

MINUTES OF THE REGULAR MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

September 18, 2024 - 8:00 AM

The Monterey Peninsula Airport District holds regular meetings at the Airport Board Room, with in-person attendance. Members of the public may attend the Board Meeting in person and request to speak to the Board when the Chair calls for public comment. In general, in person or emailed comments are preferred. Remote comments are allowed for Board meetings which take place in the Board Room, as outlined below.

The Monterey Peninsula Airport District will continue to broadcast the Board Meetings via Zoom video conference for viewing by the public. To view the Board meeting via Zoom video conference, please visit www.zoom.us/join and enter the following Meeting ID: **831 7098 4092**. If you do not have access to the internet, you may listen telephonically by calling (253) 215-8782 and entering the same Meeting ID.

Pursuant to Resolution 1862, members of the public may provide comments remotely for Board Meetings which are held in the Board Room. In the event that remote participation technology is unexpectedly not available, such as during an internet service outage, electrical outage, or other technological issue that prevents remote participation by the public, the meeting will not be continued or cancelled. Remote participation is provided as a courtesy and members of the public who rely upon remote participation to provide public comment do so at their own risk. When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9. The Secretary to the Board will call speaker names and unmute speaker microphones. You will have up to 3 minutes to provide your oral comments, pursuant to Board policy.

Members of the public are encouraged to provide written public comment by sending an email to info@montereyairport.com and include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)." Written comments should be received by 7:00 AM on the day of the meeting. All submitted comments will be provided to the Board for consideration and will be compiled as part of the record.

A. CALL TO ORDER/ROLL CALL

Chair Leffel called to order the Regular meeting of the Monterey Peninsula Airport District Board of Directors at 8:02 AM. Directors Chorbajian, Gaglioti, and Miller were present. Director Pick was absent. The following staff were present: Executive Director La Pier, District Counsel Huber, Deputy Executive Director Morello, Deputy Executive Director Robare, Controller Wilson, and Acting Board Secretary Adams.

B. PLEDGE OF ALLEGIANCE

Director Miller led the Pledge of Allegiance.

C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

Executive Director La Pier announced the Air Force Thunderbirds are coming to the area for the Salinas Airshow and the latest Monterey Airport takeoff and landing schedule has been emailed to Directors. He asked Directors to help communicate to the Public regarding the expected times of related noise.

District Counsel Huber distributed an Amended Agenda stating the Amendment was to add Item 1 to Closed Session. He noted the Amended Agenda had been posted on the Monterey Peninsula Airport District website and Airport bulletin boards.

D. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Joyce Haferman, a member of the Public, made comments relative to recent communications regarding noise complaints and stated she would prefer that Federal Aviation Administration (FAA) representatives respond directly regarding any air traffic regulations rather than Airport District Counsel.

E. CONSENT AGENDA - ACTION ITEMS

- Approve 1. Minutes of the Regular Meeting of the Monterey Peninsula Airport District Board of Directors of August 21, 2024
- Approve 2. Minutes of the Budget & Finance Committee of the Monterey Peninsula Airport District Board of Directors of Sept 9, 2024
- Approve 3. Minutes of the Air Carrier Service – Marketing – Community Relations Meeting of the Monterey Peninsula Airport District of Sept. 10, 2024
- Adopt 4. Resolution No. 1870, A Resolution Adopting the Revised Conflict of Interest Code of the Monterey Peninsula Airport District

Director Miller motioned to approve Items E.1 - E.3 and adopt Item E.4. Director Gaglioti seconded the motion. The motion was unanimously approved by a roll call vote of 4-0 with Director Pick absent.

RESOLUTION NO. 1870

A RESOLUTION ADOPTING THE REVISED CONFLICT OF INTEREST CODE OF THE MONTEREY PENINSULA AIRPORT DISTRICT

WHEREAS, The Political Reform Act of 1974 (Government Code sections 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, section 18730 of Title 2 of the California Code of Regulations, which contains the terms of a standard conflict of interest code that can be incorporated by reference in an agency's code; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT THAT:

- 1. The terms of Title 2, California Code of Regulations, section 18730 and any and all amendments to it adopted by the Fair Political Practices Commission are hereby incorporated by reference, as well as the attached Exhibit "A" in which officials and employees are designated and disclosure categories are set forth and constitute the Conflict of Interest Code of the Monterey Peninsula Airport District.
- 2. Designated employees shall file Statements of Economic Interests with the District Secretary, or their designated appointee, to whom the Board of Directors hereby designates the authority to carry out the duties of the Filing Officer.
- 3. Statements of Economic Interests shall be made on forms prescribed by the Fair Political Practices Commission and supplied by the Monterey Peninsula Airport District.
- 4. The Executive Director of the District, or his designee, will submit to the Monterey County Board of Supervisors the adopted code.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 18th day of September 2024 by the following roll call vote:

AYES:	DIRECTORS:	Chorbajian, Gaglioti, Miller, Leffel
NOES:	DIRECTORS:	None
ABSTAIN:	DIRECTORS:	None
ABSENT:	DIRECTORS:	Pick

F. DEFERRED CONSENT AGENDA - ACTION ITEMS

None.

G. REGULAR AGENDA - ACTION ITEMS

Presentation 1. Ramp Construction Project Update

Deputy Executive Director Morello gave a presentation on the current state of the airport commercial apron construction project which included a time lapse video and an update on the Safety Enhancement Project (SEP) communication efforts.

Deputy Executive Director Morello and Executive Director La Pier answered questions from Directors.

No Public Comment.

