

## MINUTES OF THE SPECIAL MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS AMENDED AGENDA

May 25, 2022 – 9:30 AM

### NOTICE REGARDING A RETURN TO IN-PERSON PUBLIC PARTICIPATION AT MONTEREY PENINSULA AIRPORT DISTRICT BOARD MEETINGS

Due to the expiration of certain directives contained in the Governor's Declaration of Emergency for the State of California (Executive Order N-29-20), the Board of Directors of the Monterey Peninsula Airport District will return to hold meetings at the Airport Board Room, with in-person attendance.

Due to recent increase in the transmission of the Omicron variant of the Coronavirus, and, as a result of the directives issued by the State of California and the Monterey County Public Health Officer intended to prevent the transmission of the coronavirus, the Airport may utilize the procedures outlined in AB361 to utilize alternative measures related to the conduct of remote meetings and remote comments by members of the public.

Should the Board implement the measures outlined in AB 361, members of the public may participate in the Board meeting via Zoom video conference. Please visit [www.zoom.us/join](https://www.zoom.us/join) and enter the following Meeting ID: **890 9790 2016**. If you do not have access to the internet, you may also participate telephonically by calling (253) 215-8782 and entering the same Meeting ID. Members of the public who wish to provide comment on an item on the agenda may do so during the meeting prior to the item being considered by the Board, as outlined below.

#### REMOTE PUBLIC COMMENTS

To make a public comment, the following options are available:

1. Before the Meeting via Email: Written comments can be emailed to [info@montereyairport.com](mailto:info@montereyairport.com). Include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)." Written comments should be received by 8:00 AM on the day of the meeting. All submitted comments will be provided to the Board for consideration and will be compiled as part of the record.
2. During the Meeting via Oral Comments: When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press \*9. The Secretary to the Board will call speaker names and unmute speaker microphones. You will have up to 3 minutes to provide your oral comments, pursuant to Board policy.

Public comments may also be made in person. Members of the public may attend the Board Meeting in person and request to speak to the Board when the Chair calls for public comment.

#### A. CALL TO ORDER/ROLL CALL

*Chair Miller reconvened the continuation of the May 24, 2022 meeting at 9:34 AM. Director Sawhney objected stating that was not noticed on today's agenda. District Counsel Huber stated it is at the discretion of the Board to continue yesterday's meeting and the majority of the Board agreed yesterday to continue it this morning. He explained what would happen if the Board were unable to reach a decision on the appointment and clarified the vote must be a majority of the remaining board members, which is three.*

*Director Sawhney made a motion to table the continuation of the May 24, 2022 meeting and start today's agenda. Director Leffel seconded the motion. Director Sabo asked if the motion to table the continuation of the May 24, 2022 meeting is to a date certain or indefinite. Director Leffel asked Director Sawhney if she would amend her motion to include that we would table until 8:00 AM on June 1, 2022. Director Sawhney agreed to that amendment of her motion. The motion passed with a roll call vote of 3-1 with Chair Miller voting no.*

*The following staff were present: Executive Director La Pier, District Counsel Huber, Acting District Secretary Adams. Workshop presenter David Aranda, BHI Consulting, Inc., was also present.*

#### B. PLEDGE OF ALLEGIANCE

*None.*

### **C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS**

*Director Leffel stated the Rodeo Chamber Mixer is coming up and asked that the date be shared. Director Sawhney stated the date is June 23<sup>rd</sup>.*

*Director Sawhney asked for a moment of silence for the victims in the Uvalde, TX shooting yesterday.*

*Director Sawhney announced she did not attend the conference in Sacramento that she was approved to attend and is contemplating attending the upcoming AAAE Conference in Seattle. Director Leffel stated that is something the Board must vote on as a group. District Counsel Huber agreed saying it could be put on the June 1<sup>st</sup> agenda.*

### **D. REGULAR AGENDA - ACTION ITEMS**

Discuss 1. Define Scope of Work for Consultants (BHI and Mejorado Group)

*District Counsel Huber introduced item D.1. He reviewed the timeline of events leading up to the selection by the Board of two consultants to conduct special workshop meetings. He stated the Board selected the order in which the workshops would be presented, with BHI scheduled first. The deliverable was to put on the seminar. The Board asked to add interviews to that scope of work. This agenda item is an opportunity to discuss the alteration of the scope of work going forward.*

*Director Sawhney asked if the end of the scope of work for BHI is when this workshop is complete. District Counsel Huber stated no; there is a second workshop intended to take place 2-3 months later and there will be phone conversations in between that will guide the content of the second workshop.*

*Directors discussed the current scope of work and timing of the workshops. There was a consensus to add a documented final report to the scope of work and to hold the second workshop with Mr. Aranda middle of July. There was a discussion about adding time for board members to contact Mr. Aranda for coaching. It was agreed by consensus that one hour each could be allocated prior to the next workshop.*

Discuss 2. Request by Directors Sawhney and Sabo to Discuss Executive Director's Monthly Report

*Chair Miller introduced item D.2 stating Director Sawhney and Director Sabo asked that the Executive Director's monthly report, that the Board asked that he prepare for them this year, be part of the public staff reports. Executive Director La Pier stated if the board preferred a public document, he could provide that.*

*Directors discussed the intent of the report. Executive Director La Pier stated his goals are public knowledge and he has no trouble with that being open session. He suggested he include his goal updates with other staff reports and if there is something confidential that needs to be reported he will prepare that under separate cover. There was no objection.*

At 10:30 a.m.

Discuss 3. Roles & Responsibilities Presentation

*David Aranda, BHI Management Consulting, conducted a Board Roles & Responsibilities workshop for the remainder of the meeting.*

### **E. ADJOURNMENT**

*The meeting adjourned at 3:00 PM.*

Approved at the  
Meeting of June 15, 2022

  
Carl M. Miller, Chair

ATTEST

  
Michael La Pier, AAE  
District Secretary