

**REGULAR MEETING OF THE
MONTEREY PENINSULA AIRPORT DISTRICT
BOARD OF DIRECTORS**

November 9, 2016 10:00 AM

**Board Room, 2nd Floor of the Airport Terminal Building
200 Fred Kane Drive, Suite 200
Monterey Regional Airport**

(Unless you are a public safety official, please turn off your cell phone or place it on vibrate mode during the meeting. Thank you for your compliance.)

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

D. PUBLIC COMMENTS

Any person may address the Monterey Peninsula Airport District Board at this time. Presentations should not exceed three (3) minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Monterey Peninsula Airport District Board. Though not required, the Monterey Peninsula Airport District Board appreciates your cooperation in completing a speaker request form available on the staff table. Please give the completed form to the Monterey Peninsula Airport District Secretary. Comments concerning matters set forth on this agenda will be heard at the time the matter is considered.)

E. CONSENT AGENDA – ACTION ITEMS

(10:15AM - 10:30AM Estimated)

(The Consent Agenda consists of those items which are routine and for which a staff recommendation has been prepared. A Board member, member of the audience or staff may request that an item be placed on the deferred consent agenda for further discussion. One motion will cover all items on the Consent Agenda. The motion to approve will authorize the action or recommendation indicated.)

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| Approve | 1. Minutes of the Special Meeting of the Air Carrier Service, Marketing, and Community Relations Committee of October 4, 2016 |
| Approve | 2. Minutes of the Special Meeting of the Budget and Finance Committee of October 10, 2016 |
| Approve | 3. Minutes of the Regular Meeting of October 12, 2016 |

F. DEFERRED CONSENT AGENDA - ACTION ITEMS

G. REGULAR AGENDA – ACTION ITEMS

(10:30AM - 11:30AM Estimated)

- Adopt 1. Resolution No. 1672, a Resolution Approving Submission of FY 2017-22 Airport Capital Improvement Plan (ACIP); Approve Submittal to FAA; Authorize the Executive Director to Execute All Supporting Documents
- Presentation 2. Macias, Gini & O’Connell, LLP Fiscal Year 2016 Audited Financial Statements and Board Report
- Approve 3. Extension of Audit Services Agreement with Macias, Gini & O’Connell, LLP
- Presentation 4. Update on the Solar Array Analysis by OpTerra Energy Services
- Adopt 5. Resolution No. 1673, A Resolution Approving a Contract with KSA Engineers, Inc. to provide Environmental Review Support
- Approve 6. Board Member Attendance at the SWAAAE 57th Annual Airport Management Short Course, January 29 - February 1, 2016, Monterey, California
- Presentation 7. Review of New Approach and Departure Procedures by Ken Griggs, Operations Manager, Monterey Regional Airport

H. ACCEPTANCE OF DEPARTMENT REPORTS

(11:30AM - 12:00PM Estimated)

(The board receives department reports which do not require any action by the board)

I. BOARD COMMITTEE REPORTS

(12:00PM - 12:15PM Estimated)

(Report on meetings attended by Board Members at Monterey Peninsula Airport District’s expense - AB1234)

- a. Standing Committees:
 - i. Local Jurisdiction Liaison Directors Leffel & Nelson
 - ii. Budget and Finance Directors Sabo & Leffel
 - iii. Air Service, Marketing, Community Relations Directors Miller & Nelson
- b. Ad-Hoc Committees:
 - i. Community Affairs Directors Sabo & Leffel
 - ii. Airport Property Development & Leases Directors Nelson & Miller
 - iii. Noise Mitigation Directors Sabo & Nelson
- c. Liaison/Representatives:
 - i. Local Agency Formation Commission Director Leffel Alt: Searle
 - ii. Regional Taxi Authority Director Leffel Alt: La Pier
 - iii. Transportation Agency for Monterey County Director Sabo Alt: Nelson
 - iv. Water Management District (Policy Advisory) Director Leffel Alt: Searle
 - v. Special Districts Association Liaison Director Miller

J. CLOSED SESSION

K. RECONVENE TO OPEN SESSION

L. PENDING REQUESTS FOR FUTURE AGENDA ITEMS

- *Letter/Resolution from the Board to Representative Denham in Support of HR 5563*
- *Electronic Equipment Vending Machine Information*
- *Presentation on Drone Activity at the Airport*

M. DISCUSSION OF FUTURE AGENDAS

(Any Board member may request the Board of Directors to instruct staff to report back to the Board at a future meeting concerning any matter or place a matter of business on a future agenda. Approval of such requests will be made by motion.)

N. ADJOURNMENT

AGENDA DEADLINE

All items submitted by the public for possible inclusion on the Board Agenda or in the Board packet must be received by 5:00 P.M. on the Friday before the first Wednesday of the month. This agenda is subject to revision and may be amended prior to the scheduled meeting. A final Agenda will be posted outside the District Offices in the Terminal Building at the Monterey Regional Airport 72 hours prior to the meeting.

Upon request and where feasible, the Monterey Peninsula Airport District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. In order to allow the District time within which to make appropriate arrangements, please submit a written request containing a brief description of the materials requested and preferred alternative format or auxiliary aid or service desired as far as possible in advance of the meeting. Requests should be sent to the District Secretary at 200 Fred Kane Drive, Suite 200, Monterey, California 93940.