

MINUTES OF THE REGULAR MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS

November 8, 2017 - 10:00 AM - Board Room

A. CALL TO ORDER/ROLL CALL

Chair Nelson called to order the Regular Meeting of the Board of Directors at 10:05am. Directors Leffel, Miller and Sabo were present. Director Searle was not present due to a medically excused absence. The following District Officers were present: Executive Director La Pier, District Counsel Huber, Acting District Secretary Porter and Deputy Executive Director Bergholz.

B. PLEDGE OF ALLEGIANCE

Director Miller led the Pledge of Allegiance.

C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

1. Swearing in of Lieutenant Al Porter as the Police Commander

Jeff Hoyne, Chief of Police, presented the swearing in of Al Porter.

2. Introduction of New Employee: Laura Kim, Confidential Assistant, Administration

Michael La Pier, Executive Director, introduced Laura Kim, Confidential Assistant, to the Board.

D. PUBLIC COMMENTS

Jill Kleiss, member of the public and resident of Pacific Grove, presented her desire to the Board to have a temporary exhibit honoring her father, Captain Jack "Dusty" Kleiss, here in the Monterey Regional Airport terminal building. She provided a brief history of her father's past as the last living dive bombing pilot in WWII and a hero in the Battle of Midway. She also shared with the Board how his history ties into the Monterey community.

E. CONSENT AGENDA - ACTION ITEMS

(The Consent Agenda consists of those items which are routine and for which a staff recommendation has been prepared. A Board member, member of the audience or staff may request that an item be placed on the deferred consent agenda for further discussion. One motion will cover all items on the Consent Agenda. The motion to approve will authorize the action or recommendation indicated.)

- | | |
|---------|---|
| Approve | 1. Minutes of the Committee Meeting of the Budget and Finance Committee of October 9, 2017 |
| Approve | 2. Minutes of the Committee Meeting of the Airport Property Development and Leases Committee of October 10, 2017 |
| Approve | 3. Minutes of the Committee Meeting of the Air Carrier Service, Marketing and Community Relations Committee of October 10, 2017 |

Approve 4. Minutes of the Regular Meeting of October 11, 2017

Director Miller moved to approve Consent Agenda Items 1 through 4. Director Leffel seconded the motion. The motion passed unanimously.

F. DEFERRED CONSENT AGENDA - ACTION ITEMS

G. REGULAR AGENDA - ACTION ITEMS

Presentation 1. Fiscal Year 2017 Audit Report by Eugene Ma, Macias Gini & O'Connell LLP

Eugene Ma, MGO, presented Item G.1, giving an overview of the findings of the FY 2017 audit report conducted by MGO.

Adopt 2. Resolution No. 1699, A Resolution Amending the Capital Improvement Program (CIP) Budget of the Monterey Peninsula Airport District for Fiscal Year Ending 2018

Chris Morello, Senior Planning Manager, presented Item G.2 as a follow-up to the Airport Capital Improvement Plan which was approved by the Board at the October meeting.

Director Miller moved to adopt Resolution No. 1699. Director Leffel seconded the motion. The motion passed by a roll call vote of 4-0.

RESOLUTION NO. 1699

A RESOLUTION AMENDING THE CAPITAL IMPROVEMENTS PROGRAM (CIP) BUDGET OF THE MONTEREY PENINSULA AIRPORT DISTRICT FOR FISCAL YEAR ENDING 2018

WHEREAS, all capital expenditures for the Fiscal Year 2018 as set forth in the Capital Improvements Program (CIP) budget shall be payable in such time, form and manner as is prescribed by the Monterey Peninsula Airport District Act and by Resolution No. 1424, a Resolution Establishing Fiscal Control Policies and Procedures for the Monterey Peninsula Airport District, and

WHEREAS, on June 14, 2017 the Board adopted Resolution No. 1685, A Resolution Authorizing and Approving the Operating Budget and Capital Budget of the Monterey Peninsula Airport District for Fiscal Year 2018, and

WHEREAS, it is the desire of the Board of Directors to modify the FY 2018 Capital Improvements Program Budget;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT, that the FY 2018 CIP Budget will be amended as follows:

Add one (1) AIP/PFC funded project as included that was included in the Airport Capital Improvement Program (ACIP) that was approved by Resolution 1695; Runway 10L-28R Overlay and PAPI Installation – total estimated project cost of \$1,764,000.00

Add one (1) PFC only funded project; Acquire Refurbished Aircraft Rescue & Fire Fighting (ARFF) Vehicle – total estimated project cost \$50,000.00

Amend the District Only Capital Program – total decrease of -\$19,750.00

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 8th day of November 2017 by the following roll call vote:

| | | |
|-----------------|-------------------|------------------------------------|
| AYES: | DIRECTORS: | Leffel, Miller, Sabo, Chair Nelson |
| NOES: | DIRECTORS: | None |
| ABSTAIN: | DIRECTORS: | None |
| ABSENT: | DIRECTORS: | Searle |

Adopt 3. Resolution No. 1700, A Resolution of the Monterey Peninsula Airport District Authorizing Incentive Payment to Michael La Pier

Scott Huber, District Counsel, presented Item G.3.

