

**MINUTES OF THE REGULAR MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS**

**December 13, 2017 - 10:00 AM - Board Room**

**A. CALL TO ORDER/ROLL CALL**

*Chair Nelson called to order the Regular Meeting of the Board of Directors at 10:04am. Directors Leffel, Miller and Sabo were present. Director Searle was absent due to a medically excused absence. The following District Officers were present: Executive Director La Pier, District Counsel Huber, Acting District Secretary Porter and Deputy Executive Director Bergholz.*

**B. PLEDGE OF ALLEGIANCE**

*Jack Van Valkenburgh, Monterey Jet Center, led the Pledge of Allegiance.*

**C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS**

*Michael La Pier, Executive Director, noted to the Board that a new iteration of the Leakage Study had been placed at each of their seats and it should replace the previous version. He also passed out an Actuarial Report on GASB 75 Retiree Benefit Valuation from Brickmore.*

**D. PUBLIC COMMENTS**

*Jack Van Valkenburgh, Monterey Jet Center Owner, along with Robert Buck, Del Monte Aviation President and Owner, introduced Matthew Wright as Monterey Jet Center's new General Manager. Matthew expressed his excitement to be hired and gave a brief background history of his past experiences.*

**E. CONSENT AGENDA - ACTION ITEMS**

(10:15AM - 10:30AM Estimated)

(The Consent Agenda consists of those items which are routine and for which a staff recommendation has been prepared. A Board member, member of the audience or staff may request that an item be placed on the deferred consent agenda for further discussion. One motion will cover all items on the Consent Agenda. The motion to approve will authorize the action or recommendation indicated.)

- Approve      1. Minutes of the Committee Meeting of the Airport Property Development and Leases Committee of October 30, 2017
- Approve      2. Minutes of the Committee Meeting of the Air Carrier Service, Marketing and Community Relations Committee of October 30, 2017
- Approve      3. Minutes of the Committee Meeting of the Budget and Finance Committee of November 6, 2017
- Approve      4. Minutes of the Regular Meeting of November 8, 2017

*Director Leffel moved to approve Consent Agenda Items 1 through 4. Director Miller seconded the motion. The motion passed unanimously.*

**F. DEFERRED CONSENT AGENDA - ACTION ITEMS**

**G. REGULAR AGENDA - ACTION ITEMS**

(10:30AM - 11:30AM Estimated)

Presentation 1. 2017 Leakage Study

*Michael La Pier, Executive Director, presented Item G-1. The Board requested to receive a copy of the full Leakage Study report in addition to the synopsis that was presented.*

Discussion 2. Mandatory Ethics Training (AB 1234) and Harassment Avoidance Training (AB 1825)

*Scott Huber, District Counsel, presented Item G-2, noting that he will be communicating with each of the Board members in the near future to coordinate availability for the two training sessions.*

**H. ACCEPTANCE OF DEPARTMENT REPORTS**

(11:30AM - 12:00PM Estimated)

*(The board receives department reports which do not require any action by the board)*

**I. BOARD COMMITTEE REPORTS**

(12:00PM - 12:15PM Estimated)

*(Report on meetings attended by Board Members at Monterey Peninsula Airport District's expense - AB1234)*

a. Standing Committees:

- |   |                           |
|---|---------------------------|
| i. Local Jurisdiction Liaison                       | Directors Miller & Nelson |
| ii. Budget and Finance                              | Directors Leffel & Sabo   |
| iii. Air Service, Marketing and Community Relations | Directors Miller & Nelson |
| iv. Airport Property Development and Leases         | Directors Leffel & Nelson |

b. Ad-Hoc Committees:

c. Liaison/Representatives:

- |   |                 |              |
|---|-----------------|--------------|
| i. Local Agency Formation Commission            | Director Leffel | Alt: Searle  |
| ii. Regional Taxi Authority                     | Director Leffel | Alt: La Pier |
| iii. Transportation Agency for Monterey County  | Director Sabo   | Alt: Nelson  |
| iv. Water Management District (Policy Advisory) | Director Searle | Alt: Leffel  |

*The Board requested that the Water Management District Policy Advisory be removed from Committee Reports for 2018.*

- |  |                 |             |
|--|-----------------|-------------|
| v. Special Districts Association Liaison | Director Miller | Alt: Leffel |
|--|-----------------|-------------|

**J. CLOSED SESSION**

1. **REAL PROPERTY NEGOTIATIONS** (Government Code Section 54956.8). The Board will meet with Real Property Negotiators, Executive Director and District Counsel, regarding the properties identified as 2801 Monterey-Salinas Highway, Monterey, CA 93940.

2. **REAL PROPERTY NEGOTIATIONS** (Government Code Section 54956.8). The Board will meet with Real Property Negotiators, Executive Director and District Counsel, regarding the properties identified as a portion of Assessor's Parcel Number 012-601-023-000 located in Monterey, CA 93940.

**K. RECONVENE TO OPEN SESSION**

*Chair Nelson reported that no action was taken during Closed Session.*

**L. PENDING REQUESTS FOR FUTURE AGENDA ITEMS**

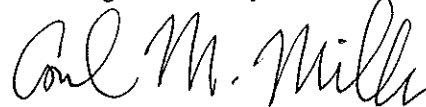
**M. DISCUSSION OF FUTURE AGENDAS**

- *Proposal to be become an ex officio member of the Association of Monterey Bay Area Governments (AMBAG)*
- *Board Attendance at AAAE/ACI-NA 2018 Airport Board & Commissioners Conference in Las Vegas, NV from May 6, 2018 - May 8, 2018*

**N. ADJOURNMENT**

*The meeting adjourned at 12:47pm.*

Minutes Approved at the Regular  
Meeting of January 10, 2018



Carl Miller, Chair

ATTEST



Michael La Pier, AAE  
District Secretary