

**MINUTES OF THE REGULAR MEETING OF THE MONTEREY PENINSULA AIRPORT DISTRICT BOARD OF DIRECTORS**

**November 14, 2018 - 10:00 AM - Board Room**

**A. CALL TO ORDER/ROLL CALL**

*Chair Miller called to order the Regular Meeting of the Board of Directors at 10:04 AM. Directors Cursio, Leffel, Nelson and Sabo were present. The following District Officers were present: Executive Director La Pier, District Counsel Huber, Acting District Secretary Auker and Deputy Executive Director Bergholz.*

**B. PLEDGE OF ALLEGIANCE**

*CAPT Rich "Coyote" Wiley, Naval Support Activity Monterey Commanding Officer, led the Pledge of Allegiance.*

**C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS**

*Executive Director La Pier noted that on November 9<sup>th</sup> the Instrument Landing System (ILS) minimums were reduced from 300 feet to 200 feet.*

*He also mentioned that an American Airlines representative would be in town the next day to attend and speak at the Monterey County Convention and Visitors Bureau's Quarterly Forum as well as the Central Coast Tourism Council's reception that evening.*

**D. PUBLIC COMMENTS**

*None.*

**E. CONSENT AGENDA – ACTION ITEMS**

(The Consent Agenda consists of those items which are routine and for which a staff recommendation has been prepared. A Board member, member of the audience or staff may request that an item be placed on the deferred consent agenda for further discussion. One motion will cover all items on the Consent Agenda. The motion to approve will authorize the action or recommendation indicated.)

- |         |  |
|---------|--|
| Approve | 1. Minutes of the Committee Meeting of the Budget and Finance Committee of October 8, 2018                                     |
| Approve | 2. Minutes of the Committee Meeting of the Airport Property Development and Leases Committee of October 8, 2018                |
| Approve | 3. Minutes of the Committee Meeting of the Air Carrier Service, Marketing and Community Relations Committee of October 8, 2018 |
| Approve | 4. Minutes of the Regular Meeting of October 10, 2018  |
| Approve | 5. Minutes of the Special Committee Meeting of the Budget and Finance Committee of October 22, 2018                            |
| Approve | 6. Minutes of the Special Meeting of October 26, 2018  |
| Approve | 7. Minutes of the Special Meeting of October 26, 2018  |

Director Leffel moved to approve Consent Agenda Items E.1 through E.7. Director Cursio seconded the motion. The motion passed unanimously.

**F. DEFERRED CONSENT AGENDA - ACTION ITEMS**

None.

**G. OPEN SESSION/PUBLIC HEARING**

- 1. Transition to District Based Elections** – Receive public input on and provide input regarding the composition of potential Board Member election district boundaries

*District Counsel Huber presented Item G.1. He stated that this was the third of five necessary hearings.*

*Doug Johnson, Consultant, National Demographics Corporation, described the two sets of maps that were being presented to the Board and the differences between them.*

*Chair Miller opened the public hearing for Item D.2.*

*Public Comment: Mike Dawson, member of the public, noted that in map A2 the neighborhood in which he resides is split between two District and stated that he believes the neighborhood should be entirely in one District.*

*No further public comments were made. Chair Miller closed the public hearing.*

**H. REGULAR AGENDA - ACTION ITEMS**

- Presentation 1. State of the Base Briefing by CAPT Rich "Coyote" Wiley, Naval Support Activity Monterey Commanding Officer

*Captain Wiley, Naval Support Activity Monterey Commanding Officer, presented Item H.1. He also introduced Marlana Brown, Naval Support Activity Monterey Community Planning Liaison Officer. He discussed the mission, tenant commands, global impact, priorities, successes and development plans of Naval Support Activity Monterey.*

*Marlana Brown briefly discussed the United States Department of Defense Readiness and Environmental Protection Integration (REPI) Program.*

- Presentation 2. Fiscal Year 2018 Audit Report by Eugene Ma, Macias, Gini & O'Connell, LLP

*Eugene Ma, Macias, Gini & O'Connell, LLP Auditing Partner, presented Item H.2. He discussed current accounting and financial reporting discussion matters, internal control over financial reporting and GASB 75 highlights of change. He delivered the results of the Fiscal Year 2018 Audit Report.*

- Adopt 3. Resolution No. 1727, A Resolution Amending Resolution No. 1711 and Approving the Amended Operating Budget and Capital Budget of the Monterey Peninsula Airport District for Fiscal Year Ending 2019

*Executive Director La Pier presented Item H.3. He stated that the proposed budget amendment had been previously reviewed extensively by the Finance Committee.*

*Deputy Executive Director Bergholz reviewed the proposed amendments to the operating and capital budgets.*

Director Nelson moved to adopt Resolution No. 1727. Director Leffel seconded the motion. The motion passed unanimously by a roll call vote of 5-0.

