

**SPECIAL MEETING OF THE
MONTEREY PENINSULA AIRPORT DISTRICT
BOARD OF DIRECTORS**

April 25, 2022 - 9:00 AM

**Monterey Regional Airport
200 Fred Kane Drive, Suite 200**

NOTICE REGARDING A RETURN TO IN-PERSON PUBLIC PARTICIPATION AT MONTEREY PENINSULA AIRPORT DISTRICT BOARD MEETINGS

Due to the expiration of certain directives contained in the Governor's Declaration of Emergency for the State of California (Executive Order N-29-20), the Board of Directors of the Monterey Peninsula Airport District will return to hold meetings at the Airport Board Room, with in-person attendance.

Due to recent increase in the transmission of the Omicron variant of the Coronavirus, and, as a result of the directives issued by the State of California and the Monterey County Public Health Officer intended to prevent the transmission of the coronavirus, the Airport may utilize the procedures outlined in AB361 to utilize alternative measures related to the conduct of remote meetings and remote comments by members of the public.

Should the Board implement the measures outlined in AB 361, members of the public may participate in the Board meeting via Zoom video conference. Please visit www.zoom.us/join and enter the following Meeting ID: **849 3166 0686**. If you do not have access to the internet, you may also participate telephonically by calling (253) 215-8782 and entering the same Meeting ID. Members of the public who wish to provide comment on an item on the agenda may do so during the meeting prior to the item being considered by the Board, as outlined below.

REMOTE PUBLIC COMMENTS

To make a public comment, the following options are available:

1. Before the Meeting via Email: Written comments can be emailed to info@montereyairport.com. Include the following subject line: "Public Comment Item # (insert the agenda item number relevant to your comment)." Written comments should be received by 8:00 AM on the day of the meeting. All submitted comments will be provided to the Board for consideration and will be compiled as part of the record.
2. During the Meeting via Oral Comments: When the Chair calls for public comment, attendees can queue to speak with the "Raise Hand" feature. On the Zoom application, click the "Raise Hand" button. On the phone, press *9. The Secretary to the Board will call speaker names and unmute speaker microphones. You will have up to 3 minutes to provide your oral comments, pursuant to Board policy.

Public comments may also be made in person. Members of the public may attend the Board Meeting in person and request to speak to the Board when the Chair calls for public comment.

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. COMMUNICATIONS/ANNOUNCEMENTS/INFORMATIONAL ITEMS

D. REGULAR AGENDA - ACTION ITEMS

- Action 1. Procedure For Filling Vacancy On Board Of Directors

E. ADJOURNMENT

AGENDA DEADLINE

This is the final Agenda that has been posted on the bulletin board outside of the District Offices in the Terminal Building at the Monterey Regional Airport no less than 24 hours prior to the special meeting.

TO: Monterey Peninsula Airport District Board of Directors
FROM: Michael La Pier, Executive Director
SUBJ: Procedure for Filling Vacancy on Board of Directors

BACKGROUND. With the announcement of the resignation of Director Cursio effective May 1, 2022, the Board of Directors may select the process by which the vacancy may be filled.

Within 60 days of its occurrence, the Board may fill a board vacancy either by appointment or by calling a special election. (Govt. Code §1780.) If the Board chooses to fill the vacancy by appointment, it must be done within 60 days of the vacancy. The appointment must be made with a majority vote of the remaining Board Members. A timeline for the appointment would need to be established by the Board as follows:

May 1, 2022	Vacancy of Board Position
April 25, 2022	Board Meeting to Determine to Appoint or Hold Special Election
TBD	Advertise Vacancy in at least 3 locations for 15 days
TBD	Candidate Deadline to Apply
TBD	Review Applications by Ad Hoc Committee (and Potentially Determine Who Should Be Interviewed If Substantial Number of Applications Received)
TBD (must be on or before By June 29, 2022)	Board Meeting (60-Day Deadline to Appoint from Date Position Was Vacant) <ul style="list-style-type: none">- Interview Candidates in Open Session- Select by Motion (and Second) and Adopt Resolution- Majority Vote of Remaining Board Members Required- Swearing in
Day of Appointment + 15 Days	Notify County Elections Office of Appointment (within 15 Days)

Alternatively, the Board can decide to hold a special election to fill the vacancy. If the Board desired a special election it would be required to pay 100% of all election costs. In most instances, the District is required to bear the proportional costs of the election.

FISCAL IMPACT. If an appointment is made, the District will incur minimal advertising costs. If a special election is ordered concurrent with the next general election, the District will be required to pay the cost of placing the measure on the ballot, which is estimated to be in excess of \$105,000, however the specific amount is unknown and would not be known until after the election. If a special election is ordered by the District and it does not occur concurrently with a general election, the District would be required to pay 100% of all election costs, which are unknown and would not be known until after the election.

RECOMMENDATION. The Board of Directors has the option to make a provisional appointment or to order a special election. If the Board desires to make a provisional appointment, the Board should determine the deadlines and a timeline for the provisional appointment.