Director Leffel moved to adopt Resolution No. 1700. Director Sabo seconded the motion. The motion passed by a roll call vote of 4-0.

RESOLUTION NO. 1700

A RESOLUTION OF THE MONTEREY PENINSULA AIRPORT DISTRICT AUTHORIZING INCENTIVE PAYMENT TO MICHAEL LA PIER

BE IT HEREBY RESOLVED by the Monterey Peninsula Airport District as follows:

1. Michael La Pier received a positive performance evaluation at the September 13, 2017 Board Meeting.
2. Pursuant to Section 5 of the Employment Agreement between the Monterey Peninsula Airport District and Michael La Pier, the Board authorizes a one-time incentive payment to Michael La Pier in the amount of \$20,000.
3. The District Secretary shall attest to the adoption of this Resolution.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 8th day of November 2017 by the following roll call vote:

| | | |
|-----------------|-------------------|------------------------------------|
| AYES: | DIRECTORS: | Leffel, Miller, Sabo, Chair Nelson |
| NOES: | DIRECTORS: | None |
| ABSTAIN: | DIRECTORS: | None |
| ABSENT: | DIRECTORS: | Searle |

Approve 4. Amendment to the Legal Services Agreement with Cota Cole & Huber, LLP

Michael La Pier, Executive Director, presented Item G.4. Scott Huber left the table as District Counsel and stood at the podium as a representative of Cota Cole to answer any questions regarding the Agreement.

Director Leffel moved to approve the Legal Services Agreement with Cota Cole & Huber, LLP. Director Sabo seconded the motion. The motion passed by a roll call vote of 4-0.

H. ACCEPTANCE OF DEPARTMENT REPORTS

(The board receives department reports which do not require any action by the board)

I. BOARD COMMITTEE REPORTS

(Report on meetings attended by Board Members at Monterey Peninsula Airport District's expense - AB1234)

a. Standing Committees:

- | | |
|---|---------------------------|
| i. Local Jurisdiction Liaison | Directors Miller & Nelson |
| ii. Budget and Finance | Directors Leffel & Sabo |
| iii. Air Service, Marketing and Community Relations | Directors Miller & Nelson |
| iv. Airport Property Development and Leases | Directors Leffel & Nelson |

b. Ad-Hoc Committees:

c. Liaison/Representatives:

- | | | |
|---|-----------------|--------------|
| i. Local Agency Formation Commission | Director Leffel | Alt: Searle |
| ii. Regional Taxi Authority | Director Leffel | Alt: La Pier |
| iii. Transportation Agency for Monterey County | Director Sabo | Alt: Nelson |
| iv. Water Management District (Policy Advisory) | Director Searle | Alt: Leffel |
| v. Special Districts Association Liaison | Director Miller | Alt: Leffel |

J. CLOSED SESSION

1. **REAL PROPERTY NEGOTIATIONS** (Government Code Section 54956.8) The Board will meet with Real Property Negotiators, Executive Director and District Counsel, regarding the properties identified as 2801 Monterey-Salinas Highway, Monterey, CA 93940.
2. **REAL PROPERTY NEGOTIATIONS** (Government Code Section 54956.8) The Board will meet with Real Property Negotiators, Executive Director and District Counsel, regarding the properties identified as a portion of Assessor's Parcel Number 013-221-020-000 located in Monterey, CA 93940.

K. RECONVENE TO OPEN SESSION

Chair Nelson reported that no action was taken during Closed Session.

L. PENDING REQUESTS FOR FUTURE AGENDA ITEMS


M. DISCUSSION OF FUTURE AGENDAS

- *Discussion of Temporary Memorial Display Exhibit – Assigned to staff for research and follow up. This matter may come back to the Board for action, if necessary*
- *Staff proposal of Navy Flying Club Property Plans in the Event of Closure*

N. ADJOURNMENT

The meeting adjourned at 2:58pm.

Minutes Approved at the Regular
Meeting of December 13, 2017



Matthew Nelson, Chair

ATTEST



Michael La Pier, AAE
District Secretary