Approve 2. Amendment to the Professional Services Agreement with Hellmuth, Obata & Kassabaum, Inc. to Provide Design Support Services for the Safety Enhancement Program (SEP) Taxiway A Relocation – Phase D3 Terminal Complex Landside Improvements

Brian Roth, Landside Project Manager, introduced Item G.2.

Chair Leffel referred to the Amendment to the Professional Services Agreement with Hellmuth, Obata & Kassabaum, Inc. to Provide Design Support Services for the Safety Enhancement Program (SEP) Taxiway A Relocation – Phase D3 Terminal Complex Landside Improvements (the Amendment) and questioned the date of the Amendment in paragraph 5. Deputy Executive Director Morello agreed the date should be changed to September 18, 2024, and the date in the second to the last paragraph should be changed to match the date of the Scope of Work for Construction Administration Fees dated September 9, 2024.

No Public Comment.

Director Miller motioned to approve the Amendment to the Professional Services Agreement with Hellmuth, Obata & Kassabaum, Inc. to Provide Design Support Services for the Safety Enhancement Program (SEP) Taxiway A Relocation – Phase D3 Terminal Complex Landside Improvements with the revised dates as noted by Chair Leffel and Executive Director Morello. Director Gaglioti seconded the motion. The motion was unanimously approved by a roll call vote of 4-0 with Director Pick absent.

Approve 3. Amendment to the Non-Federal Reimbursable Agreement between the Department of Transportation Federal Aviation Administration and the Monterey Peninsula Airport District

Deputy Executive Director Morello introduced Item G.3 Amendment to the Non-Federal Reimbursable Agreement between the Department of Transportation Federal Aviation Administration and the Monterey Peninsula Airport District and answered questions from Directors.

No Public Comment.

Director Chorbajian motioned to approve the Amendment to the Non-Federal Reimbursable Agreement between the Department of Transportation Federal Aviation Administration and the Monterey Peninsula Airport District. Director Gaglioti seconded the motion. The motion was approved unanimously by a roll call vote of 4-0 with Director Pick absent.

Approve 4. Amendment to the Professional Services Agreement with Labor Consultants of California to Provide Labor Monitoring Services

Deputy Executive Director Morello introduced Item G.4 Amendment to the Professional Services Agreement with Labor Consultants of California to Provide Labor Monitoring Services and stated the labor monitoring is a requirement of Federal Grants, and that California Labor Consultants currently monitor other projects for the airport.

No Public Comment.

Director Miller motioned to approve the Amendment to the Professional Services Agreement with Labor Consultants of California to Provide Labor Monitoring Services. Director Gaglioti seconded the motion. The motion was unanimously approved by a roll call vote of 4-0 with Director Pick absent.

Approve 5. Creation of Personnel Ad Hoc Committee

Chair Leffel introduced Item G.5 and stated she is asking for approval to appoint Directors Miller and Pick, as the next expected Chair and Chair Pro Tem, to a newly created Personnel Ad Hoc Committee.

No Public Comment.

District Counsel Huber answered questions from Director Miller.

Director Gaglioti moved to approve the creation of a Personnel Ad Hoc Committee and the appointment of Directors Miller and Pick to the committee. Director Chorbajian seconded the motion. The motion was unanimously approved by a roll call vote of 4-0 with Director Pick absent.

H. ACCEPTANCE OF DEPARTMENT REPORTS AND BOARD REPORTS

a. The Board receives Department Reports which do not require any action by the board.

b. Board Member questions (if any) for Standing Committees.

c. Ad-Hoc Committee Reports:

i. Local Jurisdiction Liaison Director Leffel & Miller

d. Liaison/Representatives Reports:

i. Local Agency Formation Commission Director Leffel

ii. Regional Taxi Authority Director Pick

iii. Transportation Agency for Monterey County Director Miller

iv. Special Districts Association Liaison Director Gaglioti

v. Association of Monterey Bay Area Governments Director Leffel

e. Board Member reports on conferences and events approved to attend at District expense (per AB 1234 and the Director Remuneration & Business Expense Reimbursement Policy).

No Public Comment.

Director Miller reported the Lease Committee was cancelled due to a conflict with the ACI Annual Conference.

Chair Leffel reported there was no LAFCO meeting last month and the September meeting has not yet been held.

Director Miller reported for the TAMC meeting.

Chair Leffel reported the Special Districts Association did not meet.

Chair Leffel reported she did not attend the AMBAG meeting due to a conflict with the ACI Annual Conference.

Chair Leffel stated she and Director Miller would report on the ACI Annual Conference at the next meeting.

I. CLOSED SESSION

1. **PENDING LITIGATION.** Pursuant to Gov. Code 54956.9(a), the Board will meet with the Executive Director and General Counsel related to pending litigation: Mill Construction Company v. BlueScope Construction Inc., et al., Monterey County Superior Court, Case No. 24CV001770.
2. **EMPLOYMENT.** Pursuant to Gov. Code section 54957(b), the Board will meet with District Counsel to consider the appointment/employment related to the following position: Executive Director.

No Public Comment.

The Board entered Closed Session at 9:10 AM.

J. RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 11:18 AM. District Counsel Huber stated there was no reportable action; direction was given.

Chair Leffel reported that Director Gaglioti left the meeting at 11:15 AM.

K. PENDING REQUESTS FOR FUTURE AGENDA ITEMS

None.

L. DISCUSSION OF FUTURE AGENDAS

None.

M. ADJOURNMENT

The meeting adjourned at 11:18 AM.

Approved at the
Meeting of October 16, 2024



Mary Ann Leffel, Chair

ATTEST

A handwritten signature in black ink, appearing to read "Michael La Pier". The signature is stylized and somewhat cursive.

Michael La Pier
District Secretary