Salary Schedule Listing Salary Ranges for the Monterey Peninsula Airport District

Executive Director La Pier presented Item G.5, stating that with the changes in the Police Department, the Airport's TSA and Airport Security Coordinator role will stay in house, not contracted out. He stated that this new position would also manage the Airport's noise complaints and noise abatement program enforcement.

Director Cursio moved to adopt Resolution No. 1726. Director Leffel seconded the motion. The motion passed by a roll call vote of 4-1.

### RESOLUTION NO. 1726

#### A RESOLUTION AUTHORIZING AND APPROVING THE CREATION OF A PART-TIME OPERATIONS SUPERVISOR AND AMENDING THE FISCAL YEAR 2019 SALARY SCHEDULE LISTING SALARY RANGES FOR THE MONTEREY PENINSULA AIRPORT DISTRICT

**WHEREAS**, the Monterey Peninsula Airport District has discontinued the Monterey Peninsula Airport Police Department and contracted all police services with the City of Del Rey Oaks effective October 1, 2018; and

**WHEREAS**, the City of Del Rey Oaks Police Chief is currently the designated primary Airport Security Coordinator; and

**WHEREAS**, the Executive Director has determined that the role of the Airport Security Coordinator is better served by Airport staff, the creation of a part-time Operations Supervisor position is required,

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT:** That the creation of a Part-time Airport Operations Supervisor and associated pay rate hereby be approved and adopted. A copy of said schedule is attached hereto and made a part of by reference as though the same were set forth in full herein.

**AND BE IT FURTHER RESOLVED:** That there be filed in the office of said District, said Salary Schedule in accordance with and designated "Monterey Peninsula Airport District Fiscal Year 2018 Salary Schedule" listing salary ranges and pay ranges.

**PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT:** This 10th day of October 2018 by the following roll call vote:

**AYES:**                      **DIRECTORS:**                      Cursio, Leffel, Nelson, Chair Miller

<b>NOES:</b>	<b>DIRECTORS:</b>	Sabo
<b>ABSTAIN:</b>	<b>DIRECTORS:</b>	None
<b>ABSENT:</b>	<b>DIRECTORS:</b>	None

**H. ACCEPTANCE OF DEPARTMENT REPORTS**

*(The board receives department reports which do not require any action by the board)*

**I. BOARD COMMITTEE REPORTS**

*(Report on meetings attended by Board Members at Monterey Peninsula Airport District's expense - AB1234)*

a. Standing Committees:

- |   |                           |
|---|---------------------------|
| i. Budget and Finance                           | Directors Leffel & Sabo   |
| ii. Air Service, Marketing, Community Relations | Directors Cursio & Nelson |

*Chair Miller opened up to public comment, knowing that there were Pasadera Community members present to discuss noise.*

*Public Comment: Bill McCrone, representing the Pasadera Community's Airport Noise Committee, stated that noise has increased dramatically and the closer proximity of aircraft to households is becoming more prevalent. He noted that after Pasadera bringing a letter to the Air Service Committee last month, they were anticipating the Committee bringing action to the Board.*

*Public Comment: Jeff Caplin, also representing the Pasadera Community's Airport Noise Committee, stated that commercial flight traffic has increased by 14% year over year and they just want to see air traffic redirected over Highway 68 whenever weather permits. He noted that they appreciate all the work the airport has done up to this point to alleviate noise issues and appreciates seeing that the airport will be hiring a part-time employee to work as a noise liaison.*

- |  |                           |
|--|---------------------------|
| iii. Airport Property Development and Leases | Directors Miller & Nelson |
|--|---------------------------|

b. Ad-Hoc Committees:

- |                               |                           |
|-------------------------------|---------------------------|
| i. Local Jurisdiction Liaison | Directors Leffel & Miller |
|-------------------------------|---------------------------|

c. Liaison/Representatives:

- |  |                 |              |
|--|-----------------|--------------|
| i. Local Agency Formation Commission           | Director Leffel | Alt: Sabo    |
| ii. Regional Taxi Authority                    | Director Leffel | Alt: La Pier |
| iii. Transportation Agency for Monterey County | Director Sabo   | Alt: Nelson  |
| iv. Special Districts Association Liaison      | Director Miller | Alt: Sabo    |

*A break was taken from 12:42 PM until 12:50 PM.*

**J. CLOSED SESSION**

*The Board entered into Closed Session at 12:50 PM.*

- 1. REAL PROPERTY NEGOTIATIONS** (Government Code Section 54956.8) The Board will meet with Real Property Negotiators, Executive Director and District Counsel, regarding the properties identified as 2801 Monterey-Salinas Highway, Monterey, CA 93940.
- 2. POTENTIAL LITIGATION** (Government Code section 54956.9(d)(4)) the Board will meet with the Executive Director and District Counsel to discuss potential initiation of litigation – one case.

**K. RECONVENE TO OPEN SESSION**

*The Board returned to Open Session at 1:31 PM.*

*Chair Miller reported that no action was taken during Closed Session.*

**L. PENDING REQUESTS FOR FUTURE AGENDA ITEMS**

- *Fort Ord Reuse Authority Presentation on the Eastside Parkway Project (tabled until completion of EIR)*

**M. DISCUSSION OF FUTURE AGENDAS**

- *Discussion Regarding Current Parking Situation and Future Options (invite Bob Linehart, Republic Parking, to January Board meeting to provide recommendations)*

*District Counsel Huber mentioned the following dates for future public hearings regarding By District elections:*

*Friday, October 26, 2018 at 10:00 am*

*Friday, October 26, 2018 at 6:00 pm*

*Wednesday, November 14, 2018 at 10:00 am*

*Monday, November 26, 2018 at 10:00 am*

*He stated that the purpose of the October 26 public hearings is to receive public input on and provide input regarding the composition of potential Council election district boundaries. Following the initial October 26 public hearings, draft maps of potential Board Member election district boundaries will be published for consideration and public input at the November 14 and November 26 public hearings.*

**N. ADJOURNMENT**

*The meeting adjourned at 1:44 PM.*

Minutes Approved at the  
Meeting of November 14, 2018

  
Carl M. Miller, Chair

ATTEST



Michael La Pier, AAE  
District Secretary