**RESOLUTION NO. 1727**

**A RESOLUTION AMENDING RESOLUTION NO. 1711 AND APPROVING THE AMENDED OPERATING BUDGET AND CAPITAL BUDGET OF THE MONTEREY PENINSULA AIRPORT DISTRICT FOR FISCAL YEAR ENDING 2019**

**WHEREAS**, Executive Staff recommends the FY19 Operating and Capital Budgets be amended to reflect material financial changes in District expected operations.

**WHEREAS**, it is the desire of the Board of Directors to amend the "Fiscal Year 2019 Operating Budget and Capital Budget" to reflect the inclusion of anticipated changes in operations resulting in significant changes to the Operating Budget.

**WHEREAS**, it is the desire of the Board of Directors to amend the "Fiscal Year 2019 Operating Budget and Capital Budget" to update changes in revenues and expenditures identified since the approval of Resolution No. 1711.

**WHEREAS**, the revenues and expenditures of the District for the Fiscal Year 2019 are hereby appropriated as set forth and segregated in the amended Operating Budget and the Capital Budget, and

**WHEREAS**, all amended operating and capital expenditures for the Fiscal Year 2019 as set forth in the District Amended Operating Budget and Capital Budget shall be payable in such time, form and manner as is prescribed by the Monterey Peninsula Airport District Act and by Resolution No. 1424, a Resolution Establishing Fiscal Control Policies and Procedures for the Monterey Peninsula Airport District, and

**WHEREAS**, all debt service expenditures, interest and principal, for the Fiscal Year 2019 are identified and shall be payable in such time, form and manner as prescribed by contract or covenant, are hereby approved, and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT**, that the Fiscal Year 2019 District Operating Budget change in Net Position is decreased by \$82,846 for a loss of \$2,887,496 and Capital Budget is increased by \$130,004, to a total amount of \$5,150,394 effective immediately.

**PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT:** This 14th day of November 2018 by the following roll call vote:

<b>AYES:</b>	<b>DIRECTORS:</b>	Cursio, Leffel, Nelson, Sabo, Chair Miller
<b>NOES:</b>	<b>DIRECTORS:</b>	None
<b>ABSTAIN:</b>	<b>DIRECTORS:</b>	None
<b>ABSENT:</b>	<b>DIRECTORS:</b>	None

*A break was taken from 12:12 PM until 12:23 PM.*

Adopt 4. Resolution No. 1728, A Resolution Authorizing and Approving the Construction Service Agreement between the Monterey Peninsula Airport District and Granite Construction for Fred Kane Drive and Short-Term Parking Pavement Rehabilitation

*Executive Director La Pier introduced Item H.4 and Chris Morello, Deputy Director of Strategy and Development presented the information. She gave background information on the District-Only funded Capital Improvement Project for Pavement Rehabilitation.*

*Director Leffel moved to adopt Resolution No. 1728. Director Sabo seconded the motion. The motion passed unanimously by a roll call vote of 5-0.*

#### **RESOLUTION NO. 1728**

#### **A RESOLUTION AUTHORIZING AND APPROVING THE CONSTRUCTION SERVICE AGREEMENT BETWEEN THE MONTEREY PENINSULA AIRPORT DISTRICT AND GRANITE CONSTRUCTION COMPANY. FOR FRED KANE DRIVE AND SHORT-TERM PARKING PAVEMENT REHABILITATION**

**WHEREAS**, on June 13, 2018 Resolution 1711, A Resolution Authorizing and Approving the Operating Budget and Capital Budget of The Monterey Peninsula Airport District (MPAD) for Fiscal Year 2019 was adopted; and

**WHEREAS**, on November 14, 2018 Resolution 1727, A Resolution Authorizing and Approving the Amended Fiscal Year 2019 Operating and Capital Budgets of the Monterey Peninsula Airport District was adopted; and

**WHEREAS**, a District-Only funded Capital Acquisition project 2019-06 Pavement Rehabilitation was included in the adopted FY 19 budget.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT:** That MPAD contract with the firm of Granite Construction Company for the rehabilitation of Fred Kane Drive and short-term parking in an amount not-to-exceed \$305,458.00.

**PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT:** This 14th day of November 2018 by the following roll call vote:

<b>AYES:</b>	<b>DIRECTORS:</b>	Cursio, Leffel, Nelson, Sabo, Chair Miller
<b>NOES:</b>	<b>DIRECTORS:</b>	None
<b>ABSTAIN:</b>	<b>DIRECTORS:</b>	None
<b>ABSENT:</b>	<b>DIRECTORS:</b>	None

Adopt 5. Resolution No. 1729, A Resolution of the Board of Directors of the Monterey Peninsula Airport District Authorizing the City of Del Rey Oaks to Enforce the District's Laws and Ordinances Within the District's Boundaries

*Executive Director La Pier presented Item H.5. He stated that for Del Rey Oaks Police Department to enforce the District's laws and ordinances it is necessary for the Board to grant that authority by Resolution and that the proposed Resolution grants the City of Del Rey Oaks the authority to enforce all state statutes and District laws and ordinances within the District's boundaries. He noted that this resolution came by request of POST.*

*Director Leffel moved to adopt Resolution No. 1729. Director Cursio seconded the motion. The motion passed unanimously by a roll call vote of 5-0.*

RESOLUTION NO. 1729

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT AUTHORIZING THE CITY OF DEL REY OAKS TO ENFORCE THE DISTRICT'S LAWS AND ORDINANCES WITHIN THE DISTRICT'S BOUNDARIES

WHEREAS, the Monterey Peninsula Airport District approved an Agreement for Law Enforcement Services with the City of Del Rey Oaks on September 12, 2018; and

WHEREAS, the Law Enforcement Services Agreement requires the City of Del Rey Oaks to enforce all state statutes and District Ordinances; and

WHEREAS, it is necessary to grant the authority to enforce all state statutes and District Ordinances to the City of Del Rey Oaks by Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are incorporated herein by this reference.

SECTION 2. The Board of Directors hereby resolves to authorize the City of Del Rey Oaks to enforce all state statutes, laws, regulations, District ordinances and regulations, or any other law or ordinance which may be applicable within the District's boundaries.

SECTION 3. The Executive Director is authorized to take any and all other necessary actions to give effect to this Resolution.

SECTION 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE MONTEREY PENINSULA AIRPORT DISTRICT: This 14th day of November 2018 by the following roll call vote:

AYES:	DIRECTORS:	Cursio, Leffel, Nelson, Sabo, Chair Miller
NOES:	DIRECTORS:	None
ABSTAIN:	DIRECTORS:	None
ABSENT:	DIRECTORS:	None

I. ACCEPTANCE OF DEPARTMENT REPORTS

*(The board receives department reports which do not require any action by the board)*

J. BOARD COMMITTEE REPORTS

*Discussion about Board Committee reports was moved to after Closed Session.*

*(Report on meetings attended by Board Members at Monterey Peninsula Airport District's expense - AB1234)*

- a. Standing Committees:
  - i. Budget and Finance Directors Leffel & Sabo
  - ii. Air Service, Marketing, Community Relations Directors Cursio & Nelson
  - iii. Airport Property Development and Leases Directors Miller & Nelson

b. Ad-Hoc Committees:

i. Local Jurisdiction Liaison

Directors Leffel & Miller

c. Liaison/Representatives:

- i. Local Agency Formation Commission
- ii. Regional Taxi Authority
- iii. Transportation Agency for Monterey County
- iv. Special Districts Association Liaison

Director Leffel	Alt: Sabo
Director Leffel	Alt: La Pier
Director Sabo	Alt: Nelson
Director Miller	Alt: Sabo

**K. CLOSED SESSION**

*The Board entered into Closed Session at 12:55 PM.*

1. **REAL PROPERTY NEGOTIATIONS** (Government Code Section 54956.8) The Board will meet with Real Property Negotiators, Executive Director and District Counsel, regarding the properties identified as 2801 Monterey-Salinas Highway, Monterey, CA 93940.
2. **ANTICIPATED LITIGATION** (Government Code section 54956.9(d)(2)) The Board will meet with the Executive Director and District Counsel regarding anticipated litigation – one case.

**L. RECONVENE TO OPEN SESSION**

*The Board returned to Open Session at 2:30 PM.*

*Chair Miller reported that no action was taken during Closed Session.*

**M. PENDING REQUESTS FOR FUTURE AGENDA ITEMS**

- *Fort Ord Reuse Authority Presentation on the Eastside Parkway Project (tabled until completion of EIR)*
- *Discussion Regarding Current Parking Situation and Future Options (invite Bob Linehart, Republic Parking, to January Board meeting to provide recommendations)*
- *AMBAG Ex-Officio Representation*

**N. DISCUSSION OF FUTURE AGENDAS**

*No new items were added.*

**O. ADJOURNMENT**

*The meeting adjourned at 2:45 PM.*

Minutes Approved at the  
Meeting of December 12, 2018



Carl M. Miller, Chair

ATTEST



Michael La Pier, AAE  
District Secretary